



REPORT TO KINCARDINE AND MEARNS AREA COMMITTEE – 8 FEBRUARY 2022

KINCARDINE AND MEARNS AREA PLAN 2020-22 – MID-YEAR PROGRESS ON PROJECTS/ ACTIONS (APRIL 2021 – SEPTEMBER 2021)

1. Executive Summary/Recommendations

1.1 This report provides Kincardine and Mearns Area Committee with a mid-year update on progress made in relation to projects/actions within the Kincardine and Mearns Area Plan.

1.2 The Committee is recommended to:

1.2.1 Acknowledge and consider progress made in relation to the projects/actions contained within the Kincardine and Mearns Area Plan which support the Council Plan 2020-22;

1.2.2 Instruct the Area Manager to continue to present progress reports to the Committee on a six-monthly basis, in line with the Performance Management Framework, evidencing progress and performance with delivery of the Council Plan 2020-22; and

1.2.3 Agree to receive mid-year performance reports (April 2021-September 2021) relevant to the Kincardine and Mearns area between January and March 2022.

2 Purpose and Decision-Making Route

2.1 The Kincardine and Mearns Area Plan 2020-22 was approved by Kincardine and Mearns Area Committee at its meeting on 18 May 2021 and the associated Action Plan was subsequently updated on.

2.2 The purpose of this report is to provide Committee with the first formal report on progress with projects/actions in line with the timescales set out in the Corporate Performance Framework.

3 Discussion

3.1 An update on the progress on actions aligned to the Area Plan is attached as **Appendix 1** to this report.

3.2 Overall, positive progress is being made with almost all projects/actions detailed in the Kincardine and Mearns Area Plan, with several projects having been completed within the timescale.

- 3.3 Progress with a small number of projects is not as anticipated and the update confirms any mitigation where appropriate. The main reason for actions being overdue has been the impact of Covid-19 on service delivery.
- 3.4 Progress against local Health and Social Care Partnership (HSCP) service activities has been impacted by the continuing effects of the Covid-19 pandemic and other increased demands on the health and social care system locally. As demands return to more manageable levels updates from HSCP will be included in future reports.
- 3.5 On 21 September 2021, Area Committee approved the Area Performance Framework and associated performance indicators, proposed by Services, which will further enable the scrutiny of progress of both the Area Plan and “business as usual” activity. Area Committee agreed on 18 January 2022 to receive separate performance reports for each Directorate and to receive the first reports as outlined in the table below;

Directorate/Report	Indicative Area Committee Date
Area Plan Update Report	8 February 2022
Education & Children’s Services Area Performance Report	8 February 2022
Business Services Area Performance Report	1 March 2022
Environment & Infrastructure Services Area Performance Report	22 March 2022

- 3.6 This, and future, performance monitoring reports are provided to assure and enable the Committee to monitor progress of delivery of the council priorities within the Kincardine and Mearns area, providing a balanced overview allowing elected members to form a judgement on performance and support improvement as required in line with the scrutiny remit of the Committee.

4 Priorities, Implications and Risk

- 4.1 This report supports the delivery of the three Pillars, the six Strategic Priorities and the key principles; right people, right place, right time; responsible finances; climate and sustainability; Community Planning Partnership Plans; human rights and public protection; tackling poverty and inequalities; digital infrastructure and economy.
- 4.2 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed.

Subject	Yes	No	N/A
Financial		X	
Staffing		X	
Equalities & Fairer Scotland Duty			X
Health & Wellbeing			X
Town Centre First			X
Climate Change & Sustainability			X
Children and Young People's Rights and Wellbeing			X

- 4.3 There are no staffing or financial implications arising directly from this report.
- 4.4 An integrated impact assessment has been carried out at the screening stage (IIA-000260) and no further detailed assessments are required. This report is a high-level planning document and does not have any differential impact on any of the protected characteristics. Any service changes made as a result of this plan will be subject to separate reporting and integrated impact assessments carried out as appropriate.
- 4.5 No risks have been identified as relevant to this matter on a Corporate or Directorate Level. The registers can be viewed on the council's website - [Corporate Risk Register2021 \(aberdeenshire.gov.uk\)](https://www.aberdeenshire.gov.uk/corporate-risk-register) and [Business Services Directorate Risk Register \(aberdeenshire.gov.uk\)](https://www.aberdeenshire.gov.uk/business-services-directorate-risk-register)

5 Scheme of Governance

- 5.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and are satisfied that the report complies with the Scheme of Governance and relevant legislation 5.2. The Committee is able to consider and approve this item in terms of Section B.1.1 of the List of Committee Powers in Part 2A of the Scheme of Governance as it may determine any matter that is specific to their Area not otherwise properly delegated to any other Committee.

Alan Wood

Director of Environment & Infrastructure Services

Report prepared by: - Emma Storey, Area Committee Officer
Date 27 January 2022

List of Appendices:






Appendix 1 – Mid-Year Progress on Projects/Actions (April 2021-September 2021)





Appendix 1




K&M AREA PLAN 2021-2023

Generated on: 01 February 2022






Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

PI Status	
	Alert
	Warning
	OK
	Unknown
	Data Only

Long Term Trends	
	Improving
	No Change
	Getting Worse


Short Term Trends	
	Improving
	No Change
	Getting Worse


Risk Status	
	Alert
	High Risk
	Warning


	OK
	Unknown


KINCARDINE & MEARNS AREA PLAN 2021-2023

1. OUR PEOPLE- EDUCATION


1. Our People: Education				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Education which sits under the pillar of Our People	 In Progress	22%	31-Mar-2023	<u>PARENT ACTION</u>

1.01 Develop the business case for a new Primary School at Stonehaven				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop the business case for a new Primary School at Stonehaven	 Completed	100%	31-May-2021	This business was approved at full council


1.02 Assess options and progress delivery of increased capacity and improved facilities for Dunnottar School Nursery				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Assess options and progress delivery of increased capacity and improved facilities for Dunnottar School Nursery	 In Progress	35%	31-Jul-2022	Assessment and options appraisal work continuing alongside the development works for the new School proposals.

1.03 Improvements to Mackie Academy				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improvements to Mackie Academy	 Overdue	0%	31-Dec-2021	


1.04 Removal of non-linked accommodation at Catterline School				
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ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Removal of non-linked accommodation at Catterline School	 Overdue	0%	31-Aug-2021	

1.05 Assess options for reconfiguration of Mearns academy to increase capacity


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Assess options for reconfiguration of Mearns academy to increase capacity	 Overdue	0%	31-May-2021	

1.06 Assess options for delivery of education at Chapelton


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Assess options for delivery of education at Chapelton	 Overdue	0%	30-Jun-2021	

2. OUR PEOPLE- HEALTH & WELLBEING

2. Our People: Health and Wellbeing


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Health and Wellbeing which sits under the pillar of Our People	 In Progress	33%	31-Mar-2023	<u>PARENT ACTION</u>

2.01 Delivery of 242 affordable housing in Laurencekirk, Ury (Stonehaven), Carlton (Stonehaven), Johnshaven, St Cyrus, Marykirk, Newtonhill and Chapelton


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of affordable housing units starting with units at Carlton, Stonehaven and Johnshaven	 In Progress	57%	31-Mar-2023	<u>PARENT ACTION</u>

2.011 Delivery of 28 affordable housing units in Laurencekirk


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
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Deliver 28 homes in Laurencekirk	 Completed	100%	31-Mar-2023	These affordable housing units were delivered over 3 phases. 11 units for social rent were handed over in February 2021; 8 units for social rent handed over in March 2021 and 9 units for social rent handed over in April 2021.
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2.012 Delivery of 91 affordable housing in Ury, Stonehaven


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of 91 affordable housing units in Ury, Stonehaven	 In Progress	0%	31-Mar-2023	Current data suggests that an RSL will take forward the delivery of the affordable housing onsite with a Spring 2022 site start. The delivery of these units will then likely take place over the following 18 to 24 months in phases.


2.013 Delivery of 16 affordable housing units in Carlton, Stonehaven


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of 16 affordable housing units in Carlton, Stonehaven	 In Progress	0%	31-Mar-2023	Planning approval granted 16/11/2021. Current data suggests an onsite start of Spring 2022, and anticipated completion of Summer 2023.


2.014 Delivery of 17 affordable housing units in Johnshaven


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of 17 affordable housing units in Johnshaven	 In Progress	10%	31-Mar-2023	Discussions ongoing with an RSL to take forward the delivery of the affordable housing units. Current data suggests an onsite start of April 2022 with delivery September 2023.

2.015 Delivery of 6 affordable housing units at St Cyrus				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of 6 affordable housing units at St Cyrus	 Completed	100%	31-Mar-2023	6 units completed 18.10.21

2.016 Delivery of 6 affordable housing units in Marykirk				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of 6 affordable housing units in Marykirk	 Completed	100%	31-Mar-2023	3 units were completed June 2021 and the remaining 3 units were completed July 2021


2.017 Delivery of 30 affordable housing units in Newtonhill				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of 30 affordable housing units in Newtonhill	 In Progress	50%	31-Mar-2023	Project on site, progressing well anticipated completion April 2022.

2.018 Delivery of 48 affordable housing units in Chapelton				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Delivery of 48 affordable housing units in Chapelton	 Completed	100%	31-Mar-2023	25 units for Mid Market Rent (MMR) and 23 units for shared equity (SE) delivered by Places for People from May 2021 to October 2021.


2.02 Reduce void turn around time				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Maximise available affordable stock - reduce void turn around time	 In Progress	70%	31-Mar-2023	Following void process review workshops which enabled staff to critically examine the void process and identify barriers to better performance a

			<p>revised Lettable Standard was developed to provide a better balance between relet timescales and the fit for let standard. The revised lettable standard was approved by the Communities Committee in September 2020. A revised voids procedure has now been developed and introduced. Because of the pandemic it has proven difficult to measure the full impact of the changes but following the easing of Covid restrictions there has been some indications that the new procedure is having a positive impact in reducing relet times.</p> <p>Huge improvement in turnaround time through the introduction of a new process, new computerised system for change of tenancy inspections, a revised lettable standard and a restructured team with functional responsibility for voids across Aberdeenshire. Total number of voids in this part of the process is now well below 100, which is fantastic when on average there are 40 new voids each week.</p> <p>The introduction of Virtual Sign Ups as a response to the Covid 19 pandemic has been continued as a method to ensure faster turn-around of new tenancy sign ups. The team continue to work with Options and Asset Management colleagues to facilitate the Voids process.</p> <p>The team are working to reduce the backlog of properties ready to let that have built up due to the restrictions throughout the pandemic. The introduction of a Choice Based Lettings (CBL) system is having an impact with increased letting even of some hard to let properties.</p>
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2.03 Manage the impact of Covid-19 on rent


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Maximise income: Manage the impact of Covid-19 on rent	 In Progress	25%	31-Mar-2023	<p>The Housing Service continue to focus on the provision of support and advice for tenants who are experiencing difficulties in payment of rent as a result of the Covid 19 pandemic. An early intervention approach has provided an opportunity to ensure targeted money and welfare rights advice. A European Social Fund award has allowed the recruitment of embedded Welfare Rights Officers to ensure income maximisation for tenants. Rent Arrears escalation processes have now recommenced in tandem with the gradual lifting of Covid 19 restrictions.</p> <p>The Scottish Government has recently launched a Tenant Grant Fund, a multi-tenure arrangement designed to offset tenant rent arrears for those impacted by the pandemic. Rent collection levels in the Kincardine and Mearns area continue to exceed Scottish averages.</p> <p>Rent affordability is also a key consideration for the Housing Service with a Rent Strategy Member Officer Working Group overseeing detailed financial modelling and economic data to ensure a balance between tenancy sustainment and the objectives of the Housing Revenue Account Business Plan</p>

2.04 Deliver Housing Improvement Programme, bring forward EESSH2 work into HIP year 4 where possible


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Energy Efficiency and Fuel Poverty - Deliver Housing Improvement Programme,	 In Progress	65%	31-Mar-2023	Contractors continue to work throughout the restrictions to maximise compliance however are

bring forward EESSH2 work into HIP year 4 where possible.			being restricted by Covid social distancing and access to resources materials and staff. As a result the contract has been delayed with completion has moved from May to December 2022
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2.05 Deliver area-based scheme for private sector housing

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Energy Efficiency and Fuel Poverty - deliver area-based scheme for private sector housing.	 In Progress	0%	31-Mar-2023	


2.06 Develop and deliver a programme of maintenance and improvement works for open spaces each year.

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Open spaces that encourage active, healthy lifestyles - develop and deliver a programme of maintenance and improvement works for open spaces each year.	 In Progress	0%	31-Mar-2022	<u>PARENT ACTION</u>


2.061 Develop and deliver a programme of maintenance and improvement works for Burial Grounds

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop and deliver a programme of maintenance and improvement works for burial grounds each year.	 In Progress	0%	31-Mar-2022	


2.062 Develop and deliver a programme of maintenance and improvement works for parks and open spaces each year.

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Open spaces that encourage active, healthy lifestyles - develop and deliver a programme of maintenance and improvement works for parks and open spaces each year.	 In Progress	0%	31-Mar-2022	


2.063 Develop and deliver a programme of maintenance and improvement works Haughton Country Park Alford each year.

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Open spaces that encourage active, healthy lifestyles - develop and deliver a programme of maintenance and improvement works for Haughton County Park Alford each year.	 In Progress	0%	31-Mar-2022	

2.07 In line with the Open Space Strategy implement initiatives such as the Greenspaces project to increase biodiversity across the public owned spaces in Aberdeenshire


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Open spaces that encourage active, healthy lifestyles - In line with the <i>Open Space Strategy</i> implement initiatives such as the Greenspaces project to increase biodiversity across the public owned spaces in Aberdeenshire.	 In Progress	45%	31-Mar-2023	<p>Greenspace/biodiversity proposals progressing with remainder to be undertaken over the coming weeks & months as we move into the planting season - The 2 Greenspace Officers continue to work with communities to increase biodiversity but this was a challenge during Covid restrictions. Plans are being drawn up to show the locations and also to update our mapping system to reflect the position of the sites.</p> <p>The 2 officers have had their fixed term contracts extended until the 31st March to continue with the liaison with stakeholders.</p> <p>We are also working with ECL and Housing to have their greenspace managed in a sustainable way to increase biodiversity.</p>

2.08 Playparks - renew and replace apparatus in 3 local parks


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
New and/or replacement apparatus; . Inverbervie – Caravan Park (£100k)	 In Progress	0%	31-Mar-2022	

. Fettercairn – Playpark (£30k) . Drumoak – Keithmuir (£25k)				
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2.09 Develop ground at Hillside for community use

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Increase in useable community space for a variety of uses.	 In Progress	0%	31-Mar-2023	


2.10 Develop and deliver a programme of road maintenance and improvement works each year

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 In Progress	0%	31-Mar-2022	<u>PARENT ACTION</u>

2.101 Deliver a programme of road general maintenance works


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 In Progress	0%	31-Mar-2022	

2.102 Deliver a programme of resurfacing and road strengthening works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and	 In Progress	0%	31-Mar-2022	

improvement works each year.				
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2.103 Deliver a programme of surface dressing works and surface dressing preparation works each year

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 In Progress	0%	31-Mar-2022	


2.104 Deliver a programme of footway works each year

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 In Progress	0%	31-Mar-2022	

2.105 Deliver a programme of traffic works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 In Progress	0%	31-Mar-2022	

2.106 Deliver a programme of sign replacement works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel	 In Progress	0%	31-Mar-2022	

opportunities -develop and deliver a programme of road maintenance and improvement works each year.				
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2.107 Deliver a programme of drainage and other works each year

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 In Progress	0%	31-Mar-2022	

2.11 Provide an efficient and effective street lighting repairs service


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - provide an efficient and effective street lighting repairs service.	 In Progress	40%	31-Mar-2022	The majority of our street lighting repairs are carried out in the six months from October to March, with fewer repairs being carried out from April to September. Thereby the majority of the progress will take place over the forthcoming period

2.12 Continue the delivery of a six-year programme to upgrade traditional streetlights with LED lanterns


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - continue the delivery of a six-year programme to upgrade traditional streetlights with LED lanterns.	 In Progress	66%	31-Mar-2022	Total Street Lights in K&M = 7368 Total LED street Lights in K&M=4840 Total left to change = 2528. 315 lanterns on order for Stonehaven Ph1 and another 180 lanterns waiting approval pending award.

				Stonehaven has 1884 lights and 693 already LED so plans to complete Stonehaven this year.
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2.13 Carry out capital works to bridges and retaining walls

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
U91L Oatyhill Bridge – Demolition of unsafe structure over railway (£1.17M)	 In Progress	5%	31-Mar-2022	<u>PARENT ACTION</u>
Castle Street Retaining Wall Johnshaven Strengthening (£30K)				


2.131 Capital works to bridges and retaining walls - U91L Oatyhill Bridge – Demolition of unsafe structure over railway (£1.17M)

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls Capital Works - U91L Oatyhill Bridge – Demolition of unsafe structure over railway (£1.17M)	 In Progress	0%	31-Mar-2022	Further inspection work required.


2.132 Capital works to bridges and retaining walls - Castle Street Retaining Wall Johnshaven Strengthening

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls Capital Works; Castle Street Retaining Wall Johnshaven Strengthening (£30K)	 Overdue	10%	30-Nov-2021	


2.14 Bridges and Retaining Walls, Capital (Scoping and Design Only)

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls, Capital (Scoping and Design Only):-</p> <p>B9077 Tilbouries Bridge Replacement (£90K) (Total scheme estimate £2.1M)</p> <p>A92 Inverbervie Jubilee Bridge Replacement (£270K) (Total Scheme Estimate £21.75M – half to be sought from Scottish Government)</p>	 In Progress	7%	30-Nov-2022	<u>PARENT ACTION</u>

2.141 Bridges and Retaining Walls, Capital (Scoping and Design Only) - B9077 Tilbouries Bridge Replacement


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls, Capital (Scoping and Design Only):-</p> <p>B9077 Tilbouries Bridge Replacement (£90K) (Total scheme estimate £2.1M)</p>	 In Progress	5%	31-Jul-2022	

2.142 Bridges and Retaining Walls, Capital (Scoping and Design Only) - A92 Inverbervie Jubilee Bridge Replacement


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls, Capital (Scoping and Design Only):-</p> <p>A92 Inverbervie Jubilee Bridge Replacement (£270K) (Total Scheme</p>	 In Progress	10%	30-Nov-2022	

Estimate £21.75M – half to be sought from Scottish Government)				
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2.15 Bridges and Retaining Walls, Top slice Capital remedial works

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls, Top slice Capital	 In Progress	15%	31-Mar-2023	

2.16 Bridges and Retaining Walls Revenue works - Routine basic cyclic maintenance, planned and reactive sustaining repairs and damage repairs following impact by vehicles


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Routine basic cyclic maintenance, planned and reactive sustaining patch repairs and damage repairs following impact by vehicles (unrecoverable only) (£100K for 21/22 including C35K Park Bridge - £30K – Ward 18)	 In Progress	40%	31-Mar-2023	

2.17 In line with the Winter Maintenance Operational Plan deliver an efficient and effective gritting and snow clearing service during the winter months

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - in line with the Winter Maintenance Operational Plan deliver an efficient and effective gritting and snow clearing service during the winter months.	 In Progress	10%	31-Mar-2022	<p>Winter delivery has only just commenced, Duty driver rota established.</p> <p>With the ongoing shortage of HGV drivers and the effects of the pandemic, the supply chain has been stretched throughout Scotland. We have prepared our rotas in similar fashion to previous years, and currently we don't envisage any shortages. However, this will be monitored throughout the season. We have been busy in the last few weeks restocking all depots with salt and sand. All plant and equipment have been inspected, maintained,</p>


				and readied for winter operations to begin. Winter treatments have now started as per operational plan
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2.18 Facilitate a range of youth work programmes that explores and promotes positive mental health and wellbeing


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>To address rising mental health and wellbeing issues because of COVID-19 in rural areas by reducing social isolation and loneliness:</p> <p>To facilitate a range of youth work programmes that explores and promotes positive mental health and wellbeing (e.g. Aberdeenshire Peer Educators, Social Isolation and Loneliness Project, LIFT, 1-1 support)</p>	<p> In Progress</p>	50%	31-Mar-2022	<p>Across all 3 K&M networks the Elevate project ran for anxious P7 young people who would benefit from early intervention in their transition from P7 to S1. 30 young people participated in the programme with feedback highlighting that 100% of the young people taking part felt reassured and more confident about going into fist year. Some parents commented on the difference Elevate had made to their children, reporting increased confidence in transition.</p> <p>In the new academic year 2 Health and Wellbeing groups have started after school in Stonehaven as a result of the feedback from the participants of the Elevate project and Young Carers summer engagement. So far, they have identified activities they would like to take part in as a group, considering new experiences that challenge them and are planning outings too.</p> <p>CLD facilitated a 5 week programme with young people who were experiencing heightened stress around exams 100% of young people have gained an understanding of their wellbeing and strategies to help support them during times of stress.</p> <p>11 Young people from Portlethen, Stonehaven and Mearns are attending the online training</p>

				Aberdeenshire Mental Health & Well-being Peer Educators Programme. 100% of learners are exploring how best to support their fellow pupils in their respective schools to gain a better understanding of mental health issues, and how best to improve mental health among their peers.
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2.19 With partners deliver a programme of learning and support to reduce social isolation of older adults


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
With partners deliver a programme of learning and support to reduce social isolation of older adults	 In Progress	44%	31-Mar-2022	Adult learning CLD staff, along with Mearns and Coastal healthy living network and Library staff delivered the first pockets of sunshine cafés, with 6 learners All of the learners have experienced social isolation and mental well-being difficulties during the pandemic, some made more acute to limited digital life skills. Learners identified two areas of focus for future sunshine cafes; basic digital life skills and a garden themed mental well-being activity programme, along with quarterly learning bags that promote mental stimulation, and the importance of social interaction at the sunshine cafes every month

2.20 Support to North, South and Central Alcohol and Drugs Partnership Forums to ensure that community members can shape and influence the delivery of actions to promote recovery and participation in community life


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Support to North, South and Central Alcohol and Drugs Partnership Forums to ensure that community members can shape and influence the delivery of actions to promote recovery and participation in community life Grant award of £15,000 to	 In Progress	30%	31-Mar-2022	Physical Engagement Team which includes Long Term Health Conditions Team within LLA have been engaging with ADP as services and activities restart following removal of Covid 19 restrictions. This area of work will be further developed in 2022.

be dispersed by end of financial year (2022).				Cultural Engagement Team have been delivering Art On The Fly to support North ADP Forum. Phase 1 was delivered remotely due to restrictions.
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2.21 Carry out research across food banks and pantries to gather information on service users and their wider learning and support needs.

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Carry out research across food banks and pantries to gather information on service users and their wider learning and support needs.	 Completed	100%	30-Jun-2021	The research has been completed and the summary report has been finalised. The full report is in final editing.

2.22 Deliver Creative Learning programmes for primary age children through collaboration with professional artists and schools in Catterline & Laurencekirk


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improve opportunities for children to learn, attain and achieve - deliver creative Learning programmes for primary age children through collaboration with professional artists and schools in Catterline & Laurencekirk	 Completed	100%	31-Mar-2022	Second phase of Scots in the Landscape (creative outdoor learning) programme developed following pilot in Laurencekirk Primary. Programme now introduced at Catterline Primary. 10,000 children took part in Youth Music Initiative activities across Aberdeenshire and several of projects work with young carers, care experienced children and those with additional support needs. One young carers project in particular worked with young people from Laurencekirk.

2.23 Invest in Stonehaven Open Air Pool so that it can provide a sport and physical activity service and attract visitors to Stonehaven


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Invest in Stonehaven Open Air Pool so that it can provide a sport and physical activity service and attract visitors to Stonehaven	 Completed	100%	31-May-2021	LLA has now invested a significant sum in Stonehaven Open Air Pool, together with support from the Friends of Stonehaven Open Air Pool. The 2021 season went ahead successfully - following £50,000 investment in a new water slide and in excess of £40,000 invested in the infrastructure of the pool by LLA. It is anticipated

				that there will be an investment scheme for 2022 as well shortly
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2.24 Develop a partnership approach with community to ensure high quality library provision in Newtonhill

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop a partnership approach with community to ensure high quality library provision in Newtonhill.	 In Progress	50%	31-Mar-2022	Due to ongoing structural issues with Newtonhill Library LLA has unfortunately been unable to offer services in the building itself. LLA is developing a number of alternative options including a popular doorstep delivery service which drop offs directly to the homes of local residents. LLA is also exploring ways we could deliver a Click & Collect service locally in partnership with the local community, as well as providing outreach activities.

2.25 Invest in customer facing aspect of Portlethen Pool


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Invest in customer facing aspect of Portlethen Pool	 Overdue	0%	30-Sep-2021	No further update at this stage

2.26 Agree a major capital investment for the town of Stonehaven through partnership working and using a participatory budgeting approach


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Agree a major capital investment for the town of Stonehaven through partnership working and using a participatory budgeting approach.	 In Progress	70%	30-Apr-2022	The PB Vote will take place in February 22 over a couple of weeks starting 7th Feb and ending 20th Feb with the results announced shortly after. The options have been released and the engage platform, that will be used for the vote, has been updated the link is https://engage.aberdeenshire.gov.uk/lla-stonehavenpb . This will conclude the first phase of this project identifying and deciding the options. The second phase will be shorter to ensure

				delivery of the options within the timeline and final phase the build and commissioning.
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2.27 Improve Mearns Synthetic Pitch

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improve Mearns Synthetic Pitch	 In Progress	0%	31-Jul-2022	Officers are looking at the potential 'rejuvenation' of the Mearns Synthetic Pitch for summer 2022. Officers will make an assessment of scale of need in Spring 2022


2.28 Improvement to customer facing element of Inverbervie Sports Centre

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improvement to customer facing element of Inverbervie Sports Centre	 Overdue	0%	31-Jan-2022	Officers have had an initial discussion with stakeholders, and agreed to undertake an initial costing exercise at the facility


2.29 Book Bug in the pool, storytelling with actions in the pool

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Book Bug in the pool, storytelling with actions in the pool	 Overdue	0%	30-Jun-2021	National guidelines and Covid- 19 restrictions prevented this action being completed. Action will be reviewed alongside changing restrictions and progressed where possible.


2.30 Digital first - trial of Alexes in Care Homes / VSH, Stonehaven

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Digital first - trial of Alexes in Care Homes / VSH, Stonehaven. Telecare Group to update criteria for provision of Alexa. Training of Care Home Staff. Tool for collection of Data made accessible Links to Mental Health research made	 In Progress	10%	28-Feb-2022	Progress has been delayed by the continuing impacts of the Covid-19 pandemic and other increased demands on the health and social care system locally


2.31 Review of current activity provided by LLA staff at Edenholme Care Home, Stonehaven

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Edenholme Care Home, Stonehaven: Look at current activity provided by LLA staff Look at future provision & what can be achieved virtually	 Overdue	10%	30-Sep-2021	Progress has been delayed by the continuing impacts of the Covid-19 pandemic and other increased demands on the health and social care system locally.

2.32 Exercising with LLA - actions to increase participation levels


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Benchmark how many people complete exercise with LLA Map what could be offered Map what people would like Develop specific exercise sessions for people with a learning disability	 Overdue	10%	31-Oct-2021	Progress has been delayed by the continuing impacts of the Covid-19 pandemic and other increased demands on the health and social care system locally

2.33 Support our communities to access services to help with social isolation and mental wellbeing.


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Support our communities to access services to help with social isolation and mental wellbeing. Provide opportunities to access mental	 In Progress	50%	31-Mar-2023	K & M Connecting Communities group initiated work to determine community resilience and factors affecting this in K & M. Focus groups held with older people, mums', families and youth

<p>health training, including SMHFA, Mental Health Awareness, Stress Management and Resilience Awareness.</p>				<p>forum. Draft report completed.</p> <p>Mind yer Mind information gathered for collation in e booklet, now live.</p> <p>Mental Health and Wellbeing group meeting, new chair in place.</p>
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2.34 Assist residents in maximising income, budgeting support and debt management

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>Engaging with residents of Aberdeenshire who have approached the service (or been referred) for money and welfare advice: Assist residents in maximising income, budgeting support and debt management</p>	<p> Neglected</p>	<p>0%</p>	<p>31-Mar-2023</p>	


2.35 Process applications effectively and within expected timescales

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
<p>Engaging with applicants of the Scottish Welfare Fund to provide financial support to people who are facing a crisis or need help to live in the community: Process applications effectively and within expected timescales</p>	<p> In Progress</p>	<p>90%</p>	<p>31-Mar-2023</p>	<p>The Scottish Government have only published the statistics for Q1 2021/22 and those stats are as follows</p> <p>Community Care Grants - 92% of applications have been processed within 15 days or less.</p> <p>Crisis Grants - 95% of applications have been processed by the end of the next working day from receipt.</p> <p>The statutory obligations for processing are 15 working days for Community Care Grants and 1 working day for Crisis Grants.</p>


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3. OUR ENVIRONMENT- INFRASTRUCTURE


3. Our Environment: Infrastructure

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Infrastructure which sits under the Pillar of Our Environment	 In Progress	28%	31-Mar-2023	<u>PARENT ACTION</u>


3.01 Improvements to Waste Service

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
-- enter action details here --	 In Progress	37%	31-Mar-2023	<u>PARENT ACTION</u>


3.01 Submit bids for funding and if successful move towards implementing a 3 weekly kerbside collection service

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Submit bids for funding and if successful move towards implementing a 3 weekly kerbside collection service with the non-recyclable waste bins emptied once and the recycling bins emptied twice in three weeks.	 In Progress	20%	31-Mar-2022	Funding application approved for £3.4million. Report to ISC on 20 January 2022 to progress implementation of 3 weekly kerbside collection service. Await outcome of Committee.


3.02 Review recycling centre permit system and recycling centre service provision. Alford recycling centre to reopen in 2021 with a wider range of recyclables

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - Review recycling centre permit system and recycling centre service provision.	 In Progress	85%	31-Dec-2022	Report to ISC 20 January 2022 recommending minor changes to the booking and limit system at the household recycling centres. Await outcome of Committee meeting.


3.03 Work to increase the number of recyclable materials accepted at recycling centres

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - work to increase the number of recyclable materials accepted at recycling centres.	 In Progress	20%	31-Mar-2023	Polystyrene recycling trial continuing at Stonehaven and Portlethen Recycling Centres. Trials to continue for 6 months to gather data for feasibility studies.

3.04 Reduce non-recyclable waste by promoting waste reduction measures and recycling, including the Deposit Return Scheme and Extended Producer Responsibility schemes as they are introduced

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - reduce non-recyclable waste by promoting waste reduction measures and recycling, including the Deposit Return Scheme and Extended Producer Responsibility schemes as they are introduced.	 In Progress	15%	31-Mar-2023	Food waste reduction and recycling communications campaign planned for January – March 2022. DRS delayed until August 2023, EPR will follow that.

3.05 Review options and finalise arrangements for bulky waste treatment in 2021/22


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - review options and finalise arrangements for bulky waste treatment in 2021/22.	 In Progress	50%	31-Mar-2022	Bulky waste treatment contract due to be in place for 29th October 2022 therefore procurement process will commence approx. March 2022. Ongoing discussion for joint procurement with Aberdeen City.

3.06 Delivery of operational Ness EfW Plant


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
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Waste and recycling service which supports our attractive environment and reduces emissions - delivery of operational Ness EfW Plant.	 In Progress	65%	31-Mar-2022	EfW plant build continuing after a 3 week downtime over the Christmas period.
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3.07 Review opportunities for further community engagement in delivery of the LPAP


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - review opportunities for further community engagement in delivery of the LPAP.	 In Progress	10%	31-Mar-2023	Working on progressing a trial in Alford community before expanding to other communities. Unfortunately Covid has delayed the trial starting in Alford.

3.08 Deliver actions in the Local Transport Strategy (LTS) relating to active travel (walking, cycling etc) including the development of integrated Travel Town Masterplan for Portlethen


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Deliver actions in the Local Transport Strategy (LTS) relating to active travel (walking, cycling etc) including the development of integrated Travel Town Masterplans - Portlethen Integrated Travel Town Masterplan	 In Progress	50%	31-Mar-2023	<p>Progress with active travel actions was provided in the Strategic Transport Update which went to ISC on the 30th September (item 7). Some of the actions highlighted in the report include:-</p> <p>. provision of free bike access to children through schools. As part of a successful bid through Sustrans it is proposed to create bike libraries in 2 school clusters in Ellon and Portlethen.</p> <p>. An updated walking and cycling map has been developed for Westhill which includes the new 7.5 mile Westhill Orbital Trail. This route was developed by the Westhill and Elrick Community council and the Westhill Rotary Club.</p>

				<p>. A new walking and cycling map for Portsoy has been successfully launched with 400 maps already distributed to local businesses.</p> <p>. Development of the Integrated Travel Towns in Portlethen, Inverurie, Huntly, Fraserburgh and Ellon continues.</p> <p>. Work is progressing with development of various strategic routes. The Cluny to Sauchen path has been completed and is useable although some fencing work is still required and junction improvements have still to be completed.</p> <p>. The Aberdeenshire Council Cycling Bothy project in partnership with Cycling UK has made good progress within the 5 towns the project is focusing on, including in Portlethen.</p> <p>Progress with the proposed infrastructure improvements in the ITT is ongoing. Funding has been secure to deliver all three path improvements through the Low Carbon Travel and Transport fund.</p>
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3.09 Developing infrastructures that promote Cultural and Physical activity - Multi Use Path from Stonehaven to Aberdeen				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE

Developing infrastructures that promote Cultural and Physical activity - Multi Use Path from Stonehaven to Aberdeen	 In Progress	20%	31-Mar-2023	Work continues to develop the preferred route on the section of the route between Marywell and Portlethen. Consultants have been engaged to develop the designs.
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3.10 Staff delivering cultural and physical activities in a range of locations in smaller settlements i.e. Inverbervie and Johnshaven

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop flexible staff infrastructures that facilitate delivery of activity in 'spoke' locations -	 In Progress	0%	31-Dec-2022	


3.11 Undertake Path upgrades to the coastal path at Portlethen, Newtonhill, Muchalls and Stonehaven

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Undertake Path upgrades to the coastal path at Portlethen, Newtonhill, Muchalls and Stonehaven	 In Progress	50%	31-Mar-2022	Works have been completed at Newtonhill (2 sections of path) and 1 section of path at Muchalls. Discussions with landowners continue on 1 further path at Muchalls. Works at Stonehaven yet to be progressed.


3.12 Countryside Rangers to deliver public, community group and school sessions to raise awareness, understanding and care of our natural and cultural heritage environment

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Countryside Rangers to deliver public, community group and school sessions to raise awareness, understanding and care of our natural and cultural heritage environment	 In Progress	25%	31-Mar-2022	Number of sessions delivered 1 April - 30 September 2021: 25


3.13 Wide Area Network programme implementation

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging effectively with customers and residents to provide the best services - Wide Area Network programme implementation	 In Progress	70%	30-Apr-2022	Programme to upgrade network capacity to council buildings began at the start of this reporting period. 70% of buildings were upgraded during the period. The remaining 30% are expected to be completed by 01/04/2022.


3.14 City Region Deal full fibre rollout - Engaging effectively with customers and residents of Portlethen and Stonehaven to provide the best services

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
City Region Deal full fibre rollout - Engaging effectively with customers and residents of Portlethen and Stonehaven to provide the best services	 In Progress	0%	30-Apr-2022	

3.15 Workspace priority (Carlton House/ Viewmount) - making best use of building space


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Workspace priority (Carlton House/ Viewmount - map out where staff are based and what are the critical needs and how this will fit with building provision. Further promotion of home working	 Overdue	0%	31-Oct-2021	

3.16 Develop and deliver a programme of harbour maintenance works each year


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop and deliver a programme of harbour maintenance works each year. The revenue funded programme will consist of primarily maintenance activities, with capital projects funded by the Harbours, Coast & Flooding capital rolling programme, subject	 In Progress	0%	31-Mar-2023	

to available budget.				
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3.17 Stonehaven Harbour Sheet Piles Refurbishment

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Stonehaven Sheet Piles Refurbishment - oversee the development of tender documentation procurement process and ensure works carried out by the appointed contractor are in accordance with the contract.	 Overdue	20%	30-Sep-2021	Tenders issued end November 2021. Tenders to be returned 10 January 2022. The contract begins 31 January 2022. Works begin on site April 2022.

3.18 Stonehaven flood protection scheme- progress with construction works

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Stonehaven flood protection works - progress with construction works	 In Progress	75%	31-Mar-2023	<p>Beach Bridge to Bridgefield Bridge (Zone 4A). Beach area nearing completion. Bridge is complete, landscaping complete, surfacing complete. Air Valve and kiosk to be installed adjacent to the bridge.</p> <p>The bollards restricting vehicle access over the bridge have been removed to allow the Trishaws to access the bridge area. This is being monitored for misuse as the Bridge is not designed to take vehicle loading. To date, no issues reported.</p> <p>Pumping station – the pumps are currently being commissioned and the electrical supply installed. This will not be brought into use until all defects on the system have been addressed.</p> <p>Bridgefield Bridge to White Bridge (Zone 1B). This area is currently under construction. The piling work on the north side is complete. The subcontractor will be working to construct the</p>

			<p>culvert that is below the gardens in this area, the floodwalls on both sides of the river, and the reinstatement of the White Bridge.</p> <p>The White bridge has been refurbished and is being stored until this can be installed. Due to access restrictions for construction vehicles into the 1B area, the bridge cannot be constructed until most of the works are finished.</p> <p>White Bridge to Green Bridge (Zones 1C &1D) Works on the South side, (adjacent to Abbeyfield nursing home) is substantially complete. The flood gates have been brought into operation on a few occasions.</p> <p>North Side – works on Carron Terrace complete, with minor landscaping and environmental works to take place in the river.</p> <p>The new fully accessible, Green Bridge is now operational, the bollards in front of the bridge are to stop vehicles from accidentally accessing the bridge as it is not designed for vehicle loading.</p> <p>Landscaped area downstream of the Green Bridge – this area is nearing completion with a few benches to be installed at this location. The Stonehaven Men’s Shed have been commissioned to build a new bench to replace one from Carron Terrace, which had rotted and was unable to repair. The original bench was donated to the town by the Angling Association.</p> <p>Green Bridge to Red Bridge (Zone 1E). This area is nearing completion with minor areas of fencing to be installed and some planting to be remediated. The stone copes on the bridge abutment also have</p>
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