



REPORT TO BUCHAN AREA COMMITTEE – 5 FEBRUARY 2019

COMMUNITY COUNCIL PROJECT GRANT APPLICATIONS – MINTLAW & DISTRICT COMMUNITY COUNCIL – FLOWER TUBS PETERHEAD COMMUNITY COUNCIL – PROMOTIONAL MATERIALS FOR THE “DUAL PETERHEAD” CAMPAIGN

1. Recommendation

1.1 The Committee is requested to –

(a) consider an award of £177 to Mintlaw & District Community Council towards the purchase of flower tubs

(b) consider an award of £400 to Peterhead Community Council towards the purchase of promotional materials promoting the “Dual Peterhead” campaign

2. Background/Discussion

- 2.1 A total of £7,605 was made available to the Buchan area for disbursement to Community Councils for administration and project grants for the financial year 2018/2019.
- 2.2 The Buchan Area Committee, on 13th March, 2018, (Item 13), agreed that a sum of £3,465 would be made available for Project Grant applications.
- 2.3 The Committee further agreed on 28th August, 2018, (Item 14) to award Mintlaw Community Council £545 towards improvements at the Mintlaw Public Hall and on 9th October, 2018, (Item 10) to award £750, with a further £200 if required, to Peterhead Community Council towards a defibrillator for Peterhead Town Centre. A further award of £1,000 was agreed on 13th November 2018 (Item 9) to Buchan East Community Council towards the St Combs Path Project and on 4th December 2018 (Item 9) an award of £393 was agreed for Boddam Community Council to purchase a new laptop and printer.
- 2.4 Mintlaw & District Community Council, has submitted an application for five self-watering flower planters which will be positioned beside the War Memorial in the centre of the roundabout at Mintlaw and at the north entrance to the village at the gateways to the Colaren housing estate.
- 2.5 A quote for the provision of the five tubs, including VAT and delivery amounts to £616.50. Volunteers will position, fill and maintain the pots as part of the Brighter Villages Scheme.

- 2.6 Peterhead Community Council has submitted an application for promotional materials to help them raise awareness of the “Dual Peterhead” campaign which it is leading. The Community Council is to lobby the Scottish Government and NESTRANS for a dual carriageway to be constructed between Ellon and Peterhead. The Community Council has already written to local businesses asking them to support the campaign and the materials they are requesting will ensure that the wider community is aware of the work that is being done and to encourage support for the campaign.
- 2.7 A quote for two outdoor banners and car window stickers, including all the artwork, text and VAT amounts to £547.20
- 2.8 The balance remaining in the Community Council project grant budget is £577. In order to support both projects, it is proposed to recommend an award of £177 to Mintlaw & District Community Council towards the cost of the tubs and to award the balance of £400 to Peterhead Community Council towards the cost of one banner, the car window stickers and the art work.
- 2.9 The Head of Finance and Monitoring Officer from Business Services have been consulted and any comments received have been incorporated into the report.

3. Scheme of Governance

- 3.1 The List of Committee Powers in Part 2A of the Scheme of Governance enable the Committee to consider applications for and approve the award of grants to Community Councils within the approved budget under 3.3 of Section B.

4. Equalities, Staffing and Financial Implications

- 4.1 An equality impact assessment is not required because the report does not propose any change to previous allocation arrangements.
- 4.2 There are no staffing implications arising from this report. Supporting the work of Community Councils helps to sustain communities within Buchan and supports the Empowered Communities theme in the Buchan Local Community Plan around increasing opportunities for participation in community life.
- 4.3 The following risks have been identified as relevant to this matter on a Corporate Level: Budget Pressures; Working with another organisation. No risks have been identified as relevant to this matter on a Strategic level.

- 4.4 The Community Council budget for the current financial year is £62,000, therefore no additional financial or staffing implications arise as a result of this report.
- 4.5 If both awards are approved this will fully utilise the Project Grant Fund.

Ritchie Johnson
Director of Business Services

Report by Maureen Stephen
21 January 2019