

PROGRESS WITH OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS OF THE BUSINESS SERVICES COMMITTEE AS AT 9 SEPTEMBER, 2021

	Item Title	Date of Meeting	Action Agreed	Responsible Officer	Progress to Date
1.	REVIEW ON NON-STATUTORY CEREMONY FEES	27 02 20	To receive a further report on the outcome of the public consultation exercise on an increase in registration fees at the meeting on 23 April, 2020, with a view to introducing any changes to fees from 1 May, 2020.	Karen Wiles	Report is on the agenda for this meeting.
2.	BUSINESS SERVICES DIRECTORATE PLAN 2020-22	25 02 21 10 06 21	Instructed the Director of Business Services to present performance reports to the Committee on a six monthly basis, evidencing progress and performance with delivery of the Council Plan 2020-2022 with the first report to be presented to the Committee at the meeting on 10 June, 2021. Requested further update on performance measures be brought back in September, 2021.	Ritchie Johnson	Report is on the agenda for this meeting.
3.	INTERNAL CATERING SERVICES	22 04 21	Instructed the Director of Business Services to provide an update on the overall position of the contractor in form of a briefing to Members of the Committee.	Ritchie Johnson	A verbal update will be provided on the day with a view to a fuller update being made available to Committee at its November meeting.

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4.	<p>HARD FACILITIES MANAGEMENT (HARD FM) UPDATE.</p>	<p>10 06 21</p>	<p>Officers to check whether there could be protection introduced in contracts to mitigate against raising prices.</p>	<p>Allan Whyte</p>	<p>Officers already considered the impact of inflation and the Hard FM contract allows for an annual increase in price based on Consumer Price Indexation because this is less volatile than other indices available and as such offers limited protection. Brexit and other macro-economic issues have introduced a further dimension of price volatility on plant and materials, for example, and for which it would be difficult for Contractors to hedge against. It may be technically possible for Contracts to be designed to limit the impact of increasing prices, from inflation or supply chain restrictions, but it must be recognised that the additional risk that this imposes on contractors will be reflected in the Contract prices submitted. The Contract documentation further contains a benchmarking clause which could be used to carry out a review of prices should material and labour costs return to normal levels in subsequent years.</p>
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5.	PROPOSED SALE OF FORMER FIFE STREET SCHOOL, 108 FIFE STREET, MACDUFF AB44 1NT.	10 06 21	The Committee agreed to defer consideration of the item for 1 cycle.	Allan Whyte	<p>The Banff and Buchan Area Committee at a special meeting on 27 July considered a report to utilise the former Fife Street School as a Vaccination Centre for the Aberdeenshire Health & Social Care Partnership. The Committee agreed not to sell the former Fife Street School, Macduff, but to return it to the Council's operational use and that the former Fife Street School be allocated for the AHSCP's sole use on the Council's property register. There was an additional recommendation that officers continue to liaise with, and support, the organisation mentioned in the report to assist them to find suitable accommodation for their purposes.</p> <p>Therefore, the building is no longer surplus to requirements and there is no longer a decision to be taken by the Business Services Committee.</p>
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