

**REPORT TO MARR AREA COMMITTEE – 29 JANUARY, 2019****AREA COMMITTEE BUDGET – SMALL GRANT APPLICATIONS****1 Recommendations**

The Committee is recommended to:-

1.1 Consider applications for Area Committee Budget funding from:-

- (a) Alford Heritage Centre and Museum for up to £700 towards the cost of a new museum display on ‘Local Legends: Past and Present’;**
- (b) Active Schools Alford for up to £1,000 towards the cost of after school/lunchtime physical activity sessions for primary and secondary pupils;**
- (c) Banchory Lawn Tennis Club for up to £750 towards the cost of a defibrillator at Burnett Park;**
- (d) Deeside Rugby Football Club for up to £2,000 towards the cost of a replacement catering wagon; and**
- (e) Alford Christmas Festival Committee for up to £2,000 towards the cost of festive lights.**

2 Background / Discussion

- 2.1 The Area Committee, at its meeting on 27 March, 2018 (Item 12), approved priorities for expenditure of the Marr Area Committee Budget for 2018/19.
- 2.2 The Committee is requested to consider applications for funding from Alford Heritage Centre and Museum, Active Schools Alford, Banchory Lawn Tennis Club, Deeside Rugby Football Club, and Alford Christmas Festival Committee as detailed in Appendix 1.
- 2.3 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report. Any comments are incorporated within the report and they are satisfied that the report complies with the Scheme of Governance and relevant legislation.

3 Scheme of Governance

- 3.1 The Committee is able to consider and take a decision on this item in terms of Section B.6.3 of the List of Committee Powers in Part 2A of the Scheme of Governance as it relates to the authorisation of expenditure from the Area Committee Budget.

4 Implications and Risk

- 4.1 An equality impact assessment is attached as Appendix 2 to the report.
- 4.2 There are no staffing implications directly arising from this report.
- 4.3 The Area Committee Budget for 2018/19 is £80,000 of which £31,055 has been allocated to the Small Grants Scheme. To date £18,996.05 has been committed, leaving a balance of £12,058.95. If the applications are supported to the level requested this would leave a total of £5,608.95.
- 4.4 The following Risks have been identified as relevant to this matter on a Corporate Level: Budget Pressures; Working with Other Organisations (see [Corporate Risk Register](#)). No risks have been identified as relevant to this matter on a Strategic Level.

Stephen Archer
Director of Infrastructure Services

Report prepared by: Kirsty Macleod, Area Committee Officer (Marr)
Date: 11 January, 2019

APPENDIX 1

(A) Organisation: Alford Heritage Centre and Museum
Project: 'Local Legends: Past and Present' Museum Display

Project Outline: A small group of museum volunteers and members of the local history group intend to create and mount a new display in the museum from Spring 2019: 'Local Legends: Past and Present'. It will celebrate the lives of people from the Vale of Alford and surrounding villages who have made a significant contribution to society or the local community.

The exhibition will encourage dialogue with the local community about its past and present; provide a new topic of interest to encourage locals to visit or revisit the museum; document the lives of notable locals for future researchers; and inform visitors from further afield about the achievements of local people.

Community Benefit: Local communities will benefit from learning about, and celebrating the achievements of, local people; the volunteers producing the exhibition will benefit from carrying out research and interacting with local people; the exhibition will add to the museum's range of activities for local schools and reminiscence and adult education groups; and the museum will benefit from a new offering to attract visitors.

Partnership Working/Community Support: The project will involve volunteers from Alford Heritage Centre and Museum; Alford Local History Group; Alford Genealogy Group; the local SWRI; and individuals from the local area.

Project Costs:

Total: £1,300 **Funds Raised:** £600 **Amount Requested:** £700

The costs relate to design and production of display boards, banners, and printed materials, and sundries associated with mounting of the display. The match funding is a contribution from the Co-op Local Community Fund.

The group did not receive any funding from the Marr Area Committee Budget in 2017/18.

(B) Organisation: Active Schools Alford (Aberdeenshire Council)
Project: After School/Lunchtime Physical Activity Sessions

Project Outline: The project will offer subsidised high quality after school/lunchtime sessions in yoga, boxercise, hip hop, and tennis, run by qualified professional coaches, utilising the facilities at Alford Community Campus.

The project is designed to engage more primary and secondary pupils, particularly those from low income families, looked after children, young people with Additional Support Needs, and those who are currently inactive. The sessions will provide opportunities for physical activity and contribute to wider achievement, health and wellbeing and confidence outcomes. The sessions will be offered to all network schools, working with head teachers to ensure relevant families are targeted and

encouraged. The project is designed to be a kick-start to the longer term running of the clubs.

Community Benefit: Pupils from P1-7 and S1-3 will be able to take part in the activities. The service will look to engage with the target groups of pupils by working with the schools. Pupils will gain confidence and self-esteem as well as learning new skills.

Partnership Working/Community Support: The project is being undertaken in partnership with Alford Academy and the 13 primary schools in the Alford cluster. It has been discussed in meetings with headteachers and there has been consultation with parents/parent councils.

Project Costs:

Total: £2,479.15 (£1,557.5 coaches + £921.65 facilities hire at Alford Community Campus)

Amount Requested: £1,000

Funds Raised: The facilities at Alford Community Campus are being provided as an in-kind contribution. A contribution from the Area Committee budget would be used towards the cost of professional coaches. The remaining £557.5 of coaching costs would be funded through participant fees. Costs to participants would be approximately £1.50 per session, depending on numbers attending.

The service did not receive any funding from the Marr Area Committee Budget in 2017/18.

**(C) Organisation: Banchory Lawn Tennis Club
Project: Defibrillator at Burnett Park, Banchory**

Project Outline: The proposal is to install a defibrillator adjacent to the tennis courts in Burnett Park, Banchory. Members of the Tennis Club are concerned that there are no defibrillators within easy access of the park which is used by several sports organisations (tennis, cricket, and athletics), as well as members of the public. The nearest defibrillator is at the Tor-Na-Coille Hotel which is too far away to effectively offer the potential to save the life of someone who falls ill in the park. The installation of a defibrillator adjacent to the tennis courts will allow use of the tennis club's electricity supply and is next to the parking facilities, making it available to all park users.

Maintenance: The equipment will be maintained by the Banchory Area First Responder group and the electricity supply will be provided by Banchory Lawn Tennis Club.

Community Benefit: A contribution is sought from the Area Committee Budget as the defibrillator will be accessible to, and benefit, the whole community.

Partnership Working/Community Support: The Tennis Club is leading on the project and members of the club are prepared to carry out fundraising and provide the electricity supply. The Cricket Club, Banchory and Stonehaven and Athletics

Club, the Woodside 2's group, and playgroup who are regular users of the park have been consulted and are supportive of the project.

Project Costs:

Total: £1,565 **Funds Raised:** £0 **Amount Requested:** £750

The costs relate to a defibrillator, cabinet, and installation. An application for funding has also been made to Banchory Community Fund and the Tennis Club would commit to fundraising.

The club did not receive any funding from the Marr Area Committee Budget in 2017/18.

**(D) Organisation: Deeside Rugby Football Club
Project: Replacement Catering Wagon**

Project Outline: Funding is sought towards the cost of a replacement catering wagon to provide after match refreshments for junior games. Currently, catering is provided from an old burger van but the roof blew off in one of the early winter storms. There is a temporary fix but a new van is needed to deliver ongoing service for junior games and tea/coffees for parents and spectators at all games and training sessions.

Community Benefit: Club members will benefit, together with players, coaches, and spectators from visiting clubs from the North East and throughout Scotland.

Partnership Working/Community Support: The project is a Rugby Club project but will help to promote the site for other users.

Project Costs:

Total: £5,000 **Funds Raised:** £3,000 **Amount Requested:** £2,000

The match funding has been sourced from Scottish Rugby Union International ticket sales commission (£1,000), Alchemy (£650), BP Andrew Platform (£300) and Club funds (£1,050).

The club did not receive any funding from the Marr Area Committee Budget in 2017/18.

**(E) Organisation: Alford Christmas Festival Committee
Project: Christmas Lights**

Project Outline: Funding is sought towards new Christmas lights for use during the Christmas Festival period. A number of lights are broken/damaged beyond repair and need replacing. The group also wish to have more lights to make Alford more attractive for the community during the festive period.

Community Benefit: The whole of the Alford community and visitors who come to see the lights will benefit. The 2018 festival was well received and attended.

Partnership Working/Community Support: The group believe there would be community support for the project and have had feedback about poor Christmas lights.

Project Costs:

Total: £4,500 **Funds Raised:** £2,000 **Amount Requested:** £2,000

The match funding will come from the Alford Christmas Festival funds.

The group received a grant from the Marr Area Committee Budget in 2017/18 towards the cost of an electrical column for Christmas Lights.

EQUALITY IMPACT ASSESSMENT

Stage 1: Title and aims of the activity (“activity” is an umbrella term covering policies, procedures, guidance and decisions).	
Service	Infrastructure Services
Section	Marr Area Office
Title of the activity etc.	Area Committee Budget – Small Grant Applications
Aims of the activity	The report seeks consideration of applications from community groups/Council services for funding from the Area Committee Budget.
Author(s) & Title(s)	Kirsty Macleod, Area Committee Officer (Marr)

Stage 2: List the evidence that has been used in this assessment.	
Internal data (customer satisfaction surveys; equality monitoring data; customer complaints).	N/A
Internal consultation with staff and other services affected.	The Area Manager and Monitoring Officers have been consulted in the preparation of the report.
External consultation (partner organisations, community groups, and councils).	Applicants asked to provide details of any consultations.
External data (census, available statistics).	
Other (general information as appropriate).	Information submitted by applicants through an application form including details of who will benefit from the project and how.

Stage 3: Evidence Gaps.	
Are there any gaps in the information you currently hold?	No

Stage 4: Measures to fill the evidence gaps.		
What measures will be taken to fill the information gaps before the activity is implemented? These should be included in the action plan at the back of this form.	Measures:	Timescale:

Stage 5: Are there potential impacts on protected groups? Please complete for each protected group by inserting "yes" in the applicable box/boxes below.				
	Positive	Negative	Neutral	Unknown
Age – Younger	Yes			
Age – Older			Yes	
Disability	Yes			
Race – (includes Gypsy Travellers)			Yes	
Religion or Belief			Yes	
Gender – male/female			Yes	
Pregnancy and maternity			Yes	
Sexual orientation – (includes Lesbian/ Gay/Bisexual)			Yes	
Gender reassignment – (includes Transgender)			Yes	
Marriage and Civil Partnership			Yes	

Stage 6: What are the positive and negative impacts?		
Impacts.	Positive (describe the impact for each of the protected characteristics affected)	Negative (describe the impact for each of the protected characteristics affected)
Please detail the potential positive and/or negative impacts on those with protected characteristics you have highlighted above. Detail the impacts and describe those affected.	Active Schools Alford - The project will offer subsidised sessions in yoga, boxercise, hip hop and tennis for young people (P1-S3) providing opportunities for physical activity and contributing to achievement, health/wellbeing and confidence outcomes. It will particularly target those from low income families/ looked after children/ young people with additional support needs / those who are currently inactive.	

Stage 7: Have any of the affected groups been consulted?	
If yes, please give details of how this was done and what the results were. If no, how have you ensured that you can make an informed decision about mitigating steps?	

Stage 8: What mitigating steps will be taken to remove or reduce negative impacts?		
	Mitigating Steps	Timescale
These should be included in any action plan at the back of this form.		

Stage 9: What steps can be taken to promote good relations between various groups?

These should be included in the action plan.	N/A
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Stage 10: How does the policy/activity create opportunities for advancing equality of opportunity?

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Stage 11: What equality monitoring arrangements will be put in place?

These should be included in any action plan (for example customer satisfaction questionnaires).	N/A
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Stage 12: What is the outcome of the Assessment?

Please complete the appropriate box/boxes	1	No negative impacts have been identified –please explain.
	No negative impacts have been identified.	
	2	Negative Impacts have been identified, these can be mitigated - please explain. * Please fill in Stage 13 if this option is chosen.
	3	The activity will have negative impacts which cannot be mitigated fully – please explain. * Please fill in Stage 13 if this option is chosen

* Stage 13: Set out the justification that the activity can and should go ahead despite the negative impact.

N/A

Stage 14: Sign off and authorisation.				
Sign off and authorisation.	1) Service and Team	Infrastructure Services, Area Manager (Marr)		
	2) Title of Policy/Activity	Marr Area Committee Large Project Grant Scheme 2017/18		
	3) Authors: I/We have completed the equality impact assessment for this policy/activity.	Name: Kirsty Macleod Position: Area Committee Officer (Marr) Date: 11/01/2019 Signature:	Name: Position: Date: Signature:	
		Name: Position: Date: Signature:	Name: Position: Date: Signature:	
	4) Consultation with Service Manager	Name: Date:		
	5) Authorisation by Director or Head of Service	Name: Janelle Clark Position: Area Manager (Marr) Date: 11/01/2019	Name: Position: Date:	
	6) If the EIA relates to a matter that has to go before a Committee, Committee report author sends the Committee Report and this form, and any supporting assessment documents, to the Officers responsible for monitoring and the Committee Officer of the relevant Committee. e.g. Social Work and Housing Committee.			Date: 11/01/2010
	7) EIA author sends a copy of the finalised form to: eia@abdshire			Date: 11/01/2019
(Equalities team to complete) Has the completed form been published on the website? YES/NO			Date:	