

REPORT TO MARR AREA COMMITTEE – 14 DECEMBER 2021

AREA PERFORMANCE CALENDAR

1 Executive Summary/Recommendations

1.1 An update for committee on the planned area performance reporting schedule and information on the scope of performance reporting that committee can expect to see in the coming year.

1.2 Recommendations

1.2.1 Acknowledge the reporting schedule and scope of performance reporting;

1.2.2 Agree to receive mid-year performance reports (April 2021- September 2021) relevant to the Marr area between January and March 2022.

2 Decision-Making Route

2.1 At the meeting of Aberdeenshire Council on 7 October 2020, when approving the Council Plan 2020-2022, to support the delivery of the Plan it was agreed that Directorate Plans and Area Plans would be produced. At its meeting on 24 June 2021, Aberdeenshire Council approved the Corporate Performance Framework, in which the Directorate and Area Plans are referenced.

2.2 The Marr Area Plan 2020-22 was approved by Marr Area Committee at its meeting on 25 May 2021 and the associated Action Plan was updated thereafter.

2.3 On 28 September 2021, Committee approved the Area Performance Framework and associated performance indicators, proposed by Services, which will further enable the scrutiny of progress of both the Area Plan and “business as usual” activity. This report confirms the initial reporting schedule for area performance reports, updates on Area Plan Action Plans and notes the reports that will be provided by Services that support performance reporting and the scrutiny and monitoring role of the committee.

3 Discussion

3.1 Services have identified several Performance indicators (PIs) which will indicate progress with delivery and impact of projects and actions within the Marr Area Plan and “business as usual” activity. Committee agreed the indicators on 28 September 2021. Committee agreed to receive separate performance reports for each Directorate and to receive the first report in January 2022. The indicative reporting timetable for the performance reports for the period April 2021- September 2021 is:

Directorate/Report	Indicative Area Committee Date
Area Plan Update report	25 January 2022
Business Services Area Performance Report	25 January 2022
Education & Children's Services Area Performance Report	15 February 2022
Environment & Infrastructure Services Area Performance Report	8 March 2022

- 3.2 The Committee's engagement and sessions with the Directorate Leadership Teams are an essential component of performance management and reporting. All the Directors will be attending informal sessions with the Committee following the consideration of performance reports at Committee. The dates for these sessions will be agreed in due course.
- 3.3 Committee will understand that the scrutiny of performance is not limited only to the performance indicators agreed on 28 September 2021. The Committee's role in relation to performance management, scrutiny, monitoring, and improvement is broad. Committee receives a variety of reports throughout the year that detail how Services are performing in terms of service delivery. A calendar of reports that are considered by Committee on a regular basis is attached as Appendix 1. It is not necessarily an exhaustive list but an indication of the variety of reports available to aid and enhance performance reporting. Annually Committee will also consider an annual scrutiny update which will confirm the performance reports considered in the previous financial year.
- 3.4 A mid-year update (April 2021- September 2021) on progress made in relation to projects/actions within the Marr Area Plan 2020-2022 will also be presented to Marr Area Committee in January.

4 Council Priorities, Implications and Risk

- 4.1 This report supports the delivery of the three Pillars, the six Strategic Priorities and the key principles; right people, right place, right time; responsible finances; climate and sustainability; Community Planning Partnership Local Outcome Improvement Plans; human rights and public protection; tackling poverty and inequalities; digital infrastructure and economy.
- 4.2 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed.

Subject	Yes	No	N/A
Financial	X		
Staffing	X		
Equalities and Fairer Duty Scotland			X
Children and Young People's Rights and Wellbeing			X
Climate Change and Sustainability			X
Health and Wellbeing			X
Town Centre First			X

- 4.3 The financial and staffing implications of the Area Performance Framework will be managed within approved service budgets.
- 4.4 The screening section as part of Stage One of the Integrated Impact Assessment process has not identified the requirement for any further detailed assessments to be undertaken. This report is a high-level planning document and does not have any differential impact on any of the protected characteristics. Any service changes made as a result of this plan will be subject to separate reporting and integrated impact assessments carried out as appropriate.
- 4.5 No risks have been identified as relevant to this matter on a Corporate or Directorate Level. The registers can be viewed on the council's website - [Corporate Risk Register 2021 \(aberdeenshire.gov.uk\)](http://aberdeenshire.gov.uk) and [Business Services Directorate Risk Register \(aberdeenshire.gov.uk\)](http://aberdeenshire.gov.uk)

5 Scheme of Governance

- 5.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and are satisfied that the report complies with the Scheme of Governance and relevant legislation.
- 5.2 The Committee is able to consider and approve this item in terms of Section B.1.1 of the List of Committee Powers in Part 2A of the Scheme of Governance it may determine any matter that is specific to their Area not otherwise properly delegated to any other Committee.

Alan Wood
Director of Environment & Infrastructure Services

Report prepared by: - Janelle Clark, Marr Area Manager
Date 23 November 2021

List of Appendices:

Appendix 1 - Performance Calendar

Appendix 1

Performance Reports Calendar

Indicative Month	Topic	Lead Directorate
June	Scottish Fire and Rescue Service Performance	Partner
	Analysis of Attainment and Achievement in Accredited Awards of Young People in Marr Secondary Schools	Education & Children's Services
	Annual Scrutiny Report	Environment & Infrastructure Services
August	Aberdeenshire Health and Social Care Partnership Performance and Outcomes Framework	Partner
September	Scottish Fire and Rescue Service Performance	Partner
	Strategic Housing Investment Plan	Environment & Infrastructure Services
October	Corporate Parenting Annual Report	Education & Children's Services
November	Scottish Fire and Rescue Service Performance	Partner
December	Marr Community Plan	Environment & Infrastructure Services
February	Tackling Poverty and Inequalities Progress Report	Business Services
March	Scottish Fire and Rescue Service Performance	Partner

In addition, Committee will consider Procurement Plan Updates, Work Programme Updates, and Property Sale and Purchase reports when requested. Performance reports from Police Scotland and Scottish Fire & Rescue Service are also considered when available.