

REPORT TO KINCARDINE AND MEARNS AREA COMMITTEE 29 OCTOBER 2019 AREA COMMITTEE BUDGET 2019 - 2020

1 Reason for Report / Summary

- 1.1 Two applications have been submitted for funding from the Kincardine and Mearns Area Committee Budget, one from Stonehaven Business Association for £1,500 to replace a garage roof and the second application from Mearns Minibus Link for £745.00 towards the purchase cost of a laptop, printer and mobile phone.

2 Recommendations

The Committee is recommended to consider two applications from Kincardine and Mearns Area Budget, one from Stonehaven Business Association and the second from Mearns Minibus Link.

3 Purpose and Decision Making Route

- 3.1 The Council has allocated £80,000 to each Area Committee for the financial year 2019/20 for the Area Committee Budget. A total of 10 applications have been submitted and approved at Area Committee leaving a balance of £49,418.09, see **Appendix 1**. The criteria for the Area Committee Budget has been appended to this report as **Appendix 2**.

4 Discussion

- 4.1 The Area Committee is asked to consider the first application received from Stonehaven Business Association for £1,500.00 towards replacement of a garage roof, Ann Street, Stonehaven. The refurbished garage will provide storage for the Stonehaven Christmas lamp post lights along with tourist maps and brochures for distribution by local businesses. Work to be carried out is as follows, removal of old roof, replacement of damaged wood and fitment of a glass reinforced plastic roof.
- 4.2 The application fits the criteria for Area Initiative funding under Strong Communities Community Planning theme. The grant amount requested is £1,500, total cost of the project is £3,000, the remainder of the funding will come from the Stonehaven Business Association account, this is made up of membership fees.
- 4.3 The second application received is from Mearns Minibus Link for £745.00 towards the purchase of a laptop, printer and mobile. The Mearns Minibus Link is a registered charity and was established in May 2019 to purchase a new community minibus to provide community transport service to those living within the Mearns Area. The bus will be available for hire by local,

non-profit community groups and used to transport those that experience difficulty, for a variety of reasons, getting out and about.

- 4.4 Discussions have also taken place with the local medical centre with a view to transporting elderly or infirm patients to medical appointments. The service would be free to patients, with the medical centre making a contribution to the fundraising efforts. Currently the group have a bank of fully trained volunteer drivers who would share the duties.
- 4.5 The application fits the criteria for Area Initiative funding under both Connecting People and Strong Communities Community Planning themes. The grant amount requested is £745.00 for the laptop, printer and mobile. The total cost of the overall project is £13,750 the remainder of the funding came from Tullo Wind Farm - £6,000 and £7,000 raised locally by coffee mornings, music evening and donations.
- 4.6 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and are satisfied that the report complies with the Scheme of Governance and relevant legislation.

5 Council Priorities, Implications and Risk

- 5.1 This report helps deliver Council Priority 1 – Support a strong, sustainable, diverse and successful economy.
- 5.2 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed.

Subject	Yes	No	N/A
Financial	x		
Staffing		x	
Equalities			x
Fairer Scotland Duty			x
Town Centre First			x
Sustainability			x
Children and Young People's Rights and Wellbeing			x

- 5.3 An equality impact assessment is not required because the recommendations contained within this report do not have a differential impact on any of the protected characteristic

5.4 No risks have been identified as relevant to this matter on a Corporate Level.

5.5 Approval of the applications will reduce the remaining balance of the Area Initiatives Budget to £47,173.09

6. Scheme of Governance

6.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and had no comments to make.

6.2 The Committee is able to consider and take a decision on this item in terms of Section B.6.3 in Part 2A, List of Committee Powers in the Scheme of Governance, as it relates to the authorisation of expenditure from the Kincardine and Mearns Area Committee budget.

Stephen Archer

Director of Infrastructure Services

Report prepared by Emma Storey, Area Committee Officer

Date 16 October 2019

Appendix 1

KINCARDINE and MEARNES AREA COMMITTEE BUDGET FINANCIAL YEAR 2019-20									
APPLICANT	PURPOSE	DATE RECEIVED	BUDGET AMOUNT REQUESTED	DATE TO COMMITTEE	AMOUNT AGREED	RUNNING TOTAL			
Mill of Benholm Trust	Legal Expenses	April 2019	Up to £5,000.00	30.04.19	Up to £5,000.00	£80,000.00 £75,000.00			
Stonehaven Town Partnership	Multimedia Equipment	April 2019	£2,947.62	30.04.19	£2,947.62	£72,052.38			
Stonehaven Mackie Rugby Club	Portacabins and Gym Equipment	May 2019	£8,000.00	11.06.19	£8,000.00	£64,052.38			
Auchenblae Parks Committee	Vertidrain machine, Fairway mower and legal fees	May 2019	£8,000.00	11.06.19	£8,000.00	£56,052.38			
Community Learning and Development	To provide young carers the opportunity to meet up in the summer holidays fortnightly (16 July - 13 August) to gain peer support and respite from their caring role.	June 2019	£141.00	02.07.2019	£141.00	£55,911.38			
Laurencekirk Hanging Baskets	To purchase 2 x electric powered hanging basket water units.	June 2019	£3,744.00	02.07.2019	£1,872.00	£54,039.38			
Fordoun Defibrillator Group	To provide, purchase, install and maintain a public access defibrillator in an unlocked climate-	June 2019	£500.00	02.07.2019	£872.00	£53,167.38			

Appendix 1

	controlled cabinet outside the Village Hall and to roll out CPR and Defib training within the Fordoun community.							
Active Schools	Purchase a new age kurling combo bundle - total cost £249.29, 1 x New Age Kurling Indoor Set and 2 x New Age Kurling/bowls targets.	June 2019	£249.29	02.07.2019	£249.29	£52,918.09		
Marykirk Village Hall	Replace roof covering and replace guttering.	Sept 2019	£2,250.00	03.09.2019	£2,250.00	£50,668.09		
Inverbervie Burgh Hall	Upgrade fittings to current standard regulation.	Sept 2019	£1,250.00	03.09.2019	£1,250.00	£49,418.09		

Appendix 2

Criteria for the Use of the Kincardine and Mearns Area Committee Budget 2019/20 onwards, agreed by Area Committee (26.03.19).

1. The budget should be used to enable the Kincardine and Mearns Area Committee to respond to local needs by supporting projects within its Area. Projects will be favourably considered if they have clear evidence **of fit to the Councils Strategic Priorities**, including community economic development, and emerged from, or take cognisance of:
 - Community Action Plans; Settlement Plans
 - Town Centre First approach;
 - The Local Community Plan
 - Strong Communities,
 - Wellbeing, and
 - Connecting People.
 - Community Empowerment Act– in support of the assembly of business plans; feasibility studies etc.
2. Under normal circumstances the maximum payment for any one project or initiative is **£8,000.00**.
3. The Area Committee Budget should, in normal circumstances, only be used as part of the wider funding package with a maximum contribution normally being (50%) Voluntary/in kind contributions will be considered as part of the contribution of a project.
4. The use of the Area Committee Budget is open to Council Services and constituted groups who can prove that a funding package is being assembled and cannot be met from normal budgets.
5. The applicant must demonstrate that this is the final part of a wider funding package and that the money will be spent before the end of the financial year (31 March). This would not preclude an agreement in principle, earlier in the process, if that is of assistance to the applicant in attracting other funding.
6. The Area Committee Budget may **not** be used to directly fund a continuation of a service or a grant which has been stopped or reduced as a result of budget savings agreed by the Council. It can however, be used to facilitate the transfer of such service delivery or facility to the community or other third sector partner.
7. Where the funding level is in excess of £5,000.00 applicants will be asked to address the Area Committee. Applicants will be given advice on how and what to present to the Committee.
8. The Area Committee Budget will not commit the Council to recurring expenditure and if there are any employee implications, the approval of the Director of Business Services will be obtained. Any proposal that has an implication on a Council revenue or capital budget will have this clearly identified.

9. Recurring annual costs of a group or event will not be supported. The following costs will be considered on a case by case basis:
 1. Developmental costs of a new group that is being established with aims consistent with Council objectives (a),
 2. Setting up costs of a new event (a),
 3. Costs of a one off event which is consistent with Council objectives, and
 4. Event costs due to circumstances which could reasonably be considered as unforeseen (b) and (c).

(a) An application would have to provide evidence of longer term financial sustainability.

(b) Excludes cancellation, weather, poor planning and retrospective applications.

(c) An application would have to provide evidence that all other avenues have been exhausted.
10. The Fund will close at the end of December to enable the end of year financial process to progress.
11. A reporting and monitoring system is to be put in place and made available to the Area Committee.
12. All applications must be agreed by the Area Committee.

For Information:

1. You need to evidence how your project meets the criteria and priorities. Depending on the type of project, some criteria and priorities may be more relevant and some not applicable.
2. Some of the Council Priorities are clearly only pertinent to the Council - *.

Council Priorities:

- Support a strong, sustainable, diverse and successful economy;
- Have the best possible transport and digital links across our communities;
- Provide the best life chances for all our children and young people by raising levels of attainment and achievement;
- Work with parents and carers to support children through every stage of their development;
- Encourage active lifestyles and promote well-being with a focus on obesity and mental health;
- Have the right mix housing across all of Aberdeenshire;
- Support and delivery of Health and Social Care Strategic Plan;
- Work to reduce poverty and inequalities within our communities;
- Deliver responsible, long-term financial planning; *
- Have the right people, in the right place, doing the right thing, at the right time; *
- Protect our special environment, including tackling climate change by reducing greenhouse gas emissions.

