

6. ADDITIONAL REPORTS

(ii) Board Dates for Committee Year May 2019 – April 2020

ABERDEENSHIRE LICENSING BOARDS ***South, Central and North Divisional Licensing Boards***

REPORT TO SOUTH, CENTRAL AND NORTH LICENSING BOARDS – 5th December, 12th December and 19th December 2018 respectively

BOARD DATES FOR COMMITTEE YEAR MAY 2019 – APRIL 2020

1. Recommendations

- 1.1. **It is recommended that each Board agree the dates for their Board, respectively, as listed in Appendix 1 to this Report.**

2. Background

Proposal

- 2.1. Draft dates have been drawn up for the South, Central and North Boards for the Committee Calendar year 2019 – 2020. The approved dates for February and April 2019 have been included for the sake of completeness.
- 2.2. Every effort has been made to avoid clashes with other Board Meetings and other Council Meetings, but in some cases, it has been unavoidable.
- 2.3. Many of the dates for the North Board have now had to be changed to Fridays to avoid clashes with the Council's Sustainability Committee and the Integrated Joint Board. There are no clashes on Fridays with the Business Services' Licensing Sub-Committee but some of the North Board dates do potentially clash with the Council's Local Review Body. This has been unavoidable and it will be for members to determine which meeting they attend where such a clash occurs.
- 2.4. All draft dates have been booked into Council Calendars and Ward Calendars. Invitations have also been issued directly to Board Members. For Central and North Boards the Council Chambers, Members Lounge (Inverurie) and the Ravenscraig Room (Peterhead) have been booked in advance for all meetings. Due to the refurbishment of the Council Chamber in Stonehaven, it is not possible to confirm venues at this time but venues will be confirmed prior to each meeting.

3. Governance

- 3.1. The Boards can approve the dates of Board Meetings in compliance with the terms of part 1 of the Boards' current approved Scheme of Delegation as there are matters that are reserved to the Board for consideration and therefore require to be considered at meetings of the Boards.

4. Implications and Risk

- 4.1. An Equality Impact Assessment is not needed in this case because the granting of Board Dates will not have a differential impact on the protected characteristics of the applicant or any third parties.
- 4.2. There are no staffing and financial implications arising from this report.
- 4.3. There are no Risks identified in respect of this matter in terms of the Corporate and Directorate Risk Registers.
- 4.4. The Town Centre First Principle does not apply to the setting of Board Dates.

Karen Wiles

Clerk to the Board

Report Prepared by: Fiona M. Stewart, Senior Solicitor (Democratic Services), Depute Clerk to the Board

Date: 27th November 2018

APPENDIX 1

SOUTH DIVISIONAL LICENSING BOARD (All Wednesdays)

6th February 2019	APPROVED	
3 rd April 2019	APPROVED	
5 th June 2019	DRAFT	
28 th August 2019	DRAFT	** This date has been set later than usual to avoid the Council Committee vacation period
2 nd October 2019	DRAFT	
4 th December 2019	DRAFT	
5 th February 2020	DRAFT	
1 st April 2020	DRAFT	

CENTRAL DIVISIONAL LICENSING BOARD (All Wednesdays)

20 th February 2019	APPROVED	
17 th April 2019	APPROVED	
12 th June 2019	DRAFT	
21 st August 2019	DRAFT	** This date has been set later than usual to avoid the Council Committee vacation period
9 th October 2019	DRAFT	
11 th December 2019	DRAFT	
12 th February 2019	DRAFT	
22 nd April 2020	DRAFT	

NORTH DIVISIONAL LICENSING BOARD (Mixed days)

FRI 1 st March 2019	DRAFT	** This date has been changed from Wednesday 27 th February to avoid clash with IJB
WED 24 th April 2019	APPROVED	
WED 26 th June 2019	DRAFT	
FRI 30 th August 2019	DRAFT	
FRI 1 st November 2019	DRAFT	
FRI 20 th December 2019	DRAFT	
FRI 28 th February 2020	DRAFT	
WED 29 th April 2020	DRAFT	