

REPORT TO BUCHAN AREA COMMITTEE - TUESDAY 19 March 2019

LANDSCAPE SERVICES REVENUE AND CAPITAL WORK PROGRAMME 2019/20

1 Recommendations

The Committee is recommended to:

- 1.1 Note and approve the Area Landscape Maintenance and Capital Programme as detailed in Appendix 1.**
- 1.2 Approve the schemes headed Reserve as detailed in Appendix 1.**
- 1.3 Agree that Reserve schemes can be brought forward in the event of slippage, provided that their inclusion does not result in the overall expenditure exceeding the allocated budget sum.**
- 1.4 Note that approval for any Buchan Area based procurements of £50,000 or more will be sought within the Infrastructure Services 2019/2020 Procurement Plan.**

2 Background / Discussion

- 2.1 Overall budgets have been broken down into relevant sections so that more specific information relating to each area can be presented for the Committee's consideration.
- 2.2 Outline works programmes have been developed showing proposed expenditure in the main works categories
- 2.3 This report details the Essential Routine Maintenance, the Essential Non Routine Maintenance and any Capital works for the various budget headings. These elements have been identified and developed throughout the year to reflect the requirements of the Buchan area. During this period Landscape Services staff have been collating work programmes under the agreed headings, which provides detail of the works listed in the Essential Non Routine Maintenance section of the budgets.
- 2.4 The Revenue Budget and Capital Plan was approved at the Full Council meeting on the 14 February 2019 and from this, the Landscape Services budgets have been allocated on an area basis.
- 2.5 Authority to decide resource matters for Infrastructure Services rests with Infrastructure Services Committee (ISC) and the allocation of the available budgetary resources to functions will be presented to ISC on Thursday 14 March 2019.

- 2.6 The availability of funding can be dynamic during the year. Additional budget can become available from external and internal sources. There can be increases or shortfalls in expenditure, projects may be delayed because of unforeseen circumstances, the Service may reprioritise projects to maximise cost benefits, the closed financial position at the end of 2018/2019 may vary from that projected at the time of writing this report. The Service needs to be able to react to changing budgetary positions.
- 2.7 Appendix 1 shows a proposed annual works programme for the Buchan Area, Reserve projects are also included. Projects will be drawn from the reserve projects should any additional funding become available during the year, if there is a shortfall in expenditure, if any project is delayed because of unforeseen circumstances, or if the Service reprioritises projects to maximise costs benefits. Similarly projects within the Main List may move to the Reserve section of final funding levels change such as the closing financial position at the end of 2018/2019 varying from that projected at the time of writing this report.
- 2.8 In 2018, Cruden Bay beach and Peterhead Lido beach retained Rural Beach Award status, applications will be lodged for the 2019 season and the awards panel will announce the results in May.
- 2.9 Landscape Services is continuing to work hard toward increased joint working with local communities on maintenance of identified areas and closer working relationships with other environmental groups. Some of last years' projects are shown in Appendix 2
- 2.10 Currently alternative maintenance regimes, including additional tree and wild flowers planting which support the principles of biodiversity and a more sustainable and cost effective approach to the maintenance of parks and open spaces in the larger parks, country parks and road verges are being developed. This will result in a gradual move towards the increase of habitat and eco systems that support all living things.
- 2.11 Composting of green waste is continuing to be carried out in Aden Country Park, this is averaging 300 tonnes at any one time and the material produced is utilised as a soil improver and mulch on shrub and rose beds in the Buchan area.
- 2.12 All Community Councils and groups are encouraged to participate in considering village/town horticultural and environmental improvements they wish to see.
- 2.13 The individual items identified in the work programme have been noted as requiring attention during the past year. In the main, they have come from Landscape Services staff, but also take account of queries, comments and requests from Elected Members, communities and members of the public.

- 2.14 The purpose of this report is for committee to agree the works programme. This report does not give Infrastructure Services the authority to incur expenditure on goods, works and services of £50,000 or more. The approval for this expenditure is sought through the approval of the directorate work plan which will be the subject of a separate report to committee. The committee approve expenditure in the area based work plan and Infrastructure Services Committee approve expenditure in the cross area work plan.
- 2.15 It is proposed to carry out the works detailed in the attached programme (Appendix 1) during this year and any part of the work programme that is not achieved in this year will be reviewed and, if appropriate, will be carried forward and included in next year's programme.
- 2.16 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and had no comments to make, and are satisfied that the report complies with the Scheme of Governance and relevant legislation.

3 Scheme of Governance

- 3.1 The Committee is able to take a decision on this item in terms of Section B1.1, B6.1 and B6.2 of the List of Committee Powers in Part 2A of the Scheme of Governance as it is being asked to determine a matter that is specific to its area and is prioritising revenue expenditure estimates and commenting on capital projects on matters that are in the area and impact the area.

4. Implications and Risk

- 4.1 An equality impact assessment is not required because the recommended actions don't have a differential impact on people with protected characteristics.
- 4.2 There are no staffing implications arising directly from this report. The works proposed support the themes of community wellbeing and sustainable environment within the current Buchan Community Plan.
- 4.3 The following Risks have been identified as relevant to this matter on a [Corporate level](#):
- ACORP003 Workforce - work programme could be impacted were we unable to attract/retain the rights skills, performance
 - ACORP006 Reputation management resulting from poor service provision
 - ACORP010 Environmental challenges operations being held up due to changing weather patterns
- 4.4 A Town Centre First Impact Assessment (TCFIA) was carried out and is appended as Appendix 3 to this report. There is a positive impact as follows: Well-maintained open spaces are important to the economic, wellbeing and social success of Aberdeenshire's towns.

- 4.5 The costs of the works programme will be met from the Landscape Services budget shown under Landscape Services Burial Grounds and Parks and Open Spaces in the 2019/2020 Revenue Budget and for Burial Grounds and Parks and Open Spaces in the 2019-2034 approved Capital Plan.

Stephen Archer
Director of Infrastructure Services

Report prepared by –
Jack Grant, Landscape Services Officer
Brian Shand, Principal Landscape Officer

Date 28 February 2019

ABERDEENSHIRE COUNCIL
INFRASTRUCTURE SERVICES
LANDSCAPE SERVICES
REVENUE & CAPITAL ESTIMATE 2019/20
BUCHAN AREA COMMITTEE

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ABERDEENSHIRE COUNCIL
INFRASTRUCTURE SERVICES
LANDSCAPE SERVICES

MAINTENANCE BUDGET SUMMARY 2019/20

BUCHAN

Burial Grounds

Essential Routine Maintenance	£108,722
Essential Non-Routine Maintenance	£215,651

Parks & Open Spaces

Essential Routine Maintenance	£513,677
Essential Non-Routine Maintenance	£257,523

Country Parks

Essential Routine Maintenance	£83,107
Essential Non-Routine Maintenance	£52,502

Premises & Services Costs	£100,000
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Administration Costs	£185,000
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Gross Expenditure	£1,516,182
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Income	£469,000
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Net Expenditure	£1,047,182
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Capital - Burial Grounds	£110,000
Capital - Parks & Open Spaces	£180,000

BUCHAN AREA COMMITTEE

Burial Grounds 2019/20

Essential Routine Maintenance Programme

1) Grass Maintenance	£80,955
2) Shrub/Rose/Bedding Plants	£8,894
3) Trees/Hedges	£1,389
4) Headstone Borders/Black Earth	£14,485
5) Hard Landscaping	£1,482
6) Litter Bins	£1,516
	£108,722

Essential Non-Routine Maintenance Programme

1) Burials/Caskets	£137,585
2) Headstones	£7,806
3) Structural Maintenance	£23,906
4) Hard Landscaping	£6,832
5) Soft Landscaping	£6,832
6) Arboricultural Maintenance	£1,952
7) Street/Park Furniture Maintenance	£488
8) Lair Levelling	£18,052
9) Reactive Work	£12,198
	£215,651

Premises & Service Costs £13,000

Administration Costs £42,000

Gross Expenditure **£379,373**

Income £433,000

Net Expenditure **-£53,627**

LANDSCAPE SERVICES REVENUE BUDGET 2019/20
Area : BUCHAN
Budget Heading : BURIAL GROUNDS

<u>Town/Village</u>	<u>Location Address</u>	<u>Description of Revenue Works/Project</u>	<u>Allocated Budget (£)</u>
<u>Burials / Caskets</u>			<u>137,585</u>
<u>Headstones</u>			<u>7,806</u>
<u>Structural Maintenance</u>			
Peterhead	Constitution Street	Pick and point wall - phase 4	2,927
Old Deer	Old Deer	Pick and point wall - phase 2	4,879
New Pitsligo	Turlundie	Pick and point wall	2,927
Cruden Bay	Cruden Bay	Headstone stabilisation	5,855
New Deer	New Deer	Headstone strip foundation phase 2	2,439
Buchan	Old Deer, Crimmond	Annual war Memorial letter painting and pointing	1,464
Buchan	All War Memorials	Cleaning	3,415
			<u>23,906</u>
<u>Hard Landscape Maintenance</u>			
Old Deer	Burial Ground	New path and edging	1,464
New Deer	Burial Ground	Chip and paint gates and fencing	1,464
St Fergus	Burial Ground	Car park up grade	1,952
Peterhead	Grange	Resurface footpaths/roadways phase 4	1,952
			<u>6,832</u>
<u>Soft Landscape Maintenance</u>			
Longside	Burial Grounds	Turfing headstone borders	1,952
Strichen	Burial Grounds	Creation of wild flower area - phase 2	976
New Pitsligo	Burial Grounds	Shrub bed renovation	1,952
Buchan	Burial Grounds	Creation of bulb and flower area phase 2	1,952
			<u>6,832</u>
<u>Arboricultural Maintenance</u>			
Peterhead	Balmoor	Tree surgery phase 2	1,952
			<u>1,952</u>
<u>Street/Park Furniture Maintenance</u>			
Buchan	Burial Ground	Reactive furniture maintenance	488
			<u>488</u>
<u>Lair Levelling</u>			
Buchan	Burial grounds	Levelling of sunken lairs	11,709
Cruden Bay	Burial grounds	Levelling breaks - Phase 2	6,343
			<u>18,052</u>
<u>Reactive work</u>			
Buchan	Burial Grounds	Drainage maintenance	976
Buchan	Burial Grounds	Contingency	6,830
St Fergus	Kirkton burial ground	Emergency potholes (roadway) annual maintenance	1,952
Buchan	Burial Grounds	Emergency tree works	976
Buchan	Burial Grounds	Pest control - rabbit/moles	1,464
			<u>12,198</u>
TOTAL			<u>215,651</u>

BUCHAN AREA COMMITTEE

PARKS AND OPEN SPACES 2019/20

Essential Routine Maintenance Programme

1) Grass Maintenance	£300,716
2) Shrub/Rose/Bedding Plants	£112,982
3) Trees/Hedges	£5,511
4) Hard Landscaping	£10,796
5) Play Area Inspections	£18,938
6) Litter Maintenance	£47,251
7) Sportsfield Maintenance	£17,483
	£513,677

Essential Non-Routine Maintenance Programme

1) Structural Maintenance	£15,549
2) Hard Landscaping Maintenance	£33,041
3) Soft Landscaping Maintenance	£51,991
4) Play Area Maintenance	£43,730
5) Arboricultural Maintenance	£13,119
6) Sportsfield Maintenance	£32,069
7) Street/Park Furniture Maintenance	£4,373
8) Reactive Work	£51,991
9) Beaches	£11,661
	£257,523

Premises & Service Costs £3,000

Administration Costs £118,000

Gross Expenditure **£892,201**

Income £36,000

Net Expenditure **£856,201**

LANDSCAPE SERVICES REVENUE BUDGET 2019/20
Area : BUCHAN
Budget Heading : PARKS & OPEN SPACES

<u>Town/Village</u>	<u>Location Address</u>	<u>Description of Revenue Works/Project</u>	<u>Allocated Budget (£)</u>
<u>Structural Maintenance</u>			
Maud	Buchan Place	Fence renovation	2,915
Maud	StationCar Park	Fence renovation	2,915
Cruden Bay	Morrison Place	Fence renovation	2,915
Peterhead	Lido	Fence renovation	6,803
			15,549
<u>Hard Landscape Maintenance</u>			
Peterhead	Towerhill	Car Park surfacing	6,803
Peterhead	Ugieside	Upgrade path soft edging phase 2	4,373
Strichen	Market Lane steps	Replace steps	4,373
Buchan	F&B Way	Reactive Drainage maintenance	7,774
Buchan	F&B Way	Path maintenance	9,718
			33,041
<u>Soft Landscape Maintenance</u>			
Peterhead	Various sites	Town centre improvements phase 6	3,887
Peterhead	Collieburn Park	Annual soft landscaping/maintenance	4,859
Buchan	Parks & Open Spaces	Ongoing noxious weed control	972
Buchan	Parks & Open Spaces	Village environmental improvements	2,915
Buchan	Parks & Open Spaces	Supply Spring and Summer bedding, perennial and wild flower	4,859
Buchan	Parks & Open Spaces	Supply and deliver Community summer bedding, perennial and wildflower	14,577
Buchan	Parks & Open Spaces	Bulb planting	1,944
Peterhead	Lido	Yellow Rattle sowing - phase 3	1,944
Peterhead	North	Turfing in shrub beds phase 2	2,915
Peterhead	South	Turfing in shrub beds phase 2	2,915
Cruden / Hatton	Parks & Open Spaces	Turfing in shrub beds phase 2	2,915
Mintlaw west	towns	Turfing in shrub beds	1,458
Buchan	Mintlaw, Old Deer, New Deer, Strichen, New Pitsligo	Voluntering	1,944
Buchan	Peterhead North, St Fergus, Crimmond	Voluntering	1,944
Buchan	Peterhead South, Boddan, Cruden Bay, Hatton	Voluntering	1,944
			51,991
<u>Play Area Maintenance</u>			
Buchan	Parks & Open Spaces	Top up loosefill play surfaces (Year 2 of 3)	9,718
Longside	Parkvale	Install refurbished play equipment	9,718
Buchan	Parks & Open Spaces	Play equipment painting programme (Year 3 of 3)	6,803
Buchan	Parks & Open Spaces	Play equipment repairs arising from inspections	17,492
			43,730
<u>Arboricultural Maintenance</u>			
Buchan	Central Buchan	Tree planting to reduce grass maintenance phase 4	1,944
Buchan	Peterhead North and Rattray	Tree planting to reduce grass maintenance phase 4	1,944
Buchan	Peterhead South and Cruden	Tree planting to reduce grass maintenance phase 4	1,944
Buchan	Parks & Open Spaces	Tree pruning works	1,944
Peterhead	Collieburn extension	Tree planting	3,401
Peterhead	Meethill	Tree pruning works	1,944
			13,119
<u>Sportsfield Maintenance</u>			
Peterhead	Clerkhill Playing Field	Pitch aeration (2)	2,915
Peterhead	Barclay Park	Pitch aeration (1)	1,458
Boddam	Recreation Park	Pitch aeration (3)	4,373
Strichen	Ritchie Hall Park	Pitch aeration (1)	1,458
Auchnagatt	Recreation Park	Pitch aeration (1)	1,458
Mintlaw	Recreation Park	Pitch aeration (1)	1,458
Stuartfield	Recreation Park	Pitch aeration (1)	1,458
Fetterangus	Recreation Park	Recreation Park (1)	1,944
Peterhead	12 Pitches	Summer/Autumn fertiliser	4,859
Boddam	Recreation Park	Summer cleanrun fertiliser	1,458
Buchan	Parks & Open Spaces	Goal post replacement/painting (Year 3 of 3)	5,345
Buchan	Parks & Open Spaces	Goalmouth repairs as necessary at season end	3,887

<u>Town/Village</u>	<u>Location Address</u>	<u>Description of Revenue Works/Project</u>	<u>Allocated Budget (£)</u>
			<u>32,069</u>
		<u>Street/Park Furniture Maintenance</u>	
Buchan	Mintlaw, Old Deer, New Deer, Strichen, New Pitsligo	Annual furniture repairs and maintenance	1,458
Buchan	Peterhead North, St Fergus, Crimmond	Annual furniture repairs and maintenance	1,458
Buchan	Peterhead South, Boddan, Cruden Bay, Hatton	Annual furniture repairs and maintenance	1,458
			<u>4,373</u>

<u>Town/Village</u>	<u>Location Address</u>	<u>Description of Revenue Works/Project</u>	<u>Allocated Budget (£)</u>
		<u>Reactive work</u>	
Buchan	Parks & Open Spaces	Drainage maintenance	3,401
Buchan	Parks & Open Spaces	Improvement areas identified by inspection	4,859
Buchan	Parks & Open Spaces	Contingency	43,730
			<hr/> 51,991
		<u>Beaches</u>	
Buchan	Beaches	Removal of Dead Animals/Oil Drums	4,859
Buchan	Beaches on Buchan coast	Beach Maintenance and Cleaning	6,803
			<hr/> 11,661
TOTAL			<hr/> 257,523

BUCHAN AREA COMMITTEE
COUNTRY PARKS 2019/20

Essential Routine Maintenance Programme

1) Grass Maintenance	£43,847
2) Shrub/Rose/Bedding Plants	£7,155
3) Trees/Hedges	£13,209
4) Litter Maintenance	£5,320
5) Play Area Inspections	£2,568
6) Hard Landscaping	£3,027
7) Reactive Work	£7,980
	£83,107

Essential Non-Routine Maintenance Programme

1) Structural Maintenance	£14,819
2) Hard Landscape Maintenance	£6,774
3) Soft Landscape Maintenance	£5,081
4) Play Area Repairs/Maintenance	£423
5) Footpath/Bridge/Boardwalk Repairs	£2,540
6) Street/Park Furniture Repairs/Maintenance	£1,694
7) Woodland Maintenance	£2,540
8) Reactive Work	£18,630
	£52,502

Premises & Service Costs £84,000

Administration Costs £25,000

Gross Expenditure **£244,609**

Income £0

Net Expenditure **£244,609**

LANDSCAPE SERVICES REVENUE BUDGET 2019/20
Area : BUCHAN
Budget Heading : COUNTRY PARKS

<u>Town/Village</u>	<u>Location Address</u>	<u>Description of Revenue Works/Project</u>	<u>Allocated Budget (£)</u>
		<u>Structural Maintenance</u>	
Mintlaw	Aden Country	Rebuild stone walls in farm square - phase 2	6,351
Mintlaw	Aden Country	Remove Rhododendrons ongoing	5,081
Mintlaw	Aden Country	Fence replacement Phase 4	3,387
			14,819
		<u>Hard Landscape Maintenance</u>	
Mintlaw	Aden Country	Woodland paths (Phase 2 of 3)	3,387
Mintlaw	Aden Country	Path reconstruction	3,387
			6,774
		<u>Soft Landscape Maintenance</u>	
Mintlaw	Aden Country	Wild Flower planting - annual seeding	3,387
Mintlaw	Aden Country	Voluntering	1,694
			5,081
		<u>Play Area Maintenance</u>	
Mintlaw	Aden Country	Play equipment repairs arising from inspections	423
			423
		<u>Arboricultural Maintenance</u>	
Mintlaw	Aden Country	Emergency Tree inspection and maintenance	847
Mintlaw	Aden Country Park Main Drive	Planned Tree work - phase 2 of 2	1,694
			2,540
		<u>Street/Park Furniture Maintenance</u>	
Mintlaw	Aden Country	Reactive furniture repair and maintenance	1,694
			1,694
		<u>Woodland Maintenance</u>	
Mintlaw	Aden Country	Annual woodland maintenance	2,540
			2,540
		<u>Reactive work</u>	
Mintlaw	Aden Country	Drainage maintenance	1,694
Mintlaw	Aden Country Park Hareshowe Fields	Annual crop rotation	4,234
Mintlaw	Aden Country	Contingency	7,621
Mintlaw	Aden Country	Operational budget	5,081
			18,630
TOTAL			52,502

LANDSCAPE SERVICES CAPITAL PROGRAMME 2019/20
Area: BUCHAN

<u>Town/Village</u>	<u>Location Address</u>	<u>Description of Capital Works/Project</u>	<u>Allocated Budget (£)</u>
Burial Grounds			
Fetterangus	Cemetery	New Cemetery land purchase	40,000
Cruden	Cemetery	New Cemetery land purchase and planting	65,000 Reprofile from 2018/2019
		Allocation for Cemetery Management System	5,000
			<u>110,000</u>
Parks and Open Spaces			
Mintlaw	Aden Country Park	Widen drive and re-surface	25,000
Mintlaw	Aden Country Park	Upgrade overflow car park	35,000 Reprofile from 2018/2019
Peterhead	Lido Play Park	Equipment installation	25,000 Reprofile from 2018/2019
Cruden	Recreation	Play Park equipment replacement	45,000
Peterhead	Catto Crescent	Play Park equipment replacement	15,000
Hatton	Hatton Farm Gardens	Play Park equipment replacement	35,000
			<u>180,000</u>

Appendix 2

Community Involvement Projects

Buchan area supply 294,000 summer bedding plants, which are grown at Aden nursery and distributed Aberdeenshire wide to enhance the whole Shire.

The majority of this bedding is now planted and maintained by communities themselves. Within Buchan in particular resulting from meetings between; Councillors, Community Council, various other groups, Landscape Services and some very motivated individuals there is a newly formed Peterhead Floral Group. This group, in consultation with Landscape Services, have planted and maintained much of Peterhead Town Centre and Landale Gardens. The group also won a Pride of Buchan Award.

Landscape Services and The Friends of Aden now have scheduled and recorded meetings, resulting in specific projects being identified. These projects include creating a walking path network and introducing ornamental carvings throughout the park.

Landscape Services have worked closely with Peterhead Light Up Group assisting with the installation and removal of the Christmas trees.

Assistance and advice was provided to various parties regarding preparations for the Adeneen Event. Our labour force were also hired by the Event Organisers.

Landscape services worked closely with Theatre Modo to ensure the Halloween firework display was safe and successful.

Gaddle Braes bonfire is now a well organised event and meetings have taken place regarding making the bonfire area itself into an amenity area during the summer, Landscape Services are working closely with the Bonfire Group regarding this.

Landscape Services have been consulting widely with various interested parties regarding the new play area being installed at Peterhead Lido.

Boddam community pitches have had various works carried out on them, progressing towards a community run facility. Hopefully they will be community run shortly, thus reducing Council expenditure.

New Pitsligo War Memorial surrounds have undergone improvement and are now jointly maintained. The new hedge will be cut by the Royal British Legion.

Landscape Services, Elected Member, Warden and Residents at Strathbeg Home in Crimond had a meeting to discuss how the area could be improved to better suit the residents and reduce ground maintenance costs. The beds were redesigned and much of the project has been completed. Phase 2 will be outwith Landscape's control and budget dependant.

Following a series of meetings with various communities, Landscape Services have an understanding of community priorities and are assisting accordingly. Bulb planting, wild flowers and football pitch improvements have featured amongst resultant actions, in some cases joint actions.



Appendix 3

TOWN CENTRE FIRST IMPACT ASSESSMENT (TCFIA)

Aberdeenshire Council recognises that town centres have an important role to play in the sustainable development of local economies.

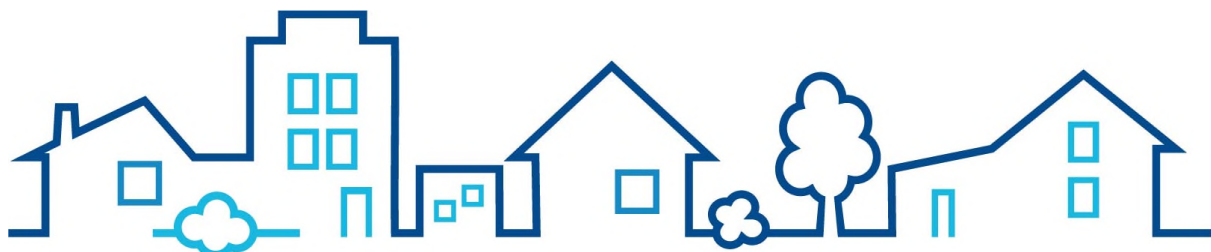
The Town Centre First Impact Assessment (TCFIA) allows officers in all services to identify the detrimental and beneficial effects that decisions we take may have on our town centres. It will allow officers to consider any implications that council decisions may have on Aberdeenshire's key town centres. Examples of this include changes to: the provision of civic and community facilities, employment land, retail, residential buildings, cultural assets, transportation, leisure and tourism.

A Town Centre Ambassador has been nominated within your service, you can locate your Town Centre First Ambassador through the Town Centre First Principle Arcadia pages.

Project Information	
Title of Committee Paper	LANDSCAPE SERVICES REVENUE AND CAPITAL WORK PROGRAMME 2019/20
Service	Infrastructure Services
Department	Roads & Landscape Services
Author	Brian Strachan
Have you consulted your Town Centre First Ambassador?	Yes

1) Could your Project Paper cause an impact in one (or more) of the identified town centres? – Peterhead, Fraserburgh, Inverurie, Westhill, Stonehaven, Ellon, Portlethen, Banchory, Turriff, Huntly, Banff, Macduff.	
Yes – please specify All of the above towns as the Landscape Work Programmes cover the whole of Aberdeenshire.	No

2) If approved would your project cause an impact (either positive or negative) with regards to the footfall of any of these town centres?	
Yes – positive: The Landscape Works Programmes 2019/2020 seek to deliver well-maintained	No





landscape and open space areas and thereby improves town environments.

3)

Please describe the aims of the committee paper?

A well maintained open space infrastructure is vital and an efficient and effective maintenance programme is essential.

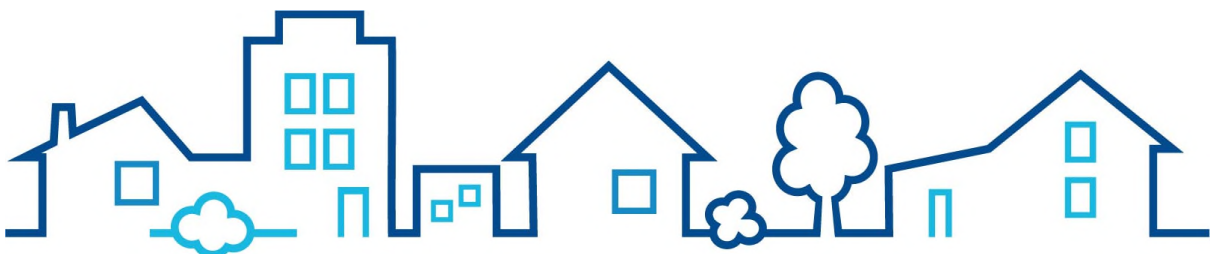
4) What are the positive and negative impacts?

Impact	Describe the positive impact?	Describe the negative impact?
Please detail any potential positive and negative impact the project may have on Aberdeenshire's Key Town Centres.	<p>Well maintained Open spaces are important to the economic, wellbeing and social success of Aberdeenshire towns.</p> <p>Well maintained open spaces encourage visitors to access towns across Aberdeenshire for business and pleasure activity.</p>	

5) What mitigating steps will be taken to reduce or remove negative impacts? If none see Q6

Mitigating Steps	Timescale

6) Set out the justification that the activity can and should go ahead despite the negative impact.





There are no negative impacts.

Question 7: Sign off and Authorisation

<p>3) Author: I have completed the TCIA impact assessment for this policy/ activity.</p>	<p>Name: Brian Strachan Position: Roads & landscape Services manager Date: 06/03/2019 Signature:</p>
<p>4) Consultation with Service Manager</p>	<p>Name: Bill Lennox Position: Quality and Resources Manager Date: 06/03/2019</p>
<p>5) Authorisation by Director or Head of Service</p>	<p>Name: Philip McKay Position: Roads, landscape Services & waste services Date: 06/03/2019</p>
<p>6) Have you consulted with your Town Centre First Ambassador?</p>	<p>Yes</p>
<p>7) TCFIA author sends a copy of the finalised form to: tcfia@aberdeenshire.gov.uk</p>	<p>Date Sent: 06/03/2019</p>

