

**REPORT TO EDUCATION AND CHILDREN'S SERVICES COMMITTEE –
3 DECEMBER 2020**

**DELIVERY OF FOUNDATION APPRENTICESHIPS IN ABERDEENSHIRE
SCHOOLS 2021/22 – DEVELOPMENT OF A DYNAMIC PURCHASING SYSTEM**

1 Reason for Report / Summary

- 1.1 To advise the Education and Children's Services Committee of the intended procurement mechanism for the delivery of Foundation Apprenticeships (FAs) in our schools from session 2021/22 onwards. Members' approval is sought to authorise officers to set up a Dynamic Purchasing System (DPS), enabling individual contracts for the delivery of FAs to be managed quickly and efficiently, and to agree to add the DPS to the 2020/21 Procurement Plan for Education and Children's Services.

2 Recommendations

The Committee is requested to:

- 2.1 Approve the creation of a Dynamic Purchasing System (DPS) for procuring services in support of the delivery of Foundation Apprenticeships and agree to its addition to the Directorate Procurement Plan 2020/21;**
- 2.2 Approve the Procurement Approval Form, having a contract value of over £1,000,000, at Appendix 2; and**
- 2.3 Acknowledge that a detailed Foundation Apprenticeship progress report will be submitted to the meeting of the Committee in March, 2021.**

3 Purpose and Decision-Making Route

- 3.1 Since session 2019/20, Aberdeenshire Council has been a lead provider of Scottish Credit & Qualifications Framework (SCQF) Level 6 Foundation Apprenticeships in our schools. This has improved the senior phase curriculum offer and the opportunities for young people. There has been a very significant uptake and successful development of Foundation Apprenticeships as a result.
- 3.2 At its meeting on 21 March, 2019, this Committee acknowledged the successful Aberdeenshire Council bid to become a lead provider for the delivery of Foundation Apprenticeships in Aberdeenshire schools from August, 2019, and requested officers to provide regular updates to the Committee.
- 3.3 Subsequently, at its meeting on 19 March, 2020, this Committee considered an update report on the development of Foundation Apprenticeships in Aberdeenshire schools. The Committee acknowledged progress made in this regard during session 2019/20, together with the successful bid by the Council

to Skills Development Scotland (SDS) to continue as a lead provider for the delivery of Foundation Apprenticeships in session 2020/21. At that stage, discussions were ongoing with SDS in relation to the possibility of introducing some Level 4 and 5 apprenticeship courses.

- 3.4 At that same meeting, members approved an E&CS Supplementary Procurement Plan for 2020/21, including the delivery of Level 6 Foundation Apprenticeships.
- 3.5 Thereafter, at its meeting on 8 October, 2020, the Committee acknowledged the successful bid by Aberdeenshire Council to SDS to become a lead provider for the delivery of Level 4 and 5 Foundation Apprenticeships for session 2020/21, and the use by the Director of Education and Children's Services of delegated powers, in order to engage external providers to deliver Level 4 and 5 FAs in schools.
- 3.6 This report seeks approval from members for the development of a Dynamic Purchasing System through which Foundation Apprenticeship delivery will be procured in 2021/22 and subsequent years. The information in this report has not been considered by any other committee.

4 Discussion

- 4.1 The Scottish Government has ambitions to improve significantly the work-related offer to pupils across Scotland and has identified Foundation Apprenticeships (FA) as a central part of achieving this vision. The strategic context rests in the first two recommendations from the Scottish Government's *"Commission for Developing Scotland's Young Workforce report: Education Working for All!"*

Recommendation 1 - Senior Phase Vocational Pathways:

Pathways should start in the senior phase which lead to the delivery of industry-recognised vocational qualifications alongside academic qualifications.

Recommendation 2 - Preparing Young People For The World Of Work:

A focus on preparing all young people for employment should form a core element of the implementation of the Curriculum for Excellence, with appropriate resource dedicated to achieve this.

- 4.2 As indicated above, Aberdeenshire Council became a lead provider of SCQF Level 6 Foundation Apprenticeships in 2019 and launched the first frameworks (courses) in June, 2019. In session 2019/20, we successfully delivered almost 200 FAs, and, in session 2020/21, currently have 320 pupils studying a Level 6 Foundation Apprenticeship through the Aberdeenshire Council model, and 120 pupils currently studying a Level 4/5 FA.
- 4.3 In order to be prepared as fully as possible to respond to the demands of the annual procurement process for delivering FAs, officers are looking to set up a Dynamic Purchasing System (DPS), which will entail external providers bidding to be accepted onto the system, through an online tendering procedure. Akin to a framework arrangement, those providers who are accepted onto the system

and who meet the relevant delivery criteria will thereafter be able to bid for individual lots, which will be based upon the FA subjects (“frameworks”), potentially further sub-divided by geographical delivery within Aberdeenshire.

- 4.4 The procedure for enabling the DPS to go live requires officers to prepare an Invitation to Tender (ITT), along with a customised European Single Procurement Directive (ESPD) form for completion by prospective providers. Thereafter, once the DPS is activated, providers must have a minimum of 30 days to submit their tenders. These will require detailed evaluation by officers.
- 4.5 Secondary schools will advise after the Easter holidays which Foundation Apprenticeships they expect to require to deliver. The courses themselves require to start in classrooms by the beginning of June, so the window for seeking tenders through the mini-competition process for each of the lots (potentially up to 50) is a small one. For these reasons, the DPS is considered to be the most flexible and efficient mechanism for ensuring that the most appropriate form of delivery is in place as quickly as possible.
- 4.6 The Annual Procurement Plan is the opportunity for the Service to set out what it needs to procure to deliver services for the financial year ahead. Obtaining approval in advance is a mechanism which aids efficiency and ensures that the Service is prepared for what it needs to procure. This will normally be submitted to the meeting of the Committee in March each year, and this will be the case for the Service’s Plan for 2021/22. However, because of the circumstances described above, members are requested to approve the inclusion of the DPS for Foundation Apprenticeships, which will, in turn, give officers the confidence to proceed now with the considerable amount of work involved in ensuring that FAs can be delivered, as required, in the next academic year.
- 4.7 In order to enable members to consider approval of the DPS procurement, a summary of the procurement detail, for inclusion within the 20/21 Service Procurement Plan, is attached as **Appendix 1** to this report. The Procurement Approval Form is attached at **Appendix 2**.
- 4.8 The report on Foundation Apprenticeships to the meeting of the ECS Committee on 19 March, 2020, committed to regular FA updates being provided to elected members and a full update on progress across the range of Foundation Apprenticeship delivery will be contained within a report to this Committee in March, 2021.

5 Council Priorities, Implications and Risk

- 5.1 This report helps deliver the following Council Priorities:

Our People

- Education
- Health & Wellbeing

Our Environment

- Resilient Communities

Our Economy

- Economy & Enterprise

5.2 This report helps support the delivery of the Aberdeenshire Children’s Services Plan Priorities - Corporate Parenting.

5.3 The table below shows whether risks and implications apply if the recommendations are agreed.

Subject	Yes	No	N/A
Financial		x	
Staffing		x	
Equalities		x	
Fairer Scotland Duty			x
Town Centre First			x
Sustainability		x	
Children and Young People’s Rights and Wellbeing		x	

5.4 An equality impact assessment was carried out and presented to the Committee meeting in March, 2019. [FA March 2019 Report Link](#) It identified that there is a positive impact on groups with protected characteristics. The development of FAs in Aberdeenshire secondary schools will help identify ‘at risk’ groups, as outlined in the Developing the Young Workforce Programme, including support for young people at risk of disengaging from education, including those who are care experienced. An equality impact assessment is not required on this occasion because the purpose of this report is to inform the Committee about the proposed procurement mechanism for delivering FAs and it does not have a differential impact on any of the protected characteristics.

5.5 There are no direct staffing and financial implications arising from this report. Aberdeenshire Council’s Education and Children’s Service has secured SDS funding to be used for the purposes of the FA Delivery Programme and for no other purpose. The costs involved are in relation to staffing, tendering of external providers, costs of materials, and central support and administration. Recruitment will be in line with identified need and Council procurement processes and procedures.

5.6 The following Risks have been identified as relevant to this matter on a Corporate Level. [Corporate Risk Register](#)

- ACORP005 - Working with other organisations (e.g. supply chains, outsourcing, partnership working and commercialisation). This is mitigated through the Council’s Partnership Policy & Partnership Risk Registers and Procurement Policy, and clear governance and milestone reporting to SDS and the ECS Strategic Leadership Team. Governance risk is mitigated through the SDS-led Regional Guidance Strategic Group.
- ACORP004 - Business & Organisational Change (*including ensuring governance structures support change, and, managing the pace of change*)
- ACORP006 - Reputation Management (*including social media*)

The following Risks have been identified as relevant to this matter on a Strategic Level ([Directorate Risk Register](#)):

- ECSR002 – Developing Excellence and Equality
- ECSR003 – Embedding GIRFEC
- ECSR004 – Support Inclusive, Vibrant & Healthy Communities

6 Scheme of Governance

- 6.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and their comments are incorporated herein. They are satisfied that the report complies with the [Scheme of Governance](#) and relevant legislation.
- 6.2 The Committee is able to consider and take a decision on this item in terms of Section E.1.1.b of the List of Committee Powers in Part 2A of the Scheme of Governance, as it relates to Education.

Laurence Findlay
Director of Education and Children's Services

Report prepared by Allan Bell, DYW Project Officer
Date: 5 November, 2020

List of Appendices

Appendix 1 - Entry for Annual Procurement Plan 2020/21
Appendix 2 - Procurement Approval Form

REPORT TO EDUCATION AND CHILDREN'S SERVICES COMMITTEE – 3 DECEMBER, 2020

APPENDIX 1

C&PSS Contract Reference	Service	Contract Name	Contract Description	Est Contract/ Contract Extension Start Date	Est Contract/ Contract Extension End Date	Maximum Extension Period (Months)	Value to be approved by this Committee	Total Contract Value (Inc. all options & extensions)	Area(s) Contract Covers
000-JPQJ1774	Education & Children's Services	Foundation Apprenticeship Project	<p>The approval of a Dynamic Purchasing System (DPS) of up to a 5-year duration, commencing in June, 2021, to provide timetabled delivery of Foundation Apprenticeships in our academies, utilising a combination of existing school staff and sub-contracted external providers. Lots would be established for the delivery of each framework (subject) area and also, within each, subdivided to cover geographical areas within Aberdeenshire, depending on pupil take-up.</p> <p>Annually, the individual contracts will run from 1st June to 31st May the following year. Services will be provided across most, if not all, Aberdeenshire secondary schools</p> <p>The creation of a DPS provides the opportunity for a more robust procurement approach. Individual contracts would be tendered based on a maximum duration of one year. Given the developing nature of the Foundation Apprenticeship initiative, it is difficult to estimate the likely spend over the proposed five year duration of the DPS or the total procurement value of all the contracts which will require to be entered into under the DPS. However, it is considered that, based on historical delivery, the overall award value of the DPS, comprising Foundation Apprenticeship contracts for Level 4/5 and Level 6 delivery, will have a total annual value of approximately £1,500,000 (PAF for approval at Appendix 2).</p>	01.06.2021	31.05.2026	n/a	£7,500,000	£7,500,000	All

PROCUREMENT APPROVAL FORM (BUSINESS CASE) (For proposed procurements £50k and above)

APPENDIX 2

Project	Dynamic Purchasing System for the Delivery of Foundation Apprenticeships	
C&PS Reference	000-JPQJ1774	
Service	ECS	
Lead Officer	Andrew Ritchie	Date prepared: 05/11/2020
1. Brief Description and Rationale		
<p>Please briefly outline your business requirement(s). Include information on:</p> <ul style="list-style-type: none"> • type of requirement – description of need. Goods/Services/Works – or combination of these • whether there is a current structure/contract delivering some or all of the requirements • Information on those contracts - start date, end date, value, scope. • key stakeholders – Services, consumers, communities, suppliers etc. • Options considered for procurement and option proposed – tender, framework, reserved contract etc. 		
<p>This project seeks to continue to improve significantly the work-related offers to pupils, as promoted by the Scottish Government, through increasing Foundation Apprenticeship opportunities in Aberdeenshire's secondary schools. It aims to provide timetabled delivery of Foundation Apprenticeships in our academies, utilising a combination of existing school staff and sub-contracted external providers.</p>		
<p>Procurement in previous years followed guidance from the Procurement Team. Providers were invited to bid for the NPA and the SVQ for each framework. An invitation to tender was based on local providers and providers registered on the SDS apprenticeship.scot website.</p>		
<p>Looking to future procurement arrangements for delivery of an expanding FA portfolio, the current guidance from Commercial & Procurement Services is that the best model would be a Dynamic Purchasing System (DPS). Under the DPS, contracts will be procured by individual mini-competitions for the delivery of various lots, based upon the individual frameworks (subjects) and the geographical spread of delivery across Aberdeenshire.</p>		
<p>Procurement of a single, combined DPS is deemed more beneficial to the Council and potentially to suppliers and is, therefore, the preferred option. The DPS should significantly reduce the paperwork potential suppliers are required to complete and reduce the staff time required to evaluate supplier responses. In addition, there is an opportunity for suppliers to be added to the DPS at any time over its duration, which is considered advantageous, given the dynamic nature of the supplier base.</p>		
<p>Under the procurement regulations relating to Dynamic Purchasing Systems, there is also no requirement to obtain prices from suppliers in advance of the mini-competition stage, avoiding the need to seek hypothetical and inconsequential prices from suppliers, as might otherwise be the case.</p>		
<p>Aberdeenshire Council's development of Foundation Apprenticeships for delivery from June, 2021, onwards is based on a timetabled in-school model, with delivery from existing internal school staff or, where this is not possible, external providers being contracted to deliver in school.</p>		
<p>Tenders to be included on the DPS will be scored against weighted criteria, such as:</p>		

- Aberdeenshire Council FA Project Principles
- Good Value
- Capacity Building and Provision Gaps in the area
- Sustainable Partnership Development
- Experience and Track Record
- Innovation and Flexibility

Therefore, in order to establish a robust, responsive and efficient procurement process for future years, the Service hereby seeks authority to set up a formal Foundation Apprenticeship DPS, following the guidelines laid out in the Aberdeenshire Council Procurement Manual. Through this procurement process, a number of contracts are expected to be awarded to external suppliers, who will provide expert delivery of NPA and SVQ elements of the Foundation Apprenticeships and the respective thematic frameworks.

Individual contracts will generally run from 1st June to 31st May each year, from 2021 onwards, using the DPS annually to place those contracts, up to 2026. Services will be provided across most, if not all of, Aberdeenshire secondary schools. Furthermore, there may be additional SDS-funded pilot apprenticeship opportunities arising outwith the annual contract timescale.

2. Business Need

Please indicate the broad reasons for your proposed procurement in terms of the following categories:

Legal/statutory obligations (please define legislation).

- Education Scotland Act
- Getting it Right for Every Child (GIRFEC)
- Children and Young People (Scotland) Act 2014
- The Standards in Scotland's Schools Act 2000
- Curriculum for Excellence Education
- Equalities Act 2010

Lifecycle maintenance – linked to maintaining existing assets/service provision.

N/A

Links to delivering the Community, Council and Service strategies

This project delivers improvements to work-related opportunities in our secondary schools via the Foundation Apprenticeship programme.

3. Business Impact

Please indicate below how you anticipate that the requirements, if met, would contribute to a positive business impact (please outline any known financial savings, customer service benefits, benefits to the service, impact on Council plan or priority etc.)

Nationally, the benefits of Foundation Apprenticeship provision are to:

- Raise the bar in vocational education
- Give all our young people equal chances and choices to succeed at school and succeed in life
- Address inequalities in educational outcomes and narrow the attainment gap

The benefits of Aberdeenshire Council being a Foundation Apprenticeship Provider include:

- Enhanced partnership working in line with Scottish Government DYW recommendations
- Delivery of planned, strategically co-ordinated, resourced and supported Senior Phase change and pathways.

- Attainment and Closing the Gap benefits
- Effective delivery of pupil entitlements embedded in Career Education Standard and Work Placement Standard
- Council Workforce planning e.g. Early Years, Social Care, Accountancy, Creative and Digital Media. Business Skills, etc.
- Provides additional resource for capacity building to ensure equity and sustainability to deliver increase in FA delivery to meet Scottish Government targets

The main benefit from procurement of a DPS is the ability to enhance service delivery, benefitting providers pupils, schools and ultimately pupils by facilitating a fast and flexible mechanism for ensuring delivery of the requisite framework subjects. In addition:

- DPS suppliers will be evaluated on quality-based criteria incorporating eligibility, economic and financial standing, and technical/professional ability.
- Mini-competition tenders will be evaluated on a 90% cost/10% quality basis.
- Mini-competitions have the potential to generate cost savings through competitive tendering.
- Flexibility for suppliers to be added to the DPS arrangement at any stage of its lifetime raises potential for cost savings through increased competition.

4. Assessment of Business Impact

Please define clearly how you propose to measure and benchmark the benefits set out in item 3 to justify the investment. These will be used later by you to track, monitor and measure the delivery of the benefits and assess the overall success of the project in achieving its objectives.

Benchmarks will include

- Increase in numbers of pupils undertaking Foundation Apprenticeships
- Increase in number of positive destinations for vocational pathways
- Increase in attainment data for schools, including addressing issues relating to equalities, gender and the vulnerable
- Enhancement of the senior phase curriculum offer across Aberdeenshire secondary schools, providing a range of Level 4/5 and Level 6 opportunities, and qualifications beyond Higher
- Continue to assess and monitor the quality of suppliers through contract monitoring
- Assess and record any cost savings, through bids received under mini-competitions.
- Monitor the number of bids received per mini-competition to monitor levels of competition in the marketplace.

5. Potential for Reduction in Required Resources

Please define the existing resources involved and describe how your proposed procurement will reduce the resources required to deliver the service or make more efficient use of these.

No significant reduction to resources required is anticipated.

6. Financial Implications Summary (Capital and Revenue)

Note: A detailed financial breakdown is encouraged. It shall be prepared separately and appended to this business case.

Capital Estimates	£000's	£000's
Total Capital Cost		0
<u>Less</u>		
Total Funding		0

Net Total Capital Cost		0
Revenue Implications		
Borrowing Costs of Net Total Capital		0
Total New Operating Costs		7,500
Total Revenue Costs		7,500
<u>Less</u>		
Existing Revenue Costs	0	
Income Streams	7,500	
Total Deductions	0	
Net Balance of Revenue Implications		0

6a. Notes and Assumptions on Financial Implications

No change to overall operating costs. The funding for Foundation Apprenticeships comes from Skills Development Scotland. All costs are covered and there is no additional cost to Aberdeenshire Council.

Approval of a Dynamic Purchasing System (DPS) of a 5-year duration, commencing in June, 2021, will facilitate future delivery of Foundation Apprenticeships (FAs) in Aberdeenshire schools. A series of lots would be established for the delivery of each framework (subject), sub-divided in some instances based upon the geographical spread of pupils undertaking individual frameworks.

Individual contracts would be tendered based on a maximum duration of one year. Given the developing nature of the Foundation Apprenticeship initiative, it is difficult to estimate precisely the likely spend over the proposed five year duration of the DPS, nor the total procurement value of all the contracts which will require to be entered into under the DPS. Based on the historical take-up of FA courses, however, together with anticipated expansion of delivery options, it is estimated that the overall award value of the DPS lot comprising Foundation Apprenticeships will amount to approximately £1,500,000 per annum and £7,500,000, over the five year duration of the DPS.

7. Implementation Plan

Please define the base date for the proposal, the potential timescale for implementing the proposal and the proposed start date for implementation. How will implementation take place?

Base Date (Process start date)	January, 2021
Timescale (for process)	4 months
Contract Start Date	1 June, 2021

Implementation Process:

December, 2020 Seek approval in principle from ECS Committee to set up a DPS, and complete all necessary documentation for inclusion in the PCS-T (Public Contracts Scotland -Tender) portal.

January, 2021	Publish contract notice online, inviting tenders from prospective providers for inclusion on the DPS, for a five year period.
February, 2021	30 day period for submission of tenders expires. Commence tender evaluation.
March, 2021	Complete tender evaluation and advise providers of outcome.
April, 2021	Schools to give indication of intended take-up by pupils of FA subjects. Confirmation of the lots for delivery of FAs in schools for academic session 2021/22. Commence mini-competitions for each lot.
May, 2021	Conclude evaluation of mini-competition tenders and notify providers of contract award for each lot.
June, 2021	Delivery of FAs commences in each school.

8. Deliverability and Risks

Please set out the key risks which may arise in the delivery of the project and how these will be mitigated along with information on supply market and engagement with this.

The key risk is that we do not have the capacity in Aberdeenshire Council to deliver the Foundation Apprenticeships in our schools. If we do not procure external providers, we risk not allowing our pupils to benefit from the Foundation Apprenticeships which are on offer nationally. We need to procure external partners to deliver the programme in our schools and assess the appropriate SVQ performance criteria in work placements. As indicated above, there is a tight timetable, with a great deal of work involved in conducting a robust procurement process: this will be significantly enhanced by the use of a DPS.

9. Sustainable Procurement & Community Benefits

Consider the table below. If applicable, indicate between 3 and 6 themes that you consider are relevant to the proposed Contract. Please note that where selected these themes **must** be referenced within procurement documents.

Improve (Wellbeing)		Promote		Facilitate (Involve)	
Social	<input checked="" type="checkbox"/>	Innovation	<input checked="" type="checkbox"/>	SMEs	<input type="checkbox"/>
Economic	<input checked="" type="checkbox"/>	Equalities/reduce Inequality	<input checked="" type="checkbox"/>	3 rd Sector organisations	<input type="checkbox"/>
Environmental	<input type="checkbox"/>	Ethical trading and social justice	<input type="checkbox"/>	Supported Businesses	<input type="checkbox"/>
Health	<input type="checkbox"/>	Fair Work Practices/The Living Wage	<input type="checkbox"/>	Prompt Payment throughout the supply chain	<input type="checkbox"/>
Food poverty/fuel poverty/energy efficiency	<input type="checkbox"/>	Resource efficiency and the circular economy	<input type="checkbox"/>	Community engagement and community empowerment; community projects	<input checked="" type="checkbox"/>
Air quality/reduction of harmful	<input type="checkbox"/>	Education; employability and skills training	<input checked="" type="checkbox"/>	Collaboration and collaborative working	<input checked="" type="checkbox"/>

emissions/reduction of waste and packaging		
<p>Justification for above:</p> <p>Foundation Apprenticeships are a key Scottish Government initiative, as part of the Developing the Young Workforce programme. The identified indicators are integral to the FA programme.</p>		
<p>10. Contract Management</p>		
<p>What contract management procedures shall be put in place to manage the proposed contract? Use the Contract and Supplier Management Assessment Tool (available within C&PS Document Store) to determine whether the level of management required for a specific contract and supplier should be High/Medium/Low.</p>	<p>Contract/Supplier Management Requirement</p> <p><input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low</p>	
<p>11. Contract Exit</p>		
<p>Whether because of end of contract or in the event of termination – what are the considerations, implications and timescales for ending the proposed contract?</p>		
<p>The DPS will sustain for 5 years. The DPS and mini-competition terms & conditions (as advised by Legal and Governance colleagues) will include relevant termination clauses.</p> <p>It is not anticipated that there will be significant risk regarding contract exit, given the scale and nature of the project.</p>		
<p>12. Governance</p>		
<p>Please confirm the name of the Head of Service who is Senior Responsible Officer (SRO) for this project.</p>	<p>Andrew Ritchie, Lead Officer DYW</p>	
<p>List key stakeholders who have been consulted in the development of this project</p>	<ul style="list-style-type: none"> • Education and Children’s Services Committee • ECS Leadership Team • Aberdeenshire Council Leadership Team • ASHTA • Developing the Young Workforce North East • Skills Development Scotland • Education Scotland 	
<p>List the most up to date committee approvals to proceed ‘in principle’ with the project.</p>	<p>Report to ECS Committee – 3 December, 2020 (approval in principle)</p>	
<p>What budget has been allocated for this project? Please give budget code.</p>	<p>A successful bid has been made to SDS to deliver Foundation Apprenticeships which will cover all costs. The budget code is E316120.</p>	

13. Approvals, Decisions and Notification

Service Leadership Team Comments:

A report accompanies this PAF which outlines progress with Foundation Apprenticeships in Aberdeenshire

The value of the Foundation Apprenticeship as a qualification is growing in stature and, consequently, the existing and forecast numbers of pupils concerned in these courses, to be run in Aberdeenshire in future years, reinforce the need for the DPS to be established at an early juncture.

The key risk is that we do not have the capacity in Aberdeenshire Council to deliver the Foundation Apprenticeships in our schools. If we do not engage with external partners, we risk not allowing our pupils to benefit from Foundation Apprenticeships.

Recommendation Progress Date

Signed

Andrew Ritchie, Lead Officer DYW

Decision

Progressed to procurement phase? Yes/No

Service Notification Approved to progress

Signed Date

Vincent Docherty, Head of Education