

ABERDEENSHIRE COUNCIL

WOODHILL HOUSE, ABERDEEN, 14 FEBRUARY, 2019

Present: Councillors K Adam, W Agnew, D Aitchison, P Argyle, N Baillie, D Beagrie, L Berry, A Bews, G Blackett, R Bruce, A Buchan, C Buchan, M Buchan, S Calder, G Carr, R Cassie, J Cox, I Davidson, S Dickinson, A Duncan, E Durno, A Evison, M Ewenson, A Fakley, M Findlater, M Ford, A Forsyth, P Gibb, J Gifford, A Hassan, F Hood, W Howatson, J Hutchison, M Ingleby, J Ingram, P Johnston, A Kloppert, A Kille, J Latham, S Leslie, D Lonchay, R McKail, A McKelvie, D Mair, I Mollison, G Petrie, G Reid, G Reynolds, D Robertson, A Ross, M Roy, A Simpson, H Smith, N Smith, S Smith, A Stirling, I Sutherland, I Taylor, R Thomson, B Topping, I Walker, A Wallace, J Whyte, L Wilson and R Withey.

Apologies: Councillors A Allan, V Harper, G Owen, H Partridge and C Pike.

Officers: Chief Executive, Director of Business Services, Director of Education and Children's Services, Director of Infrastructure Services, Chief Officer, Health and Social Care Partnership, Head of Finance, Head of Legal and Governance and Principal Committee Services Officer

1. DECLARATION OF MEMBERS' INTERESTS

The Provost asked members if they had any interests to declare in terms of the Councillors' Code of Conduct and the following declarations were intimated:-

- (a) Councillor Sutherland - on Items 4 and 6 as BID Manager Rediscover Peterhead but having applied the objective test concluded the interest to be so remote and insignificant that he would remain and participate, and
- (b) Councillor Evison – on Items 3, 4 and 5 as President of CoSLA but having applied the objective test concluded the interest to be so remote and insignificant that she would remain and participate.

2. STATEMENT ON EQUALITIES

In making decisions on the following items of business, the Council **agreed**, in terms of Section 149 of the Equality Act, 2010:-

- (1) to have due regard to the need to:-
 - (a) eliminate discrimination, harassment and victimisation;
 - (b) advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
 - (c) foster good relations between those who share a protected characteristic and persons who do not share it.
- (2) where an Equality Impact Assessment was provided, to consider its contents and take those into account when reaching their decision.

3. MEDIUM TERM FINANCIAL STRATEGY

There had been circulated a report by the Head of Finance which (1) explained that the Council's Medium Term Financial Strategy (MTFS) (a) represented an integrated approach to financial planning across Services and across all Council financial resources, (b) set out a consolidated view of the Revenue Budget, Capital Plan and reserves, and (c) enabled the Council to consider, link and plan the full financial impact of decisions taken now on the following year's budget and in future years, (2) detailed issues relating specifically to the Revenue Budget, Capital Plan and the Council's reserves and (3) outlined engagement undertaken as part of the Council's budget planning process.

Councillor Gifford moved, seconded by Councillor Argyle, that Council approve the recommendations as detailed in the report.

As an amendment, Councillor Johnston moved, seconded by Councillor Ford, that Council approve the recommendations as detailed in the report and an additional recommendation as follows –

- 1.4 Agree that the Council will consider draft budget proposals from Councillor groups at its November full council meeting and thereafter hold a public consultation on specific budget proposals to inform budget choices and strategy for 2020/21.

Members of the Council voted:-

| | | |
|-------------------|------|---|
| for the motion | (39) | Councillors Agnew, Argyle, Beagrie, Berry, Bruce, M Buchan, Carr, Cox, Davidson, Dickinson, Ewenson, Fakley, Findlater, Gibb, Gifford, Hassan, Hood, Howatson, Hutchison, Ingleby, Kille, Latham, Leslie, Lonchay, Mair, McKail, McKelvie, Mollison, Ross, Roy, Simpson, H Smith, N Smith, Stirling, Sutherland, Taylor, Walker, Whyte and Withey |
| for the amendment | (24) | Councillors Adam, Aitchison, Baillie, Bews, Blackett, Calder, Cassie, Duncan, Durno, Evison, Ford, Forsyth, Ingram, Johnston, Kloppert, Petrie, Reid, Reynolds, Robertson, S Smith, Topping, Thomson, Wallace and Wilson |
| declined to vote | (2) | Councillors A Buchan and C Buchan |

The motion was carried and the Council:-

- (1) **agreed** that the priorities identified in the Council Plan provide the basis for the Council's Medium Term Financial Strategy (MTFS);
- (2) **agreed** that the MTFS is the framework for preparing the Council's budgets; and
- (3) **noted** the results from the budget engagement exercise which underpins the MTFS.

4. REVENUE BUDGET 2019 - 2024

There had been circulated a report by the Head of Finance on the proposed Revenue Budget for the period from 2019 to 2024 and which explained that (1) the Council had a responsibility to prepare and set a balanced revenue budget for 2019/20, the first stage of which was agreement to an indicative provisional budget set at Council in February, 2018, followed by setting of Council Tax, and (2) by adopting a policy-led budgeting approach, the Council was able to (a) facilitate the delivery of key objectives and priorities, and (b) provide a coordinated approach to combined service delivery, financial planning and the achievement of appropriate outcomes amidst increasing service demands and finite resources.

The report outlined the Revenue Budget process and detailed the Scottish Government's Finance Settlement for Aberdeenshire Council in 2019/20, announced in December, 2018, as £422,419,000. It was explained that a package of further measures covering local taxation and local government finance had been announced on 31 January, 2019 and, due to the timing of the announcement, the report only dealt with the detailed position set out in the Settlement announced on 17 December 2018. The report detailed the anticipated impact of the Settlement on the Revenue Budget for financial year 2019/2020, particularly in respect of additional revenue investment funds, the expansion in funded Early Learning and Childcare (ELC) entitlement to 1,140 hours by August 2020, Free Personal and Nursing Care for under 65s, investment in integration including school counselling services, maintaining pupil teacher ratio at national level and providing places for probationers under the teacher induction scheme, Barclay implementation costs, re-profiling of capital funding and Town Centre funding while also setting out the level of Council Tax which would require to be set by the Council and providing commentary on settlement arrangements for future years. Further clarification was awaited in respect of the additional financial allocation announced on 31 January 2019.

Councillor Gifford, as Leader of the Council, then introduced the budget proposals of the administration group highlighting the challenges in setting a balanced budget which would be felt across all communities; the implications of Scottish Government cuts in local government funding, control of spend, timing of decisions in respect of funding allocation and late proposals to provide more flexibility which would not assist with the revenue budget for the forthcoming year. He then outlined proposals for managing savings including vacancy management, increased charges, opportunities to capitalise work streams, reductions in support for local bus services and implications of pay settlements.

Thereafter, Councillor Gifford moved, seconded by Councillor Argyle, that the Council:-

- (1) agree, subject to final parliamentary approval of the Scottish Government's budget, and formal receipt of an updated Settlement, the funding package announced by the Scottish Government as detailed in Appendix 1 of the report;
- (2) consider the announcement of a package of further measures subject to Parliamentary approval as detailed in Appendix 2 of the report;
- (3) agree the proposed changes to the indicative budget, provisionally agreed in February 2018, as set out in an appendix to the report, and as updated in the information presented to members at the meeting, attached as Appendix A to this Minute;
- (4) set a Band D equivalent Council Tax figure for 2019/20 of £1,240.76 as stated in Appendix 4 of the report;
- (5) agree the proposed balanced revenue budget for 2019/20 detailed in Appendix 5 of the report;

- (6) agree indicative revenue budgets for 2020/21, 2021/22, 2022/23 and 2023/24 on a provisional basis as detailed in Appendix 5 of the report;
- (7) note the financial risks set out in Appendix 6 of the report; and
- (8) agree that work continues on the future years of the revenue budget as part of the Medium Term Financial Strategy (MTFS) development.

As an amendment, Councillor Evison, seconded by Councillor Thomson, detailed the budget proposals of the Partnership, being the main opposition group on the Council, with particular reference to support for mental health services, period poverty, young people, special educational needs, local bus services, Community Learning and Development and trials for lunch clubs and citizens' basic income and **moved** that the Council:-

- (1) agree, subject to final parliamentary approval of the Scottish Government's budget, and formal receipt of an updated Settlement, the funding package announced by the Scottish Government as detailed in Appendix 1 of the report;
- (2) consider the announcement of a package of further measures subject to Parliamentary approval as detailed in Appendix 2 of the report;
- (3) agree the proposed changes set out within the Partnership's revised budget proposals and contained within the information presented to Members at the meeting, attached as Appendix B to this Minute;
- (4) set a Band D equivalent Council Tax figure for 2019/20 of £1,240.76 as stated in Appendix 4 of the report;
- (5) agree the proposed balanced revenue budget for 2019/20 detailed in Appendix 5 of the report but including the Partnership's budget proposals;
- (6) agree indicative revenue budgets for 2020/21, 2021/22, 2022/23 and 2023/24 on a provisional basis as detailed in Appendix 5 of the report;
- (7) note the financial risks set out in Appendix 6 of the report; and
- (8) agree that work continues on the future years of the revenue budget as part of the Medium Term Financial Strategy (MTFS) development.

As a further amendment, Councillor Ford, seconded by Councillor Johnston, presented the budget proposals of the Democratic Independent and Green Group which included maintaining current provision for Community Learning and Development, maintenance services for parks and open spaces, local bus services, current teacher numbers, pupil support assistants, support staff in schools; providing additional funding to the Integration Joint Board; increasing Council Tax by 4.3%, equivalent to £1 per week for a Band D property, limited use of reserves and applying further savings and **moved** that the Council:-

- (1) agree, subject to final parliamentary approval of the Scottish Government's budget, and formal receipt of an updated Settlement, the funding package announced by the Scottish Government as detailed in Appendix 1 of the report;
- (2) consider the announcement of a package of further measures subject to Parliamentary approval as detailed in Appendix 2 of the report;

- (3) agree the proposed changes to the indicative budget provisionally agreed in February 2018 and subsequently amended by virements in 2018/19 as per the Democratic Independent and Green Group proposals presented to Members at the meeting, and attached as Appendix C to this Minute;
- (4) set a Band D equivalent Council Tax figure for 2019/20 of £1,256.42;
- (5) note indicative revenue budgets for 2020/21, 2021/22, 2022/23 and 2023/24 on a provisional basis detailed in Appendix 5 of the report;
- (6) note the financial risks set out in Appendix 6 of the report; and
- (7) agree that work continues on the future years of the revenue budget as part of the Medium Term Financial Strategy (MTFS) development.

On a division between Councillor Evison's amendment and Councillor Ford's amendment, members of the Council voted as follows:-

| | | |
|-----------------------------------|------|---|
| for Councillor Evison's amendment | (22) | Councillors Adam, Aitchison, Baillie, Bews, Blackett, C Buchan, Calder, Cassie, Duncan, Durno, Evison, Forsyth, Ingram, Kloppert, Petrie, Reid, Reynolds, Robertson, S Smith, Topping, Thomson and Wilson. |
| for Councillor Ford's amendment | (3) | Councillors Ford, Johnston and Wallace. |
| declined to vote | (39) | Councillors Agnew, Argyle, Beagrie, Berry, Bruce, A Buchan, M Buchan, Carr, Davidson, Dickinson, Ewenson, Fakley, Findlater, Gibb, Gifford, Hassan, Hood, Howatson, Hutchison, Ingleby, Kille, Latham, Leslie, Lonchay, Mair, McKail, McKelvie, Mollison, Ross, Roy, Simpson, H Smith, N Smith, Stirling, Sutherland, Taylor, Walker, Whyte and Withey. |
| absent from the vote | (1) | Councillor Cox. |

Councillor Evison's amendment was carried.

On a vote between the substantive motion and Councillor Evison's amendment, Members of the Council voted:-

| | | |
|----------------|------|---|
| for the motion | (39) | Councillors Agnew, Argyle, Beagrie, Berry, Bruce, M Buchan, Carr, Davidson, Dickinson, Ewenson, Fakley, Findlater, Gibb, Gifford, Hassan, Hood, Howatson, Hutchison, Ingleby, Kille, Latham, Leslie, Lonchay, Mair, McKail, McKelvie, Mollison, Ross, Roy, Simpson, H Smith, N Smith, Stirling, |
|----------------|------|---|

| | | |
|-----------------------------------|------|---|
| | | Sutherland, Taylor, Walker, Wallace, Whyte and Withey |
| for Councillor Evison's amendment | (22) | Councillors Adam, Aitchison, Baillie, Bews, Blackett, C Buchan, Calder, Cassie, Duncan, Durno, Evison, Forsyth, Ingram, Kloppert, Petrie, Reid, Reynolds, Robertson, S Smith, Topping, Thomson and Wilson |
| declined to vote | (3) | Councillors A Buchan, Ford and Johnston |
| absent from the vote | (1) | Councillor Cox |

The motion was carried and the Council **agreed**:-

- (1) subject to final parliamentary approval of the Scottish Government's budget, and formal receipt of an updated Settlement, the funding package announced by the Scottish Government as detailed in Appendix 1 of the report;
- (2) the announcement of a package of further measures subject to Parliamentary approval as detailed in Appendix 2 of the report;
- (3) the proposed changes to the indicative budget, provisionally agreed in February 2018, as set out in an appendix to the report, and as updated in the information presented to members at the meeting, attached as Appendix A to this Minute;
- (4) to set a Band D equivalent Council Tax figure for 2019/20 of £1,240.76 as stated in Appendix 4 of the report which forms Appendix D of this minute;
- (5) the balanced revenue budget for 2019/20 detailed in Appendix 5 of the report which forms Appendix E of this minute;
- (6) indicative revenue budgets for 2020/21, 2021/22, 2022/23 and 2023/24 on a provisional basis as detailed in Appendix 5 of the report;
- (7) to note the financial risks set out in Appendix 6 of the report; and
- (8) that work continue on the future years of the revenue budget as part of the Medium Term Financial Strategy (MTFS) development.

In terms of Standing Order 5.2.6, Councillors Ford and Johnston requested that their dissent be recorded in respect of the foregoing decision.

5. CAPITAL PLAN 2019 - 2034

There was circulated a report dated 5 February, 2019, by the Head of Finance (1) which explained that the Council's Capital Plan was promoted as a strategic plan across a series of connected years rather than individual financial years and linked to the Revenue Budget and Reserves as key sources of funding for the Plan, (2) which advised that the Scottish Government had announced a one year settlement for financial year 2019/2020, (3) which detailed financing arrangements and Revenue Budget pressures arising from the Capital Plan and (4) to which was appended a copy of the proposed Capital Plan for 2019 - 2034.

Having heard the Leader of the Council introduce the administration group's Capital Plan proposals and from the main opposition group and from the Democratic Independent and Green Group, the Council:-

- (1) **agreed** the 15 Year Capital Plan set out in Appendix 1 of the report;
- (2) **agreed** the funding of the Capital Plan;
- (3) **noted** the financial implications on the Revenue Budget; and
- (4) **agreed** that workplans and business cases are prepared for the priorities set out in section 2.8 and reported back to Policy Committees.

6. COUNCIL RESERVES

Consideration was given to a circulated report by the Head of Finance, which (1) explained that the Council held financial reserves to cope with any unforeseen events which could not be managed within approved budgets, to carry out statutory duties and for specific purposes that the Council had determined as a priority, (2) advised that the level of the General Fund Reserve had been reviewed and the relevant figure proposed for the forthcoming financial year was £9 million, (3) provided further information on usable reserves held by the Council and (4) detailed the projects for which reserves were retained, as contained within an appendix to the report.

Having heard from the Leader of the Council on the proposed allocation of the additional core funding made available in recent weeks to reserves, the Council **agreed**:-

- (1) to the allocation of reserves as detailed in the report with the following additions utilising the additional core funding -
 - (a) £2.034 million to the Pay Strategy Reserve for pay awards
 - (b) £1.239 million to the Pay Strategy Reserve for teachers' pensions costs
 - (c) £1.0 million to the General Fund Reserve to reduce the risk associated with non distributed grant
 - (d) £79,000 to the General Fund Reserve for the late notification by the Valuation Board to charge more for their service.
- (2) to a minimum working balance of £9 million;
- (3) that reserves would be reported to Committees as part of the financial monitoring information.

7. HOUSING REVENUE ACCOUNT AND CAPITAL BUDGET 2019 - 2020

There was circulated a report dated 10 January, 2019, by the Director of Business Services, which (1) explained the background to the Housing Revenue Account (HRA), designed to record expenditure and income associated with Council-owned dwellings, and (2) detailed the proposed HRA Revenue Budget for financial year 2019/2020 within an appendix to the report, including £14,600,000 for the responsive and cyclical maintenance of housing stock, £77,400,000 for the HRA capital programme and £57,700,000 of income from tenants' rents and charges, including an increase in rents and an inflationary increase of 3.1% to all other charges, with the exception of heat and light charges which had not been increased to reflect lower than anticipated energy price increases.

The Council heard from Councillor Stirling, Chair of the Communities Committee, who introduced the administration proposals and commended them to the Council and from Councillor Petrie in support.

After consideration, the Council **agreed**:-

- (1) to the Housing Revenue Account (HRA) revenue and capital budgets for 2019/20 as outlined in Appendices 2 and 3 of the report, including indicative budgets for 2020/21 to 2023/24, subject to annual review of charges;
- (2) to maintain a working balance of £2m;
- (3) to increase Council House average weekly rents by 4.9% from 1st April 2019; and
- (4) to revise other HRA charges and allowances as detailed in Appendix F.

8. CARBON BUDGET 2019 – 2020

There was circulated a report dated 7 January, 2019, by the Director of Infrastructure Services, which (1) explained the requirements placed upon public bodies by the Climate Change (Scotland) Act 2009, aimed at reducing carbon emissions, (2) advised that the carbon budgeting process assisted the Council in supporting the Scottish Government to meet its carbon emissions targets, and (3) detailed the Council's Carbon Budget for 2019/2020, in respect of each of its Services, including the recommended reduction targets.

The Council heard from Councillor Davidson, Vice Chair of the Sustainability Committee, on the administration proposals and from Councillor Ford in support.

After discussion, the Council **agreed**:-

- (1) a total Carbon Budget of 61,786 tonnes CO₂e for 2019/20 as set out in paragraph 3.1 of the report;
- (2) Carbon Budgets for 2020/21, 2021/22, 2022/23, 2023/24 and 2024/25 on a provisional basis as set out in Appendix 1 of the report;
- (3) to note the risks set out in Appendix 3 of the report; and
- (4) to delegate the responsibility to each Director to secure their reduction targets as set out in paragraph 3.1 of the report, including currently unidentified savings, and to report to the Sustainability Committee to outline in year progress.

APPENDIX A

| Aberdeenshire Council Administration Revenue Budget Proposed Changes | £'000 | Additional Budgetary Requirements £'000 | Savings and Income £'000 |
|---|-------|--|--------------------------------|
| Budget deficit as per Council February 2018 | | | |
| Capital Plan Financing | | 3,996 | |
| Pay Award 1% provision | | 3,634 | |
| Non Pay inflation | | 4,331 | |
| All Services | | 7,314 | |
| Education and Children's Services | | | |
| Early Years | 500 | | |
| All ECS Services | 98 | | |
| | | | 100 |
| | | | 400 |
| Primary Education | 500 | | |
| | 200 | | 200 |
| | | | 50 |
| Secondary Education | 200 | | |
| | | | 500 |
| | | | 250 |
| | | | 60 |
| | | | 200 |
| | 1,300 | | |
| | | | 50 |
| | | | 150 |
| | | | 200 |
| Out of Authority Placements | 2,200 | | |
| Special Education | | | 50 |
| | | | 800 |

APPENDIX A

| Aberdeenshire Council Administration Revenue Budget Proposed Changes | £'000 | Additional Budgetary Requirements £'000 | Savings and Income £'000 |
|---|---|--|--------------------------------|
| Community Learning & Development | Reduction in CL&D staffing from April 2019 | | 50 |
| School Catering | School meal price increase of 20p – revised price £2.50 from April 2019 | | 550 |
| Children - Community Care | Reduction in posts within Admin, and Quality Assurance | | 150 |
| Children – Residential Care | Impact of Changes to Sleepover Arrangements within Children’s Services | 200 | |
| Arts Development and Libraries | Review of opening hours, review of current mobile library service, re-engineering of the libraries staffing, review of current facility portfolio and investment in mid-scale libraries | | 150 |
| Sports and Leisure Management-Client | Vacancy management and a review of all income and expenditure Business Unit Pressures incl opening of new facility at Banchory | | 400 |
| Education and Children’s Services total | | 5,198 | 4,310 |

APPENDIX A

| Aberdeenshire Council Administration Revenue Budget Proposed Changes | £'000 | Additional Budgetary Requirements £'000 | Savings and Income £'000 |
|--|--------------|--|--------------------------------|
| Business Services | | | |
| Customer Communication & Improvement | | | 30 |
| | 170 | | |
| Graphic Design online portal - reduction in staffing Increased demand at contact centre and service points. There are proposals to modernise and reconfigure service during 2019/20. | | | |
| Finance | | | 31 |
| Improving efficiency of Service delivery | | | 37 |
| Removal of remaining Council Tax discount on second homes | | | 25 |
| Procurement savings from cash in transit contract. | | | |
| HR&OD | | | 148 |
| HR - Transactional Service redesign. | 153 | | |
| Re-allocate ERM staff costs to HR & OD budget. | 138 | | |
| Re-allocate ERM system hosting and license costs to HR & OD. | | | |
| ICT | | | 425 |
| Service redesign for ICT support at Academies | 70 | | |
| Increased cost of Archiving service | | | |
| Legal and Governance | | | 10 |
| Replacement of paper agendas/papers with electronic versions | 49 | | |
| Loss of income from other authorities for using the Developer Obligation Services. | 43 | | |
| Loss of income from conveyancing fees and charges. | 11 | | |
| Loss of income following the abolition of the Northern Criminal Justice Authority. | | | |
| Increase license charges for major variations to liquor licenses. | | | 8 |
| Property | | | |
| Reduction in rent from existing tenants. Could be partially offset by public sector partners renting space at Woodhill. | 139 | | |
| Repairs and Maintenance | 250 | | |
| Office Accommodation | | | 34 |
| Office rationalisation in Banff and Macduff | | | |
| Chief Executive | | | 6 |
| Chief Executive Review of budget | | | |
| Business Services Total | 1,023 | | 754 |

APPENDIX A

Aberdeenshire Council Administration Revenue Budget Proposed Changes

| | Additional Budgetary Requirements £'000 | Savings and Income £'000 |
|---|--|--------------------------------|
| Total | <u><u>27,457</u></u> | <u><u>6,231</u></u> |
| Removal of: | | |
| Pay and Non Pay inflation pressures | | |
| Education and Children's Services | | 4,094 |
| Business Services | | 350 |
| Infrastructure Services | | 1,611 |
| Integration Joint Board | | 1,910 |
| Total | | <u><u>7,965</u></u> |
| Capital Plan Financing | | <u><u>3,996</u></u> |
| Increase in Council Tax by 3% | | <u><u>3,990</u></u> |
| Totals | <u><u>27,457</u></u> | <u><u>22,182</u></u> |
| Revised Budget Deficit as per Appendix 3 | | <u><u>5,275</u></u> |

APPENDIX A

Aberdeenshire Council Administration Revenue Budget Proposed Changes

| | Additional Budgetary Requirements £'000 | Savings and Income £'000 |
|--|--|--------------------------------|
| Revised Budget Deficit as per Appendix 3 | | |
| | | <u>5,275</u> |
| Additional Funding transferred to Integration Joint Board | | |
| Health and Social Care | 4,420 | |
| Free Personal Care for Under 65s | 1,227 | |
| Carers Funding | <u>273</u> | <u>5,920</u> |
| Additional Pay Award pressure of 0.5% | 1,817 | |
| Settlement Funding changes | (796) | |
| Removal of Repairs and Maintenance pressure | (250) | |
| Further Service Savings required | 2,346 | |
| | | <u>14,312</u> |
| Revised Budget Deficit | | |
| Savings | | |
| Reprofile of rollout of 1140 hours Early Years expansion | (4,500) | |
| Capitalisation of roads enhancement works | (3,000) | |
| Pay Award funded from Reserves | (1,817) | |
| Grant Funded Expenditure 18/19 with impact for 19/20 | (1,400) | |
| Managed impact of non distributed Grant | (1,368) | |
| Free Personal Care for Under 65s - not yet distributed | (1,227) | |
| Integrated Joint Board pressure removed | (1,000) | |
| Funding to support Budgetary pressures | | <u>(14,312)</u> |
| Balanced budget position | | |
| | | <u>0</u> |

APPENDIX B

Partnership Budget Overview

| | | 2019/20 £'000 |
|--|---------|------------------|
| Budget deficit as per Full Council February 2018 | | 11,961 |
| Additional Pressures | | |
| All Services Pay Award | 7,314 | |
| Education and Children's Services | 5,198 | |
| Business Services | 1,023 | |
| Integrated Joint Board | 1,000 | |
| Infrastructure Services | 961 | 15,496 |
| Settlement Funding changes | | (796) |
| Revised Budget Deficit | | 26,661 |
| Savings | | |
| All Services Savings | (5,921) | |
| Removal of non-pay inflation pressure | (3,909) | |
| Capital Plan Financing | (3,996) | |
| Council Tax - 3% rise | (3,990) | |
| Pay Award of 1% | (3,634) | (21,450) |
| Revised Budget Deficit | | 5,211 |
| Additional Funding transferred to Integration Joint Board | | |
| Health and Social Care | 4,420 | |
| Free Personal Care for Under 65s | 1,227 | |
| Carers Funding | 273 | 5,920 |
| Additional Pay Award pressure of 0.5% | | 1,817 |
| Revised Budget Deficit | | 12,948 |
| Additional Grant | | (4,352) |
| Savings | | |
| Match expenditure to the agreed delivery of Early Years outcomes | (4,500) | |
| Capitalisation of roads enhancement works | (3,000) | |
| Grant Funded Expenditure not required in 2019/20 | (1,400) | |
| Free Personal Care for Under 65s - not yet distributed | (1,227) | |
| Integrated Joint Board pressure removed | (1,000) | |
| Potential share of Teachers pensions cost | 1,239 | (9,888) |
| Surplus Budget Position | | (1,292) |
| Political Priorities | | |
| Maintain promoted post structure in Secondary Education | 500 | |
| Special Education priorities | 117 | |
| Reinstate support for Local Bus Services | 200 | |
| Maintain CLD front line staff | 50 | |
| Physical & Mental wellbeing for young people | 20 | |
| Lunch club trial out of school hours- social inclusion | 30 | |
| Youth clubs for children living with additional support needs | 60 | |
| Retraining workforce support | 100 | |
| Basic Income trial linked to Universal Credit | 35 | |
| 6 Areas - Youth Participatory Budgeting | 180 | 1,292 |
| Revised Balanced Budget Position | | 0 |

APPENDIX C

Democratic Independent and Green Group (DIGG)

ABERDEENSHIRE COUNCIL DRAFT REVENUE BUDGET PROPOSALS 2019/20

| | <u>£'000</u> | <u>£'000</u> |
|--|--------------|----------------------|
| 2019/20 Draft budgeted expenditure | 571,409 | |
| 2019/20 Budgetary pressures | 8,182 | |
| 2019/20 Draft income (per settlement Dec 2018) | | |
| Revenue Support Grant | (277,910) | |
| Business Rates | (123,812) | |
| Ring Fenced Grants | (20,697) | |
| Council Tax | (137,825) | |
| Core cash increase (announced January 19) | (4,352) | |
| Managed impact of non distributed grant | (1,368) | |
| 2019/20 Out of balance position | | <u>13,627</u> |
| Estimated additional pay inflation 2% | | 7,314 |
| Estimated additional pay inflation 0.5% (18/19) | | 1,817 |
| Total pressures - savings to be found | | <u>22,758</u> |
| <u>Savings and additional income</u> | | |
| Education and Children's Services | | |
| Increase charges for out of school care | (150) | |
| Increase cost of school meals | (340) | |
| Increase letting charges | (50) | |
| Increase charges for sports activities | (50) | |
| Saving from introduction of National Standardised Assessments | (60) | |
| Children's social work - reduction in administrative and quality assurance posts | (100) | |
| Sports facilities - reduced hours | (250) | |
| Review of ECS posts | (200) | |
| Admin staff review within central education team | (65) | |
| Reprofile of Early Years provision | (4,500) | (5,765) |
| Business Services | | |
| Investment in energy efficiency | 250 | |
| Grampian Valuation Joint Board pressure | 79 | |
| Efficiency savings in Finance Service | (60) | |
| Savings from switch to online payments | (25) | |
| Efficiency savings in record keeping | (148) | |
| Replacement of paper reports with electronic versions | (10) | |
| Licencing fee increases | (8) | |
| Office rationalisation | (34) | |
| Efficiency savings across Service to mitigate pay and non pay inflationary pressures | (325) | |
| Replace 10 stand-alone public toilets with 15 alternative facilities | (70) | (351) |

APPENDIX C

Infrastructure Services

| | | |
|---|---------|---------|
| Additional funding to mitigate quarry income reduction | 500 | |
| Capitalisation of £3.5 million of roads maintenance | (3,500) | |
| Increase burial charges | (225) | |
| Increase car parking charges - removal of pressure | (165) | |
| Partial maintenance holiday for road network pending reform to deliver sustainable local government funding | (5,000) | |
| Homelessness | (46) | |
| Drainage - roads | (700) | |
| Taxi Card | (50) | (9,186) |

IJB additional funding - passporting of funding

| | | |
|--|---------|-------|
| Health and Social Care | 4,420 | |
| Carers Act extension | 273 | |
| Free personal care - under 65's | 1,227 | |
| Partial removal of IJB pressure | (500) | |
| Free personal care - not yet distributed | (1,227) | |
| 18/19 Grant funding - 19/20 impact | (1,400) | 2,793 |

Out of balance position

10,250

Treasury Management Savings

(3,996)

Transfers to reserves

| | | |
|-------------------------|-------|-------|
| Transfer to Pay Reserve | 1,817 | |
| Teachers' Pension | 1,239 | 3,056 |

Use of Reserves

| | | |
|---|---------|---------|
| Reduce working balance by £1 million | (1,000) | |
| Business Transformation | (150) | |
| Transitional reserve for severance pay | (216) | |
| Capitalisation of expenditure from Regeneration Reserve | (366) | |
| Pay Award - risk moved to reserves | (1,817) | (3,549) |

Council Tax

| | | |
|--|---------|---------|
| Removal of remaining Council Tax discount on second homes | (37) | |
| Council Tax Increase £1.00 per week for Band D property (4.3%) | (5,723) | (5,760) |

0

APPENDIX D

COUNCIL TAX LEVELS 2019/20

| BAND | VALUATION BAND £ | £ |
|----------|------------------------|-----------------|
| A | Up to 27,000 | 827.17 |
| B | 27,001 - 35,000 | 965.04 |
| C | 35,001 - 45,000 | 1,102.90 |
| D | 45,001 - 58,000 | 1,240.76 |
| E | 58,001 - 80,000 | 1,630.22 |
| F | 80,001 - 106,000 | 2,016.24 |
| G | 106,001 - 212,000 | 2,429.82 |
| H | 212,001 and over | 3,039.86 |

APPENDIX E

ABERDEENSHIRE COUNCIL REVENUE BUDGET 2019-24

| | BASE BUDGET 2019/20 £'000 | BASE BUDGET 2020/21 £'000 | BASE BUDGET 2021/22 £'000 | BASE BUDGET 2022/23 £'000 | BASE BUDGET 2023/24 £'000 |
|---|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| EDUCATION & CHILDREN'S SERVICES | | | | | |
| Admin & Management | 7,934 | 8,156 | 8,382 | 8,611 | 8,841 |
| Area Managers | 824 | 845 | 866 | 887 | 908 |
| Nursery | 27,883 | 32,823 | 33,267 | 33,716 | 34,170 |
| Primary | 103,737 | 106,730 | 109,771 | 112,858 | 115,997 |
| Secondary | 96,079 | 98,924 | 101,821 | 104,772 | 107,770 |
| Special | 26,639 | 27,425 | 28,220 | 29,028 | 29,845 |
| Community Learning & Development | 4,648 | 4,778 | 4,909 | 5,041 | 5,177 |
| Active Schools | 210 | 228 | 252 | 276 | 300 |
| School Catering | 6,246 | 6,431 | 6,621 | 6,809 | 6,998 |
| Children - Community Care | 12,793 | 13,144 | 13,500 | 13,858 | 14,220 |
| Children - Family Placement | 7,789 | 7,968 | 8,150 | 8,334 | 8,525 |
| Children - Residential Care | 2,393 | 2,458 | 2,523 | 2,588 | 2,654 |
| Children - Out of Authority Placements | 10,990 | 10,990 | 10,990 | 10,990 | 10,990 |
| | 299,407 | 311,899 | 320,024 | 328,270 | 336,646 |
| Arts Development | 350 | 361 | 372 | 383 | 394 |
| Visitor Attractions | 247 | 249 | 251 | 253 | 256 |
| Grant Aid | 224 | 224 | 224 | 224 | 224 |
| Libraries | 4,634 | 4,754 | 4,875 | 5,000 | 5,126 |
| Museums | 667 | 682 | 697 | 712 | 727 |
| Active Communities | 182 | 195 | 208 | 221 | 234 |
| Halls | 402 | 408 | 417 | 426 | 435 |
| Sports & Leisure Management - Client | 4,330 | 4,381 | 4,432 | 4,484 | 4,537 |
| | 11,036 | 11,254 | 11,476 | 11,703 | 11,933 |
| Sports & Leisure Management - Trading | (265) | (265) | (265) | (265) | (265) |
| | (265) | (265) | (265) | (265) | (265) |
| E&CS TOTAL | 318,936 | 331,889 | 340,483 | 349,206 | 358,063 |
| INTEGRATION JOINT BOARD TOTAL | 109,694 | 113,740 | 117,905 | 122,193 | 126,607 |
| INFRASTRUCTURE SERVICES | | | | | |
| Planning | | | | | |
| Planning Administration | 0 | 0 | 0 | 0 | 0 |
| Building Standards | (257) | (211) | (165) | (116) | (67) |
| Development Management | 1,497 | 1,602 | 1,707 | 1,812 | 1,917 |
| Policy, Information & Delivery | 938 | 961 | 984 | 1,007 | 1,030 |
| Environment | 2,055 | 2,101 | 2,147 | 2,193 | 2,239 |
| | 4,233 | 4,453 | 4,673 | 4,896 | 5,119 |
| Economic Dev & Protective Services | | | | | |
| Economic Development | 4,206 | 4,260 | 4,314 | 4,368 | 4,422 |
| Protective Services Administration | 0 | 0 | 0 | 0 | 0 |
| Consumer Protection | 985 | 1,011 | 1,035 | 1,061 | 1,087 |
| Animal Welfare | 339 | 345 | 351 | 357 | 363 |
| Public Analyst | 322 | 322 | 322 | 322 | 322 |
| Environmental Health | 1,800 | 1,856 | 1,911 | 1,970 | 2,029 |
| | 7,652 | 7,794 | 7,933 | 8,078 | 8,223 |
| Roads, Landscape Svs & Waste Mgmt | | | | | |
| Roads Administration & Management | (722) | (638) | (552) | (464) | (376) |
| Flood Management | 844 | 852 | 862 | 871 | 880 |
| Harbours | 451 | 442 | 432 | 422 | 411 |
| Roads Maintenance - Expenditure & Income | 12,235 | 12,702 | 13,183 | 13,678 | 15,888 |
| Winter Maintenance - Expenditure | 4,529 | 4,611 | 4,693 | 4,777 | 4,862 |
| Highways | (1,327) | (1,238) | (1,146) | (1,050) | (953) |
| Quarries | (1,383) | (1,369) | (1,351) | (1,332) | (1,315) |
| Landscape Services - Administration | (21) | (19) | (18) | (16) | (14) |
| Burial Grounds | 171 | 185 | 191 | 198 | 205 |
| Parks & Open Spaces | 5,665 | 5,762 | 5,835 | 5,908 | 5,982 |
| Grounds Maintenance | (481) | (370) | (260) | (147) | (35) |
| Waste Management | 0 | 0 | 0 | 0 | 0 |
| Waste Collection | 7,526 | 7,721 | 7,916 | 8,111 | 8,309 |
| Waste Disposal | 15,913 | 16,383 | 16,866 | 17,360 | 17,867 |
| Street Cleansing | 2,856 | 2,927 | 2,998 | 3,072 | 3,146 |
| | 46,256 | 47,951 | 49,649 | 51,388 | 54,857 |
| Transportation | | | | | |
| Transportation | 7,784 | 8,050 | 8,313 | 8,581 | 8,838 |
| Car Parks | 0 | 0 | 0 | 0 | 0 |
| Internal Transport | 30 | 34 | 37 | 41 | 46 |
| Vehicle Maintenance Services | (127) | (79) | (31) | 18 | 66 |
| | 7,687 | 8,005 | 8,319 | 8,640 | 8,950 |
| General Fund Housing | | | | | |
| Affordable Housing | 259 | 265 | 271 | 277 | 286 |
| Homeless Persons | 3,263 | 3,332 | 3,401 | 3,470 | 3,539 |
| Improvement and Repair Grants | 919 | 950 | 980 | 1,009 | 1,038 |
| Gypsies/Travellers | 82 | 85 | 88 | 91 | 94 |
| Housing Support | 392 | 401 | 410 | 419 | 428 |
| Community Safety | 372 | 381 | 390 | 399 | 408 |

APPENDIX E

ABERDEENSHIRE COUNCIL REVENUE BUDGET 2019-24

| | | | | | |
|---|------------------|------------------|------------------|------------------|------------------|
| | 5,287 | 5,414 | 5,540 | 5,665 | 5,793 |
| Area Managers (Infras Services) | 883 | 906 | 929 | 952 | 975 |
| | 883 | 906 | 929 | 952 | 975 |
| INFRASTRUCTURE SERVICES TOTAL | 71,998 | 74,523 | 77,043 | 79,619 | 83,917 |
| BUSINESS SERVICES | | | | | |
| Chief Executive | 329 | 338 | 347 | 357 | 367 |
| Councillors' Remuneration & Expenses | 2,521 | 2,345 | 2,408 | 2,882 | 2,541 |
| Business Services Directorate | 1,040 | 1,070 | 1,102 | 1,135 | 1,168 |
| Finance | 6,432 | 6,623 | 6,820 | 7,023 | 7,232 |
| Internal Audit | 393 | 408 | 424 | 440 | 456 |
| HR&OD | 5,858 | 6,075 | 6,244 | 6,418 | 6,597 |
| ICT | 10,146 | 10,363 | 10,586 | 10,814 | 11,047 |
| Legal and Governance | 2,620 | 2,696 | 2,773 | 2,852 | 2,933 |
| Customer, Communications & Improvement | 3,019 | 3,107 | 3,198 | 3,293 | 3,390 |
| Printing | (644) | (638) | (632) | (626) | (620) |
| Procurement | 85 | 300 | 308 | 316 | 325 |
| Miscellaneous Licensing | (34) | (38) | (43) | (48) | (53) |
| Joint Boards | 1,914 | 1,933 | 1,952 | 1,972 | 1,992 |
| Woodhill House | 1,958 | 2,050 | 2,130 | 2,213 | 2,300 |
| Office Accommodation | 2,158 | 2,198 | 2,256 | 2,316 | 2,378 |
| Building Cleaning | 186 | 618 | 1,065 | 1,528 | 2,007 |
| Public Conveniences | 567 | 577 | 587 | 598 | 610 |
| Operational Buildings | (26) | (32) | (38) | (45) | (52) |
| Estates | (3,020) | (3,059) | (3,130) | (3,201) | (3,273) |
| Corporate Estates | 174 | 176 | 178 | 180 | 182 |
| Property Construction Services | (1,277) | (1,291) | (1,305) | (1,320) | (1,334) |
| Building Repairs & Maintenance Fund | 5,450 | 5,504 | 5,559 | 5,614 | 5,669 |
| Area Managers - Formartine & Buchan | 835 | 856 | 878 | 900 | 923 |
| Tackling Poverty and Inequalities | 1,153 | 1,111 | 1,123 | 1,135 | 1,147 |
| BUSINESS SERVICES TOTAL | 41,837 | 43,290 | 44,790 | 46,746 | 47,932 |
| Charges to HRA/Capital/Other Services | (3,287) | (3,287) | (3,287) | (3,287) | (3,287) |
| BUSINESS SERVICES COMMITTEE TOTAL | 38,550 | 40,003 | 41,503 | 43,459 | 44,645 |
| TOTAL SERVICE EXPENDITURE | 539,178 | 560,155 | 576,934 | 594,477 | 613,232 |
| OTHER EXPENDITURE | | | | | |
| Capital Financing Charges & Interest on Revenue Balances | 30,340 | 34,706 | 34,800 | 35,459 | 35,459 |
| Capital From Current Revenue (CFCR) and Other Expenditure | (3,916) | (3,916) | (3,916) | (3,916) | (3,916) |
| Transfer to Reserves | 0 | 0 | 0 | 0 | 0 |
| OTHER EXPENDITURE TOTAL | 26,424 | 30,790 | 30,884 | 31,543 | 31,543 |
| TOTAL EXPENDITURE ALL SERVICES | 565,602 | 590,945 | 607,818 | 626,020 | 644,775 |
| Revenue Support Grants | (299,975) | (299,975) | (299,975) | (299,975) | (299,975) |
| Business Rates | (123,812) | (123,812) | (123,812) | (123,812) | (123,812) |
| Council Tax | (141,815) | (141,815) | (141,815) | (141,815) | (141,815) |
| TOTAL INCOME ALL SERVICES | (565,602) | (565,602) | (565,602) | (565,602) | (565,602) |
| NET EXPENDITURE/(INCOME) | 0 | 25,343 | 42,216 | 60,418 | 79,173 |

Appendix F

HRA Tenant Charges and Allowances 2019/20

| Charges | Weekly Charge |
|---|---------------|
| Sheltered Housing Management Charge | £6.87 |
| Sheltered Housing Service Charge | £6.36 |
| Housing Support Charge | £18.00 |
| Heat and light charge - Bedsit | £18.80 |
| Heat and light charge - One bedroom | £24.02 |
| Heat and light charge - Two bedroom | £27.97 |
| Heat and light charge - Three bedroom | £30.59 |
| Heat and light charge - Four bedroom | £32.30 |
| Heating only charge - One bedroom | £9.61 |
| Heating only charge - Two bedroom | £10.88 |
| Heating only charge - Three bedroom | £13.47 |
| Visitor room per person per night | £13.00 |
| Visitor flat per person per night | £22.00 |
| Energy efficient cookers | £2.31 |
| Hostels per room | £36.60 |
| Hostels service charge per room | £284.94 |
| Hostels heat and light charge per room | £13.37 |
| Temporary accommodation service charge – one bed partially furnished | £39.22 |
| Temporary accommodation service charge – two bed partially furnished | £46.95 |
| Temporary accommodation service charge – three bed partially furnished | £52.76 |
| Temporary accommodation service charge – four bed partially furnished | £60.00 |
| Temporary accommodation service charge – one bed fully furnished | £52.93 |
| Temporary accommodation service charge – two - four bed fully furnished | £60.00 |
| Garages | £7.80 |
| Garage sites | £1.78 |
| Extra Care service charge | £14.85 |
| Extra Care heat and light charge | £24.02 |

Appendix F

| | |
|---|------------------|
| Allotments Kincardine, Mearns & Marr per year | £59.97 |
| Allotments Garioch & Formartine per year | £43.13 |
| Fees for access to personal information (one off fee) | n/a |
| Fees for tenant references (one off fee) | £45.90 |
| Maximum administration charge for tenant recharges | £22.00 |
| Cleaning of communal areas | £1.14 |
| Garden maintenance per year | £127.53 |
| Garage administration charge | £39.32 |
| Greenbanks per stance | £86.03 |
| Aikey Brae Per Stance | £46.40 |
| | |
| Allowances | Allowance |
| Home Loss | £1,500 |
| Underoccupation grants for down-sizing from 3 or 4 beds | Max. £2,000 |
| Cash incentive for low demand sheltered housing | £2,000 |
| Temporary heating compensation (per day): | |
| 1 bed | |
| 2 bed | £3.21 |
| 3 bed | £4.81 |
| 4 bed | £5.89 |
| | £7.49 |