

REPORT TO KINCARDINE AND MEARNS AREA COMMITTEE – 29 NOVEMBER 2022

KINCARDINE AND MEARNS AREA PLAN 2020-23 –PROGRESS ON PROJECTS/ ACTIONS (2020- 2023)

1 Executive Summary/Recommendations

1.1 This report provides Kincardine and Mearns Area Committee with the agreed second update of 2022 on progress made in relation to projects/actions in the Kincardine and Mearns Area Plan.

1.2 The Committee is recommended to:

1. **acknowledge and consider progress made in relation to the projects/actions contained within the Kincardine and Mearns Area Plan which supports the Council Plan 2020-22,**
2. **instruct the Kincardine and Mearns Area Manager to continue to present the twice-yearly progress reports to the Committee, in line with the Corporate Performance Management Framework, and**
3. **note that the next Area Plan performance and progress report is scheduled for June 2023.**

2 Decision Making Route

- 2.1 The Kincardine and Mearns Area Plan 2020-23 was approved by Kincardine and Mearns Area Committee at its meeting on 18 May 2021 ([Item 7](#)).
- 2.2 The purpose of this report is to provide Committee with a formal report on progress with projects/actions in line with the timescales set out in the Corporate Performance Framework.

3 Discussion

- 3.1 An update on the progress made with delivering the actions within the action plan aligned to the Area Plan is attached as **Appendix 1** to this report. The Committee should note that 44 completed actions have been removed from the appendix as they were reported as 100% complete during the last update in June 2022.
- 3.2 New items have been advised to the Area Office by the Services and added, and updates are provided for ongoing matters. Where progress is not as anticipated, the update confirms any mitigation, where appropriate.
- 3.3 Committee will recall that at its meeting on 26 April 2022 it received a report setting out the Roads, Bridges, Cycling, Walking & Road Safety, Landscape, Coast & Flooding and Harbours Works Programmes 2022-2023. This report

set out the activity in the Kincardine and Mearns Area and updates are planned via the end of year update report or earlier if planned software changes allow.

- 3.4 On 21 September 2021, Kincardine and Mearns Area Committee approved the Area Performance Framework and associated performance indicators, proposed by Services, which will further enable the scrutiny of progress of both the Area Plan and “business as usual” activity. Committee agreed to receive separate performance reports which are currently being reported and informal sessions with the Directors have been scheduled for March 2023.
- 3.5 This and future performance monitoring reports are provided to enable the Committee to monitor progress of delivery of the Council’s Priorities within the Kincardine and Mearns Area, providing a balanced overview allowing elected Members to form a judgement on performance and support improvement as required in line with the scrutiny remit of the Committee.
- 3.6 The Services are responsible for updating the notes relating to the actions in the Council’s Pentana database system. Elected Members do have access to Pentana and can view the actions in the Area Plan and raise queries with the Services out with the formal reporting process. Training on Pentana was provided early in 2022 and is now available in a recorded format.

4 Priorities, Implications and Risk

- 4.1 This report supports the delivery of the three Pillars, the six Strategic Priorities and the key principles; right people, right place, right time; responsible finances; climate and sustainability; Community Planning Partnership Local Outcome Improvement Plans; human rights and public protection; tackling poverty and inequalities; digital infrastructure and economy.
- 4.2 The table below shows whether risks and implications apply if the recommendations are agreed.

Subject	Yes	No	N/A
Financial			x
Staffing			x
Equalities			X
Fairer Scotland Duty			X
Town Centre First			X
Sustainability			X
Children and Young People’s Rights and Wellbeing			X

- 4.3 There are no staffing or financial implications arising directly from this report.
- 4.4 An integrated impact assessment has been carried out at the screening stage (IIA-000260) and no further detailed assessments are required. This report is a high-level performance document and does not have an impact on any of the protected characteristics. Any service changes made as a result of the area plan will be subject to separate reporting and integrated impact assessments carried out as appropriate by the relevant Service.
- 4.5 No risks have been identified as relevant to this matter on a Corporate or Directorate Level. The registers can be viewed on the Council's website - [Corporate Risk Register \(aberdeenshire.gov.uk\)](http://aberdeenshire.gov.uk) and [Business Services Directorate Risk Register \(aberdeenshire.gov.uk\)](http://aberdeenshire.gov.uk)

5 Scheme of Governance

- 5.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and are satisfied that the report complies with the Scheme of Governance and relevant legislation.
- 5.2 The Committee is able to consider and approve this item in terms of Section B.1.1 of the List of Committee Powers in Part 2A of the Scheme of Governance as it relates to determining any matter that is specific to their Area not otherwise properly delegated to any other Committee.

Alan Wood

Director of Environment and Infrastructure

Report prepared by: Bruce Stewart, Kincardine and Mearns Area Manager






Date 14 November 2022




List of Appendices:



Appendix 1 – Progress on Projects/Actions (2020-2023)







K&M AREA PLAN 2021-2023

Generated on: 16 November 2022

Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

PI Status	
	Alert
	Warning
	OK
	Unknown
	Data Only




Risk Status	
	Alert
	High Risk
	Warning
	OK

Long Term Trends		Short Term Trends	
	Improving		Improving
	No Change		No Change
	Getting Worse		Getting Worse

 Unknown


KINCARDINE & MEARN'S AREA PLAN 2021-2023

1. OUR PEOPLE- EDUCATION


1. Our People: Education				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Education which sits under the pillar of Our People	 In Progress	81%	31-Mar-2023	<u>PARENT ACTION</u>
1.02 Assess options and progress delivery of increased capacity and improved facilities for Dunnottar School Nursery				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Assess options and progress delivery of increased capacity and improved facilities for Dunnottar School Nursery	 Overdue	80%	31-Jul-2022	Following adoption of proposals for a replacement Primary School in Stonehaven, option assessment for delivery of appropriate and beneficial ELC provision delivery for Dunnottar School is continuing alongside work related to the new School proposals. Updates will be shared as work progresses throughout Gateway Due date requires to be updated to align with wider project timetable.
1.04 Removal of non-linked accommodation at Catterline School				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Removal of non-linked accommodation at Catterline School	 Completed	100%	31-Aug-2021	Remaining part of project out to tender to remove temporary unit from site. Project is due to complete over the summer holidays.
1.05 Assess options for reconfiguration of Mearns academy to increase capacity				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE

Assess options for reconfiguration of Mearns academy to increase capacity	 Completed	100%	31-May-2021	Works due to commence this summer (2022)
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1.06 Assess options for delivery of education at Chapelton

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Assess options for delivery of education at Chapelton	 Completed	100%	30-Jun-2021	Project proposal developed. Public Consultation will commence in Spring 23.


1.07 Progress the new school at Chapelton project to Gateway 0 (Strategic Business Case approval)

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
	 Completed	100%	01-Sep-2022	Gateway 0 stage complete

1.08 To undertake internal reconfiguration at Mearns Academy to provide additional learning spaces


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
	 Overdue	50%	01-Oct-2022	Project will now be delivered on site from April 23 to August 23. This has been delayed due to contractor availability. Project brief and scope agreed.

1.09 Progress proposals for the relocation of Dunnottar School and Carronhill School to Gateway 2 (Delivery Strategy)


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
	 Overdue	0%	01-Aug-2022	

2. OUR PEOPLE- HEALTH & WELLBEING


2. Our People: Health and Wellbeing

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Health and Wellbeing which sits under the pillar of Our People	 In Progress	57%	31-Mar-2023	<u>PARENT ACTION</u>


2.01 Delivery of 242 affordable housing in Laurencekirk, Ury (Stonehaven), Carlton (Stonehaven), Johnshaven, St Cyrus, Marykirk, Newtonhill and Chapelton

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of affordable housing units starting with units at Carlton, Stonehaven and Johnshaven	 In Progress	71%	31-Mar-2023	<u>PARENT ACTION</u>


2.012 Delivery of 91 affordable housing in Ury, Stonehaven

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of 91 affordable housing units in Ury, Stonehaven	 In Progress	5%	31-Mar-2023	Hoping to be onsite early next year 2023.


2.013 Delivery of 16 affordable housing units in Carlton, Stonehaven

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of 16 affordable housing units in Carlton, Stonehaven	 In Progress	10%	31-Mar-2023	Started onsite August 2022 Estimated completion July 2023.

2.014 Delivery of 17 affordable housing units in Johnshaven


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of 17 affordable housing units in Johnshaven	 In Progress	60%	31-Mar-2023	Expected completion is still December 2022. Osprey Housing are the provider.

2.02 Reduce void turn around time


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>Maximise available affordable stock - reduce void turn around time</p>	<p> In Progress</p>	<p>70%</p>	<p>31-Mar-2023</p>	<p>Following void process review workshops which enabled staff to critically examine the void process and identify barriers to better performance a revised Lettable Standard was developed to provide a better balance between relet timescales and the fit for let standard. The revised lettable standard was approved by the Communities Committee in September 2020. A revised voids procedure has now been developed and introduced. Because of the pandemic it has proven difficult to measure the full impact of the changes but following the easing of Covid restrictions there has been some indications that the new procedure is having a positive impact in reducing relet times.</p> <p>Huge improvement in turnaround time through the introduction of a new process, new computerised system for change of tenancy inspections, a revised lettable standard and a restructured team with functional responsibility for voids across Aberdeenshire. Total number of voids in this part of the process is now well below 100, which is fantastic when on average there are 40 new voids each week.</p> <p>The introduction of Virtual Sign Ups as a response to the Covid 19 pandemic has been continued as a method to ensure faster turn-around of new tenancy sign ups. The team continue to work with Options and Asset Management colleagues to facilitate the Voids process.</p> <p>The team are working to reduce the backlog of properties ready to let that have built up due to the restrictions throughout the pandemic. The introduction of a Choice Based Lettings (CBL) system is having an impact with increased letting</p>

				even of some hard to let properties.
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2.03 Manage the impact of Covid-19 on rent

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Maximise income: Manage the impact of Covid-19 on rent	 Completed	100%	31-Mar-2023	The Housing Service continued to prioritise the support of tenants impacted by the Covid 19 Pandemic, this level of support has seamlessly transitioned into required level of support in respect of the Cost of Living Crisis. Rent Strategy Member Officer Working Group proposals for the setting of an affordable level of rent for 2022/23 that reflected Cost of Living pressures. Work is currently ongoing to deliver similar outcomes for the 2023/24 year. External funding has been sought and obtained in order to provide ongoing support for tenants experiencing problems with paying rent.

2.04 Deliver Housing Improvement Programme, bring forward EESSH2 work into HIP year 4 where possible


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Energy Efficiency and Fuel Poverty - Deliver Housing Improvement Programme, bring forward EESSH2 work into HIP year 4 where possible.	 In Progress	65%	31-Mar-2023	Contractors continue to work throughout the restrictions to maximise compliance however are being restricted by Covid social distancing and access to resources materials and staff. As a result the contract has been delayed with completion has moved from May to December 2022

2.06 Develop and deliver a programme of maintenance and improvement works for open spaces each year.


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Open spaces that encourage active,		66%	31-Mar-2023	<u>PARENT ACTION</u>

healthy lifestyles - develop and deliver a programme of maintenance and improvement works for open spaces each year.	In Progress			
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2.07 In line with the Open Space Strategy implement initiatives such as the Greenspaces project to increase biodiversity across the public owned spaces in Aberdeenshire

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Open spaces that encourage active, healthy lifestyles - In line with the <i>Open Space Strategy</i> implement initiatives such as the Greenspaces project to increase biodiversity across the public owned spaces in Aberdeenshire.	 In Progress	45%	31-Mar-2023	<p>Greenspace/biodiversity proposals progressing with remainder to be undertaken over the coming weeks & months as we move into the planting season - The 2 Greenspace Officers continue to work with communities to increase biodiversity but this was a challenge during Covid restrictions. Plans are being drawn up to show the locations and also to update our mapping system to reflect the position of the sites.</p> <p>The 2 officers have had their fixed term contracts extended until the 31st March to continue with the liaison with stakeholders.</p> <p>We are also working with ECL and Housing to have their greenspace managed in a sustainable way to increase biodiversity.</p>


2.08 Playparks - renew and replace apparatus in 3 local parks

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
New and/or replacement apparatus; . Inverbervie – Caravan Park (£100k) . Fettercairn – Playpark (£30k) . Drumoak – Keithmuir (£25k)	 In Progress	0%	31-Mar-2023	


2.09 Develop ground at Hillside for community use

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Increase in useable community space for a variety of uses.	 In Progress	0%	31-Mar-2023	


2.13 Carry out capital works to bridges and retaining walls

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
U91L Oatyhill Bridge – Demolition of unsafe structure over railway (£1.17M) Castle Street Retaining Wall Johnshaven Strengthening (£30K)	 In Progress	10%	31-Mar-2023	<u>PARENT ACTION</u>


2.131 Capital works to bridges and retaining walls - U91L Oatyhill Bridge – Demolition of unsafe structure over railway (£1.17M)

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls Capital Works - U91L Oatyhill Bridge – Demolition of unsafe structure over railway (£1.17M)	 In Progress	5%	31-Mar-2023	Vehicle traffic removed from structure. Repair of defective wingwall possible if only pedestrians/cyclist usage. Repair work to be scheduled for 2023


2.132 Capital works to bridges and retaining walls - Castle Street Retaining Wall Johnshaven Strengthening

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls Capital Works; Castle Street Retaining Wall Johnshaven Strengthening (£30K)	 In Progress	16%	31-Mar-2023	Design complete. Awaiting approval from Land Owner


2.14 Bridges and Retaining Walls, Capital (Scoping and Design Only)

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls, Capital (Scoping and Design Only):-</p> <p>B9077 Tilbouries Bridge Replacement (£90K) (Total scheme estimate £2.1M)</p> <p>A92 Inverbervie Jubilee Bridge Replacement (£270K) (Total Scheme Estimate £21.75M – half to be sought from Scottish Government)</p>	 In Progress	8%	30-Nov-2022	<u>PARENT ACTION</u>


2.142 Bridges and Retaining Walls, Capital (Scoping and Design Only) - A92 Inverbervie Jubilee Bridge Replacement

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls, Capital (Scoping and Design Only):-</p> <p>A92 Inverbervie Jubilee Bridge Replacement (£270K) (Total Scheme Estimate £21.75M – half to be sought from Scottish Government)</p>	 In Progress	10%	30-Nov-2022	Scoping and Design postponed until 2023


2.15 Bridges and Retaining Walls, Top slice Capital remedial works

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls, Top slice Capital</p>	 In Progress	51%	31-Mar-2023	Ongoing


2.16 Bridges and Retaining Walls Revenue works - Routine basic cyclic maintenance, planned and reactive sustaining repairs and damage repairs following impact by vehicles

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Routine basic cyclic maintenance, planned and reactive sustaining patch repairs and damage repairs following impact by vehicles (unrecoverable only) (£100K for 21/22 including C35K Park Bridge - £30K – Ward 18)	 In Progress	53%	31-Mar-2023	Ongoing


2.25 Invest in customer facing aspect of Portlethen Pool

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Invest in customer facing aspect of Portlethen Pool	 Completed	100%	30-Sep-2021	Work was completed during October 2022

2.27 Improve Mearns Synthetic Pitch


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improve Mearns Synthetic Pitch	 Overdue	0%	31-Jul-2022	Officers have recently applied to the SFA for a £100,000 grant to potentially resurface the existing pitch this summer. This would be an alternative to the planned 'rejuvenation' that was originally anticipated for summer 2022. In the event that the bid is unsuccessful - officers anticipate continuing with the original plan of a 'rejuvenated' pitch in 2022

2.28 Improvement to customer facing element of Inverbervie Sports Centre


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improvement to customer facing element of Inverbervie Sports Centre	 Overdue	0%	31-Jan-2022	Tender has been recieved, with work due to be ordered this financial year subject to some additional requests (from Community Council) being affordable.

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2.29 Book Bug in the pool, storytelling with actions in the pool

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Book Bug in the pool, storytelling with actions in the pool	 Overdue	0%	30-Jun-2021	Recruitment still in progress and action will be reviewed when successful candidate has been appointed and in place.


2.30 Digital first - trial of Alexes in Care Homes / VSH, Stonehaven

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Digital first - trial of Alexes in Care Homes / VSH, Stonehaven. Telecare Group to update criteria for provision of Alexa. Training of Care Home Staff. Tool for collection of Data made accessible Links to Mental Health research made	 Overdue	10%	28-Feb-2022	Edenholme trialled the use of Alexas, however the wifi signal was not strong enough to support their use, therefore this project did not proceed.

2.32 Exercising with LLA - actions to increase participation levels


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Benchmark how many people complete exercise with LLA Map what could be offered Map what people would like Develop specific exercise sessions for people with a learning disability	 Overdue	10%	31-Oct-2021	Progress has been delayed by the continuing impacts of the Covid-19 pandemic and other increased demands on the health and social care system locally

2.33 Support our communities to access services to help with social isolation and mental wellbeing.


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Support our communities to access services to help with social isolation and mental wellbeing.	 In Progress	75%	31-Mar-2023	Mental Health working group meeting with new chair, Public Health Development Officer. Ensuring cross cutting actions and policies are aligned.

Provide opportunities to access mental health training, including SMHFA, Mental Health Awareness, Stress Management and Resilience Awareness.				Identifying onward focus of group time
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2.34 Assist residents in maximising income, budgeting support and debt management


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging with residents of Aberdeenshire who have approached the service (or been referred) for money and welfare advice: Assist residents in maximising income, budgeting support and debt management	 In Progress	50%	31-Mar-2023	<p>The money advice section are continuing to maximise income and provide debt and budgetary advice. In the months from April 2022 to September 2022 financial gain amounting to £463,815 has been achieved for Aberdeenshire Council Residents.</p> <p>This financial gain involves covers one off grants in the form of Home Energy Scotland Payments and Food Fund Payments. it also covers aiding residents apply for such welfare benefits as Personal Independent Payments, Attendance Allowance, Child Disability Payments and Adult Disability Payments.</p> <p>A total of 494 referrals in Q1 and Q2 2022/23 for help with debt/Budgetary advice and income maximisation</p>

2.36 Cost of Living Crisis


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
• Deliver services that are accessible for residents and visitors of Aberdeenshire and introduce initiatives and pilots for those who are struggling with the current 'cost of living'	 Assigned	0%	31-Mar-2023	

crisis.				
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2.37 Range of Programmes

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Major facilities to be delivering an increased range of programmes (compared to pre pandemic) including additional services in rural/outreach settings and where possible maximising revenue generation opportunities	 Assigned	0%	31-Mar-2023	


2.38 Deliver LLA capital investment Plan 2022/23.

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
• Deliver LLA capital investment Plan 2022/23.	 Assigned	0%	31-Mar-2023	

2.39 Reduce energy consumption in swimming pool facilities compared to 2019 usage

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Reduce energy consumption in swimming pool facilities compared to 2019 usage	 Assigned	0%	31-Mar-2023	


2.40 Develop and implement health and well-being programmes in all our networks

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop and implement health and well-being programmes in all our networks encouraging greater participation in services delivered under Physical Engagement, Cultural Engagement, Active Schools & Community Sports Hubs and	 Assigned	0%	31-Mar-2023	


Outdoor and Adventurous.				
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3. OUR ENVIRONMENT- INFRASTRUCTURE


3. Our Environment: Infrastructure

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Infrastructure which sits under the Pillar of Our Environment	 In Progress	64%	31-Mar-2023	<u>PARENT ACTION</u>

3.01 Improvements to Waste Service


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions: Improvements to Waste Service	 In Progress	66%	31-Mar-2023	<u>PARENT ACTION</u>

3.01 Submit bids for funding and if successful move towards implementing a 3 weekly kerbside collection service


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Submit bids for funding and if successful move towards implementing a 3 weekly kerbside collection service with the non-recyclable waste bins emptied once and the recycling bins emptied twice in three weeks.	 Overdue	40%	31-Mar-2022	<p>The roll-out of the 3 weekly kerbside collection service is still planned to commence in Spring 2023. This will include the introduction of an additional 180L recycling bin to allow the containers recycling stream which includes plastics bottles, pots, tubs & trays, food & drinks cans (inc foil and aerosols) and food & drinks cartons to be separated from the paper & cardboard (fibre stream).</p> <p>The roll-out will take approximately 8 months to complete throughout the whole of Aberdeenshire.</p> <p>Work is currently ongoing to adapt the waste transfer stations to accept and bulk the 2 recycling streams.</p>

				A communications campaign will commence shortly in the lead up to the new service being rolled out, encouraging householders to maximise usage of the existing kerbside recycling services ready for the new collection frequency commencing.
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3.02 Review recycling centre permit system and recycling centre service provision. Alford recycling centre to reopen in 2021 with a wider range of recyclables

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - Review recycling centre permit system and recycling centre service provision.	 Completed	100%	31-Dec-2022	Findings of the review were reported to ISC in January with the Committee accepting Option 2 - to continue with the current systems and incorporate additional identified improvements which include improved and clearer instructions, increased number of vehicles per timeslot, increase number of trailers per slot and improved communications. The Member Officer Working Group were also instruction to give further consideration to a hybrid customisation of the service where possible on a site by site basis to provide further opportunities for users of the service.


3.03 Work to increase the number of recyclable materials accepted at recycling centres

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - work to increase the number of recyclable materials accepted at recycling centres.	 Completed	100%	31-Mar-2023	Polystyrene recycling has proved successful and is no longer deemed as a trial with collections being expanded into Fraserburgh, Peterhead, Alford and Westhill. Note this is not an action that should have an end date as this is something that will be continuing as we will always strive to recycle more materials if we can and should legislation stipulate. In future this will be regarded as a business as usual activity not an improvement action.

3.04 Reduce non-recyclable waste by promoting waste reduction measures and recycling, including the Deposit Return Scheme and Extended Producer Responsibility schemes as they are introduced


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>Waste and recycling service which supports our attractive environment and reduces emissions - reduce non-recyclable waste by promoting waste reduction measures and recycling, including the Deposit Return Scheme and Extended Producer Responsibility schemes as they are introduced.</p>	<p> In Progress</p>	<p>25%</p>	<p>31-Mar-2023</p>	<p>Recent communication campaigns have included food waste, inc. what to do with your pumpkins, how to recycle electrical equipment and batteries, contamination issues, and looking at how much resources end up in the landfill bins that could have been diverted to recycling. Further communications are planned with regards to encouraging householders to maximise their use of the kerbside recycling services provided.</p> <p>The Deposit Return Scheme is planned to go live from 16 August 2023. Further information is now available on SEPA's website and from Circularity Scotland for producers/retailers/hospitality on the scheme and how to register.</p> <p>Zero Waste Scotland continue to support the scheme towards implementation with each container included in the return scheme carrying a deposit of 20p which will be refunded on return. The scheme aims to capture 90% recycling of these drinks' containers by 2025.</p>

3.05 Review options and finalise arrangements for bulky waste treatment in 2021/22


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>Waste and recycling service which supports our attractive environment and reduces emissions - review options and finalise arrangements for bulky waste treatment in 2021/22.</p>	<p> Completed</p>	<p>100%</p>	<p>31-Mar-2022</p>	<p>The review of options has now been fully completed with a joint procurement exercise being undertaken with Aberdeen City for an option of processing of bulky waste (approx. 1100 tonnes per annum) with the emphasis being on recycling as much of the waste as possible.</p> <p>Contract to be in place for October 2022.</p>

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3.06 Delivery of operational Ness EfW Plant

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - delivery of operational Ness EfW Plant.	 In Progress	70%	31-Mar-2023	The facility is still currently in the build stage, with the roofing still to be completed. It is anticipated that commissioning of the plant will begin early 2023 with the plant becoming fully operational by Summer 2023. Currently the residual waste is continuing to be landfilled as part of the contract contingency.

3.07 Review opportunities for further community engagement in delivery of the LPAP

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - review opportunities for further community engagement in delivery of the LPAP.	 In Progress	30%	31-Mar-2023	The Community Waste Officer for the area is to identify and work with stakeholders to develop and take forward a Litter Prevent Action Plan for Stonehaven – at present no progress has been made on this yet. This will be progressed and developed as and when resources are available.

3.08 Deliver actions in the Local Transport Strategy (LTS) relating to active travel (walking, cycling etc) including the development of integrated Travel Town Masterplan for Portlethen

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Deliver actions in the Local Transport Strategy (LTS) relating to active travel (walking, cycling etc) including the development of integrated Travel Town Masterplans - Portlethen Integrated Travel Town Masterplan	 In Progress	50%	31-Mar-2023	Works that are ongoing in relation to Active Travel in K&M: Shared Use paths being developed as per the Portlethen Integrated Travel Town. Tender for construction works to be issued during September 2022 with a view to construct before March 2023. Development on a shared use path between Marywell and Portlethen is now being progressed

