

## **REPORT TO INFRASTRUCTURE SERVICES COMMITTEE – 14 MAY, 2020**

### **OUTSTANDING BUSINESS**

#### **1 Reason for Report / Summary**

- 1.1 This report provides a list of items of business previously or originally scheduled to be reported to Committee at this time and proposed action to be taken as a result of restrictions on travel and other activities implemented in respect of the Covid-19 pandemic.

#### **2 Recommendations**

**The Committee is recommended to:**

- 2.1 consider and comment on the proposed arrangements for dealing with outstanding business as detailed in the Appendix to the report.**

#### **3 Purpose and Decision Making Route**

- 3.1 In normal circumstances the Committee would have received reports on the matters detailed in the Appendix to this report.
- 3.2 A number of the Council's Committees already receive regular reports on progress with outstanding committee business and, during the Covid- 19 pandemic, it is proposed that similar reports be presented to all Committees to ensure Members are kept fully informed.

#### **4 Discussion**

- 4.1 Members are asked to note for their interest the items of outstanding business as detailed in the Appendix to the report and to acknowledge the proposed arrangements for reporting back on these matters following the lifting of

restrictions on travel and activities implemented as a result of the Covid-19 pandemic.

## 5 Council Priorities, Implications and Risk

5.1 This report helps deliver Council Priority 10 – Having the right people, in the right place, doing the right thing, at the right time.

5.2 The table below shows whether risks and implications apply if the recommendation is agreed.

Subject	Yes	No	N/A
Financial		x	
Staffing		x	
Equalities		x	
Fairer Scotland Duty		x	
Town Centre First		x	
Sustainability		x	
Children and Young People's Rights and Wellbeing		x	

5.3 An equality impact assessment is not required because the reason for this report is to provide an update to Committee on outstanding matters and there will be no differential impact, as a result of this report, on people with protected characteristics.

5.4 The following Risk has been identified as relevant to this matter on a Corporate Level [Corporate Risk Register](#).

## **6 Scheme of Governance**

- 6.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and are satisfied that the report complies with the Scheme of Governance and relevant legislation.
- 6.2 The matters detailed in the Appendix to the report require to be determined by the Committee as specified in Section C in Part 2A - List of Committee Powers in the Scheme of Governance.

**Ritchie Johnson**

**Director of Business Services**

Report by Niall David, Senior Committee Officer

Date: 21 April, 2020

**APPENDIX**

**OUTSTANDING ITEM(S) FROM PREVIOUS MEETINGS OF INFRASTRUCTURE SERVICES COMMITTEE AND NEW ITEMS DEFERRED AS AT 14 MAY 2020**

	<b>Item Title</b>	<b>Date of Meeting if Applicable</b>	<b>Action Agreed</b>	<b>Responsible Officer</b>	<b>Progress to Date</b>
<b>1.</b>	Developing Excellence in Our North Coast Communities – Annual Review	<b>n/a</b>	This item was provisionally scheduled to be on the agenda of the Committee on 14 May 2020.	<b>Stephen Archer</b>	Given the current situation, this item will now be included on the agenda of the next meeting.
<b>2.</b>	Economic Development Priorities and Action Plan 2017-2021 – Annual Review	<b>n/a</b>	This item was provisionally scheduled to be on the agenda of the Committee on 14 May 2020.	<b>Stephen Archer</b>	Given the current situation, this item will now be included on the agenda of the next meeting.
<b>3.</b>	Business Gateway/ Supporting Aberdeenshire Businesses – Annual Review	<b>n/a</b>	This item was provisionally scheduled to be on the agenda of the Committee on 14 May 2020.	<b>Stephen Archer</b>	Given the current situation, this item will now be included on the agenda of the next meeting.
<b>4.</b>	Torphins – Review of Existing Speed Limit	<b>n/a</b>	This item will be included on the agenda for the next meeting of the Committee.	<b>Stephen Archer</b>	Given the current situation, this item will now be included on the agenda of the next meeting.