

**REPORT TO MARR AREA COMMITTEE – 31 MARCH 2020**

**AREA COMMITTEE BUDGET – SMALL GRANT APPLICATION**

**1. Reason for Report / Summary**

1.1 To note an award approved by the Area Manager, following consultation with the Chair and Ward Members, under delegated powers.

**2. Recommendations**

**The Committee is recommended to:**

**Note the use of delegated powers by the Area Manager to award up to £114 to Torphins Community Council towards the cost of printing a Welcome Leaflet for new residents to the village.**

**3 Purpose and Decision Making Route**

3.1 The Area Committee, at its meeting on 16 April, 2019 (Item 6), approved priorities for expenditure of the Marr Area Committee Budget for 2019/20, including the provision of a Small Grant Scheme offering grants of up to £2,000 for community projects.

3.2 The Committee is requested to note an award made to Torphins Community Council towards the cost of producing a Welcome Leaflet for residents of Torphins. The award was approved by the Area Manager exercising her delegated powers.

3.3 All grants must be paid within the current financial year. Projects awarded funding will be monitored to ensure they are progressing.

**4 Discussion**

4.1 The report is to make members aware of the making of the award and the benefits that it will provide to the community of Torphins. The Chair and relevant local members were consulted prior to the award of the grant.

**5 Council Priorities, Implications and Risk**

5.1 The table below shows risks and implications

<b>Subject</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Financial	X		
Staffing		X	
Equalities			X
Fairer Scotland Duty			X
Town Centre First			X
Sustainability			X

- 5.2 The Area Committee Budget for 2019/20 is £80,000 of which £26,500 has been allocated to the Small Grants Scheme. A sum of £6,890 from the Large Grant Scheme, as a result of an underspend on one project and another project not proceeding, was transferred to the Small Grant Scheme by the Area Committee on 28 January, 2020, and two applications were awarded funding at that meeting from the balance. There are funds available to meet the cost of this application.
- 5.3 An equality impact assessment is not required because the recommendations will not have a differential impact on any of the protected characteristics.
- 5.4 There are no staffing implications directly arising from this report.
- 5.5 The following Risks have been identified as relevant to this matter on a Corporate Level: Budget Pressures; Working with Other Organisations (see [Corporate Risk Register](#)). No risks have been identified as relevant to this matter on a Strategic Level.
- 5.6 This award helps deliver Council Priority 1 - Support a strong, sustainable, diverse and successful economy.

## **6 Scheme of Governance**

- 6.1 The Area Manager is able to approve, in consultation with the Chair and relevant local Members, expenditure from the Area Committee Budget up to £250 in terms of Section F.1.2 of the List of Officer Powers in Part 2B of the Scheme of Governance.
- 6.2 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report. Any comments are incorporated within the report and they are satisfied that the report complies with the Scheme of Governance and relevant legislation.

**Stephen Archer**  
**Director of Infrastructure Services**

Report prepared by Alison McLeod, Area Committee Officer (Marr)  
Date 13 March, 2020