

**Buchan's Statement of Outstanding Business
as at 16th September 2022**

	Report Title	Date of Meeting	Action Agreed	Responsible Officer(s)	Progress To Date	Timeline
1.	Aberdeenshire Council Built Heritage Strategy Review 2018-2021 and Built Heritage Strategy 2021-2024	14/09/21 Item 7	Having heard that a scheme is to be developed (similar to the successful CARS scheme from some years ago) to address windows, doors and climate change issues, to request that Officers provide Buchan Area Committee Members with a briefing prior to when this new scheme is likely be brought forward	David MacLennan / Irina Birnie	June 2022 - An expression of Interest to the NHLF was made in 2020 and accepted. The scheme has now closed and re opened with new criteria with Expressions of Interest due to both this fund and the Historic Environment Scotland funding by 31/07/22 and the two funding organisations will consider proposals jointly. Work will now progress on these heritage schemes to complement the Levelling Up Fund proposals.	Waiting to hear if the application has made it through the initial phase of the process. Once this is known, an informal session with BAC Members will be scheduled. Officers hope to provide a further update within 1 or 2 cycles of BAC Meetings (Sept/Nov 2022)
2.	Peterhead Town Centre – Member/Officer Working Group – Review of Traffic Management	07/12/21 Item 5	(3) to ask the service to report back to the Buchan Area Committee the final proposal to complete a permanent closure of Marischal Street and Thistle Street. This would include the engineering measures required to close	Alistair Millar	(3) Confirmation that both consultations have been completed with no objections. Teams are preparing works to install the mitigation measures and complete traffic order before 2/8/22 when the temporary closure of Marischal and Thistle Street comes to an end. Implementation date still to be agreed with Legal; this will be confirmed in local press	New Officer assigned. Therefore, an informal meeting with relevant Officers and Chair and Vice Chair will be arranged to discuss way forward.

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			<p>these roads off to vehicular traffic and increase pedestrian only areas within these streets. This would also supersede the existing traffic orders if approved</p> <p>(4) to ask the service to report back to the Buchan Area Committee on the final proposals for the installation of two taxi ranks in Prince Street and Queen Street. This would also include the possibility of a loading bay within Queen Street (St Peter Street to Chapel Street); and</p>		<p>along with an associated Comms release. Measures currently in place won't look dissimilar when the order has come into force. We will report back through Ward Pages the final measures to prevent driving (without a permit) through Marischal and Thistle Street. These will detail the proposals following discussions with emergency services and local council services about access to complete task like maintenance of buildings, collection of trade and domestic waste or attend an emergency.</p> <p>(4) Full proposals are still to start in relation to these subjects, and we can't give a date for this completion. With resources being prioritised to support colleagues to complete maintenance works, we will need to look at all other tasks to plan these into a programme of works.</p>	

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			(5) to ask the service to investigate the possibility of installing Bike Storage in the Town Centre		(5) Full proposals are still to start in relation to these subjects, and we can't give a date for this completion. With resources being prioritised to support colleagues to complete maintenance works, we will need to look at all other tasks to plan these into a programme of works.	
3.	Aberdeenshire Council Early Learning and Childcare Allocations Policy	07/12/21 Item 6	(2) to request that consideration be given to allowing children to attend from the day after their third birthday (3) to query the cost per child difference between Council settings and private/third sector providers, and to note the importance of supporting the sustainability of private/third sector providers	James Martin		
4.	Buchan Area Plan	01/02/22 Item 12	(5) (page 298 – 5.04) to request that the	Amanda Roe / Theresa Wood	(5) Electricity connection is now installed	Further update on 27 September.

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			Area Manager continue to keep local Members informed in relation to how works are progressing at Drummers Corner		One of the final challenges for the project is the supply of curved glass with artworks depicting the past, present and future of Peterhead. The special toughened and curved glass has been difficult to source however a solution has now been found, although there is a lead in time to the manufacture and fitting of the glass. Sourcing the bespoke tactile paving to complete the steps and drum structure has also been successful. Every effort is being made to complete the project as soon as possible.	
5.	Annual Procurement Plan for EIS	22/02/22 Item 10	(4) in relation to the Feasibility Study for Longate, Peterhead, to request that local Members be kept up-to-date	Matthew MacAulay	August 2022 - the issues concerning works required to the external drainage system remain to be resolved with Scottish Water. Formal communication is being drafted by Property Services on this matter to them. The feasibility study is on hold at this time until this issue is resolved	

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6.	Roads, Bridges, Cycling, Walking & Road Safety, Landscape, Coast & Flooding and Harbours Works Programmes 2022-2023	19/04/2022	(ii) to request that a review of the criteria for the repairing of potholes be undertaken at the earliest opportunity (a) to note that the Roads Service is again liaising with the HT at Clerkhill School in relation to the design of the proposed 'Layby at Cairntrodlie', and that Officers will keep local Members apprised of what is happening	Philip Leiper Philip Leiper/ Stewart Ingram	June 2022 – (ii) Defect Matrix Group will meet on 4 th July 2022 for a general review. Responsible Officer to report back thereafter June 2022 – (a) Roads and Education Officers met on 24/6/22 – agreed to continue with initial design – to speak to HT at Clerkhill School and advise on our plans and the rationale behind them	(ii) This was covered in the EIS Performance Session – Recommend to be removed
7.	Environment & Infrastructure Services Performance Update - October 2021-End of March 2022 (Aberdeenshire Performs)	07/06/22	(3) in relation to digital workstream, Officers will provide an updated briefing paper in the first instance, and thereafter an informal session will be arranged with the Digital Stakeholder Lead Officer in attendance	Jack Rigby	Digital Engagement Team to report to BAC on 27/9/22. In addition, an informal Seminar has been provisionally arranged for 22/11/22	Recommend to be removed

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8.	Developing Excellence in our North Coast Communities – Regeneration Strategy Update Report	07/06/22	(3) to request a briefing paper in relation to the Strategic Transport Review - Toll of Birness (4) to request updated Outcome Dates for the actions listed in the appendix	Officer tbc Christine Webster		Prior to 27 September 2022 27 September 2022
9.	Buchan Area Plan 21-23 – End Year Progress on Projects/Actions (Oct 21-March 22)	28/06/22	(4) to request an update in relation to Peterhead Museum and when it will re-open	Avril Nicol		
10.	Roads Capital Works 22-23	06/09/22	(6) to note the agreed programmes of roads works but to highlight that consultation with AC's has been lacking, particularly in light of having so many new Members, and to request that an informal session be arranged to discuss what has been agreed with relevant Officers	Theresa Wood		

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11.	Household Recycling Centre Hybrid Booking System Proposal	06/09/22	(5) to request that Officers provide a breakdown, preferably by area, of the figures for satisfied and dissatisfied customers	Caroline Roff		
12.	Annual Scrutiny & Improvement Report 21-22	06/09/22	(1) to request that the same report be taken back before the BAC to include detail of Members attendance, (2) to request 6-monthly reports to the BAC, including detail of Members attendance, (3) in recognising that some of the informal business had been scheduled before the new Members took up their roles, to request informal sessions with LLA and Tackling Poverty, and	Theresa Wood	(1) to be reported back to BAC on 1/11/22 (2) to be reported to BAC on 1/11/22	1/11/22 1/11/22