

**Buchan's Statement of Outstanding Business  
as at 20<sup>th</sup> January 2023**

	<b>Report Title</b>	<b>Date of Meeting</b>	<b>Action Agreed</b>	<b>Responsible Officer(s)</b>	<b>Progress To Date</b>	<b>Timeline</b>
1.	Aberdeenshire Council Early Learning and Childcare Allocations Policy	07/12/21	(2) to request that consideration be given to allowing children to attend from the day after their third birthday  (3) to query the cost per child difference between Council settings and private/third sector providers, and to note the importance of supporting the sustainability of private/third sector providers	James Martin		(2) to be rescheduled
2.	Buchan Area Plan	01/02/22	(5) (page 298 – 5.04) to request that the Area Manager continue to keep local Members informed in relation to how works are progressing at Drummers Corner	Amanda Roe	(5) the special toughened and curved glass has been difficult to source however there is now a lead in time to the manufacture and fitting of the glass. Every effort is being made to complete the project as soon as possible.	On 1/11/22 BAC requested a Scrutiny Report in relation to the ongoing works at Drummers Corner

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3.	Annual Procurement Plan for EIS	22/02/22	(4) in relation to the Feasibility Study for Longate, Peterhead, to request that local Members be kept up-to-date	Matthew MacAulay	August 2022 - the issues concerning works required to the external drainage system remain to be resolved with Scottish Water. Formal communication is being drafted by Property Services on this matter to them. The feasibility study is on hold at this time until this issue is resolved	Verbal update to be provided at Committee
4.	Buchan Area Plan 21-23 – End Year Progress on Projects/Actions (Oct 21-March 22)	28/06/22	(4) to request an update in relation to Peterhead Museum and when it will re-open	Avril Nicol		See update in Buchan Area Plan to be reported to BAC of 22/11/22
5.	Roads Capital Works 22-23	06/09/22	(6) to note the agreed programmes of roads works but to highlight that consultation with AC's has been lacking, particularly in light of having so many new Members, and to request that an informal session be arranged to discuss what has been agreed with relevant Officers	Theresa Wood		Informal discussion with Officers took place on 17/1/23 – recommend removal

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6.	Annual Scrutiny & Improvement Report 21-22	06/09/22	(3) in recognising that some of the informal business had been scheduled before the new Members took up their roles, to request informal sessions with LLA and Tackling Poverty	Theresa Wood		To be slotted into BAC's 2023 Programme of Business
7.	Stage 1 Scrutiny – Redevelopment of Drummer's Corner Public Realm	01/11/22	Agreed to instruct the Buchan Area Manager to present the Stage 1 Scrutiny Report on the Redevelopment of Drummer's Corner Public Realm to Buchan Area Committee no later than 21 February 2023	Amanda Roe		21/02/2023

8.	Area Committee Grant Scheme 2022/2023	01/11/22	To request that a report be taken to the next meeting of the BAC on 13/12/22 with potential options to use the remaining balance	Theresa Wood		At an informal discussion with BAC Members it was agreed that the report be delayed to February 2023
9.	Business Services Performance Report	13/12/22	(2) having highlighted the importance of a quick turnaround with Universal Credit applications, to request that Council's performance be reviewed, (3) in terms of Housing Payments, to request that trend information be added to next quarterly report, (4) in terms of the measures related to Operational Buildings, to request some correlation between these and to seek some clarity as to what it looks like in terms of usable space, (5) to request more detail in relation to turnover of staff within Customer Services, and (6) to request detail in relation to number of	Jenn Askildsen		

			abandoned automated web-chats			
10.	Buchan Area Plan	13/12/22	(2) 1.02.3 Development of Peterhead Community Campus - Commence Gateway 3 (page 97), to request confirmation of completion date, and (3) to query following measures and seek feedback via the Outstanding Statement – 2.18, 2.03, 2.08, 2.17, 3.03, 3.04, 5.11 and 6.02 – and when is the layby at Grange Road starting given completion date is March 2023	Amanda Roe		
11.	Business Services Directorate Supplementary Procurement Plan 22/23 – Procurement Approval	13/12/22	(4) with regard to the roof works proposed at Balmoor, to request that Officers report back, via the Outstanding Statement, recuperation costs dependent on recladding or replacement	Raymond Terris		