

REPORT TO LOCAL REVIEW BODY – 30 NOVEMBER, 2018

PROPOSED MEETING DATES 2019

1 Recommendations

The Local Review Body is recommended to:

- 1.1 Consider and approve, the list of proposed Local Review Body meeting dates for 2019 as presented in Appendix 1 to the report;
- 1.2 Agree, that site visits will be scheduled in the Ward Calendar, 3 weeks after formal meetings, and removed if those dates are no longer required; and
- 1.3 Agree that a report should be presented to the November, 2019 meeting, which will provide a list of proposed meeting dates for 2020.

2 Background / Discussion

- 2.1 With reference to the Minute of the Local Review Body Meeting of 24 September, 2009 (Page 1135), the Local Review Body agreed, from inception, that meetings would be set on a monthly basis at Woodhill House or any other base as required. The Local Review Body has tried to schedule the monthly meetings on the last Friday of each month unless there are any conflicts with public/council holidays.
- 2.2 The Local Review Body previously agreed that site visits would be placed in the Council diary three weeks after the formal meeting to ensure that site visits would be undertaken timeously and this has worked very well during 2018 with only three of the 11 days identified to-date actually being used.
- 2.3 The Monitoring Officer within Business Services has been consulted in the preparation of this report and is satisfied that the report complies with the Scheme of Governance and relevant legislation.

3 Scheme of Governance

- 3.1 The Local Review Body is able to consider and take a decision on this item in terms of Standing Order 2.1.4 which requires all Sub-Committee meetings to be held at the times and locations detailed in accordance with a programme approved by each Sub-Committee, or as agreed with the relevant Chair. The Local Review Body has traditionally followed the approach of Sub-Committees.

4 Implications and Risk

- 4.1 An equality impact assessment is not required as the content of the report does not have a differential impact on any of the protected characteristics.
- 4.2 There are no staffing and financial implications.

Richie Johnson
Director of Business Services

Report prepared by Frances Brown, Committee Officer
Date: 6 November 2018

LRB Report – Meeting Dates 2019

APPENDIX 1

LOCAL REVIEW BODY PROPOSED MEETING DATES 2019

SITE VISIT	JAN	FRIDAY	11	tbc
FORMAL MEETING	JAN	FRIDAY	25	10.15
SITE VISIT	FEBRUARY	FRIDAY	15	tbc
FORMAL MEETING	FEB	FRIDAY	22	10.15
SITE VISIT	MARCH	FRIDAY	15	tbc
FORMAL MEETING	MARCH	FRIDAY	29	10.15
SITE VISIT	APRIL	FRIDAY	19	tbc
FORMAL MEETING	APRIL	FRIDAY	26	10.15
SITE VISIT	MAY	FRIDAY	17	tbc
FORMAL MEETING	MAY	FRIDAY	31	10.15
SITE VISIT	JUNE	FRIDAY	21	tbc
FORMAL MEETING	JUNE	FRIDAY	28	10.15
SITE VISIT	JULY	FRIDAY	19	tbc
FORMAL MEETING	JULY	FRIDAY	26	10.15
SITE VISIT	AUGUST	FRIDAY	16	tbc
FORMAL MEETING	AUGUST	FRIDAY	30	10.15
SITE VISIT	SEPTEMBER	FRIDAY	20	tbc
FORMAL MEETING	SEPTEMBER	FRIDAY	27	10.15
SITE VISIT	OCTOBER	FRIDAY	18	tbc
FORMAL MEETING	OCTOBER	FRIDAY	25	10.15
SITE VISIT	NOVEMBER	FRIDAY	15	tbc
FORMAL MEETING	NOVEMBER	FRIDAY	29	10.15
SITE VISIT	DECEMBER	FRIDAY	13	tbc
FORMAL MEETING	DECEMBER	FRIDAY	21	10.15

