

ABERDEENSHIRE COUNCIL

COMMUNITIES COMMITTEE

VIRTUAL MEETING, 16 JUNE, 2022

Present: Councillors A Stirling (Chair), H Powell (Vice Chair), J Adams, N Baillie, D Beagrie, S Brown, E Durno, A Evison, F Joji, S Payne, G Reynolds, H Smith, I Taylor and I Walker.

Officers: Director of Environment and Infrastructure Services; Chief Officer, Aberdeenshire Health and Social Care Partnership; Head of Communities and Partnerships; Head of Housing; Area Manager (Buchan); Local Senior Officer, Scottish Fire and Rescue Service; Superintendent Howieson, Police Scotland; Business Strategy Manager; Business Planning and Improvement Manager; Housing Manager (Housing and Building Standards); Business Partner (Finance) (Rebecca Meiklejohn); Service Manager (Communities, Wellbeing and Partnerships); Strategy Transformational Officer (Health and Social Care Partnership); Principal Solicitor (Governance) (Lauren Cowie); and Senior Committee Officer (Niall David).

1. DECLARATION OF MEMBERS' INTERESTS

The Chair asked Members if they had any interests to declare, in terms of the Councillors' Code of Conduct.

Councillor J Adams declared an interest in Item 18 due to having a family member who worked at Fraserburgh Community Sports Centre cafe and indicated that he would leave the meeting for this item.

Cllr Baillie declared an interest in Item 20 as an employee of Inspired, mentioned in the report. Having applied the objective test he concluded that the interest declared was so remote and insignificant that he would remain and participate.

Cllr Brown declared an interest in Item 17 due to being a member of the fundraising committee for Upper Deeside Amateur Swimming Club and indicated that she would leave the meeting for this item.

Cllr Evison declared an interest in Items 8 and 21 due to having a family member who worked for SCARF. Having applied the objective test concluded that the interest declared was so remote and insignificant that she would remain and participate.

No other interests were declared.

ADJOURNMENT

At this point in the proceedings the meeting was adjourned for a training and development session for substantive and substitute Members of the Committee on the Committee's functions and officer roles and responsibilities. The meeting reconvened at approximately 11.30 am.

2A. STATEMENT ON EQUALITIES

In making decisions on the following items of business, the Committee **agreed**, in terms of Section 149 of the Equality Act 2010:-

- (1) to have due regard to the need to:-
 - (a) eliminate discrimination, harassment and victimisation;
 - (b) advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
 - (c) foster good relations between those who share a protected characteristic and persons who do not share it.

2B. EXEMPT INFORMATION

The Committee **agreed** in terms of Sections 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, to exclude the public from the meeting during consideration of the items shown below, so as to avoid disclosure of exempt information of the class described in undernoted paragraphs of Part 1 of Schedule 7A of the Act.

Item No	Paragraph No of Schedule 7A
20	6 & 9
21	8
22	2 & 3
23	8

3. MINUTE OF MEETING OF THE COMMUNITIES COMMITTEE OF 24 MARCH, 2022

The Minute of Meeting of the Committee of 24 March, 2022 had been circulated and was **approved** as a correct record to be signed by the Chair at a later date.

4. PROGRESS WITH ACTIONS FROM PREVIOUS COMMUNITIES COMMITTEE MEETINGS

There was circulated a report which updated members on the progress made against outstanding actions agreed at previous meetings of the Communities Committee.

The Director of Environment and Infrastructure Services provided the following updates:

- Risk Appetite Workshop arrangements would be put in place for this to take place in Autumn 2022.
- Health and Social Care Partnership/Police Scotland to issue a briefing note on mental health/welfare matters before the next meeting.

- Police Scotland to issue a briefing note on data and performance in respect of violence against women as soon as possible.

Thereafter, the Committee **agreed** to acknowledge the position with regard to the outstanding actions from previous meetings and also those which had been completed since the last meeting.

5. FINANCIAL PERFORMANCE AS AT 31 MAY, 2022

There was circulated a report by the Director of Business Services which provided an update on the financial performance information pertaining to the areas of service delivery which the Communities Committee had responsibility for.

The budget allocations were broken down by Type of Spend and Budget Page, and detailed in appendices. The Service was currently forecasting to remain within budget, given that at this early stage in the financial year the year-to-date actuals were within the year-to date budget.

The report further explained that the Capital Budget for 2022/23 approved by Aberdeenshire Council at the meeting on 9 March, 2022, in respect of Communities Committee, amounted to £3.543 million. Also approved, as part of the Infrastructure Fund 1 budget, was a sum of £1.775m for Live Life Aberdeenshire projects as well as a sum of £1.225m for Communities Projects under Infrastructure 2.

Following discussion, the Committee **agreed** to note:-

- (1) the current Revenue Budget position as at 31 May, 2022 and the financial risks identified;
- (2) the Capital Budget position as at 31 May 2022; and
- (3) the Reserves position as at 31 May, 2022.

6. HOUSING REVENUE ACCOUNT FINANCIAL PERFORMANCE AS AT 31 MAY, 2022

There was circulated a report dated 19 May, 2022, by the Director of Business Services which provided the Committee with financial performance information relating to the Housing Revenue Account (HRA).

The report highlighted that the Housing Revenue Account (HRA) and Capital Expenditure budget for monitoring purposes for 2022/23 were approved by Council in February 2022. Any net surplus on the HRA was used to fund the HRA Capital Programme, whilst maintaining a minimum working balance of £2m in reserves.

The revenue budget for 2022/23 for HRA was £67.973 million. This was detailed in Appendix 1, showing a split of how the HRA Budget was split by budget page as well as the Budget being split between spend classification. At present there were no identified pressures on the budget however some risks had been identified which may affect the outturn position at the end of the financial year and impact on the ability to fund the capital programme. Similarly, the Capital Budget for 2022/23, which approved by Council in February 2022 in respect of the HRA amounted to £84.664 million. This

was detailed in Appendix 2. At present there were no confirmed movements on the Capital Budget, however there was one project at risk, as detailed in the report.

Following discussion, the Committee **agreed**:-

- (1) to note the Revenue Budget position as at 31 May, 2022 and the potential risks;
- (2) to note the Capital Budget position as at 31 May 2022; and
- (3) that officers report to Committee at appropriate time on ongoing work on affordability and deliverability of the Capital Programme.

7. ANNUAL SCRUTINY AND IMPROVEMENT REPORT 2021/22

There was circulated a report dated 31 May, 2022 by the Director of Environment and Infrastructure Services, which (1) explained that the Scrutiny and Improvement at Aberdeenshire Guidance in Part 4 of the Scheme of Governance required each Committee to consider an Annual Scrutiny and Improvement Report, (2) included highlights of key scrutiny activity undertaken by the Committee over the past year, (3) outlined areas for inclusion in the scrutiny programme for the coming year, and (4) provided the Committee with an annual report outlining its scrutiny activity in the period from 1 April, 2021 to 31 March, 2022.

The Committee discussed the cost of living crisis in detail and the impact that this would have on people in Aberdeenshire. In particular, consideration was given to actions the Committee could take in this regard. In particular, the Committee discussed a suggestion from Councillor Reynolds as to whether the Stage One Committee Review Process would be an appropriate way to start to deal with this issue. The Chair suggested that at this time a development session for Committee Members and substitutes should be organised in August/September, with all appropriate partners represented, to seek assurances regarding the Council's role in addressing and mitigating the impacts of the cost of living crisis. Thereafter, a report to be submitted to the meeting of the Committee on 3 November, 2022. Both the Chair and Councillor Reynolds highlighted the importance of engagement with lead officers responsible for the LOIP (Local Outcome Improvement Plan) through the Community Planning Partnership and also the lead officers for Connected and Cohesive Communities.

Following discussion and having considered the content of the report, the Committee **agreed** to:-

- (1) acknowledge the activities detailed in the report;
- (2) approve the proposed programme of scrutiny activity for 2022/23;
- (3) to the following items being added for future scrutiny: Fuel Poverty; Rental Strategy; Unmet need in social care; and National Care Service; and
- (4) a development session for Committee Members and substitutes being organised in August/September, with all appropriate partners represented, to seek assurances regarding the Council's role in addressing and mitigating impacts of

the cost of living crisis. Thereafter a report to be submitted to the meeting of the Committee on 3 November, 2022.

8. HOUSING PERFORMANCE AND SERVICE PLAN UPDATE: OCTOBER 2021 TO MARCH 2022

There was circulated a report dated 30 May, 2022, by the Director of Environment and Infrastructure Services which provided the Committee with an update on progress with the actions and Local Government Benchmarking Framework (LGBF) performance measures set out in the Housing and Building Standards Service Plan for the period 1 October, 2021 to 31 March, 2022.

The report explained that there were 32 actions set out in the Housing and Building Standards Service Plan. 22 of these were termed Strategic in that they were identified as actions that specifically supported delivery of the Council's Strategic Priorities. 10 actions were termed Operational in that they related to the actions being taken by Housing and Building Standards in support of its duties set out under the Housing (Scotland) Act 2001, Building Standards (Scotland) Act 2003 and other related legislation.

Following discussion, the Committee **agreed** to:-

- (1) acknowledge the progress made with each action and performance measure during the period 1 October, 2021 to 31 March, 2022;
- (2) instruct the Director of Environment and Infrastructure Services to continue to present reports to the Communities Committee on a six-monthly basis, evidencing progress with delivery of the priorities set out in the Housing and Building Standards Service Plan 2020 to 2022;
- (3) exceptions that arise being reported to Committee out with the agreed 6 monthly reporting cycle; and
- (4) that briefing notes be provided to the Committee on the local government benchmarking framework and schemes offered in respect energy efficiency in homes.

9. HOUSING PERFORMANCE REPORT: QUARTER 4 2021/22

There was circulated a report dated 19 May, 2022, by the Director of Environment and Infrastructure Services which highlighted that Aberdeenshire Council's Performance Framework required that Services provide regular performance reports to Committee to support member scrutiny and assurance.

The report was intended to support the Communities Committee in their role of scrutinising performance related to the Housing Service, both in terms of performance by the service related to the Council Priorities, and in terms of financial information regarding income and expenditure for the Housing Revenue Account.

The aim of the reporting format was to combine information related to financial and service performance into a single document, to provide greater clarity and demonstrate the links between financial and service performance. The Housing

Service was asked to pilot development of this format for assessment by the Communities Committee.

Following discussion, the Committee **agreed** to:-

- (1) acknowledge the performance and financial information provided;
- (2) amend the wording for people from Ukraine to “displaced persons”;
- (3) instruct the Directors of Environment and Infrastructure Services and Business Services to continue to report Housing Performance and Financial information to Committee on a six monthly basis; and
- (4) instruct the Director of Environment and Infrastructure Services to put in place that all performance reports to Committee be presented in this format.

10. NOMINATIONS TO SUB-COMMITTEES AND WORKING GROUPS

A report dated 23 May, 2022 by the Director of Business Services had been circulated inviting the Committee to consider whether it wished to reappoint the Sub-Committees and Working Groups previously established under the Committee and, if so, to agree membership of the Sub-Committees.

The groups were detailed in an appendix to the report, namely: Housing Adaptations Grants Appeals Sub-Committee; Regulation of Private Sector Rented Housing Sub-Committee; Gypsy/Traveller Sub-Committee; Rapid Rehousing Transition Plan Member Officer Working Group; Housing Fuel Poverty and Local/National Resilience Member Officer Working Group; and Live Life Aberdeenshire Membership and Pricing Member officer Working Group.

Following consideration, the Committee **agreed**:-

- (1) to re-establish the Housing Adaptations Grants Appeals Sub-Committee; Regulation of Private Sector Rented Housing Sub-Committee; Gypsy/Traveller Sub-Committee; Rapid Rehousing Transition Plan Member Officer Working Group; Housing Fuel Poverty and Local/National Resilience Member Officer Working Group; and Live Life Aberdeenshire Membership and Pricing Member Officer Working Group;

- (2) to appoint Members as follows:

Housing Adaptations Grants Appeals Sub-Committee – Councillors Brown, Joji, Doreen Mair, Reynolds and Walker.

Regulation of Private Sector Rented Housing – Councillors Joji, Hassan, Reynolds, Taylor and Walker.

Gypsy/Traveller Sub-Committee – Councillors Baillie, Crowson, Evison, Owen, Powell, Simpson, H Smith and Stirling.

Rapid Rehousing Transition Plan Member Officer Working Group – Councillors Powell, Reynolds, Sullivan, Victor and Walker

Housing Fuel Poverty and Local/National Resilience Member Officer Working Group – Councillors Blackett, Grant, Kloppert, McWhinnie, Payne, Powell, Stirling and Taylor.

Live Life Aberdeenshire Membership and Pricing Member Officer Working Group – Councillors Baillie, Joji, Owen, Reynolds, Simpson, Stirling, Sullivan and Taylor ; and

- (3) to note that the membership of the Sub-Committees was based on the proportionality model approved by the Full Council on 19 May 2022, namely that an 8 Member group comprise 5 Administration members and 3 Opposition Coalition members; and a 5 Member group comprise 3 Administration members and 2 Opposition Coalition members.

11. NOMINATIONS TO OUTSIDE BODIES

With reference to the Minute of Meeting of Aberdeenshire Council of 19 May, 2022 (Item 11), when it had been agreed, in principle, to nominate Members to a number of outside bodies and to delegate authority to the relevant Policy Committee to nominate Members as required, there had been circulated a report by the Director of Business Services inviting the Committee to nominate Members to the bodies detailed in the Appendix A to the report.

The Committee **agreed**:-

- (1) to nominate Members to outside bodies as follows:
 - (a) Aberdeen Foyer – observer capacity – Councillors G Reynolds and A Simpson.
 - (b) Aberdeenshire Clubsport Scottish Charitable Incorporated Organisation (formerly known as Aberdeenshire Sports Council) – observer capacity – to delegate to the Director of Environment and Infrastructure Services, following consultation with the Chair, Vice Chair and Opposition Spokesperson, the nomination of Members and substitute Members to Aberdeenshire Clubsport; and
- (2) to instruct Officers to ensure that the necessary formalities were dealt with regarding resignations and nominations of Members to outside bodies/partnerships as listed in Appendices A and B to the report.

12. FUTURE MEETING ARRANGEMENTS

With reference to the Minute of Meeting of Aberdeenshire Council of 23 September, 2021 (Item 13), when it had been agreed to introduce a Choice Based Blended Model of Fully Virtual and Hybrid Meetings, which incorporated the principle that meeting groups should be able to choose how they want to meet, there was circulated a report dated 27 May, 2022 by the Director of Business Services, which (1) informed Members that work was ongoing to develop an options appraisal for upgrading Council venues to provide a high quality hybrid experience, and (2) asked

the Committee to confirm preferred arrangements for meetings for 2022/2023, having regard to existing limitations including availability of audio visual equipment and staffing resources.

The Committee **agreed**:-

- (1) to note the options for fully virtual and hybrid meetings of the Committee as outlined in Section 3 of the report; and
- (2) the hybrid option as preferred arrangement for the meetings listed in Appendix 1 to the report.

13. FINANCIAL SUPPORT 2021/22: UPDATE

There was circulated a report dated 19 May, 2022, by the Director of Business Services which provided an update to the Communities Committee on the financial support which Teams across the Council had provided to individuals and families in 2021/22.

The report also highlighted that the Council had provided a range of financial support to organisations that work with and support individuals and families.

The report provided the Committee with an update on the financial support that has been paid directly to individuals and families during 2021/22 either through the statutory schemes or through the additional funding streams that were made available.

Following discussion, the Committee **agreed**:-

- (1) to acknowledge the contents of the report; and
- (2) that a briefing note be issued to the Committee on the Lived Experience Forum, in particular the recruitment process; geographic and demographic spread; how new voices are identified; and general information about the work of the forum.

14. CORPORATE IMPROVEMENT PLAN QUARTERLY UPDATE

There was circulated a report dated 31 May, 2022, by the Director of Business Services which requested that the Committee note and provide comment on the Corporate Improvement Plan.

The report explained that the Corporate Improvement Plan was an amalgamation of all corporate improvement actions in respect of the Council. It comprised the Annual Governance Statement (AGS) Action Plans, the How Good is our Governance (HGIOG) Plan and the Best Value (BV) Plan. The Plan had been reported quarterly to Audit Committee and all Policy Committees. The Plan was extracted from Pentana (the Council's corporate performance management system) on 23 May 2022.

Following discussion, the Committee **agreed**:-

- (1) to acknowledge the the Corporate Improvement Plan, as detailed Appendix 1 to the report);
- (2) to note that the Plan would be considered by Audit Committee at the meeting on 29 June, 2022;
- (3) that there should be further alignment in terms of assuring that Best Value and continuous improvement have been achieved; and that comment be provided to the Audit Committee; and
- (4) to continue to receive six-monthly updates.

15. CONSULTATION RESPONSE: SCOTTISH FIRE AND RESCUE SERVICE STRATEGIC PLAN 2022-25

There was circulated a report dated 9 May, 2022, by the Director of Business Services which detailed Aberdeenshire Council's response to the Scottish Fire and Rescue Service (SFRS) Draft Strategic Plan 2022-25.

The report explained that the outcomes identified in the Plan aligned closely with Council priorities and the excellent work carried out by SFRS in support of Council Services and the Health and Social Care Partnership was acknowledged within the report.

The SFRS invited views on its draft Strategic Plan 2022-25. The consultation opened on 9 May 2022 and will close on 10 July 2022. Given the timescales involved a response was prepared by the Business Strategy Manager on behalf of the Council. The response was considered by Strategic Leadership Team with no changes made.

Following discussion, the Committee **agreed** to:-

- (1) approve the Aberdeenshire Council response to the consultation on the SFRS Draft Strategic Plan 2022-2025, attached as Appendix 1 to the report, subject to adding the comment that, in terms of Outcomes 1 and 3, they should highlight opportunities around asset strategy and the developing of a sense of place;
- (2) note that the consultation closing date was 10 July, 2022; and
- (3) the response being submitted by the closing date.

16. LIVE LIFE ABERDEENSHIRE PRICING AND MEMBERSHIP UPDATE

There was circulated a report dated 1 June, 2022, by the Director of Education and Children's Services on the progress of the Member Officer Working Group (MOWG), established in March 2022 to look at the issue of future pricing of LLA (Live Life Aberdeenshire) services and to consider options for future membership pricing and potential mechanisms for promoting staff memberships of LLA.

The report explained that as a result of the work of the MOWG, and factors, including the increase in the cost of living, officers were not recommending either increasing

prices or launching new memberships in the second and third quarters of 2022. It was anticipated that a further report would be brought to the Committee by the end of 2022 with holistic recommendations for future prices, membership products and timescales for implementation. This anticipated future report would include feedback from both the MOWG and formal pricing review.

Following discussion, the Committee **agreed**:-

- (1) to note the progress of the work of the Member Officer Working Group; and
- (2) that the existing price scheme and membership structure should remain in place for at least the second and third quarter of 2022, with a future report to be brought back to this committee before the end of the year with future price recommendations.

17. CATERING PROVISION IN LIVE LIFE ABERDEENSHIRE VENUES

There was circulated a report dated 18 May, 2022, by the Director of Education and Children's Services on the restart of the provision of catering within its venues by advertising licences for third party organisations, social enterprise charities and commercial businesses to apply.

The report explained that officers had met with commercial and social enterprise hospitality operators, Economic Development colleagues, and the Health and Social Care Partnership (HSCP) and the NHS to develop a licence/lease that was commercial for the operator, would meet the needs of service users and provide commercial income for the Service. From these discussions, there was an opportunity to develop an approach to catering involving social enterprise and partners like HSCP. Organisations with priorities and objectives that differed from commercial business and therefore could provide a catering offering that substantially aligned with LOIP (Local Outcomes Improvement Plan) and HEAL (Healthy Eating and Active Lives) initiatives that proved challenging where profitability was the main driver. Live Life Aberdeenshire proposed introducing a pilot with HSCP at the Deveron Community and Sports Centre and advertising licences for catering provision at Banchory Sports Centre, Fraserburgh Community and Sports Centre and Peterhead Community Centre for 18 months.

Following discussion, the Committee **agreed** to:-

- (1) a pilot of the Health and Social Care Partnership operating the catering provision at Deveron Community and Sports Centre;
- (2) the re-introduction of catering at Fraserburgh Community and Sports Centre, Peterhead Leisure and Community Centre and Banchory Sports Village through licensed operators;
- (3) officers continuing to develop the approach to catering and present proposals in 2023/24; and
- (4) a briefing note providing an update to be circulated to Committee in 3 months.

18. LLA ANNUAL REPORT AND REVISED BUSINESS PLAN

There was circulated a report dated 26 May, 2022, by the Director of Education and Children's Services which presented for consideration a Report Card and Annual Report for Live Life Aberdeenshire demonstrating progress in delivery of the key priorities of the Council and the current Business Plan for Live Life Aberdeenshire 2021-2023, detailed in Appendices A and B.

In addition, Appendix C set out the key actions proposed to be delivered through Live Life Aberdeenshire in year 2022/ 23. These key actions reflected the current context and challenges in service delivery following the pandemic and the challenging financial circumstances for individuals, families, and communities. A fully refreshed Live Life Aberdeenshire was proposed to be developed for implementation from April 2023. The Service proposed to undertake extensive and inclusive engagement in the development of actions to be included within the plan to ensure it reflected Council and community priorities.

Following discussion, the Committee **agreed** to:-

- (1) acknowledge the Life Life Aberdeenshire Report Card 2021/22, detailed in Appendix A;
- (2) acknowledge the Life Life Aberdeenshire Annual Report 2021/22, detailed in Appendix B;
- (3) the draft Business Plan Actions for 2022/23, as detailed in Appendix C;
- (4) acknowledge the proposed targets and performance measures relating to actions within the Draft Business Plan 2022/23, and to the development of a refreshed Business Plan to run from April 2023 – March 2028;
- (5) amended the Business Plan to runs from April 2023 to March 2028; and
- (6) that this report be submitted to each Area Committee for inclusion on agenda and consideration.

19. HEALTH AND SOCIAL CARE PARTNERSHIP GRANT FUNDING ALLOCATION AWARDS

There was circulated a report dated 1 June, 2022, by the Chief Officer, Aberdeenshire Health and Social Care Partnership (HSCP) which explained that Aberdeenshire Integration Joint Board (IJB) had approved the allocation of HSCP grant funding to various third sector organisations for the period of 1 July, 2022 to 31 March, 2025, as outlined within the appendices to the report.

The report had been submitted to the Communities Committee to approve the implementation of the associated direction.

The Committee **agreed** to the implementation of the direction to Aberdeenshire Council for the allocation of HSCP grant funding from 1 July, 2022 to 31 March, 2025.

20. HEATING SYSTEMS FOR NEW BUILD PROPERTIES

There was circulated a report dated 2 May, 2022, by the Director of Environment and Infrastructure Services which provided an update to the Communities Committee in relation to the ongoing works with regards to the specification of the Council's new build properties.

The report explained that a technical working group was set up to look at various heating systems options for the new build programme taking into consideration a number of factors. The group consisted of members from the various workstreams across the Housing Service along with officers from Property Services.

The report detailed all the heating systems which were considered, including those ruled out at an early stage by the technical working group. The report concluded by explaining that, having carefully considered all of the factors in determining the best possible heating system for the Council's new build housing programme, the most cost-effective solution for both the tenants and the Housing Revenue Account was the installation of the electric storage and panel heating systems.

Following discussion, the Committee **agreed** to:-

- (1) acknowledge the research carried out in respect of reducing carbon emissions with regard to the specification of the Council's new build properties; and
- (2) implement the following measures:-
 - upgrade Solar Photo Voltaic panels, where possible;
 - install mechanical ventilation heat recovery units;
 - improve the air tightness detailing of the properties;
 - install triple glazing; and
 - install electric storage and panel heating systems.

21. SHELTERED HOUSING REVIEW UPDATE

There was circulated a report dated 19 May, 2022, by the Director of Environment and Infrastructure Services which provided a summary of the progress with the Sheltered Housing Review in Aberdeenshire and set out future planning.

The report explained that the remit of the Sheltered Housing Review was to review all Sheltered Housing in Aberdeenshire, to ensure the current requirements of Sheltered Housing was delivered, and to make recommendations on the future model of Sheltered Housing.

The report highlighted that it was acknowledged in the November 2020 Sheltered Housing Review update, that the changes to the Sheltered Housing staffing structure and service redesign, which started September 2020 would be implemented over a 3 year transitional period and that progress updates would be provided to Communities Committee. The staffing review was complete and new posts within the revised structure were developing new ways of working with tenant engagement. Progress was outlined in the Sheltered Housing Review Timeline at Appendix 2.

Following discussion, the Committee **agreed** to:-

- (1) acknowledge the contents of the report and the progress of the Sheltered Housing Review;
- (2) instruct the Head of Housing and Building Standards, following consultation with the Chair, Vice Chair and Opposition Spokesperson for Communities Committee, to consult with relevant Ward Members on the potential future of any Sheltered Housing Scheme which was identified as not financially viable;
- (3) acknowledge that the Head of Housing & Building Standards may pause the allocation of tenancies at low demand Sheltered Housing schemes at appropriate times to allow decommissioning to be fully considered and modelled; and
- (4) instruct the Head of Housing and Building Standards to report to relevant Area Committees at an appropriate time providing an update on the Sheltered Housing Review and to seek any decisions/recommendations required.

22. HOUSING IMPROVEMENT PLAN (HIP) QUARTERLY UPDATE

There was circulated a joint report dated 23 May, 2022, by the Directors of Business Services and Infrastructure Services on the progress of the delivery of the Housing Improvement Programme, taking into consideration factors impacting on the programme, and requesting the Committee acknowledge, consider and endorse the programme.

The report provided information on the four contractors who were on site undertaking the four year Housing Improvement Programme of works which consisted of multiple upgrades to be undertaken at a property in one programme.

The Committee **agreed** to:-

- (1) acknowledge the current position with regard to progress on the delivery of the Housing Improvement Programme for Year 2 and Year 3;
- (2) acknowledge the draft outturn for the Financial Year 2021/22 for the Housing Improvement Programme; and
- (3) endorse the Call-off Contract for HIP Year 4, for one of the HIP contractors as detailed in the report.