

PROGRESS WITH OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS OF THE COMMUNITIES COMMITTEE

	Item Title	Date of Meeting	Action Agreed	Service Required to Take Action	Progress to Date
1.	Universal Credit	21 December, 2017	Further reports and bulletins to be provided to Committee at appropriate times. Area Committees, as appropriate, to receive preparatory reports ahead of roll out.	Infrastructure Services	Reported to all Area Committees and will be returning with an update in the next six months. Report is on the agenda for 8 November 2018. Visit took place on 4 October, 2018 at 11.30 a.m.
2.	Police Scotland – Performance Report (April-Sept 2017)	21 December, 2017	Committee to visit call centre in Dundee. Chief Superintendent from C3 to attend future meeting to present information on call centre matters.	Business Services	Further work has taken place to improve and standardise data collection across tenures to measure need and timelines. A questionnaire to more consistently measure outcomes for clients has been rolled out. Officers are exploring how to track longer-term outcomes for clients and impact on the requirements for health and social care services. A forum meets monthly to resolve complex cases in order to reduce timescales. Further detail on each of these will be reported to Committee and the Integration
3.	Tenure-Neutral Adaptations	21 December, 2017	Area Committees to be kept informed as appropriate, ahead of rollout. Bulletin reports to Committee on lessons learned throughout the process.	Infrastructure Services	Further work has taken place to improve and standardise data collection across tenures to measure need and timelines. A questionnaire to more consistently measure outcomes for clients has been rolled out. Officers are exploring how to track longer-term outcomes for clients and impact on the requirements for health and social care services. A forum meets monthly to resolve complex cases in order to reduce timescales. Further detail on each of these will be reported to Committee and the Integration

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					Joint Board in December.
4.	Council Plan 2017-2022 Delivery	31 May, 2018	Agree the plan in principle, subject to the outcome of a workshop, to discuss priorities and outcomes and allow members to scrutinise service delivery options.	Business Services/Infrastructure Services	Item on the agenda for 8 November 2018.
5.	Housing Services Quarterly Performance, Exception Reporting, Jan-March 2018	31 May, 2018	Officers to draft, and circulate, a briefing note to members, on fuel poverty targets. Where are we; have we met our targets, and if not, why not.	Infrastructure Services	Completed - End-of-year performance report for 2017/18 was issued as a briefing note to members on 3 September.
6.	Housing Services Quarterly Performance, Exception Reporting, Jan-March 2018	31 May, 2018	Ref Item 4 (Workshop), the Committee consider their scrutiny role. What are the most relevant performance indicators and what the Committee would find most useful in future reports.	Infrastructure Services	Tied to Item 4 - Feedback comments to Officers following workshop.
7.	Housing Services Quarterly Performance, Exception Reporting, Jan-March 2018	31 May, 2018	HEEPS – Officers to keep Area Committees updated on the progress of HEEPS, with regular reports being presented to Communities Committee to allow members to track progress as part of their scrutiny role.	Infrastructure Services	£2,282,316 in HEEPS funding was awarded to Aberdeenshire Council in July. Six-monthly progress reports will be submitted to members with the next report to be taken at the Communities

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8.	Homeless and Rough Action Group (HARSAG) Recommendations	31 May, 2018	The Chair on behalf of the Committee would write to Kevin Stewart to highlight the Committee's concerns over the HARSAG recommendations.	Infrastructure Services	Committee on 20 December. This report will also be provided to Area Committees. Completed – Kevin Stewart MSP invited to meet with Aberdeenshire Council. Awaiting response.
10.	Scottish Fire and Rescue Service Thematic Report – Non Fire Emergencies	6 September 2018	Invite SFRS officers to provide a demonstration of virtual reality headsets to Members at the conclusion of the next meeting of the Committee; That Members refer any ideas for promotional activities to raise awareness in their communities of the educational resources available from SFRS to Area Managers, and that a briefing note be issued to Area Managers in this regard.	SFRS Business Services/SFRS	Demonstration arranged for after January 2019 meeting. Briefing Note issued by SFRS to Area Manager. Local discussion to take place as appropriate.
11.	Financial Monitoring as at 30 June 2018	6 September 2018	Information regarding the European Social Fund referred to in Appendix 2 to be circulated to all substantive and substitute Members of the Committee, for their information.	Business Services	Briefing note being prepared for issue to elected members.
12.	Homeless and Rough Sleeping	6 September 2018	To set up a short-life Member/Officer Working Group comprising 4	Infrastructure Services	Documents issued to Committee members as requested.

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	Action Group (HARSAG) Recommendations		Members, with the Administration and Partnership Group to nominate two members each and formulation of remit to be delegated to the Director of Infrastructure Services in consultation with the Chair, Vice-Chair and Opposition Spokesperson; and that the document referred to in para 2.3 of the report as a link be emailed to substantive and substitute Members of the Committee for their information.		MOWG set up. Meeting to be arranged and remit of group to be discussed with Chair, Vice Chair and Opposition Spokesperson.
13.	Supplementary Work Plan - Window and External Door Replacements: Various Void Properties – Contract 18143	6 September 2018	Information relating to the composition of SCAPE Group Ltd be circulated to substantive and substitute Members of the Committee, for their information.	Business Services	Completed - Information provided to Communities Committee members on 21 September.