

4. **MINUTES OF BOARD MEETING**

**ABERDEENSHIRE LICENSING BOARDS
SOUTH DIVISIONAL LICENSING BOARD**

Minute of Meeting of the SOUTH ABERDEENSHIRE DIVISIONAL LICENSING BOARD held in the BANCHORY TOWN HALL, 14 HIGH STREET, BANCHORY, AB31 5RP on 28 AUGUST 2019 at 10AM.

- Present -

Councillors Alistair McKelvie, Rosemary Bruce, Alastair Bews and Leigh Wilson

- In Attendance –

*Peter Robertson, Depute Clerk to the Licensing Board
Sergeant Gillian Flett*

In the absence of the Convenor, Cllr Argyle, who had a conflicting meeting, Cllr Bruce nominated Cllr McKelvie to take the chair. Cllr Bews seconded the motion. No one was otherwise minded and Cllr McKelvie became the Chair for the meeting

3. **APOLOGIES FOR ABSENCE**

Cllrs Peter Argyle, Jeff Hutchison, Colin Pike and Dennis Robertson

4. **DECLARATIONS OF INTEREST**

None

3. **STATEMENT ON EQUALITIES**

In making decisions on the following items of business, the Board AGREED, in terms of Section 149 of the Equality Act, 2010:-

(1) The Board would have due regard to the need to:-

- (a) Eliminate discrimination, harassment and victimisation;*
- (b) Advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and*
- (c) Foster good relations between those who share a protected characteristic and persons who do not share it.*

(2) Where an Equality Impact Assessment was provided, to consider its contents and take those into account when reaching their decision.

4. **MINUTES OF BOARD MEETING OF - FOR APPROVAL**

The Minutes of the South Board Meeting of 5 June 2019 were APPROVED as a correct record.

5. REPORTS

(i) ABERDEENSHIRE LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP) AND LOCALITY PLANNING ANNUAL REPORTING

Having considered a report by the Aberdeenshire Community planning partnership the Board welcomed the report and the opportunity to comment and made the following comments:-

- (1) With reference to the finding that a survey by Aberdeenshire Youth Forum found that for young people aged 10-18 years alcohol was the second highest issue (joint with bullying) the Board wished to know which aspects of alcohol gave particular concern, for example was it parental alcohol misuse, peer group misuse, health etc?*
- (2) More detail was requested in relation to Housing First program for rapid rehousing of people with alcohol difficulties*

The Depute Clerk noted that the Board approved the report subject to clarification on these two matters and undertook to obtain a response from the relevant officer in the Community Planning Partnership and report it to members

(ii) CHIEF CONSTABLE'S REPORT TO THE SOUTH ABERDEENSHIRE LICENSING BOARD FOR THE PERIOD 1ST APRIL 2018 TO 31ST MARCH 2019

Sergeant Flett introduced the Chief Constable's annual report to the Board. On the whole the South Board area gave the police little cause for concern. An increase in reported incidents (80 as against 67 in previous year) did not necessarily reflect badly as it showed that premises were willing to involve the police which could help to forestall difficulties. There had been two premises where formal intervention had taken place. One was because of sale of alcohol to a drunk person and in another there had been a significant number of assaults in one weekend.

Sergeant Flett also highlighted some of the particular work being carried out in relation to off sales premises and behaviour change campaigns that were ongoing.

The Board thanked Sergeant Flett and commended the continuing work carried out by Police Scotland as a partner agency.

(iii) FEE REVIEW DRAFT REPORT TO THE LICENSING BOARDS

Having considered a report by the Clerk the Board:-

Agreed to a formal consultation on proposed changes to certain Licensing Board fees as detailed in the report and in Appendix 2 from the 30th August to the 20th September;

Agreed that the results of the consultation exercise be reported back to the Licensing

Boards in October with a view to introducing any changes to the fees from 1st November 2019.

(iv) EQUALITY ACT 2010 (SPECIFIC DUTIES)(SCOTLAND) REGULATIONS 2012

Having considered a report the Board;-

- 1. Noted the duties in terms of the Equality Act 2010 (Specific Duties)(Scotland) Regulations 2012;*
- 2. Approved for publication the joint Aberdeenshire Council, Aberdeenshire Education Authority and Aberdeenshire Licensing Boards' Equality Mainstreaming & Outcomes Progress Report 2017-2019;*
- 3. Agreed the terms of the updated Equalities Policy for the Boards and authorised the Depute Clerk to publish the updated Policy on the Boards' website;*
- 6. DATE OF NEXT MEETING –2 October 2019 in Banchory Town Hall***

End of Minutes