

GARIOCH AREA COMMITTEE STATEMENT OF OUTSTANDING BUSINESS AS AT OCTOBER 2020

NO	TITLE	MOST RECENT UPDATE	TIMESCALE
1.	Strategic Housing Investment Plan 2020-2025	Strategic Housing Investment Plan report on the agenda for 15 September 2020. At the meeting on 15 September, Committee agreed to defer consideration of this item until its meeting on 6 October, if no further issues are raised from the report on the agenda, this item is proposed for discharge.	September 2020 Proposed for discharge subject to no further issues arising from item 7 on the agenda
2.	Supplementary Housing Work Plan and Business Case – Procurement Approval for Works at Littlewood Court, Kemnay	This issue is being dealt with across a number of Council Services . Environmental Health, Housing and Property are working together and taking a proactive approach to the issue. A joint briefing note was circulated to members on 25 September. A further update will be sought in December 2020/January 2021.	Further update January 2021
3.	Consultation Report on the Review of Inverurie Primary School Catchment Areas	Report expected in December. No further update	December 2020
4.	Charles Ogg Fund	Feedback on the pilot project to be provided in December 2020.	December 2020
5.	Provision of Unisex Toilets in Aberdeenshire	No further update and timescale still awaited.	Timescale awaited
6.	IS Procurement Plan	Committee requested that the same report due in March 2021 include a progress report from the 2020 projects.	March 2021
7.	Kintore Railway Station	Breakdown of costs requested. Officers have confirmed that they are waiting for a response from Network Rail and will provide a timescale and the information as soon as possible.	December 2020

8.	Inverurie Common Good Fund	Committee agreed to defer consideration of the application from Ury riverside Park until the outcome of any Asset Transfer request is known. Awaiting submission and consideration of Asset Transfer from the group concerned.	Awaiting Asset transfer
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ORIGINAL DECISIONS AND PREVIOUS UPDATES PROVIDED TO THE COMMITTEE

No	COMMITTEE DATE	DECISION	RESPONSIBLE OFFICER	TIMESCALE
1.	8 October 2019 (item 6)	<u>Strategic Housing Investment Plan 2020-2025</u> Request that an update report be provided to Committee by June 2020 on the delivery of the SHIP for the 2019/20 financial year.	Infrastructure Services (Elaine Reid)	June 2020
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE
12 November 2019		At its meeting on 8 October the Committee requested that an update report be provided to Committee by June 2020 on the delivery of the SHIP for the 2019/20 financial year.		Noted
23 June 2020		Officers are still compiling year end data and will be unable to make the June timelines. This report will now be provided following the summer recess. (revised timescale)		Noted
25 August 2020		Officers are still compiling data - an update on the SHIP will be provided as part of the Local Housing Strategy update report which will be reported to Communities Committee and all area committees during September.		Noted

No	COMMITTEE DATE	DECISION	RESPONSIBLE OFFICER	TIMESCALE
2.	8 October 2019 (item 9)	Supplementary Housing Work Plan and Business Case Request that reports be provided:- 1. detailing the costs an implications and remedial work required following the investigation works; and 2. giving a comparison business case for alternative heating sources for Littlewood Court, Kemnay	Infrastructure Services (Matthew MacAuslin)	February 2020
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE
12 November 2019		(1) a further meeting was held last Friday of the Littlewood Oil Spill Project Team chaired by the Area Manager attended by various Council colleagues from Environmental Health,		Noted

	<p>Property, Housing, Legal etc. At present further investigation and testing works are being progressed and an implementation plan for any proposed remedial works has yet to be determined. Subject to completion of this exercise estimated costs should be available from Property for any proposed remedial works</p> <p>(2) Housing has instructed Property to undertake a feasibility and options appraisal to replace the oil heating system.</p>	
14 January 2020	Report expected in February 2020	Noted
17 March 2020	Update report provided on 17 March 2020.	Agreed to retain for further progress to be reported.
21 April 2020	Update indicating that work would be delayed due to Covid 19.	Noted
23 June 2020	Until Covid 19 restrictions are lifted the remediation works in the business case approved at the March Committee are on hold as the contractor is unable visit the site. It could be a number of months therefore until there is anything to update.	Noted
25 August 2020	<p>The oil remediation contractor is now on site and has set up their equipment which will remove the oil contamination by extracting it from the ground water where it has accumulated. This is progressing as planned, and we should get a fuller update at our next progress meeting on 20th August. We have allowed up to 12 weeks for this work, although it may not take that long. Property is managing the contractor and is being advised by a specialist consultant and our Environmental Health team.</p> <p>Soil samples taken on site indicate that there is no surface contamination except in the area immediately around the fill pipe and the majority of that material was removed from site in 2019. Remaining works are to make good this area.</p> <p>Further tests were carried out at sub-soil level just off site last week and we anticipate a report and any recommendations for action at our next progress meeting. These tests were put on hold in March due to the COVID 19 restrictions being in place.</p>	Noted

	<p>The accumulation of hydrocarbons in the public storm water drainage at the corner of the site and at the tributary to the Don continue to be monitored with oil absorbing booms being inspected weekly and replaced as required.</p> <p>A tenant has raised a number of concerns. Health Protection Scotland and NHS Grampian are satisfied there is no risk to residents arising from the contamination but we are continuing to engage with the tenant, and this is being led by EH. The COVID 19 restrictions are hampering our efforts in this regard as EH are prepared to carry out some additional monitoring inside the relevant flat to provide reassurance, but that is currently not possible.</p>	
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3.	3 December 2019 (item 6)	Consultation Report on the Review of Inverurie Primary School Catchment Areas Request that officers report back to Garioch Area Committee in a year's time providing details of any placing requests that have been received from the area between Harlaw Road and the railway line.	Education and Children's Services (Rachael Goldring)	December 2020
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE
20 January 2020		Report expected in December 2020		Noted

No	COMMITTEE DATE	DECISION	RESPONSIBLE OFFICER	TIMESCALE
4.	14 January 2020 (Item 8)	Charles Ogg Fund - Request that feedback on the pilot be provided to the Committee in due course.	Education and Children's Services ()	December 2020
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE

No	COMMITTEE DATE	DECISION	RESPONSIBLE OFFICER	TIMESCALE
5a	25 February 2020 (Item 10)	Committee agreed in terms of the Policy Development and Review Framework in Part 4B of the Scheme of Governance to instruct that the Director of Education and Children's Services provide a report to Education and Children's Services Committee on the provision and type of toilets in the Council's Learning Estate, with particular emphasis on the legislation and equalities impact, and to consider the development of a policy.	Education and Children's Services (Maxine Booth)	Get timescale
5b	21 April 2020	Committee asked that a response be provided to the following question:- As there is currently no policy in place for the provision of unisex toilets in schools, can the service confirm what will happen regarding proposed or agreed works where unisex toilets are included in the plans.	Education and Children's Services (Maxine Booth)	
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE
21 April 2020		<p>This work has commenced and a legal officer is being identified to support Education Colleagues for this piece of work due to the legal requirements.</p> <p>However, Officers involved are preparing this work on a national basis (through a national association ADES) as well as for Aberdeenshire and it will therefore require to have consultation with a much wider group of stakeholders which will increase the timescale for the work. It will also form part of the ongoing review of the Schools Premises Regulations.</p>		Further clarification requested
12 May 2020		The Area Manager confirmed that indicating that all non-essential projects were currently on hold. She confirmed that the Education and Children's Service position was that a range of toilet provision should be available and there would not be whole scale installation of unisex toilets. The Area Manager also confirmed that Cluny school would continue to have single sex toilets.		Noted

No	COMMITTEE DATE	DECISION	RESPONSIBLE OFFICER	TIMESCALE
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6.	17 March 2020 (Item 12)	<u>Infrastructure Services Procurement Plan</u> Committee requested that the same report due in March 2021 include a progress report from the 2020 projects.	Infrastructure Services (Gillian Buchanan)	March 2021
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE

No	COMMITTEE DATE	DECISION	RESPONSIBLE OFFICER	TIMESCALE
7.	17 March 2020 (Item 14)	<u>Kintore Railway Station</u> Committee requested that a breakdown of the costs of the project be provided to Committee when available.	Infrastructure Services (Paul Finch)	December 2020
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE
21 April 2020		Breakdown of costs requested. Officers have confirmed that they are waiting for a response from Network Rail and will provide a timescale and the information as soon as possible.		Noted

No	COMMITTEE DATE	DECISION	RESPONSIBLE OFFICER	TIMESCALE
8.	2 June 2020 (Item 5)	<u>Inverurie Common Good Fund</u> Committee agreed to defer consideration of the application until the outcome of any Asset Transfer request is known.	Education and Children's Services (Ann Overton)	Awaiting timescale
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE
		Awaiting submission and consideration of Asset transfer		