

**Buchan's Statement of Outstanding Business
as at 4th March 2022**

	Report Title	Date of Meeting	Action Agreed	Responsible Officer(s)	Progress To Date
1.	IS Works Programme 2021-2022	11/05/21 Item 5	<p>(1) Agreed to request that Officers arrange an opportunity for BAC Members to meet informally with Scottish Water and SEPA representatives to discuss various concerns throughout the towns and villages of Buchan.</p> <p>(2) Agreed, having heard from the Principal Landscape Officer, to welcome feedback in respect of work being done in conjunction with community groups to source funding to replace playpark equipment.</p> <p>(3) Agreed to request that Officers contact Councillor Sutherland directly with regard to the recent flooding issues at Charleston, St Combs.</p>	<p>Theresa Wood (1)</p> <p>Andrew McIntyre (2)</p> <p>Jonathan Duncan (3)</p>	<p>(1) Meeting took place on 22/02/22 - remove</p> <p>(2) Community groups are being encouraged to form a constituted group to allow Officers to put them in touch with relevant sources to access available funds. It is hoped that this topic will feature as a specific Agenda item on the Buchan CC Forum Agenda in Spring 2022</p> <p>(3) Meeting took place on 22/02/22 - remove</p>

2.	Aberdeenshire Council Outdoor Access Strategy 2018-2021 Review and Outdoor Access Strategy 2021-2024	14/09/21 Item 6	<p>(2) to request that Officers inspect the path from Cruden Bay northwards to Boddam as there are reports of a blockage north of Longhaven Quarry, and report back to Councillor S Smith directly with their findings,</p> <p>(3) to request that Officers work with the Local Residents Group in relation to the path from Hatton to Bogbrae given there are areas that are difficult to pass</p>	Eleanor Munro	<p>(2) query referred to the Coast Project Officer who will look to be in touch with Cllr Smith and other Ward 6 Members – Area Manager to make contact and seek a date</p> <p>(3) no progress to date due to other works having to be prioritised. However, consideration may be given in due course to assisting local groups in accessing the Agri-Environment Climate Change Scheme – Improving Public Access (Scottish Government Funding) – Area Manager to check timelines</p>
3.	Aberdeenshire Council Built Heritage Strategy Review 2018-2021 and Built Heritage Strategy 2021-2024	14/09/21 Item 7	Having heard that a scheme is to be developed (similar to the successful CARS scheme from some years ago) to address windows, doors and climate change issues, to request that Officers provide Buchan Area Committee Members with a briefing prior to when this new scheme is likely be brought forward	Debbie Conway	Verbal Update at BAC of 5/10/21 – “Work will be undertaken alongside the external funding team to develop bids for funding for Peterhead Town Centre and these are expected to be submitted in Spring 2022” – Area Manager to check if there is a further update

4.	Town Centre First Principle	14/09/21 Item 8	To request that the Area Manager add the following item to the Peterhead Development Partnership Agenda - 'Long Term Plan for Peterhead Town Centre' - to allow for a collaborative approach to be taken	Amanda Roe	The title has been added to the next Peterhead Development Partnership meeting on 29/03/22. This meeting is specifically focused on looking forward and starting to understand the PDP, and other stakeholders vision and aspirations for the future. In addition, and as requested at BAC of 11/1/22, that the Area Manager provide a briefing to all Peterhead Members to allow for all Members to be fully informed.
5.	Draft Local Flood Risk Management Strategies and Plan for the North East Local Plan District	14/9/21 Item 9	(1) to highlight that problems are being created as a result of the ageing water and sewage infrastructure and to request that Officers raise this issue with Scottish Water and SEPA and report back to the Buchan Area Committee with a note of the discussion points, and (2) to highlight two local specific areas of concern as follows – (a) the burn at St Combs and (b) West Park at St Combs, and to request that Officers report back to Ward 5 Members in relation to these issues	Jonathan Duncan	Meeting took place between BAC, Council Officers, SEPA and Scottish Water Reps on 22/02/22 - remove

6.	SFRS Performance Report – Quarter 1 – 1 st April to 30 th June 2021	05/10/21 Item 11	Given that there appears to be a lot of confusion in relation to the new Government Regulations for Fire and Smoke Alarms in Homes in Scotland as of February 2022, the representing Officer agreed to speak with SFRS Prevention & Protection Team with a view to inviting a representative to attend a future Community Planning Group Meeting to provide an update	James Logan (SFRS)	
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7.	Peterhead Town Centre – Member/Officer Working Group – Review of Traffic Management	07/12/21 Item 5	<p>(3) to ask the service to report back to the Buchan Area Committee the final proposal to complete a permanent closure of Marischal Street and Thistle Street. This would include the engineering measures required to close these roads off to vehicular traffic and increase pedestrian only areas within these streets. This would also supersede the existing traffic orders if approved</p> <p>(4) to ask the service to report back to the Buchan Area Committee on the final proposals for the installation of two taxi ranks in Prince Street and Queen Street. This would also include the possibility of a loading bay within Queen Street (St Peter Street to Chapel Street); and</p> <p>(5) to ask the service to investigate the possibility of installing Bike Storage in the Town Centre</p>	Stewart Ingram	<p>(3) Statutory Consultation process is complete and there were no objections. Officers will now put this to Public Consultation with Notices on the street affected. Officers have, again, re-enforced the temporary measures at Marischal Street, and Police Scotland will monitor anyone moving the barriers.</p> <p>(4) No progress to date due to other works having to be prioritised</p> <p>(5) No progress to date due to other works having to be prioritised</p>
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8.	Aberdeenshire Council Early Learning and Childcare Allocations Policy	07/12/21 Item 6	(2) to request that consideration be given to allowing children to attend from the day after their third birthday (3) to query the cost per child difference between Council settings and private/third sector providers, and to note the importance of supporting the sustainability of private/third sector providers	James Martin	(2) this is being raised at ECS Committee on 17/03/22 as part of the Admissions paper. Also, there is to be a review of the 1140 roll out and it will be one of the proposals of the paper, to consider allowing children to attend the day after their third birthday. The proposal will be taken to the Early Years Board in May/June 2022 for discussion and consideration, prior to ECS Committee (3) cost per child will be researched as part of the 1140 review paper that will be going to Early Years Board in May/June 2022. This will then be shared with Cllrs
9.	Area Performance Calendar	07/12/21 Item 7	(3) to receive mid-year performance reports (April 2021- September 2021) relevant to the Buchan area between January and March 2022; (4) that the calendar would be updated with dates of Health and Social Care Partnership performance reporting	Amanda Roe	

10.	Statement of Outstanding Business as at 19/11/21	07/12/21 Item 8	Agreed to request that a further informal briefing with Life Live Aberdeenshire reps be scheduled for Buchan Members	Theresa Wood	Briefings took place on 23/11/21 and 25/01/22. Further Briefing requested.
11.	Review of Planning Delegations	11/01/22 Item 6	(c) that it would be helpful for the calculated saving to the Council to be provided to Members to gauge if the saving would be considerable or otherwise	James Wheater	
12.	Roads Policy Review Update	11/01/22 Item 8	(c) to note that the Area Manager is currently in discussion with Officers from the Council's Transportation and Property Departments with regard to the need for more charging points being made available for staff to use in Peterhead, and to request that the Area Manager further update the Area Committee, informally, on this issue in due course	Amanda Roe	The Area Manager has requested a meeting with Economic Development, Transportation and Property to discuss.
13.	Closure of Longhaven School Statutory Consultation	11/01/22 Item 9	(2) to note that the Buchan Area Committee will receive a follow-up report in September 2022, however, should the outcome of the statutory consultation process be complete and ready to present to the Buchan Area Committee earlier than September 2022, that Officers be encouraged to present the report earlier	Rachael Goldring	

14.	Peterhead Locality Plan Endorsement	11/01/22 Item 12	(2) that due consideration be given as to what proposals can be put in place in relation to the need for a Community Hub in Peterhead town centre	Steph Swales	Informal session took place on 15/02/22 – BAC agreed on 22/02/22 to remove Action (1) but that a separate session including W5 and W6 Members be arranged to discuss the need for a community hub
15.	Crown Estate Scotland Fund	11/01/2022 Item 15	(3) to request a progress update from Artventure in relation to the funding received for 'Murals', (5) to request that arrangements be made for Area Committee Members to view the local CCTV in use, when current Covid-restrictions are lifted	Amanda Roe	(3) report provided on BAC Agenda of 15/03/22 – remove (5) it is hoped that this can be arranged soon and in line with current guidance
16.	Draft Revised Surplus Property Policy	01/02/22 Item 10	Further agreed to request that the list of surplus buildings within Buchan be made available to BAC Members via a briefing note, ie surplus properties in the first instance then a more comprehensive detailed list in due course, and that an informal meeting be arranged at a later date to go through the list	John Gahagan / Theresa Wood	Members received a briefing note which outlined current vacant/surplus assets – and their status.; and the current list of operational assets within Buchan area along with a commentary for those proposed to be vacated/released as part of ongoing strategies and projects. Informal meeting to be arranged in due course.

17.	Tackling Poverty & Inequalities – Progress Report	01/02/22 Item 11	<p>(1) to welcome sharing of links to TP&I's social media sites by way of keeping local Members up to date and informed,</p> <p>(2) to request that Officers arrange an informal session with BAC Members to go through the 'areas for development in 2022' with a specific focus on localised issues, and</p> <p>(3) to request that the Area Manager add to the next Ward 4 Agenda - Discussion with HSCP staff on the timescale for the roll-out of Welfare Officers being available within rural GP Surgeries</p>	Annette Johnston / Theresa Wood	<p>(1) provided to Members on 07/03/22 – remove</p> <p>(2) arranged for 22/03/22</p> <p>(3) discussion took place at Ward Meeting on 1/3/22 – remove</p>
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18.	Buchan Area Plan	01/02/22 Item 12	<p>(1) (page 275 – 2.19) to request that the Area Manager liaise with the HSCP Chief Officer to write a letter of acknowledgement to the Phd Civic Pride Group who donated a memorial bench to Landale Road Gardens,</p> <p>(2) (page 278 – 2.26) to note that the Area Manager will continue to keep local Members updated in relation to any key town centre funding bids and associated projects,</p> <p>(4) (page 292 – 4.10) to request that the Area Manager clarify to local Members what projects, including conditions if any, are attached to the £20K+ allocated to Phd Town Centre Projects,</p> <p>(5) (page 298 – 5.04) to request that the Area Manager continue to keep local Members informed in relation to how works are progressing at Drummers Corner,</p>	Amanda Roe / Theresa Wood	<p>(1) letter has been drafted – to be signed-off</p> <p>(2) Members received a briefing on expressions of interest for Place Based Investment Programme on 04/03/22; no further update on Levelling Up</p> <p>(5) at BAC of 22/2/22, requested that the Area Manager provide a finalisation timeline to Members and to request that a Civic Opening for Drummers Corner be arranged on its completion - awaiting next update from Economic Development</p>
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			<p>(6) (page 298) to note that an informal workshop is being arranged for local Ward 6 Members and Officers to meet and discuss the Redevelopment of Clerkhill Shopping Area,</p> <p>(7) to request that the Area Manager, through the TP&I Co-ordinator, provide a briefing on the Wifi Pilot Initiative within Peterhead town centre,</p> <p>(8) (page 266 – 2.03) to request that the Area Manager seek a further update in relation to the planned houses at Newlands Road, Mintlaw, and feed back to local Members</p>		<p>(6) Took place on 22/02/22 – remove</p> <p>(7) will be updated at TP&I session on 22/03/22</p> <p>(8) as advised at BAC of 22/02/22, comments from Roads in relation to planning application now received and are being actioned. The tender process has commenced but is limited on how far it can go at present. In terms of a start date, still working to a date in April but this remains dependent on Planning / Roads (may or may not be a delegated decision) and reaching an acceptable cost with a Contractor</p>
19.	Annual Procurement Plan for EIS	22/02/22 Item 10	(4) in relation to the Feasibility Study for Longate, Peterhead, to request that local Members be kept up-to-date	Matthew MacAulay	

20.	Annual Procurement Plan for ECS	22/02/22 Item 11	(4) to request that on completion a visit to Mintlaw School be arranged for local Members to see the works undertaken (after summer vacation 2022)	Theresa Wood	
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