

REPORT TO BUCHAN AREA COMMITTEE – 28 JUNE 2022

BUCHAN AREA PLAN 2021-23 – END-YEAR PROGRESS ON PROJECTS/ ACTIONS (OCTOBER 2021 – MARCH 2022)

1 Executive Summary/Recommendations

1.1 This report provides Buchan Area Committee with a mid-year update on progress made in relation to projects/actions within the Buchan Area Plan.

1.2 The Committee is recommended to:

1.2.1 Acknowledge and consider progress made in relation to the projects/actions contained within the Buchan Area Plan which support the Council Plan 2020-22;

1.2.2 Instruct the Area Manager (Buchan) to continue to present progress reports to the Committee on a six-monthly basis, in line with the Performance Management Framework, evidencing progress and performance with delivery of the Council Plan 2020-22; and

1.2.3 Agree to receive a mid-year performance report (April 2022-September 2022) relevant to the Buchan area between October and December 2022.

2 Purpose and Decision-Making Route

2.1 The Buchan Area Plan 2021-23 was approved by Buchan Area Committee at its meeting on 11 May and the associated Action Plan was updated on 22 June 2021.

2.2 The purpose of this report is to provide Committee with the second formal report on progress with projects/actions in line with the timescales set out in the Corporate Performance Framework.

3 Discussion

3.1 An update on the progress made with delivering the actions within the action plan aligned to the Area Plan is attached as Appendix 1 to this report.

3.2 The table below summarises progress with actions designed to deliver the six strategic priorities within the Council Plan:

Strategic Priority	Completed Actions	Actions In Progress	Actions Overdue	New Actions
OUR PEOPLE - EDUCATION	6	5	0	2
OUR PEOPLE- HEALTH & WELLBEING	22	11	6	
OUR ENVIRONMENT- INFRASTRUCTURE	3	6	2	
OUR ENVIRONMENT - RESILIENT COMMUNITIES	8	9	1	1
OUR ECONOMY- ECONOMY & ENTERPRISE	2	8	4	
OUR ECONOMY- ESTATE MODERNISATION	0	2	1	
Total	41	41	14	3

- 3.3 Overall, positive progress is being made with the majority of projects/actions detailed in the Buchan Area Plan, with several projects having been completed within the timescales.
- 3.4 Progress with a small number of projects is not as anticipated and the update confirms any mitigation where appropriate.
- 3.5 On 5 October 2021, Committee approved the Area Performance Framework and associated performance indicators, proposed by Services, which further enable the scrutiny of progress of both the Area Plan and “business as usual” activity.
- 3.6 The Area Plan progress report together with the performance monitoring reports are provided to assure and enable the Committee to monitor progress of delivery of the council priorities within the Buchan area, providing a balanced overview allowing elected members to form a judgement on performance and support improvement as required in line with the scrutiny remit of the Committee.

4 Priorities, Implications and Risk

4.1 This report supports the delivery of the three Pillars, the six Strategic Priorities and the key principles; right people, right place, right time; responsible finances; climate and sustainability; Community Planning Partnership Local Outcome Improvement Plans; human rights and public protection; tackling poverty and inequalities; digital infrastructure and economy.

4.2 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed.

Subject	Yes	No	N/A
Financial	X		
Staffing	X		
Equalities			X
Fairer Scotland Duty			X
Town Centre First			X
Sustainability			X
Children and Young People's Rights and Wellbeing			X

4.3 There are no staffing or financial implications arising directly from this report.

4.4 An integrated impact assessment has been carried out at the screening stage (IIA-000260) and no further detailed assessments are required. This report is a high-level planning document and does not have any differential impact on any of the protected characteristics. Any service changes made as a result of this plan will be subject to separate reporting and integrated impact assessments carried out as appropriate.

4.5 No risks have been identified as relevant to this matter on a Corporate or Directorate Level. The registers can be viewed on the council's website - [Corporate Risk Register 2021 \(aberdeenshire.gov.uk\)](http://www.aberdeenshire.gov.uk/corporate-risk-register) and [Business Services Directorate Risk Register \(aberdeenshire.gov.uk\)](http://www.aberdeenshire.gov.uk/business-services-directorate-risk-register)

5 Scheme of Governance

5.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and are satisfied that the report complies with the Scheme of Governance and relevant legislation.

5.2 The Committee is able to consider and approve this item in terms of Section B.1.1 of the List of Committee Powers in Part 2A of the Scheme of Governance

it may determine any matter that is specific to their Area not otherwise properly delegated to any other Committee.

RITCHIE JOHNSON
DIRECTOR OF BUSINESS SERVICES

Report prepared by: - Amanda Roe, Buchan Area Manager






Date 15 June 2022

List of Appendices:


Appendix 1 – End-Year Progress on Projects/Actions (October 2021-March 2022)

BUCHAN AREA PLAN 2021-2023


Generated on: 19 June 2022


Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed


BUCHAN AREA PLAN 2021-2023


STATUS	PROGRESS	DUE DATE
 In Progress	63%	31-Mar-2023

1. OUR PEOPLE - EDUCATION


1. Our People: Education						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
This sets out the actions for the Strategic Priority of Education which sits under the Pillar of Our People.	 In Progress	81%	31-Mar-2023	<u>PARENT ACTION</u>		

1.01 Improvements to Mintlaw Academy (Home. Economics, refurbishment)						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children and young people - improvements to Mintlaw Academy (Home. Economics, refurbishment)	 In Progress	75%	31-Oct-2022	Project out to tender, awaiting contract award. Site start due 13th June 2022.	Mark Mitchell	Maxine Booth


1.02 Development of Peterhead Community Campus						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children and young people: Development of Peterhead Community Campus.	 In Progress	33%	31-Mar-2023	<u>PARENT ACTION</u>	Maxine Booth; Anne Marie Davies MacLeod	Laurence Findlay

1.02.1 Development of Peterhead Community Campus - Complete work on space design brief (Space Strategies) Achieve Gateway 1 status Commence Gateway 2 detail design						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children and young people: Development of Peterhead Community Campus - Complete work on space design brief (Space Strategies) Achieve Gateway 1 status Commence Gateway 2 detail design	 Completed	100%	30-Apr-2022	Complete moving forward to Gateway 2	Maxine Booth; Anne Marie Davies MacLeod	Laurence Findlay


1.02.2 Development of Peterhead Community Campus - Progress Gateway 2 Project Phase

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children and young people: Development of Peterhead Community Campus - Conclude design team appointments; commence Concept Design; progress to Spatial Coordination;	 In Progress	0%	31-Jan-2023	NEW ACTION	Maxine Booth; Anne Marie Davies MacLeod	Laurence Findlay

1.02.3 Development of Peterhead Community Campus - Commence Gateway 3


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children and young people: Development of Peterhead Community Campus - commence Gateway 3, including Technical Design, from Jan '23. Establish communication and engagement strategy, and implement for Gateway 2 and 3 design phases.	 In Progress	0%	31-Mar-2023	NEW ACTION	Maxine Booth; Anne Marie Davies MacLeod	Laurence Findlay

1.03 Complete statutory consultations for both the merger of Dales Park school and Meethill, and the relocation of Anna Ritchie.


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children and young people: Complete statutory	 Completed	100%	30-Jun-2021	On the 16th of November Scottish Ministers confirmed that they do not intend to call-in Aberdeenshire Council's proposal to close Dales Park	Maxine Booth	Anne Marie Davies MacLeod

consultations for both the merger of Dales Park school and Meethill, and the relocation of Anna Ritchie.				and Meethill Primary School. Their response was published on the Scottish Government's website - Decision on Dales Park and Meethill Primary School closure: letter to Aberdeenshire Council - gov.scot (www.gov.scot)		
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1.04 Assess and report on the status of Longhaven School which is currently mothballed. Engage with the community re options appraisal


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children and young people - assess and report on the status of Longhaven School which is currently mothballed. Engage with the community re options appraisal	 Completed	100%	31-Oct-2021	Formal Consultation completed, to be presented at ECS in June	Maxine Booth	Anne Marie Davies MacLeod

1.05 Work collaboratively with partners and families to meet local need through piloting the delivery of holistic family support based on the principles of early intervention and prevention based at Buchanhaven Primary School.


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To have better, integrated working arrangements within ECS in pursuit of improved outcomes for children and young people - work collaboratively with partners and families to meet local need through piloting the delivery of holistic family support based on the principles of early	 In Progress	45%	31-Mar-2023	Supporting Local Families Project Team established – Project Team provides the link between the 'team on the ground' and the Promise Board. This ensures that the vision of the Promise Board is translated into action on the ground, through the leadership and direction of the Project Team, and that the learning and impact of interventions is fed back from the	Danica Smith	Leigh Jolly

<p>intervention and prevention based at Buchanhaven Primary School.</p>				<p>Team on the ground to the Promise Board, through regular Project Team updates.</p> <p>The 'Pause Phase' has been completed – a review of progress to date was undertaken and key findings shared with the Promise Board. It was established that the aims need to be regularly reviewed and amended, by all key stakeholders, to ensure that we are testing the correct issues and that we are being reactive to what we are learning. Further, a robust measurement plan is required, to ensure that we have data to support our learning – this is an identified next step.</p> <p>Driver Diagram for Supporting Local Families completed – with the aim, primary and secondary drivers and interventions required to achieve the aim identified.</p> <p>Process map completed – to ensure a consistent approach to the work with our families.</p> <p>Person-centred Intervention Plan created for each family in the test of change – to ensure targets are agreed and measurable.</p>		
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1.06 Delivery of flexible learning pathways, PeterDeen and Fresh Start, to support young people to re-engage in learning and education						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By

To secure continuous improvement in outcomes for children, young people, adults, and communities - delivery of flexible learning pathways, PeterDeen and Fresh Start, to support young people to re-engage in learning and education	 Completed	100%	31-Mar-2022	In Buchan 13 young people have actively engaged in the Peterdeen projects and 11 young people in the fresh start projects, building confidence, self esteem and resilience.	Dominique Carlislekit z; Roisin Daly; Brian Goldring; Nicola Kenyon; Susan McGregor	Avril Nicol
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1.07 New Dales Park School Nursery built to support families and children in Peterhead, in line with delivery of the 1140 Hours ELC Expansion.

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children and young people - New Dales Park School Nursery built to support families and children in Peterhead, in line with delivery of the 1140 Hours ELC Expansion.	 Completed	100%	31-Aug-2021	New build is complete and the Nursery is now in operation.	James Martin; Paul Whalley	Julia Matthew


1.08 Support children to reduce attainment gap in Buchanhaven, Meethill and Mintlaw School nurseries.

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children and young people - Buchanhaven, Meethill and Mintlaw School nurseries. 1 FTE Equity and Excellence Practitioner in each setting employed to support children with the aim of reducing the	 Completed	100%	31-Mar-2023	Excellence and Equity Practitioners roles have been reviewed and they are now peripatetic, This means that they are able to work across communities and across the cluster rather than being in one school. The new role Equity and Excellence Leads will support staff in a number of school settings to meet the needs of children	James Martin; Julia Matthew	Anne Marie Davies MacLeod


attainment gap. Officers will work across the Peterhead cluster to support children.				at risk of poor outcomes. Information about their impact in the new way of working will be available going forward		
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2. OUR PEOPLE- HEALTH & WELLBEING


2. Our People: Health and Wellbeing

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Actions for the Strategic Priority of Health and Wellbeing under the Pillar of Our People.	 In Progress	75%	31-Mar-2023	<u>PARENT ACTION</u>		

2.01 Reduce void turn around time


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Maximise available affordable housing - reduce void turn around time	 In Progress	70%	31-Mar-2023	Following void process review workshops which enabled staff to critically examine the void process and identify barriers to better performance a revised Lettable Standard was developed to provide a better balance between relet timescales and the fit for let standard. The revised lettable standard was approved by the Communities Committee in September 2020. A revised voids procedure has now been developed and introduced. Because of the pandemic it has proven difficult to measure the full impact of the changes but following the easing of Covid restrictions there has been some indications that the new procedure is having a positive impact in reducing relet times.	Gavin King; Alan Morris; Elaine Osinska; Dave Thomson	Trisha Pirie

				<p>Huge improvement in turnaround time through the introduction of a new process, new computerised system for change of tenancy inspections, a revised lettable standard and a restructured team with functional responsibility for voids across Aberdeenshire. Total number of voids in this part of the process is now well below 100, which is fantastic when on average there are 40 new voids each week.</p> <p>The introduction of Virtual Sign Ups as a response to the Covid 19 pandemic has been continued as a method to ensure faster turn-around of new tenancy sign ups. The team continue to work with Options and Asset Management colleagues to facilitate the Voids process.</p> <p>The team are working to reduce the backlog of properties ready to let that have built up due to the restrictions throughout the pandemic. The introduction of a Choice Based Lettings (CBL) system is having an impact with increased letting even of some hard to let properties.</p>		
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2.02 Manage the impact of Covid 19 on rent- maximise income						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Manage the impact of Covid-19		75%	31-Mar-2023	The Housing Service prioritised the	Gavin	Trisha Pirie


on rent - maximise income	In Progress			support of tenants throughout the Covid 19 pandemic. Proposals arising from the Rent Strategy Member Officer Working Group in respect of a revised rent increase were approved by Council for 2022/23 reflecting Cost of Living pressures. The Tenant Grant Fund was successfully distributed to tenants, providing an opportunity to reduce rent debt for those that struggled as a result of the pandemic. Significant levels of external grant funding has also been obtained, with the assistance of Tackling Poverty & Inequalities. This task remains incomplete due to current pressures on tenants given Cost of Living impacts	King; Andrew Mackie; Alan Morris; Elaine Osinska	
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2.03 Deliver 20 homes in Peterhead. Start on site for a further 99 homes in Mintlaw and Peterhead


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Affordable Housing -Deliver 20 homes in Peterhead. Start on site for a further 99 homes in Mintlaw and Peterhead.	 In Progress	13%	31-Mar-2023	The completion of the 20 social rent properties at Sovereign Gate, Peterhead is progressing well. 4 x 3 bed houses were completed and handed over to the Council in January 2022 with the remaining 16 units expected to be completed by September 2022. It is anticipated that the start date on site for 73 units in Mintlaw will now be August 2022, with the first 20 units having an estimated completion date of 2024.	Anne Anderson; Gavin King; Susan McLeish; Alan Morris; Elaine Osinska	Trisha Pirie

				Discussions are still ongoing for a further 26 units to be built in Peterhead.		
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2.04 Deliver Housing Improvement Programme, bring forward EESSH2 work into HIP year 4 where possible


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Energy Efficiency and Fuel Poverty - Deliver Housing Improvement Programme, bring forward EESSH2 work into HIP year 4 where possible.	 In Progress	65%	31-Mar-2023	Contractors continue to work throughout the restrictions to maximise compliance however are being restricted by Covid social distancing and access to resources materials and staff. As a result the contract has been delayed with completion has moved from May to December 2022	Gavin King; Alan Morris; Elaine Osinska; Dave Thomson	Trisha Pirie

2.05 Deliver area-based scheme for private sector housing in Peterhead, St Fergus and Crimond


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Energy Efficiency and Fuel Poverty - deliver area-based scheme for private sector housing in Peterhead, St Fergus and Crimond	 In Progress	98%	31-Mar-2023	<i>Completion date for the Area Based Scheme has been extended by Scottish Government to the end June 2022. We are confident we will fully utilise our funding.</i>	Kathleen Allan; Gavin King; Alan Morris; Elaine Osinska	Trisha Pirie

2.06 Develop and deliver a programme of maintenance and improvement works for open spaces each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
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Open spaces that encourage active, healthy lifestyles - develop and deliver a programme of maintenance and improvement works for open spaces each year.	 Completed	100%	31-Mar-2023	2021/2022 Works programme is now complete. 2022/2023 Works programmes have now been approved by the appropriate committees and are now under way.	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie
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2.07 In line with the Open Space Strategy implement initiatives such as the Greenspaces project to increase biodiversity across the public owned spaces in Aberdeenshire.


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Open spaces that encourage active, healthy lifestyles - In line with the <i>Open Space Strategy</i> implement initiatives such as the Greenspaces project to increase biodiversity across the public owned spaces in Aberdeenshire.	 In Progress	55%	31-Mar-2023	Greenspace officers continue to interact and develop open spaces for biodiversity, the extension of their contract for another year will assist.	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie

2.08 Burial Grounds: Peterhead – The Grange, phase 1 extension Cruden Bay -phase 2 of 2 construction


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Burial Grounds: Peterhead – The Grange, phase 1 extension Cruden Bay -phase 2 of 2 construction	 In Progress	92%	31-Mar-2023	The capital plan has an allowance to build this section.	Gavin King; Philip Leiper; Alan Morris; Elaine	Trisha Pirie

					Osinska	
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2.09 Aden Country Park, National Lottery Heritage Fund project - Delivery of the 5 year project


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Aden Country Park, National Lottery Heritage Fund project - Delivery of the 5 year project	 In Progress	66%	31-Mar-2023	Works are progressing well with the resin surface due to go down shortly, unfortunately the lake walkway is too expensive so we are looking to no longer progress those works.	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie

2.10 Aden Country Park, Changing Places Facility at Aden Country Park


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Aden Country Park, Changing Places Facility at Aden Country Park	 Overdue	42%	31-Mar-2022	works have started and are due to finish around the end of July.	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie

2.11 Develop and deliver a programme of road maintenance and improvement works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
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A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	PARENT ACTION	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie
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2.111 Deliver a programme of road general maintenance works


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The 2021/22 programme is now complete	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie

2.112 Deliver a programme of resurfacing and road strengthening works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The 2021/22 works programme is now complete	Gavin King; Philip Leiper; Alan Morris; Elaine	Trisha Pirie

					Osinska	
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2.113 Deliver a programme of surface dressing works and surface dressing preparation works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The 2021/22 works programme is now complete	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie

2.114 Deliver a programme of footway works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	the 2021/22 works programme is now complete	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie

2.115 Deliver a programme of traffic works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
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A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The 2021/22 works programme is now complete	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie
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2.116 Deliver a programme of sign replacement works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The works programme for 2021/22 is now complete	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie

2.117 Deliver a programme of drainage and other works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The works programme for 2021/22 is now complete	Gavin King; Philip Leiper; Alan Morris; Elaine	Trisha Pirie

					Osinska	
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2.12 Provide an efficient and effective street lighting repairs service


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities :Develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2023	The works programme for 2021/22 is now complete	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie

2.13 Continue the delivery of a six-year programme to upgrade traditional streetlights with LED lanterns


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities :Continue the delivery of a six-year programme to upgrade traditional streetlights with LED lanterns.	 In Progress	72%	31-Mar-2023	works are continuing but global resources are still being impacted by the semi conductor shortage	Gavin King; Philip Leiper; Alan Morris; Elaine Osinska	Trisha Pirie

2.14 Bridges and Retaining Walls, Top slice Capital (annual programme)


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
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A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities: 2.14 Bridges and Retaining Walls, Top slice Capital (annual programme)	 In Progress	50%	31-Mar-2023		Gavin King; Donald MacPherson; Alan Morris; Elaine Osinska	Trisha Pirie
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2.15 Bridges and Retaining walls Revenue works


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities: 2.15 Bridges and Retaining walls Revenue works	 In Progress	36%	31-Mar-2023	Revenue Works continuing to deliver planned and reactive general repairs including repair of accidental damage.	Gavin King; Donald MacPherson; Alan Morris; Elaine Osinska	Trisha Pirie

2.16 In line with the Winter Maintenance Operational Plan deliver an efficient and effective gritting and snow clearing service during the winter months.

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities: In line with the Winter Maintenance Operational Plan deliver an efficient and effective gritting and snow clearing	 Completed	100%	31-Mar-2023	Winter season has now passed	Gavin King; Philip Leiper; Alan Morris; Elaine	Trisha Pirie


service during the winter months.					Osinska	
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2.17 Deliver improvement works at Aikey Brae Stone Circle


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Develop and support the understanding of the historic assets in the area - deliver improvement works at Aikey Brae Stone Circle	 Overdue	85%	31-May-2022	<p>In the period October 2021 – March 2022, no further onsite works have taken place. Quotes were sought for the stump grinding and gorse removal works, however there has been a delay in works being executed because of the availability (or lack thereof) of appropriate contractors, the result of significant tree damage caused by 3 storms over the winter period and a small pool of local contractors being overwhelmed by demand. Similarly, as the Council's only arboriculturist, our partner in Landscape Services leading on this aspect of the work has had to prioritise addressing storm damage over the lower priority cosmetic work at Aikey Brae.</p> <p>As yet, the site has not been subject to assessment following the winter storms. This will be carried out to evaluate whether any damage was sustained to the newly planted trees and whether the restocking requirement has increased from the previous estimate of 10%. The other remaining works to be undertaken are:</p>	Gavin King; Alan Morris; Elaine Osinska; Malcolm White	Trisha Pirie

			stump grinding along the path route, removal of gorse around stone circle and treatment of stumps to prevent grow back, general tidying of the footpath, drone survey, restocking (2021 estimate of 10%, subject to revaluation), creation & installation of interpretation board(s) and advisory notices, installation of people counters. The targeted date of completion for the project now is 31 December 2022.		
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2.18 To engage with HMP Grampian and Fife College to work with learners to improve literacies and resilience. To deliver a 12-week personal development programme called STEPS


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children, young people, adults, and communities -to engage with HMP Grampian and Fife College to work with learners to improve literacies and resilience. To deliver a 12-week personal development programme called STEPS	 Completed	100%	31-Mar-2022	A small group of adult learners have developed their emotional literacies by completing the STEPS course, achieving all their relevant goals.	Dominique Carlislekitz; Roisin Daly; Brian Goldring; Nicola Kenyon; Susan McGregor	Avril Nicol

2.19 Support to North, South and Central Alcohol and Drugs Partnership Forums to ensure that community members can shape and influence the delivery of actions to promote recovery and participation in community life.


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To have better integrated working arrangements ... in pursuit of improved outcomes	 Completed	100%	31-Mar-2022	Continued to provide support to alcohol and drugs partnerships forums and associated recovery groups in	Dominique Carlislekitz; Roisin	Avril Nicol

for children, young people, and communities - support to North, South and Central Alcohol and Drugs Partnership Forums to ensure that community members can shape and influence the delivery of actions to promote recovery and participation in community life. (£15k of grants issued by end of financial year in N, C, S)			Buchan.	Daly; Brian Goldring; Nicola Kenyon; Susan McGregor	
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2.20 Art on the Fly: creativity for resilience programme in Peterhead


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Live Life Well: Art on the Fly: creativity for resilience programme in Peterhead	 Completed	100%	31-Dec-2021	Pilot complete. Initiative has been on hold due to staff member leaving the service in summer 2021. Initiative to be reviewed once a new member of staff is in place.	Chris Murphy	Avril Nicol

2.21 Creative Learning programmes for primary age children through collaboration with professional artists and schools in Peterhead & Mintlaw


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Live Life Well: Creative Learning programmes for primary age children through collaboration with professional artists and schools in Peterhead & Mintlaw	 Completed	100%	31-May-2021	Scotland in Focus – Peterhead Academy Funded by Creative Learning Network (CLN) funding, a creative practitioner (storyteller and Doric speaker), was engaged to work in collaboration with a	Chris Murphy	Avril Nicol

				<p>Social Studies teacher developing a new Scottish Studies course, and in particular the Scotland in Focus (SCQF level 4) unit. Piloted in 2018-2019 and then further developed in 2020-2021 although owing to covid the practitioner's input had to be online.</p> <p>Scottish Opera – Song Cycle</p> <p>Funded by Arts Alive (Scottish Booktrust), Scottish Opera were engaged to work with all primary schools in the Mintlaw CSN to compose and perform a collection of songs to form a Song Cycle. Intended to bring upper stages and in particular P7s together as a “transition” event, the objective was to produce a recording which could be “gifted” to the school and wider community as a way of bringing them together following the isolation of lockdown. Ongoing issues around singing in school during April 2021 meant that it had to be delivered online, but nevertheless over 200 pupils were involved in composing the songs with three professionals from Scottish Opera.</p>		
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2.22 Development of new partnerships and collaborations to support the introduction of youth awards in theatre tech services, event planning, promotion, and music production in Mintlaw & Peterhead

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Live Life Well: Development of new partnerships and collaborations to support the introduction of youth awards in theatre tech services, event planning, promotion, and music production in Mintlaw & Peterhead	 Completed	100%	31-Mar-2022	Placement underway with S6 student from Old Meldrum Academy. Work placement lasts 6 sessions of 4 hours each session. Engagement with secondary schools to promote this opportunity will be actioned again for term 3. Theatre tech, event planning and music production have been postponed due to Covid-19 and staffing matters. This will be progressed in 2022.	Chris Murphy	Avril Nicol

2.23 Relocate all media production and sound recording services to Aberdeenshire Recording Studio at Aden, Mintlaw as part of estate modernisation


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Live Life Well: Relocate all media production and sound recording services to Aberdeenshire Recording Studio at Aden, Mintlaw as part of estate modernisation	 Completed	100%	31-Mar-2021	This is now largely complete. 2 pianos and 2 electric organs remain at other sites - pending decisions as to where they may best be kept. Everything else is now at Aden	Chris Murphy	Avril Nicol

2.24 Establish library service in new MACBI community facility


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Develop and invest in sport and cultural facilities to ensure activities that promote physical and mental health and wellbeing. Disinvest in others where there is no requirement -	 Completed	100%	31-May-2021		Chris Murphy	Avril Nicol

Establish library service in new MACBI community facility						
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2.25 Improve Provision in Catto Park for outdoor sport and physical activity through pitch development and extra storage

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Develop and invest in sport and cultural facilities to ensure activities that promote physical and mental health and wellbeing. Disinvest in others where there is no requirement - improve Provision in Catto Park for outdoor sport and physical activity through pitch development and extra storage	 Overdue	80%	30-Sep-2021	Container is expected on site imminently, anticipated by end of May	Tim Stephen	Avril Nicol

2.26 Develop Arbutnot Museum and Library building to ensure it can meet the Cultural needs of Peterhead


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Develop and invest in sport and cultural facilities to ensure activities that promote physical and mental health and wellbeing. Disinvest in others where there is no requirement - develop Arbutnot Museum and Library building to ensure it can meet the Cultural needs of Peterhead	 Overdue	15%	31-Mar-2022	LLA are now looking at this project in conjunction with the Economic Development unit to identify if the opportunities presented by the levelling up fund can create a possible 'cultural quarter' in Peterhead.	Tim Stephen	Avril Nicol

2.27 Improve heating facilities in the Peterhead Rescue Hall


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Develop and invest in sport and		100%	30-Sep-2021	Heating upgrade delivered in Summer	Tim	Avril Nicol

cultural facilities to ensure activities that promote physical and mental health and wellbeing. Disinvest in others where there is no requirement - improve heating facilities in the Peterhead Rescue Hall	Completed			2021	Stephen	
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2.28 Staff delivering cultural and physical activities in a range of locations in smaller settlements. E.g., New Deer, Maud, Strichen


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Develop flexible staff infrastructures that facilitate delivery of activity in 'spoke' locations - staff delivering cultural and physical activities in a range of locations in smaller settlements. E.g., New Deer, Maud, Strichen	 Completed	100%	31-Aug-2021	Recruitment for mobile electric vehicle team is complete. Branding and modification of electric vehicles to make them more accessible is being progressed. Vehicles being used for doorstep deliveries around Aberdeenshire.	Chris Murphy	Avril Nicol

2.29 Increase access to e-bikes & promote green travel in Mintlaw and Peterhead


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Live Life Outdoors: Increase access to e-bikes & promote green travel in Mintlaw and Peterhead	 Completed	100%	31-Aug-2021	Ebikes awaiting installation of smart locks. Staff training required and will take place early 2022. Website and booking procedures in place.	Chris Murphy	Avril Nicol

2.30 Co-operative working spaces in our libraries


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
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Offer opportunities to develop career pathways and enhance life skills by reducing barriers to access - co-operative working spaces in our libraries.	 Completed	100%	30-Apr-2022	Ongoing discussions with Library Innovation Network Aberdeenshire (LINA). Funding recently secured for three cohorts of 'Women into Business' sessions. These will be hybrid events with face to face sessions planned to take place in Peterhead Library from May 2022.	Chris Murphy	Avril Nicol
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2.31 Digital suitcase project - Provide programmes in care settings/ sheltered housing to reduce functional decline and prevent isolation

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Digital suitcase project - provide programmes in care settings/ sheltered housing to reduce functional decline and prevent isolation. Aberdeenshire Library Service loan reminiscence boxes to Care Homes and Very Sheltered Housing. Develop role of schools and other organisations in being part of these discussions post COVID-19	 Overdue	5%	31-Oct-2021	Progress against local HSCP service activities has been impacted by the continuing effects of the Covid-19 pandemic and other increased demands on the health and social care system locally. As demands return to more manageable levels updates from HSCP will be included in future reports.	Gavin King; Corinne Millar; Alan Morris; Elaine Osinska	Trisha Pirie

2.33 Continued development and use of Near Me in the prison (In hours and Out of Hours) to ensure that prisoners continued to have access to mental health services.


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Near me is currently used by mental health services and was used during the pandemic to ensure that prisoners continued to have access to mental health	 Overdue	10%	30-Jun-2021	Progress has been delayed by the continuing impacts of the Covid-19 pandemic and other increased demands on the health and social care system locally.	Gavin King; Angela MacLeod;	Trisha Pirie

services. We have been working to expand this to include the use of Near Me to undertake the Talk to Me Assessment. All prisoners who come to HMP Grampian are assessed using the Talk to Me Assessment. This is a tool used by the Scottish Prison Service to assess a prisoner's mental health and ensure that they have appropriate access to any medication etc when they are first detained and until a fuller health assessment can be undertaken. The Health Centre at the prison complete part of this assessment. As HMP Grampian covers the population of the North of Scotland we do on occasion have prisoners who arrive into the prison out of hours when there are no health staff available. We are looking to use Near Me technology to do this assessment virtually. The assessment will be completed by nursing colleagues based in the Minor Injury Unit in Fraserburgh. In hours, this assessment is completed by health centre staff on site.


			Alan Morris; Elaine Osinska	
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3. OUR ENVIRONMENT- INFRASTRUCTURE

3. Our Environment: Infrastructure


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Actions for the Strategic Priority of Infrastructure which sits under the Pillar of Our Environment	 In Progress	53%	31-Mar-2023	<u>PARENT ACTION</u>	Gavin King; Alan Morris; Elaine Osinska; Amanda Roe	Trisha Pirie

3.01 Improvements to Waste Service

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Waste and recycling service which supports our attractive environment and reduces emissions	 In Progress	63%	31-Mar-2023	<p>PARENT ACTION: All sub actions updated 9 May 2022 with full details in notes for each sub-action. Below is an overview from the sub-actions:</p> <ul style="list-style-type: none"> • Funding approved at ISC 20 January and additional capital funding approved 9 March for rolling out of 3 weekly service to commence March 2023 - due to procurement process, bin manufacture capacity & availability of bin distribution teams. • Findings of the HRC review were reported to ISC in January with the Committee accepting Option 2 - to continue with the current systems and 	Ros Baxter; Gavin King; Alan Morris; Elaine Osinska; Diane Rotherham	Trisha Pirie


			<p>incorporate additional identified improvements which include improved and clearer instructions, increased number of vehicles per timeslot, increase number of trailers per slot and improved communications. The Member Officer Working Group were also instruction to give further consideration to a hybrid customisation of the service where possible on a site by site basis to provide further opportunities for users of the service.</p> <ul style="list-style-type: none"> • Polystyrene recycling has proved successful and is no longer deemed as a trial with collections being expanded into Fraserburgh, Peterhead, Alford and Westhill. Note this is not an action that should have an end date as this is something that will be continuing as we will always strive to recycle more materials if we can and should legislation stipulate. In future this will be regarded as a business as usual activity not an improvement action. • No progress on Deposit Return Scheme (DRS) and Extended Producer Responsibility (EPR). DRS is now delayed until August 2023. Circularity Scotland is the partner tasked with implementing this. As yet, there is limited information available to the Council as to how it will actually be implemented. The Council will need to consider impact on trade customers as well as internal catering services that may have implications on having to provide a take-back scheme. • Energy from Waste facility build is 		
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				<p>delayed. The plant is estimated to commence the commissioning phase from November 2022 however won't be fully operational until 31/05/2023. The delay has been due to issues with Brexit/Covid.</p> <ul style="list-style-type: none"> • The review of options has now been fully completed with regards to bulky waste with a joint procurement exercise being undertaken with Aberdeen City for an option of processing of bulky waste (approx. 1100 tonnes per annum) with the emphasis being on recycling as much of the waste as possible. Contract to be in place for October 2022. • The initial Litter Prevention Action Plan had determined that schools were the first step to initiate the LPAPs into the communities however due to the pandemic, schools have been focusing on curriculum and therefore it was agreed to skip the step for schools and progress on to working with local businesses to implement and progress the LPAP in each area. 		
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3.011 Submit bids for funding and if successful move towards implementing a 3 weekly kerbside collection service						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Waste and recycling service which supports our attractive environment and reduces emissions - submit bids for funding and if successful move towards	 In Progress	40%	31-Dec-2022	Committee approval from ISC 20 January and additional capital funding approved 9 March. Roll out of 3 weekly service to commence March 2023 - due to procurement process, bin manufacture capacity & availability of	Ros Baxter; Gavin King; Alan Morris;	Trisha Pirie

implementing a 3 weekly kerbside collection service with the non-recyclable waste bins emptied once and the recycling bins emptied twice in three weeks.				bin distribution teams.	Elaine Osinska; Diane Rotherham	
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3.012 Review recycling centre permit system and recycling centre service provision


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Waste and recycling service which supports our attractive environment and reduces emissions - Review recycling centre permit system and recycling centre service provision.	 Completed	100%	31-Mar-2022	Findings of the review were reported to ISC in January with the Committee accepting Option 2 - to continue with the current systems and incorporate additional identified improvements which include improved and clearer instructions, increased number of vehicles per timeslot, increase number of trailers per slot and improved communications. The Member Officer Working Group were also instruction to give further consideration to a hybrid customisation of the service where possible on a site by site basis to provide further opportunities for users of the service.	Ros Baxter; Gavin King; Alan Morris; Elaine Osinska; Diane Rotherham	Trisha Pirie

3.013 Work to increase the number of recyclable materials accepted at recycling centres


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Waste and recycling service which supports our attractive environment and reduces emissions - work to increase the number of recyclable materials accepted at	 Completed	100%	31-Mar-2023	Polystyrene recycling has proved successful and is no longer deemed as a trial with collections being expanded into Fraserburgh, Peterhead, Alford and Westhill.	Ros Baxter; Gavin King; Alan Morris;	Trisha Pirie

recycling centres.				Note this is not an action that should have an end date as this is something that will be continuing as we will always strive to recycle more materials if we can and should legislation stipulate. In future this will be regarded as a business as usual activity not an improvement action.	Elaine Osinska; Diane Rotherham	
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3.014 Reduce non-recyclable waste by promoting waste reduction measures and recycling, including the Deposit Return Scheme and Extended Producer Responsibility schemes as they are introduced


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Waste and recycling service which supports our attractive environment and reduces emissions - reduce non-recyclable waste by promoting waste reduction measures and recycling, including the Deposit Return Scheme and Extended Producer Responsibility schemes as they are introduced.	 In Progress	15%	31-Mar-2023	No progress. DRS is now delayed until August 2023. Circularity Scotland is the partner tasked with implementing this. As yet, there is limited information available to the Council as to how it will actually be implemented. To consider impact on trade customers as well as internal catering services that may have implications on having to provide a take-back scheme.	Ros Baxter; Gavin King; Alan Morris; Elaine Osinska; Diane Rotherham	Trisha Pirie

3.015 Delivery of operational Ness EfW Plant


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Waste and recycling service which supports our attractive environment and reduces emissions - delivery of operational Ness EfW Plant.	 In Progress	70%	31-Mar-2023	Delayed. The plant is estimated to commence the commissioning phased from November 2022 however won't be fully operational until 31/05/2023. The delay has been due to issues with Brexit/Covid.	Ros Baxter; Gavin King; Alan Morris; Elaine Osinska;	Trisha Pirie

					Diane Rotherham	
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3.016 Review options and finalise arrangements for bulky waste treatment in 2021/22.


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Waste and recycling service which supports our attractive environment and reduces emissions - review options and finalise arrangements for bulky waste treatment in 2021/22.	 Completed	100%	31-Mar-2023	The review of options has now been fully completed with a joint procurement exercise being undertaken with Aberdeen City for an option of processing of bulky waste (approx. 1100 tonnes per annum) with the emphasis being on recycling as much of the waste as possible. Contract to be in place for October 2022.	Ros Baxter; Gavin King; Alan Morris; Elaine Osinska; Diane Rotherham	Trisha Pirie

3.017 Review opportunities for further community engagement in delivery of the LPAP


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Waste and recycling service which supports our attractive environment and reduces emissions - review opportunities for further community engagement in delivery of the LPAP.	 In Progress	16%	31-Mar-2023	Community LPAP is being progressed in Alford with Alford Rotary Club, with local businesses taking the lead on this in the absence of the school being the first step. We Are Inverurie are also working with the Community Waste Officer and Street Cleansing service to progress a LPAP for Inverurie. The initial LPAP had determined that schools were the first step to initiate	Ros Baxter; Gavin King; Alan Morris; Elaine Osinska; Diane Rotherham	Trisha Pirie

				the LPAPs into the communities however due to the pandemic, schools have been focusing on curriculum and therefore it was agreed to skip the step for schools and progress on to working with local businesses to implement and progress the LPAP in the area.		
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3.02 Wide Area Network programme implementation


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Engaging effectively with customers and residents to provide the best services - Wide Area Network programme implementation	 Overdue	96%	28-Feb-2022	Two remaining sites have not reached the contracted capacity due to extra civil works required on site, expected to be completed by September 2022. Sites were migrated to the new contract with interim capacity.	Colleen Henderson	Kate Bond; Trisha Pirie

3.03 Peterhead Interchange / Bus Station - Improvements/Refurbishment

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Improved Public Transport infrastructure - Peterhead Interchange / Bus Station - Improvements/Refurbishment	 Overdue	5%	31-Mar-2022	£250,000 of funding for refurbishment/upgrade works secured from Nestrans 2022/23 Capital Budget. Preliminary costings of footway improvements, replacement bus shelters and refurbishment of the facade of the interchange building currently being undertaken in liaison with the Roads Service, with a view to	Gavin King; Richard McKenzie; Alan Morris; Elaine Osinska	Trisha Pirie


				completion in Financial Year 2022/23		
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3.04 Increase availability of EV Charging Point infrastructure across Buchan including availability at Aden Country Park and identification of further sites across Buchan to be appraised for EV charging capacity

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Increase availability of EV Charging Point infrastructure across Buchan including availability at Aden Country Park and identification of further sites across Buchan to be appraised for EV charging capacity including Maiden Street and Threadneedle Street car parks and sources of potential funding.	 In Progress	50%	31-Mar-2023	<p>A new EV unit is still planned for Peterhead Town Centre, but now likely to be Threadneedle Street.</p> <p>An additional unit is also now planned for Buchan House for public use.</p> <p>Revenue funding has been granted from Scottish Government to assist local authorities in the delivery of the public EV network and this will include identifying suitable sites in the Buchan area.</p>	Martin Hall; Gavin King; Alan Morris; Elaine Osinska	Trisha Pirie


4. OUR ENVIRONMENT - RESILIENT COMMUNITIES

4. Our Environment: Resilient Communities


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Actions for the Strategic Priority of Resilient Communities which sits under the Pillar of Our Environment	 In Progress	68%	31-Mar-2023	<u>PARENT ACTION</u>		

4.01 Area specific strategic needs assessments will be undertaken in Mintlaw


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
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Engage effectively with customers and residents to provide the best services - undertake Area specific strategic needs assessments in Mintlaw (August 2021)	 Overdue	25%	31-Aug-2021	Work will commence in the summer of 2022 to create separate statistical profiles for each of Aberdeenshire's 59 Intermediate Zones. These will be saved in a shared file. This will allow users to pick and choose from the list of profiles in order to build an evidence base suitable for most place-based initiatives.	Hilary Birnie; Craig Watson	Trisha Pirie
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4.02 Working with Area Teams supporting Community Impact Assessments


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Engage effectively with customers and residents to provide the best services - working with Area Teams supporting Community Impact Assessments.	 Completed	100%	31-Oct-2021	Updated CIA for Aberdeenshire considered by Full Council September 2021. Ward and area specific assessments available for Ward 4, 5 and 6 which will be shared with Local Community Planning Group to determine any impact on actions and focus within the Buchan Community Plan.	Jenn Askildsen; Gavin King; Fiona McCallum; Alan Morris; Elaine Osinska	Trisha Pirie

4.03 Reopening of Service Point as restrictions are lifted and we emerge from Covid-19 Lockdown


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Engaging effectively with customers and residents to provide the best services - reopening of Service Point as restrictions are lifted and we emerge from Covid-19 Lockdown.	 Completed	100%	31-Oct-2021	Service Points in all areas reopened on 26 April 2021 following the lifting of Covid-19 restrictions, and have continued to remain open since that date. This situation will remain as is, unless future lockdown restrictions are implemented.	David Anderson; Michelle Milne	Kate Bond; Trisha Pirie

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4.04 Review customer interaction following pandemic and potential service provision

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Engaging effectively with customers and residents to provide the best services - review customer interaction following pandemic and potential service provision.	 In Progress	75%	31-Mar-2023	Customer Services continues to monitor customer interaction. However, as all restrictions related to the pandemic have only recently been removed, it is not possible to make an informed decision on future service provision at this time. The Due Date has been revised to reflect this.	David Anderson; Michelle Milne; Caroline O'Shaughnessy	Kate Bond; Trisha Pirie

4.05 Customer Services continuing to support customers across Aberdeenshire 2021-2023


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Engage effectively with customers and residents to provide the best services. Information relating to customer service provision, which considers telephone, face-to-face, email and web chat queries.	 In Progress	50%	31-Mar-2023	<u>PARENT ACTION</u>	Michelle Milne	Kate Bond; Trisha Pirie

4.05.1 Customer Services continuing to support customers across Aberdeenshire 2021-2022


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Engage effectively with customers and residents to provide the best services. Information relating to customer	 Completed	100%	31-Mar-2023	During the last quarter, Customer Services has successfully dealt with 31,574 customer queries by telephone, providing support on a range of	Michelle Milne	Kate Bond; Trisha Pirie

service provision, which considers telephone, face-to-face, email and web chat queries.				queries to our customers across Aberdeenshire. We continue to improve on the previous abandonment rate of 40-50%, with successfully answered calls reaching 74% in the last quarter.		
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4.05.2 Customer Services continuing to support customers across Aberdeenshire 2022-2023


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Engage effectively with customers and residents to provide the best services. Information relating to customer service provision, which considers telephone, face-to-face, email and web chat queries.	 In Progress	0%	31-Mar-2023	NEW ACTION	David Anderson; Michelle Milne; Caroline O'Shaughnessy	Kate Bond; Trisha Pirie

4.06 Reduce Cash in Transit Costs - remove cash/cheque payments from all Service Points


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Develop further the Digital Strategy and how customers pay for Council Services - remove cash/cheque payments from all Service Points. We will continue to accept cash/cheque payments for up to 2 months to provide ample notice to customers who pay by this method to move to other methods such as card payment (online preferably), Direct Debit for our billing systems or a Bank Transfer. If they wish to continue	 Completed	100%	30-Sep-2021	All cash/cheque payments have been removed from Service Points as of 31 July 2021.	Gavin King; Alan Morris; Elaine Osinska; Gail Smith	Trisha Pirie

paying by cash/cheque, they will need to do this at their local Post Office or PayPoint location.					
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4.07 Develop and deliver a programme of flood risk and coastal protection works each year. Work with partners to deliver actions in the Local Flood Risk Management Plan 2016 - 2022.


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Develop and deliver a programme of flood risk and coastal protection works each year. Local Flood Risk Management Plan 2016 – 2022 – work with partners to deliver the actions in the plan.	 In Progress	75%	31-Mar-2023	No specific schemes were identified for Buchan. Routine inspection/maintenance as required.	Gavin King; Alan Morris; Elaine Osinska; Gavin Penman	Trisha Pirie

4.08 Refreshing the CLD pages on Aberdeenshire Council website to promote CLD offer


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
To secure continuous improvement in outcomes for children, young people, adults and communities - refreshing the CLD pages on Aberdeenshire Council website to promote CLD offer.	 Completed	100%	30-Jun-2021	All the structural work and refreshing the links has been completed. Plain english review has required a change to some small areas of text	Dominique Carlislekitz; Roisin Daly; Brian Goldring; Nicola Kenyon; Susan McGregor	Avril Nicol

4.09 Develop phased approach to face-to-face neighbourhood work to re-engage with residents in Longate

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
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To secure continuous improvement in outcomes for children, young people, adults and communities - develop phased approach to face-to-face neighbourhood work to re-engage with residents in Longate	 Completed	100%	31-Mar-2022	Re-opened the Longate flat over the quarter and continued to work with Longate resident with targeted support examples include confidence to cook activities.	Dominique Carlislekit z; Roisin Daly; Brian Goldring; Nicola Kenyon; Susan McGregor	Avril Nicol
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4.10 Commissioning of projects and services through targeted funding streams including Developer Obligations, Crown Estates Funding and Area Committee Budgets

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Successful, inclusive, resilient communities with the confidence, capability, and capacity to tackle the things that matter to them - commissioning of projects and services through targeted funding streams including Developer Obligations, Crown Estates Funding and Area Committee Budgets	 Completed	100%	31-Mar-2022	<p>Area Committee Grants:</p> <p>A further round of grants was awarded on 5th October 2021 by Buchan Area Committee.</p> <p>Buchanhaven Heritage Group (awarded £4,337) had been unable to move forward with their project and their award was de-committed. A total of £23,524 was therefore awarded as follows:</p> <p>Apex Church - Install fire escape so building can be used to full potential</p> <p>Aberdeenshire Sailing Trust - A new trailer for taking boat out of the water and storage</p> <p>New Deer Community Association -</p>	Gavin King; Alan Morris; Eleanor Morris; Elaine Osinska; Theresa Wood	Trisha Pirie

			<p>Refurbish Men's toilets as part of larger project to create office space</p> <p>Peterhead and District Mens Shed - Buy a new planer</p> <p>Fetterangus Community Trust - Feasibility for floodlights</p> <p>Cruden Bay Community Association - Picnic Tables and Benches for Mill Park</p> <p>Macbi Mintlaw - Landscaping works for new Nursery Area</p> <p>Resource Centre Maud - Youth Engagement Initiative</p> <p>Port Errol Hall - Replacement Windows</p> <p>On 15th March the award to the Kemp Hall, Old Deer (£5000) was also decommitted due to the specification and costs of the project increasing substantially, after taking further specialist advice.</p> <p>The Area Manger was delegated to reallocate these funds in consultation with the Chair and Vice-chair. The £5000 was allocated to Mintlaw and District Men's Shed to support the installation of a kitchen into Gardeners Cottage, Aden Country Park.</p>		
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			<p>Project extension agreements were reached with Apex Church, Boddam Community Council, Longside Football Club, New Deer Community Association and Port Errol Hall to enable them to complete their projects.</p> <p>A large number of community applicants experienced challenges with delivering projects in financial year 2021/22 due to cost increases and contractor availability.</p> <p>Coastal Communities Buchan Grants:</p> <p>The grant award of £5838 to ArtVenture was decommitted on March 15th by 2022 Buchan Area Committee and reallocation was delegated to the Area Manager in consultation with the Chair and Vice-chair.</p> <p>The funding was reallocated to the Coast Project – managed by the Environment Planning Team – to support specific Coast projects in Buchan.</p> <p>Coastal Communities Commissioning Strategy Buchan:</p> <p>Buchan Area Committee considered the draft strategy for 2022 to 2027 in December 2021. A workshop with</p>		
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			<p>Elected Members took place in February and the Strategy was to go before the Buchan Area Committee in April 2022.</p> <p>Developer Obligations:</p> <p>In March 2022 Developer Obligations funding the following projects had Developer Obligations allocated:</p> <p>Cruden Bay: Mill Park Drainage/Goals NEW</p> <p>Cruden Bay: Sports Facilities NEW</p> <p>Fetterangus: Hall Refurbishment</p> <p>Longhaven: Longhaven Hall</p> <p>Mintlaw: 2 x Full Size Pitches</p> <p>Mintlaw: MACBI Additional Rooms</p> <p>Mintlaw: MACBI Library</p> <p>Mintlaw: MACBI Remote Lighting</p> <p>Mintlaw: Recycling Bulk Point</p> <p>New Deer: New Deer Village Hall</p> <p>New Deer: Play Equipment</p> <p>Peterhead: Admiralty Gateway Sports</p>		
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				<p>Hall Flooring NEW</p> <p>Peterhead: Clerkhill School FC Storage NEW</p> <p>Peterhead: Landale Road Garden Benches</p> <p>Peterhead: PACT Sports Project</p> <p>Peterhead: Proposed Community Sports Hub Catto Park</p> <p>Peterhead: Town Centre Mural Project</p> <p>Peterhead: Waste & Recycling Bulking Point</p> <p>St Fergus: St Fergus Hall</p> <p>B Strichen: Town House Upgrade</p> <p>Funding totalling £146,298.32 was also available for allocation in several communities</p> <p>Officers continue to meet quarterly as a minimum to monitor progress on allocated funding and identify additional eligible projects.</p>		
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4.11 Community Capacity Building through support for asset transfer, participation in engagement, participation requests and refreshed community action plans or Local Place Plans

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
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Successful, inclusive, resilient communities with the confidence, capability, and capacity to tackle the things that matter to them - Community Capacity Building through support for asset transfer, Participation in engagement Participation requests Refreshed community action plans or Local Place Plans (Planning (Scotland) Act)	 In Progress	40%	31-Mar-2023	Asset Transfer workshop delivered. A representative from the Scottish Land Commission also attended the event to raise awareness of opportunities for the diversification of Land Ownership. In addition a representative from the Community Ownership Support Service attended a meeting of the Aden Development Group to explore the topics of Asset Transfer and community participation.	Gavin King; Alan Morris; Eleanor Morris; Elaine Osinska	Trisha Pirie
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4.12 Coordination of place plans

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Buchan will be recognised as a great place to live, work, invest with opportunity for all - coordination of Place Plans	 In Progress	56%	31-Mar-2023	Peterhead & Environs Having completed the desktop analysis of engagement, plans, projects and investment, the officer group progressing the development of the Peterhead Plan 2040 is now drawing together the information, along with the masterplanning work undertaken by Henning Larsen as part of the design concept for the community campus and a visioning session with Peterhead Development Partnership to allow for a briefing with Buchan Councillors on 21 June. Over Summer an engagement strategy will be designed with the intention of commencing public engagement in September 2022 to allow the first	Amanda Roe, Paul Macari, Eleanor Morris, Lucy Styles	Amanda Roe


			iteration Peterhead Plan to be fully developed and agreed by March 2023. Mintlaw & Environs Strategic Needs Assessment and Town Centre Health Check, expected during the latter half of 2022 will kick off the process for developing a place based plan.		
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4.13 Continue to reinvigorate the cycling demonstration town initiative and promote improved path and cycle networks within the town, to the town centre and community campus


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Communities feel safe living in Buchan	 In Progress	10%	02-Mar-2023	<p>Adult Cycle Training: Aberdeenshire Bothy Project (with delivery partners CyclingUK) to be extended to Peterhead for 22/23 period to encourage adult cycling.</p> <p>Mapping and Signage: New walking/cycle map being developed for Peterhead FY22/23.</p> <p>Adapted Bikes: Engaging with Live Life Aberdeenshire to look at remote booking opportunities for bike. New coordinator officer coming into post in June - will start process then.</p> <p>South Road/Kirk Street Cycle Link: Design progressed and now looking at options to deliver link on the ground,</p>	Chris Menzies	Martin Hall; Amanda Roe

				liasing with Local Roads. Collie Burn Path: Working with colleagues to develop final design for link - WSP appointed and funded from Transportation Capital budget.		
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4.14 Delivery of Peterhead North Sustaining Choices Community Action Plan


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Communities feel safe living in Buchan - delivery of Peterhead North Sustaining Choices Community Action Plan	 Completed	100%	31-Mar-2022	The Sustaining Choices Action plan is available to all community groups, organisations and Council services. Delivery of relevant actions has been incorporated into the Buchan Local Community Planning Integrated Action Plan (Buchan Community Plan/ Peterhead Locality Plan). Aberdeenshire Council Services have identified actions to progress. Specific actions have been incorporated into the Coastal Communities Commissioning Strategy for Buchan.	Gavin King; Alan Morris; Eleanor Morris; Elaine Osinska	Trisha Pirie

4.15 Further development of the Collieburn cycle path route

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Communities feel safe living in Buchan - further development of the Collieburn cycle path route	 In Progress	40%	31-Mar-2023	An appointment has been made through the Transportation Framework for a contractor to develop the detailed design, in conjunction with the Coast project.	Gavin King; Alan Morris; Eleanor Morris; Elaine	Trisha Pirie


					Osinska	
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4.16 Supporting delivery of the Buchan Community Plan


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Buchan will be recognised as a great place to live, work, invest with opportunity for all - supporting delivery of the Buchan Community Plan	 In Progress	25%	31-Mar-2023	2nd March 2022 - The Buchan Local Community Planning Group agreed to an extension of the current Community Plan to 2025, and the Co-ordination Hubs are assisting with a light touch review of priorities and actions. The new Strategic Needs Assessments being developed through the Council and Partnership Analysts for the 59 statistical profiles of the intermediate zones across Aberdeenshire will also be considered for this area when these are made available.	Gavin King; Alan Morris; Elaine Osinska; Steph Swales	Trisha Pirie

5. OUR ECONOMY- ECONOMY & ENTERPRISE


5. Our Economy: Economy and Enterprise

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Actions for the Strategic Priority of Economy and Enterprise which sits under the Pillar of Our Economy	 In Progress	53%	31-Mar-2023	<u>PARENT ACTION</u>		


5.01 Deliver regeneration projects in Peterhead - work with Economic Development to develop a heritage led regeneration scheme for Peterhead's historic core and Conservation Area.

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Deliver regeneration projects in Peterhead. Seek funding from the National Heritage Lottery Fund and from other external sources to support some of the projects identified. Work with Economic Development to develop a heritage led regeneration scheme for Peterhead's historic core and Conservation Area. Application for funding during 2021	 In Progress	10%	31-Mar-2023	Buildings are being identified that will be part of the bid, although this process involves multiple partners and has been more time consuming than expected. The bid will complement the Levelling Up bid.	Gavin King; Alan Morris; Elaine Osinska; Christine Webster	Trisha Pirie


5.02 Deliver regeneration projects in Peterhead - Delivery of Coast Aberdeenshire Project and projects arising from it

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Deliver regeneration projects in Peterhead. Seek funding from the National Heritage Lottery Fund and from other external sources to support some of the projects identified - delivery of Coast Aberdeenshire Project and projects arising from it.	 In Progress	10%	31-Mar-2023	Peterhead: Initial focus is now on the Levelling Up Funds; work with other funders will recommence later this year. Coastal Aberdeenshire Project: Coastal Path Forum and cross-service officers' group to support project activities have both been established.	Irina Birnie; Gavin King; Alan Morris; Elaine Osinska	Trisha Pirie


5.03 Continue with marketing and disposal of development sites at; Catto Drive, Peterhead Dales Ind Estate, Peterhead

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
A location of choice that has a diverse economic base of innovative companies with a skilled workforce and return to full employment, efficient and fit for purpose - continue with marketing and disposal of development sites at Catto Drive, Peterhead Dales Ind Estate, Peterhead	 In Progress	50%	31-Mar-2023	Marketing of development sites in Dales continue. At time of update, site at Catto Drive remained under offer.	Andy Moir; Derek Young	Trisha Pirie; Allan Whyte

5.04 Peterhead Vision and Action Plan / Refurbishment of Drummers Corner


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Place investment and regeneration - Peterhead Vision and Action Plan / Refurbishment of Drummers Corner	 Overdue	85%	31-Jul-2021	The last electrical connection is being installed over the next few weeks, groundworks are near completion and the planned treatment and final coating of the steel is planned. The glass artworks have been technically problematic and supply chain limitations have proved difficult for this element, but plans are place to solve this.	Gavin King; Alan Morris; Elaine Osinska; Christine Webster	Trisha Pirie

5.05 Peterhead Vision and Action Plan / Redevelopment of Clerkhill Shopping area public realm


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Place investment and regeneration - Peterhead Vision and Action Plan / Redevelopment of Clerkhill	 In Progress	30%	30-Sep-2022	Engagement with the local community, businesses and users of the retail area will commence in May and the feedback will be used to	Gavin King; Alan Morris;	Trisha Pirie


Shopping area public realm				inform the design of the public realm. Funding from the 2022 Place Based Investment Programme has been secured to support the redevelopment.	Elaine Osinska; Amanda Roe	
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5.06 Re-election process for Rediscover Peterhead Business Improvement District facilitated

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Place investment/regeneration - re-election process for Rediscover Peterhead Business Improvement District facilitated	 In Progress	50%	31-Dec-2022	The BID process is being followed and preparations being made between Rediscover Peterhead and Aberdeenshire Council for the re election	Gavin King; Alan Morris; Elaine Osinska; Christine Webster	Trisha Pirie


5.07 Pilot town centre Wi-Fi initiative in Peterhead

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Digital connectivity and inclusion - pilot town centre Wi-Fi initiative in Peterhead	 Overdue	40%	13-Jun-2022	Peterhead Digital Inclusion Pilot Project - Update Report 14.04.22 v4 (TPI).pdf The next steps have been agreed by the Tackling Poverty & Inequalities Strategic Partnership .	Caroline Hastings; Annette Johnston; Gavin King; Alan Morris; Elaine Osinska	Trisha Pirie


5.08 Kick-start programme						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Employability and Skills - Kick-start programme -38 young people supported through KickStart placements	 Overdue	89%	31-May-2022	Kickstart spend to date: £152,737 The Buchan area has seen a good uptake of Kickstart places in Aberdeenshire with 46% starts to date. We have seen 33 employers offer 94 placements with 19 of those employers and 74 placements approved by the Dept. Working Pensions (DWP). The programme picked up speed as systems and process became embedded within DWP and this has helped speed up decision-making by them. Many employers either lost faith, changed their minds or due to economics decided against continuing. This resulted in 11 posts withdrawn, 3 candidates withdrew and 24 posts were unfilled.	Ewen Allardyce; Gavin King; Alan Morris; Elaine Osinska	Trisha Pirie

5.09 Seafood Transformation Project						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Business Growth - Seafood Transformation Project	 Completed	100%	31-Dec-2022	Preparations and work ongoing into processes, costs, implication	Gavin King; Alan Morris; Elaine Osinska; Alistair C Reid	Trisha Pirie


5.10 Partner to North East Greenport bid						
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ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Business Growth - partner to North East Greenport bid	 Overdue	30%	31-Dec-2021	The formal process for applying for Freeport or Greenport status in Scotland had not yet been launched as at March 2022. Aberdeenshire Council continues to support the partnership developing the bid.	Gavin King; Matthew Lockley; Alan Morris; Elaine Osinska	Trisha Pirie

5.11 Continue to partner in Invest in Peterhead


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Business Growth - continue to partner in Invest in Peterhead - a proactive two-year campaign to market Peterhead's town centre investment opportunities both locally and nationally. The aim of this joint working is not only to fill the vacant units of Peterhead, but the overall campaign also intends to be the catalyst to change perceptions of Peterhead and will be used as a communication tool.	 In Progress	70%	31-Dec-2022	This is ongoing work. Invest in Peterhead are moving forward with very successful work on bringing properties back into use. notable reductions in vacancy level as a result of partnership action.	Gavin King; Alan Morris; Elaine Osinska; Christine Webster	Trisha Pirie

5.12 Net Zero/Energy transition - Invest Aberdeen

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Net zero/energy transition - Invest Aberdeen	 In Progress	30%	31-Mar-2023	Invest Aberdeen is working to identify investment opportunities relating to the energy transition as well as supporting	Gavin King; Danielle	Trisha Pirie


				enquiries from existing businesses to help identify support networks for transitioning to net zero. Working closely with Scottish Enterprise, Scottish Development International and Dept of International Trade, together with other partners, Invest Aberdeen has been actively promoting the regional strengths in the energy industry demonstrating that the region is a leader in a global energy transition. In addition, Invest Aberdeen has been working with skills providers to address the skills shortage and support those with transferable skills to identify opportunities relating to energy transition. Invest Aberdeen will next attend Offshore Europe with a focus on Net Zero/ Energy Transition activity and opportunities.	McKinlay; Alan Morris; Elaine Osinska	
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5.13 Aberdeenshire Coastal Communities Challenge Fund – Establishment, launch and application rounds

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Funding and partnerships - Aberdeenshire Coastal Communities Challenge Fund – Establishment, launch and application rounds	 Completed	100%	31-Mar-2022	The following projects in Buchan were approved following a challenge fund application round: Project: EGCP - Education and Outreach Development Project/Programme Organisation: EGCP Ltd Total Cost: £5,128.92	Martin Brebner; Gavin King; Alan Morris; Elaine Osinska	Trisha Pirie

			<p>Grant: £4,616.03</p> <p>Description: Pop-up banners, a-frame signs, binoculars and telescopes to support the work of the East Grampian Coastal Partnership.</p> <p>Project: Apex Centre Community Space</p> <p>Organisation: Apex Church</p> <p>Total Cost: £67,800</p> <p>Grant: £25,000</p> <p>Description: Renovation and new access point for a community space in Broad Street, Peterhead.</p>	
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5.14 Maintain stakeholder relationships around the Scottish Government's Reaching 100 (R100) programme and 5G; and to support communities, businesses and residents to explore different solutions if R100 does not deliver for them

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Digital Connectivity and Inclusion - The creation of additional staff capacity through the City Region Deal to build and maintain stakeholder relationships around the Scottish Government's Reaching 100 (R100) programme and 5G; and to	 In Progress	50%	31-Dec-2022	Economic Development has recently recruited to 3 new posts to support access to digital connectivity. A work plan for this team is in development, alongside the induction of the team.	Gavin King; Matthew Lockley; Alan Morris; Elaine Osinska	Trisha Pirie


support communities, businesses and residents to explore different solutions if R100 does not deliver for them.					
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6. OUR ECONOMY- ESTATE MODERNISATION


6. Our Economy: Estate Modernisation

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
Actions for the Strategic Priority of Estate Modernisation which sits under the Pillar of Our Economy	 In Progress	50%	31-Mar-2023	<u>PARENT ACTION</u>	Gavin King; Alan Morris; Elaine Osinska; Amanda Roe	Trisha Pirie

6.01 Progress with appraisal of all operational facilities within the Buchan Area, which extends to 94 facilities, in conjunction with Services as part of Estate Modernisation Programme

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
We have an estate that is sustainable, efficient and fit for purpose - progress with appraisal of all operational facilities within the Buchan Area, which extends to 94 facilities, in conjunction with Services as part of Estate Modernisation Programme.	 Overdue	50%	31-Mar-2022	Ongoing activity with Services progressing with development of Asset Based Strategies following background activities which support, and inform, these Strategies.	Andy Moir	Trisha Pirie; Allan Whyte

6.02 Continue with marketing and disposal of vacated surplus facilities						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
We have an estate that is sustainable, efficient and fit for purpose - continue with marketing and disposal of vacated surplus facilities at; Cemetery Lodge, New Deer Former Ardallie School, Ardallie Former Surgery, Crimond Glenugie Business Centre / 53 Windmill Street, Peterhead Arbuthnot House / 60 Broad Street / 18 James Street, Peterhead	 In Progress	50%	31-Mar-2023	A number of sales have concluded over previous year at Cemetery Lodge New Deer, former Ardallie School, Glenugie Business Centre/Windmill Street Peterhead, Crimond Surgery. At time of update, Arbuthnot House/Broad Street/James Street Peterhead is not actively being marketed pending review. A number of facilities are likely to be marketed in coming months having being declared surplus by the council including the Maud Area Office.	Andy Moir; Derek Young	Trisha Pirie; Allan Whyte

6.03 Provide support and guidance to community groups prior to commencing with a Community Asset Transfer						
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE	Assigned To	Managed By
We have an estate that is sustainable, efficient, and fit for purpose: Provide support and guidance to community groups prior to commencing with a Community Asset Transfer	 In Progress	50%	31-Mar-2023	The Area Project Officer continued to work with four groups on their informal inquires. The Area Project Officer continued to work with two groups with previously submitted Expressions of Interest which have not yet progressed to Asset Transfer Requests.	Gavin King; Alan Morris; Eleanor Morris; Elaine Osinska	Trisha Pirie