

## **ABERDEENSHIRE COUNCIL**

### **ABERDEENSHIRE LOCAL LICENSING FORUM**

**COUNCIL CHAMBER, GORDON HOUSE, INVERURIE, 15<sup>th</sup> AUGUST, 2018**

**Present:** Mr J McDonald (Chair), Mr A Black, Mr C Endersen, Ms L Godini (as a substitute for Ms S Ward), Insp K McGeough, Mr D Moir, M Riley, Ms L Smith, Ms N Thomson and Mr B Topping.

**Officers:** F Stewart (Senior Solicitor, Democratic Services) Aberdeenshire Council  
K Simpson (Senior Licensing Standards Officer) Aberdeenshire Council  
A Ziarkowska (Committee Officer) Aberdeenshire Council

#### **1. WELCOME AND INTRODUCTION**

The Chair welcomed all present to the meeting. Thereafter, Members were asked if they had any interests to declare in terms of the Councillors' Code of Conduct and no declarations were intimated.

#### **2. APOLOGIES FOR ABSENCE**

Apologies had been received from Mr P Argyle, Mr W Gault, Mr Fergus Hood, Mr A Killicoat, Mr J Ross, Ms S Ward and Mr S Wood.

#### **3. PUBLIC SECTOR EQUALITY DUTY**

In taking decisions on the undernoted items of business, the Partnership **agreed**, in terms of Section 149 of the Equality Act 2010:-

- (1) to have due regard to the need to:-
  - (a) eliminate discrimination, harassment and victimisation;
  - (b) advance equality and opportunity between those who share a protected characteristic and persons who do not share it, and
  - (c) foster good relations between those who share a protected characteristic and persons who do not share it; and
- (2) to consider, where an equality impact assessment had been provided, its contents and to take those into consideration when reaching a decision.

#### **4. MINUTE OF MEETING OF 27<sup>th</sup> JUNE, 2018**

The minute of meeting of 27<sup>th</sup> June, 2018 was circulated and **approved** as a correct record.

## 5. REVIEW OF LICENSING BOARD'S POLICIES

With the reference to the previous meeting (Item 7 – Review of Licensing Board's Policies) Forum Members reviewed the draft Policy Document with intention to highlight the areas where changes are required and to discuss the ongoing issues.

During discussion Members considered late night entertainment; dispersal policy; vulnerability policies; door supervision duties; proof of age/underage drinking; glassware and bottles, by-laws on alcohol in designated places; good housekeeping; noise and transport issue; local conditions regarding children and young persons, beer gardens and outside drinking areas; operating hours; festive seasons definition and opening hours; tourism implications; layout plans; supplementary policy 7 for Members clubs

Thereafter, it was **agreed** that Committee Officer would pull together all comments, and observations made during the discussion and circulate round the Forum Members for further feedback.

It was further **agreed**, that volunteer would prepare a detailed response summarising the Forum position and general recommendations, and to submit the response to consultation on behalf of the Forum by the deadline.

**Action point 1: Committee Officer to pull together all comments and circulate them via email round the Forum Members for further feedback.**

**Action point 2: Forum to identify volunteer who would prepare and submit the response to consultation on behalf of Forum by 13<sup>th</sup> September, 2018.**

## 6. AOCB

No items were raised.

## 7. DATE OF NEXT MEETING

It was agreed that the next meeting of the Forum would take place on Wednesday, 21<sup>st</sup> November, 2018 at 2.00 p.m. in Inverurie. Committee Officer would identified suitable venue and to advise Members in due course.

**Action point 3: Committee Officer to arrange the next meeting of the Aberdeenshire Local Licensing Forum on 21<sup>st</sup> November, 2018.**