

REPORT TO ABERDEENSHIRE COUNCIL – 14 JANUARY, 2020

OUTSTANDING BUSINESS

1 Reason for Report / Summary

1.1 This report provides a list of items of business previously scheduled to be reported back to Council at future meetings and proposed action to be taken as a result of restrictions on travel and other activities implemented in respect of the Covid-19 pandemic.

2 Recommendations

The Council is recommended to:

2.1 consider and comment on the proposed arrangements for dealing with outstanding business as detailed in the Appendix to the report.

3 Purpose and Decision Making Route

3.1 The Council previously agreed to consider follow up reports in respect of a number of items of business as set out in the Appendix to this report.

4 Discussion

4.1 Members are asked to consider and comment on the items of outstanding business as detailed in the Appendix to the report and acknowledge the proposed arrangements for reporting back on these matters following the further lifting of restrictions on travel and activities implemented as a result of the Covid-19 pandemic.

5 Council Priorities, Implications and Risk

5.1 This report supports the delivery of the key principle of having the right people, in the right place, at the right time in the new Strategic Priorities for Aberdeenshire Council.

5.2 The table below shows whether risks and implications apply if the recommendation is agreed.

Subject	Yes	No	N/A
Financial		x	
Staffing		x	
Equalities		x	
Fairer Scotland Duty		x	
Town Centre First		x	
Sustainability		x	

Children and Young People's Rights and Wellbeing		x	
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- 5.3 An equality impact assessment is not required because the reason for this report is to provide an update to Council on outstanding matters and there will be no differential impact, as a result of this report, on people with protected characteristics.
- 5.4 The following Risk has been identified as relevant to this matter on a Corporate Level [*Corporate Risk Register*](#):

ACORP009 Operational Risk Management

6 Scheme of Governance

- 6.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and are satisfied that the report complies with the Scheme of Governance and relevant legislation.
- 6.2 The matters detailed in the Appendix to the report require to be determined by the Council as specified in Section A in Part 2A - List of Committee Powers in the Scheme of Governance.

Ritchie Johnson
Director of Business Services

Report by Ann Riddell, Principal Committee Officer
Date: 3 December, 2020

Appendix 1 – Outstanding Business Table

APPENDIX 1

**PROGRESS WITH OUTSTANDING BUSINESS FROM PREVIOUS MEETINGS OF ABERDEENSHIRE COUNCIL AS AT
14 JANUARY 2021**

	Item Title	Date of Meeting	Action Agreed	Responsible Officer	Progress to Date
1.	Corporate Parenting report	22 11 19	That arrangements be put in place at an appropriate time to invite young people to be represented at and deliver a presentation to Council on their projects and activities.	Laurence Findlay	To be arranged following the removal of restrictions on travel and other activities.
2.	Scheme of Establishment for Community Councils	22 11 19 (Special)	Report on outcome of public consultation exercise	Ritchie Johnson	Special Meeting of Full Council expected to be scheduled on 29 April, 2021 to consider outcome of second stage consultation.

3.	Review of Polling Places	16 01 20	Report on outcome of consultation exercise and any subsequent changes to the designation of polling places in the Aberdeenshire Council area.	Jim Savege	<p>The Review of Polling Places remains postponed until further notice given prevailing restrictions on access to premises. The last Boundary Commission report (to which this review relates) is now defunct, however we are still reviewing the availability and suitability of our existing polling places in terms of different priorities (i.e. the upcoming Scottish Parliamentary Election) in the choice of our venues.</p>
4.	Covid-19 Recovery Reference Group	10 06 20	Report back on continued necessity for the Reference Group in January 2021	Jim Savege	<p>Report on agenda for 14 January, 2021.</p> <p><i>This action is now completed and will be removed.</i></p>

5.	Community Impact Assessment	07 10 20	Officers to provide Members with more detailed breakdown and application of data and work to be undertaken as a result.	Elaine Brown	<p>More detailed breakdowns at Area and Ward level are being provided to Members through the Area Joint Meetings and by AMs through November. Directorate Management Teams requested to formally consider the CIA report and identify how their services can address. Proposals being developed for additional work to reach those so far unheard, and any further phase.</p> <p><i>The additional information requested has now been provided and further work will continue.</i></p> <p><i>This action will now be removed.</i></p>
6.	Climate Change Declaration	18 03 20	Seek a further report to Council by December 2020, following consultation with all Policy Committees and Area Committees, outlining the actions required cross Council to achieve this target	Belinda Miller	<p>Consultation with Area and Policy Committees has taken place. A further report will be reported to the Sustainability Committee with a summary of consultation and proposed actions. Due May 2021. Due to reduced team resources, report to Council is not due until June 2021.</p>