

**Buchan's Statement of Outstanding Business  
as at 26<sup>th</sup> August 2022**

	<b>Report Title</b>	<b>Date of Meeting</b>	<b>Action Agreed</b>	<b>Responsible Officer(s)</b>	<b>Progress To Date</b>	<b>Timeline</b>
1.	IS Works Programme 2021-2022	11/05/21 Item 5	Agreed, having heard from the Principal Landscape Officer, to welcome feedback in respect of work being done in conjunction with community groups to source funding to replace playpark equipment	Andrew McIntyre	June 2022 – The Principal Landscape Officer attended the Buchan Community Council Forum to discuss community groups sourcing funding to renovate existing playparks and the identification of which playparks are of a higher importance	Covered at CC Forum on 28/6/22 - Recommendation - to be removed
2.	Aberdeenshire Council Outdoor Access Strategy 2018-2021 Review and Outdoor Access Strategy 2021-2024	14/09/21 Item 6	(2) to request that Officers inspect the path from Cruden Bay northwards to Boddam as there are reports of a blockage north of Longhaven Quarry, and report back to Councillor S Smith directly with their findings,	Bridget Freeman/ Amanda Roe	September 2022 – following a walk of the path, the Area Manager and Access Officer have clarified the loss of path at three locations is significant. It is unlikely it can be restored. The landowner is actively looking to reroute one part of the path and there are plans to reroute other parts of the path over time however different landlords are involved. In the interim the Access Officer is supporting the landowner with more visible signage	- Recommendation - to be removed

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			(3) to request that Officers work with the Local Residents Group in relation to the path from Hatton to Bogbrae given there are areas that are difficult to pass	Amanda Roe/ Philip Leiper	and checking the path periodically in winter. The Area Team and Access Officer will continue to support the landowner as required.  (3) The Area Team and Roads Service are now working with the Community Group to progress necessary permissions to enable the group to progress with plans to improve accessibility.	
3.	Aberdeenshire Council Built Heritage Strategy Review 2018-2021 and Built Heritage Strategy 2021-2024	14/09/21 Item 7	Having heard that a scheme is to be developed (similar to the successful CARS scheme from some years ago) to address windows, doors and climate change issues, to request that Officers provide Buchan Area Committee Members with a briefing prior to when this new scheme is likely be brought forward	David MacLennan / Irina Birnie	June 2022 - An expression of Interest to the NHLF was made in 2020 and accepted. The scheme has now closed and re opened with new criteria with Expressions of Interest due to both this fund and the Historic Environment Scotland funding by 31/07/22 and the two funding organisations will consider proposals jointly. Work will now progress on these heritage schemes to	Waiting to hear if the application has made it through the initial phase of the process. Once this is known, an informal session with BAC Members will be scheduled. Officers hope to provide a further update within 1 or 2 cycles of BAC Meetings (Sept/Nov 2022)

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					complement the Levelling Up Fund proposals.	
4.	Peterhead Town Centre – Member/Officer Working Group – Review of Traffic Management	07/12/21 Item 5	(3) to ask the service to report back to the Buchan Area Committee the final proposal to complete a permanent closure of Marischal Street and Thistle Street. This would include the engineering measures required to close these roads off to vehicular traffic and increase pedestrian only areas within these streets. This would also supersede the existing traffic orders if approved	Alistair Millar	((3) Confirmation that both consultations have been completed with no objections. Teams are preparing works to install the mitigation measures and complete traffic order before 2/8/22 when the temporary closure of Marischal and Thistle Street comes to an end. Implementation date still to be agreed with Legal; this will be confirmed in local press along with an associated Comms release. Measures currently in place won't look dissimilar when the order has come into force. We will report back through Ward Pages the final measures to prevent driving (without a permit) through Marischal and Thistle Street. These will detail the proposals following discussions with emergency services and local council services about access to complete task like maintenance of buildings, collection of trade and domestic waste or attend an emergency.	New Officer assigned. Therefore, an informal meeting with relevant Officers and Chair and Vice Chair has been arranged to discuss way forward.

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			<p>(4) to ask the service to report back to the Buchan Area Committee on the final proposals for the installation of two taxi ranks in Prince Street and Queen Street. This would also include the possibility of a loading bay within Queen Street (St Peter Street to Chapel Street); and</p> <p>(5) to ask the service to investigate the possibility of installing Bike Storage in the Town Centre</p>		<p>(4) Full proposals are still to start in relation to these subjects, and we can't give a date for this completion. With resources being prioritised to support colleagues to complete maintenance works, we will need to look at all other tasks to plan these into a programme of works.</p> <p>(5) Full proposals are still to start in relation to these subjects, and we can't give a date for this completion. With resources being prioritised to support colleagues to complete maintenance works, we will need to look at all other tasks to plan these into a programme of works.</p>	
5.	Aberdeenshire Council Early Learning and Childcare Allocations Policy	07/12/21 Item 6	(2) to request that consideration be given to allowing children to attend from the day after their third birthday	James Martin	(2) The proposal will be taken to the Early Years Board end of June 2022 for discussion and consideration, prior to ECS Committee	

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			(3) to query the cost per child difference between Council settings and private/third sector providers, and to note the importance of supporting the sustainability of private/third sector providers		(3) cost per child will be researched as part of the 1140 review paper that will be going to Early Years Board end of June 2022. This will then be shared with Cllrs.	
6.	Statement of Outstanding Business as at 19/11/21	07/12/21 Item 8	Agreed to request that a further informal briefing with Life Live Aberdeenshire reps be scheduled for Buchan Members	Theresa Wood	June 2022 – A briefing will be arranged after Summer recess	Provisionally scheduled for 13/0922
7.	Roads Policy Review Update	11/01/22 Item 8	(c) to note that the Area Manager is currently in discussion with Officers from the Council's Transportation and Property Departments with regard to the need for more charging points being made available for staff to use in Peterhead, and to request that the Area	Amanda Roe	Update – June 2022 Work continues with Property colleagues to increase charging points within Buchan House. Further discussions have also taken place with Transportation and Economic Development to discuss increasing access to charging points within settlements through other routes. Information for businesses on funding available to support	

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			Manager further update the Area Committee, informally, on this issue in due course		charging installations has been developed and is being shared with businesses who have expressed an interest.	
8.	Peterhead Locality Plan Endorsement	11/01/22 Item 12	(2) that due consideration be given as to what proposals can be put in place in relation to the need for a Community Hub in Peterhead town centre	Steph Swales	Informal meeting with W5 and W6 Members to be arranged to discuss the need for a community hub.	The CPO will pick this up in a Hub Meeting Recommendation – to be removed
9..	Draft Revised Surplus Property Policy	01/02/22 Item 10	Further agreed to request that the list of surplus buildings within Buchan be made available to BAC Members via a briefing note, ie surplus properties in the first instance then a more comprehensive detailed list in due course, and that an informal meeting be arranged at a later date to go through the list	John Gahagan / Theresa Wood	June 2022 - Informal meeting to be arranged after the Summer recess	List of surplus buildings provided to Members, via email, February 2022. Chair has advised Directorate that any issues will be raised at Business Services Performance Session on 20/9/22. Recommendation – to be removed

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10.	Buchan Area Plan	01/02/22 Item 12	(2) (page 278 – 2.26) to note that the Area Manager will continue to keep local Members updated in relation to any key town centre funding bids and associated projects,	Amanda Roe / Theresa Wood	<p>September 2022 Update</p> <p>(2) <u>Levelling Up Fund</u></p> <p>A coastal economies bid focusing on the renovation and extension of Macduff Marine Aquarium (£5.7million) and the development of a cultural quarter in Peterhead (£18million) has now been submitted the application to the UK Government’s Department of Levelling Up, Housing and Communities.</p> <p>The Levelling Up Fund operates on a competitive basis, and the bid will now be assessed by the UK Government. A decision is expected later this year.</p> <p><u>Clerkhill Public Realm</u> Work on revising the design has begun and community engagement has received a strong and constructive response. Ward 6 Members will receive more detailed briefings on the</p>	<p>Recommendation (2) this action be removed and a six monthly report presented to Committee updating on all funding bids and associated projects</p>

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					<p>engagement the at future Ward Meetings. The design will be subject to engagement with Buchan Members and final approval of the capital contract will be presented to a future Buchan Area Committee meeting for approval. In spring of 2022 a bid was prepared to the Place Based Investment Programme to secure the necessary match funding to deliver a revised scheme. The bid was successful and the timeline for the funding requires the project to reach legal commitment by 31<sup>st</sup> March 2023.</p> <p><u>National Lottery Funds for Heritage</u> An expression of interest is being developed for the town centre which is building on the EOI submitted pre Covid. The EOI will focus on the outcomes sought by the grant fund which include:</p>	



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			(5) (page 298 – 5.04) to request that the Area Manager continue to keep local Members informed in relation to how works are progressing at Drummers Corner		<ul style="list-style-type: none"> <li>• promote inclusion and involve a wider range of people (a mandatory outcome)</li> <li>• boost the local economy</li> <li>• encourage skills development and job creation</li> <li>• support wellbeing</li> <li>• create better places to live, work and visit</li> <li>• long-term environmental sustainability (a mandatory outcome)</li> </ul> <p>(5) Electricity connection is now installed One of the final challenges for the project is the supply of curved glass with artworks depicting the past, present and future of Peterhead. The special toughened and curved glass has been difficult to source however a solution has now been found, although there</p>	Further update on 27 September.

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					is a lead in time to the manufacture and fitting of the glass. Sourcing the bespoke tactile paving to complete the steps and drum structure has also been successful. Every effort is being made to complete the project as soon as possible.	
11.	Annual Procurement Plan for EIS	22/02/22 Item 10	(4) in relation to the Feasibility Study for Longate, Peterhead, to request that local Members be kept up-to-date	Matthew MacAulay	August 2022 - the issues concerning works required to the external drainage system remain to be resolved with Scottish Water. Formal communication is being drafted by Property Services on this matter to them. The feasibility study is on hold at this time until this issue is resolved	
12.	Annual Procurement Plan for ECS	22/02/22 Item 11	(4) to request that on completion a visit to Mintlaw School be arranged for local Members to see the works undertaken (after summer vacation 2022)	Theresa Wood	There have been delays due to a number of factors. As a result, work didn't start on site until late into the Summer and therefore the works are not expected to be complete until the October break	Site Visit provisionally scheduled for 1/11/22 – to be confirmed with HT. Recommendation – to be removed

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13.	Roads, Bridges, Cycling, Walking & Road Safety, Landscape, Coast & Flooding and Harbours Works Programmes 2022-2023	19/04/2022	<p>(ii) to request that a review of the criteria for the repairing of potholes be undertaken at the earliest opportunity</p> <p>(a) to note that the Roads Service is again liaising with the HT at Clerkhill School in relation to the design of the proposed 'Layby at Cairntrodlie', and that Officers will keep local Members apprised of what is happening</p> <p>(d) to request that Officers advise local Members as to when the appointed Contractor will be on-site at Riverside Playpark</p>	<p>Philip Leiper</p> <p>Philip Leiper/ Stewart Ingram</p> <p>Andrew McIntyre</p>	<p>June 2022 – (ii) Defect Matrix Group will meet on 4<sup>th</sup> July 2022 for a general review. Responsible Officer to report back thereafter</p> <p>June 2022 – (a) Roads and Education Officers met on 24/6/22 – agreed to continue with initial design – to speak to HT at Clerkhill School and advise on our plans and the rationale behind them</p> <p>June 2022 – (d) Principal Landscape Officer advised Ward 5 Members that play installer started on 16<sup>th</sup> June at Riverside Playpark. It is expected that work will be completed by the end of June or early July.</p>	

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14.	Environment & Infrastructure Services Performance Update - October 2021-End of March 2022 (Aberdeenshire Performs)	07/06/22	(2) 'Investment in Economic Development and Tourism' figure to be clarified  (3) in relation to digital workstream, Officers will provide an updated briefing paper in the first instance, and thereafter an informal session will be arranged with the Digital Stakeholder Lead Officer in attendance	Alan Morris  Jack Rigby	Digital Engagement Team to report to BAC on 27/9/22. In addition, an informal Seminar has been provisionally arranged for 22/11/22	
15.	Developing Excellence in our North Coast Communities – Regeneration Strategy Update Report	07/06/22	(2) to request an informal session re Drummers Corner  (3) to request a briefing paper in relation to the Strategic Transport Review - Toll of Birness	Christine Webster  Officer tbc	June 2022 – (2) took place on 14/6/22 – Recommend removal	(2) Informal session has taken place – Recommendation – to be removed  Prior to 27 September 2022

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			(4) to request updated Outcome Dates for the actions listed in the appendix	Christine Webster		27 September 2022
16.	Statement of Outstanding Business	07/06/22	(6) to request detail in relation to New Pitsligo and Strichen Playparks having been placed on the reserve list	Andrew McIntyre	Some of the capital allocation for Buchan, available from the Scottish Government funding, will be going towards the painting of equipment at the play areas in New Pitsligo and Strichen. The existing play equipment is still in a good condition, so the funding is improving existing equipment through renovation work like painting and updating safety surfacing. The technical officers will also identify any existing equipment in need of replacement from the results of the annual play inspection report.	
17.	Buchan Area Plan 21-23 – End Year Progress on Projects/Actions (Oct 21-March 22)	28/06/22	(2) to make request for informal briefing in relation to Opportunity North East	Theresa Wood	(2) added to Programme of Business Waiting List	(2) Likely to be scheduled in 2023 Recommendation – to be removed

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			(4) to request an update in relation to Peterhead Museum and when it will re-open	Avril Nicol		
18.	Peterhead Common Good Fund	28/06/22	<p>(2) that Officers arrange a facilitated Workshop for Members which will provide sufficient information to allow Members to put forward informed proposed changes should they so decide</p> <p>(3) to request that explanations be provided in relation to the varying levels of interest received in more recent years and the BAC's reasons for deviating from the CGF's general criteria</p>	Theresa Wood	It is hoped that the Workshop can be arranged before the October Vacation. At that time, actions (2) and (3) will be covered.	Recommendation – to be removed