

PROGRESS WITH OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS OF THE BUSINESS SERVICES COMMITTEE AS AT 15 SEPTEMBER, 2022

	Item Title	Date of Meeting	Action Agreed	Responsible Officer	Progress to Date
1.	FINANCIAL PERFORMANCE AS AT 31 MAY 2022	23 06 2022	Officers to circulate information on Council reserves. Information on the Depot Programme (information on final works) and the New Council Office (locality situation) being presented to Area Committees for review.	Shirley-Ann Gordon / Mary Beattie/ Allan Whyte	Information uploaded to Ward pages on 29 June 2022.
2.	ANNUAL SCRUTINY AND IMPROVEMENT REPORT 2021/22	23 06 2022	A procurement compliance workshop be arranged after the summer recess.	Ritchie Johnson	Workshop took place on 18 August 2022.
3.	BUSINESS SERVICES' DIRECTORATE PLAN 2020-22 - YEAR-END PERFORMANCE REPORT - PROGRESS ON PROJECTS /ACTIONS AND PERFORMANCE INDICATORS (APRIL 2021 - MARCH 2022)	23 06 2022	Officers to provide the Committee with the detailed information on sickness absence.	Ritchie Johnson	The requested information will be uploaded to ward pages by 15 September 2022.
4.	ABERDEENSHIRE'S DIGITAL STRATEGY IMPLEMENTATION UPDATE	23 06 2022	The information contained in the report be submitted to all Area and Policy Committees in the form of a formal report.	Kate Bond / Jack Rigby / Colleen Henderson	Update report will be submitted to Area Committees in September, followed by the Policy Committees later in the year.

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5.	ADOPTION OF ALL-PARTY PARLIAMENTARY GROUP (APPG) DEFINITION OF ISLAMOPHOBIA	23 06 2022	To defer consideration of the report for one cycle to allow the officers to consider any negative consequences of adopting the definition of Islamophobia.	Kate Bond / Ka Kuen Mo	The report will be on the agenda of the Business Services Committee on 17 November 2022 to allow for further consideration of the issues raised.
6.	PUBLIC CONVENIENCES - FUTURE SERVICE DELIVERY	23 06 2022	The strategy be reported to a future meeting of the Business Services Committee following consideration by Area Committees.	Allan Whyte / Amanda Roe	A report will be taken to the Business Services Committee on 12 January 2023.