

## REPORT TO THE LICENSING SUB-COMMITTEE – 12 OCTOBER, 2018

### LICENSING SUB-COMMITTEE DATES FOR 2019

#### 1. Recommendation

- 1.1 **The Sub-Committee is recommended to approve or adjust, as appropriate, the programme of meeting dates indicated below.**

#### 2. Background/ Discussion

- 2.1 The purpose of this report is to inform members of proposed Sub-Committee dates for 2019.
- 2.2 At its meeting on 5 December, 2006 (Item 2), members of the Sub-Committee agreed to a more formal schedule, meeting six times a year. On 1 December, 2017, members agreed dates for 2018.
- 2.3 In order to arrange a programme of meetings for 2019, it is therefore suggested that the Sub-Committee may wish to consider meeting on the undernoted dates next year:-

Friday, 1 February	10.15 a.m. (Gordon House, Inverurie)
Friday, 19 April	10.15 a.m. (Gordon House, Inverurie)
Friday, 7 June	10.15 a.m. (Gordon House, Inverurie)
Friday, 23 August	10.15 a.m. (Gordon House, Inverurie)
Friday, 4 October	10.15 a.m. (Gordon House, Inverurie)
Friday, 6 December	10.15 a.m. (Gordon House, Inverurie)

- 2.4 The Head of Finance and the Council's Monitoring Officer have been consulted in the preparation of this report and any comments received have been incorporated.

#### 3. Scheme of Governance

- 3.1 The Licensing Sub-Committee is able to consider, and take a decision on, this item, in accordance with the power in Part 1 of the Scheme of Governance (Standing Order 2.1 (4)), namely that all Sub-Committee meetings shall be held at the times and locations detailed, in accordance with a programme approved by each Sub-Committee or agreed with the relevant Chair.

#### **4. Implications and Risk**

- 4.1 An equality impact assessment is not required because the recommended actions will not have a differential impact on people with protected characteristics.
- 4.2 There are no direct staffing or financial implications arising as a result of this report.
- 4.3 No risks on the Aberdeenshire Council Risk Register have been identified as relevant to this matter.

**Ritchie Johnson**  
**Director of Business Services**

Report prepared by:- Allan Bell  
28 September, 2018