

## GARIOCH AREA COMMITTEE

### KINGSEAT MEMBER OFFICER WORKING GROUP (PRIVATE)

4 APRIL 2019

**Present:** Councillors Ford, Hood, Lonchay and Reid

**Officers:** MJ Cardno (Area Manager), C Devilliers (Senior Solicitor), L Wheatley (Senior Solicitor), D MacLennan (Team Leader, P&BS), F Thompson (Project Officer P&BS) and A Cumming, Area Committee Officer

#### 1. APOLOGIES

An apology was received from C Roberts.

#### 2. MINUTE OF LAST MEETING

The minute of the last meeting was approved as a correct record of proceedings

#### 3A. UPDATE FROM LEGAL ON THE OPTIONS DISCUSSED AT THE LAST MEETING

The Senior Solicitor introduced a new colleague to the Working Group and explained that she would be able to provide useful insight into the court processes.

The Senior Solicitor provided information and legal advice to the group and further discussion about the appropriate way forward took place.

Thereafter, the Working Group **agreed**:-

- 1 that Planning Officers should provide all information held on the parties involved; to Legal Officers;
2. that Legal Officers work with Finance colleagues to undertake credit and financial checks;
3. that Legal Officers establish the legal status of the parties involved.
4. that an update on these matters should be provided to the next meeting of the Working Group.

#### 3B. UPDATE FROM PLANNING ON OPTIONS DISCUSSED AT THE LAST MEETING

The Project Officer confirmed that the playpark had been completed and was open. She said that the grass was coming through the matting and that once it had been levelled it would be handed over to the Factor. She explained that this was expected to be at the end of May.

She confirmed that the wider grassed area was progressing well, but would not be handed over until the grass had established and this would be in the late summer. The Team Leader said that he was in contact with the Community Payback Team to get some light landscaping done around the area. It was confirmed that invoicing was to be done on completing of the works, but that this could not include officer time for work that was within the Council's statutory duties.

The Working Group **agreed** to:-

1. note the progress made with the playpark and adjoining area;
2. request that the invoices are sent out at the earliest opportunity;
3. request that officers provide to Councillors a detailed breakdown of the costs to date

### **3C. UPDATE FROM AREA MANAGER**

The Area Manager gave the working group a verbal update discussion with Housing and Property colleagues and indicated that a written briefing would be provided in due course.

The Working Group **agreed** to:-

1. note the verbal update that was provided by the Area Manager and that a written briefing would follow; and
2. no further action being taken at this point.

### **4. DATE OF NEXT MEETING**

It was **agreed** that:-

1. the next meeting will take place on Thursday 6 June 2019 at 11.00 am. This meeting will be a private meeting.
2. that the Committee Officer inform parties that the meeting will be held in private and seek written updates from Community representatives as appropriate