



# Aberdeenshire Community Planning Partnership

## REPORT TO ABERDEENSHIRE LICENSING BOARD – 30 AUGUST 2019

### ABERDEENSHIRE LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP) AND LOCALITY PLANNING ANNUAL REPORTING

#### 1 Recommendations

It is recommended that Licensing Board members: -

- 1.1 Provide comment on the draft Aberdeenshire Community Planning Partnership (CPP) LOIP and Locality Planning Annual Report 2018/19.

#### 2 Background

- 2.1 Under Sections 8 and 12 of the *Community Empowerment (Scotland) Act 2015, Part 2 Community Planning, Guidance and Regulation*, CPPs are required to publish annual reports which describe progress made towards ambitions in their LOIP and Locality Plans. The annual progress report on the LOIP should also include an assessment of how the CPP has participated with community bodies during the reporting year and how effective that has been in enabling community bodies to shape and influence community planning. CPPs should publish these reports within 6 months following the end of the reporting year, providing partners and communities with an assessment of progress.
- 2.2 The first annual report (Oct 2017- Oct 2018) was endorsed by the CPP Board in March 2019. It was agreed at this meeting any subsequent reports would be discussed at Licensing Board meetings and Communities Committee prior to approval at Board meetings. Following the first edition, it was agreed that consecutive reports will be adapted to fit within the financial year cycle.

LOIP Reporting Period	Annual Report Published
Oct 17- Oct 18	March '19
April 18- March 19	Oct '19
April 19- March 20	Oct '20

#### 3 Annual Report

- 3.1 The first Aberdeenshire LOIP & Locality Planning [Annual Report](#) (October 2017-October 2018) primarily focused on the context for each of the LOIP

priorities, the approach taken to develop the delivery plans, progress to date and a summary of the stakeholder engagement activities which took place.

- 3.2 The LOIP and Locality Plans are monitored and scrutinised by the CPP Executive and CPP Board through update reports on a quarterly basis. The second annual report (2018/19) in **Appendix 1** highlights a number of performance indicators (PIs) to illustrate where the LOIP is achieving its outcomes as well as the gaps that remain. Over the coming years, targets identified for each of the PIs will give a clear sense of aims and allow the CPP to assess whether as much progress is being made as it should be. Where set, targets are ambitious but realistic. PIs have yet to be established for the Locality Plans and as such, case study examples of progress have been provided to demonstrate how outcomes are being achieved. The final draft of the report will be presented to the CPP Board at its meeting on 20 September 2019 for endorsement.
- 3.3 The format of both annual reports have incorporated infographics to reduce the amount of text. Efforts have been made to use plain language, avoiding technical jargon to make the document as accessible and easy to understand as possible for communities.
- 3.4 The Monitoring Officer has been consulted in the preparation of this report and is satisfied that the report complies with the Scheme of Governance and relevant legislation.

#### **4 Implications and Risk**

- 4.1 An Equalities Impact Assessment has been undertaken on the Local Outcomes Improvement Plan and will continue to be reviewed as action plans are further refined.
- 4.2 There are no implications for the Town Centre First principle.
- 4.3 There are no specific financial and staffing implications due to this report. Partners are committed to the delivery and resourcing required for the LOIP.
- 4.4 The following risks have been identified as relevant to this matter on a Corporate Level:  
Working with other organisations – all statutory community planning partners have a legislative responsibility to ensure that a LOIP is agreed in the area and that progress takes place towards the agreed outcomes. Progress on the LOIP will be reported to the CPP Board by the lead partnerships and be available to communities on an annual basis.

**Angie Wood, Executive Chair  
Aberdeenshire Community Planning Partnership**

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