

ABERDEEN, 25 September 2019. Minute of Meeting of the STRATEGIC DEVELOPMENT PLANNING AUTHORITY.

Present: Councillor Marie Boulton, Chairperson; Councillor John Cox, Vice-Chairperson; and Councillors David Aitchison, Bell, Copland (as a substitute for Councillor Cooke), Graham, Mair, Mollison (as a substitute for Councillor Latham), Topping and Yuill.

Apologies: Councillors Cooke and Latham; Mr R Gray, Head of Service, Planning and Building Standards, Aberdeenshire Council; and Mairi Stewart, Planning Manager, Aberdeenshire Council.

Officers: **Strategic Planning Authority:** Ms S Lamont and Mr T Walsh, Senior Planners;

Aberdeen City Council: Ms G Beattie, Chief Officer, Strategic Place Planning; Ms L Christie, Solicitor, Governance, Mr D Dunne, Policy and Strategy Manager, Strategic Place Planning; Ms K Gatherum, Trainee Solicitor, Governance; Mr A Thomson, Solicitor, Governance; Mr M Orchard, Committee Lead, Governance, and Ms E Robertson, Committee Assistant, Governance;

Aberdeenshire Council: Chris Smith, Accountant

In Attendance: Ms A MacDonald, Senior Audit Manager, Audit Scotland; and Rab Dickson, Transport Strategy Manager, NESTRANS.

DECLARATION OF MEMBERS' INTERESTS

1. There were no declarations of interest.

MINUTE OF THE PREVIOUS MEETING OF 14 JUNE 2019 - FOR APPROVAL

2. The Authority had before it the minute of its previous meeting of 14 June 2019.

The Authority resolved:
to approve the minute.

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2018/19 ANNUAL AUDIT REPORT

3. The Authority had before it the external auditor's 2018/19 Annual Audit Report of the Aberdeen City and Shire Strategic Development Planning Authority's (SDPA) annual accounts.

The Authority received an overview of the report from Ms Anne MacDonald, Senior Audit Manager, Audit Scotland. She explained that Audit Scotland had provided an unqualified opinions on the annual accounts; and the audited part of the remuneration report, management commentary and the annual governance statement were all consistent with the financial statements and prepared in accordance with proper accounting practices.

The report recommended:-

that the Authority consider and note the auditor's report.

The Authority resolved:

to note the auditor's report.

AUDITED ANNUAL ACCOUNTS 2018/19

4. The Authority had before it the independent auditor's, Audited Annual Accounts in respect of 2018/19 for approval.

The report recommended:-

that the Authority -

- (i) acknowledge the Audit Scotland's unmodified opinion on the Annual Accounts for 2018/19; and
- (ii) approve for signature the audited Annual Accounts for 2018/19.

The Authority resolved:

to approve the recommendations.

FINANCIAL REGULATIONS

5. The Authority had before it a report by Alan Wood, Treasurer, proposing the adoption of revised Financial Regulations.

The report recommended:-

that the Authority note the revision to the Strategic Development Planning Authority's Financial Regulations.

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The Authority resolved:-

to approve the recommendation.

QUARTER END BUDGET

6. The Authority had before it a report by the Treasurer on the budget monitoring position for 2019/20 as at 31 August 2019.

The report recommended:

that the Authority

note the budget monitoring position as at 31 August 2019.

The Authority resolved:

to approve the recommendation.

BULLETIN REPORT

7. The Authority had before it a bulletin report which provided a brief overview of strategic planning matters involving or relating to the work undertaken by the Authority.

Sheena Lamont, Senior Planner, spoke to the report and provided updates on:

- Examination of the Proposed Strategic Development Plan;
- Planning Act;
- Other Relevant Decision from Scottish Ministers;
- Local Development Plan; and
- Strategic Infrastructure.

The Authority resolved:

to note the bulletin report.

DATES OF FUTURE MEETINGS

8. The Authority had before it proposed dates of future meetings as follows:

- 13 December 2019, 2pm at Woodhill House
- 18 March 2020, 2pm at Aberdeen Town House
- 26 June 2020, 2pm at Woodhill House
- 23 September 2020, 2pm at Aberdeen Town House
- 11 December 2020, 2pm at Woodhill House

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The Authority resolved:-

to approve the future meeting dates.

- **Councillor Marie Boulton, Chairperson.**