

## ABERDEENSHIRE INTEGRATION JOINT BOARD

### ACTION LOG – 28 AUGUST 2019

Meeting when Discussed	Item Title	Decision	Action/Owner	Target Date for IJB	Update
20 March 2019	(5) Chief Officers Update - Workforce	IJB keen to spend some time in a development session with special consideration on recruitment, retention and developing new roles.	Mike Ogg	September	Scheduled in programme.
19 June 2019	(6) Equivalency Model	Exploration of Primary Care and other teams, especially Acute, to further develop the model.	Iain Ramsay	October	Iain Ramsay pursuing through Reshaping Care Programme Board alongside Acute sector.
19 June 2019	(7) Reshaping Care Update	Aim to have a joint report with Housing at December Communities Committee with this report shared with IJB in October or November.	Iain Ramsay	October	Working with housing to schedule most appropriate date with IJB for discussion.
19 June 2019	(9) Minor Injury	<ul style="list-style-type: none"> <li>• Ensure signage is correct at each site.</li> <li>• Work with communities to ensure knowledge of what services can be appropriately attained from each facility.</li> <li>• Review the implementation and come back to IJB.</li> <li>•</li> </ul>	<p>Angie Wood</p> <p>Jo Raine-Mitchell</p> <p>Angie Wood</p>	<p>November</p> <p>October</p> <p>December</p>	Activity as scheduled.

## ACTIONS RECENTLY REMOVED FROM THE ACTION LOG

Meeting when Discussed	Item Title	Decision	Action/Owner	Target Date for IJB	Update
20 March 2019	(8) Public Health and Community Justice (our Aberdeenshire response to the DPH Annual Report)	The presentation and discussion was very helpful - the IJB want to consider the Action Plan & time-line required to "make a difference", as set out in the discussions for reducing offending & re-offending; how to improve planning for release.	Mark Simpson	August	Re-scheduled, in discussion with Chair and Vice, to come to IJB in October.
20 March 2019	(12) Dementia Development and support for some local communities developing support for dementia	Make contact with diocese – see how we might tie in with their work on exploring dementia friendly communities.	Jo Raine-Mitchell	April	Completed - contact made and shared information.
27 February 2019	(6) Risk Register	<p>Risk on workforce – sustainable and new roles. Can we reflect the new committee Mike Chairs concerning sustainable workforce within risk plan.</p> <p>Local contacts with Local Population building on work which has started.</p>	<p>Mike Ogg</p> <p>Location Managers / Partnership Managers to engage more with population.</p>	<p>March 2019</p> <p>Part of ongoing and forward approach.</p>	<p>Completed.</p> <p>Update to come to IJB in September 2019 alongside update on Locality Planning.</p>
27 February 2019	(7) Charging Policy	Ensure we have staff briefed and available for face to face meetings where required to support our users.	Partnership Managers/ Kathy Davidson/ Kelly MacLennan	For the issue of letters.	In place.

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27 February 2019	(10) Annual Report	Circulate last year's Annual Report.	Angela MacLeod	Immediate	Completed.
27 February 2019	(14) Docman Optimisation	Require evaluation to come back to IJB.	Angie Wood	Following one year of implementation	N/A.

