

**PROGRESS WITH OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS OF THE COMMUNITIES COMMITTEE**

	<b>Item Title</b>	<b>Date of Meeting</b>	<b>Action Agreed</b>	<b>Service Required to Take Action</b>	<b>Progress to Date</b>
1.	Progress with Actions from Previous Meetings/Living Wage Accreditation	5 September, 2019	Briefing/Update to be issued to Committee and report to be submitted to Committee by end of 2019	Infrastructure Services/Business Services	To be reported to the meeting of Business Services Committee on 27 February, 2020.
2.	Financial Performance Report to 30 November 2019 – HRA	19 December, 2019	Briefing note to Committee on the operational changes to voids process when implemented in 2020. Briefing report back to Committee 6 months thereafter providing an update.	Business Services Infrastructure Services	Briefing report to Committee in 6 months.
3.	Scrutiny Referral from Audit Committee - Building Maintenance Year End Stock Takes (Internal Audit Report 2001 – September 2019)	19 December, 2019	Head of Housing will report to Committee with Stage 1 report on 2 April, 2020.  Head of Housing to report to Audit Committee on 6 February, 2020 to advise the Committee Review Process is to be conducted.  The lead officer for Stage 1 to be Housing Manager (Housing and Building Standards).	Infrastructure Services	Head of Housing will report to Committee with Stage 1 report on 2 April, 2020.
4.	Police Scotland – Thematic Report – Sensory Impairment Awareness Training	19 December, 2019	Police Scotland to invite members of the Committee to Sensory Impairment Awareness Training for Probationer Constables	Police Scotland	To be arranged by Police Scotland.

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5.	Performance Monitoring Reporting - Council Plan Priorities 2017 – 2022	19 December, 2019	In respect of Priority 8 - Work to reduce poverty and inequalities within our communities – Agreed that a report be submitted to the Committee providing detailed information on the Child Poverty Action Plan and the implementation thereof, in order that a decision then be taken whether to instruct a Stage 1 report in the Committee Review Process.	Infrastructure Services	Report to be submitted to a future meeting of the Committee.

**ACTION(S) COMPLETED SINCE LAST MEETING OF COMMUNITIES COMMITTEE**

	<b>Item Title</b>	<b>Date of Meeting</b>	<b>Action Agreed</b>	<b>Service Which Took Action</b>	<b>Completion Details</b>
1.	Hard FM Quarterly Update.	5 September, 2019	The scrutiny approach to be reviewed at the next quarterly review at the meeting on 19 December.	Business Services	Updates continue to be submitted on a quarterly basis.
2.	Quarter 2 Financial Performance: Communities Budget.	7 November, 2019	Briefing note to Committee and substitute members on Active Communities and the Voluntary Sector, including clarification as to whether this relates to the Third Sector.	Business Services	Briefing note issued.
3.	Consultation on Strategic Police Priorities for Scotland.	7 November, 2019	Director of Infrastructure Services to report back to Committee with appropriate information from the Police Scotland Working Group on older/elderly drivers.	Infrastructure Services	Update will be provided to Committee once working group has met and feedback received.

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4.	Universal Credit Update.	7 November, 2019	Briefing note providing confirmation of information in tables (Pages 61 and 62) relating to Managed Payments of Housing Costs, to be provided to Committee and substitute members; Appropriate information on this to be provided to each Area Committee; and a letter to be sent to the DWP asking whether the services are being provided to those who are deaf or hard of hearing and if not, could they be.	Infrastructure Services	Actions all completed.
5.	Aberdeenshire Refugee Resettlement Programme.	7 November, 2019	Chair to discuss with Provost a mechanism for the Council to acknowledge the reaffirmation by Communities Committee of the Council's support for the resettlement of vulnerable refugees; Corporate Communications to provide Committee with recently published press guidance on refugee matters; Chairs to be provided with guidance on dealing with items related to vulnerable refugee groups.	Business Services	Media guidance was shared with members.  Provost made an announcement at Council Meeting on 16 January, 2020.
6.	Resources and Circular Economy Commitment.	7 November, 2019	Communities Committee on 20 February 2020 to consider a report or presentation on policies relating to use of resources by Services within the remit of Communities Committee.	Infrastructure Services	Presentation will now be made to meeting of Committee on 2 April, 2020.

