

REPORT TO ABERDEENSHIRE COUNCIL – 23 SEPTEMBER, 2021

OUTSTANDING BUSINESS

1 Reason for Report / Summary

1.1 This report provides a list of items of business previously scheduled to be reported back to Council at future meetings and proposed action to be taken as a result of restrictions on travel and other activities implemented in respect of the Covid-19 pandemic.

2 Recommendations

The Council is recommended to:

2.1 consider and comment on the proposed arrangements for dealing with outstanding business as detailed in the Appendix to the report.

3 Purpose and Decision Making Route

3.1 The Council previously agreed to consider follow up reports in respect of a number of items of business as set out in the Appendix to this report.

4 Discussion

4.1 Members are asked to consider and comment on the items of outstanding business as detailed in the Appendix to the report and acknowledge the proposed arrangements for reporting back on these matters following the further lifting of restrictions on travel and activities implemented as a result of the Covid-19 pandemic.

5 Council Priorities, Implications and Risk

5.1 The report helps deliver all six Strategic Priorities by ensuring the underlying key principle of “right people, right place, right time”.

5.2 The table below shows whether risks and implications apply if the recommendation is agreed.

| Subject | Yes | No | N/A |
|--|------------|-----------|------------|
| Financial | | x | |
| Staffing | | x | |
| Equalities and Fairer Duty Scotland | | x | |
| Children and Young People’s Rights and Wellbeing | | x | |
| Climate Change and Sustainability | | x | |
| Health and Wellbeing | | x | |
| Town Centre First | | x | |

- 5.3 An integrated impact assessment is not required because the reason for this report is to provide an update to Council on outstanding matters and there will be no differential impact, as a result of this report, on protected groups.
- 5.4 The following Risk has been identified as relevant to this matter on a Corporate Level [*Corporate Risk Register*](#):

ACORP009 Operational Risk Management

6 Scheme of Governance

- 6.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and are satisfied that the report complies with the Scheme of Governance and relevant legislation.
- 6.2 The matters detailed in the Appendix to the report require to be determined by the Council as specified in Section A in Part 2A - List of Committee Powers in the Scheme of Governance.

Ritchie Johnson
Director of Business Services

Report prepared by Ann Riddell, Principal Committee Officer
Date: 26 August, 2021

APPENDIX 1

**PROGRESS WITH OUTSTANDING BUSINESS FROM PREVIOUS MEETINGS OF ABERDEENSHIRE COUNCIL AS AT
23 SEPTEMBER, 2021**

| | Item Title | Date of Meeting | Action Agreed | Responsible Officer | Progress to Date |
|-----------|--|-------------------------------|---|--|--|
| 1. | Scheme of Establishment for Community Councils | 22 11 19 (Special) | Report on outcome of public consultation exercise | Director of Education and Children's Services | Special Meeting of Full Council scheduled for 23 September, 2021 to consider outcome of final stage consultation. |
| 2. | Review of Polling Places | 16 01 20 | Report on outcome of consultation exercise and any subsequent changes to the designation of polling places in the Aberdeenshire Council area. | Chief Executive | The Review of Polling Districts and Polling Places will recommence when premises are accessible for assessment. |

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