

REPORT TO THE COMMUNITY PLANNING PARTNERSHIP BOARD – 7 JUNE 2018

UPDATE ON DELIVERY OF THE ABERDEENSHIRE LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP)

1 Recommendations

It is recommended that the Board: -

- 1.1 Notes the progress being made in developing and delivering the Aberdeenshire LOIP;
- 1.2 Provides direction as appropriate to maintain pace of delivery of actions;
- 1.3 Acknowledges and offers comment on Appendices 1 and 2, in relation to the Child Poverty reporting requirements and the draft Action Plan;
- 1.4 Participates and supports the child poverty awareness-raising training for partners in Aberdeenshire;
- 1.5 Endorses the Tackling Poverty & Inequality group's proposed budget breakdown as detailed in Appendix 3 and discuss the potential for partners to contribute resources to the Child Poverty Priority;
- 1.6 Agrees to receive the final child poverty action plan for approval at the next Board meeting in September; and
- 1.7 Confirms that the focus for the LOIP update at the next Board meeting in September, 2018 will be on the progress with the Connected & Cohesive Communities priority.

2 Discussion

- 2.1 At its meeting on 20 September 2017, the Community Planning Partnership (CPP) Board discussed and approved the web version of the Aberdeenshire LOIP which was subsequently submitted to the Scottish Government on 1st October 2017. Updates on progress since then were discussed at the Executive and Board at the end of 2017, with a further update discussed at the Executive in February 2018.
- 2.2 Each LOIP continues to be developed and updated on the [Our Aberdeenshire Webpages](#).

3 Changing Aberdeenshire's Relationship with Alcohol Update

- 3.1 Work continues on the process for monitoring the [action plan](#). This is being managed through Aberdeenshire Council's performance management software application, Pentana. The action plan itself will be fluid as new actions emerge and poorer actions get refined. Currently, there are only a small number of actions still to be confirmed including actions under discussion by the CPP Executive and the CPP Communications Group. The

Alcohol and Drug Partnership (ADP), the strategic lead partnership for the priority, may request that the CPP Executive makes the final decision on actions proposed to be removed.

- 3.2 A review of the first quarterly report on action plan progress will take place at the ADP meeting on 11th June 2018. At the CPP Executive meeting on 9 May, it was agreed that the existing ADP LOIP team should review the Plan to determine if it needs rationalisation, and articulate the outcomes clearly to partners. However, all partners are reminded that the strategy agreed and adopted was for multiple small interventions across a wide scope over the long term to deal with this complex issue.
- 3.3 The Scottish Government intend publishing a review of their national strategy on alcohol, “Changing Scotland’s Relationship with Alcohol” in the near future. The CPP will be provided with a brief to consider any implications from this review in relation to the LOIP Priority.

4 Reducing Child Poverty Update

- 4.1 The final report on child poverty in Aberdeenshire was provided in mid-April by the Poverty Alliance and Professor John McKendrick (Glasgow Caledonian University). It is available online: http://www.ouraberdeenshire.org.uk/wp-content/uploads/2018/04/Report-Child-Poverty-in-Aberdeenshire_Final.pdf
The research findings and the proposed approach for developing the action plan were discussed with the Executive in May 2018. The LOIP Strategic Lead Group, Tackling Poverty & Inequalities (TP&I), is working on the plan with the aim of obtaining final approval from the Board in September 2018.
- 4.2 There are multiple statutory obligations around child poverty. On 23 April, 2018, the Strategic Lead partners who are working on this agenda met to ensure integration and reduce duplication of plans. The key aim was to look at the Scottish Government’s new Delivery Plan 2018-2022 “Every Child Every Chance”, the reporting timescales, and consultations for their strategies. The Delivery Plan and supporting Annexes, which stemmed from the Child Poverty (Scotland) Act 2017, are available on the CPP’s Child Poverty LOIP webpage: <http://www.ouraberdeenshire.org.uk/our-priorities/reducing-child-poverty/>
- 4.3 **Appendix 1** shows the exercise undertaken by the LOIP Strategic Lead Group and partners to understand the various statutory reporting timelines. In addition to the Local Action Report which stems from the Child Poverty (Scotland) Act 2017 and the LOIP’s reporting obligations which stem from the Community Empowerment (Scotland) Act 2015, there are also Children’s Services Plans and Children’s Rights Reporting obligations. The Lead Group and Strategic Partners determined that June is the most appropriate month to publish the Local Action Reports on Child Poverty, allowing for time to receive information from relevant partners. The first Local Action Report is due by 30 June 2019. The CPP Executive and Board will have the opportunity to approve in May and June 2019, respectively.

- 4.4 The LOIP Lead Strategic Group is developing an Action Plan that aims to meet various reporting requirements, such as those of the Community Empowerment (Scotland) Act (see a draft in **Appendix 2**). The LOIP will also help towards developing the annual Local Action Report which is required by the Child Poverty (Scotland) Act. The draft Plan has started to be populated based on the research recommendations, the workshop with practitioners, and discussions with partners.
- 4.5 Work has also begun on one of the proposed actions:
- To develop and deliver a range of CPD opportunities which raises awareness of poverty drivers and the consequences of poverty.
- A new training programme is being developed for teachers based on the “Cost of the school day” report by the Child Poverty Action Group. The LOIP Strategic Lead Group has sought support from partners like Barnardo’s who carry out similar training and from Aberdeenshire Council Training Officers.
- 4.6 NHS Grampian have formed a Child Poverty Short Life Working Group, chaired by the Interim Child Health Commissioner for NHSG and are represented as part of the Child Poverty Strategic Leads Group. The short life working group is currently scoping out the NHSG’s contribution to the child poverty agenda and will contribute to the LOIP priority action plan.
- 4.7 Reducing Child Poverty across Aberdeenshire is a partnership priority that requires resources to be put in place. The expectation of the TP&I strategic lead group is that partners will, where appropriate, realign budgets and secure additional resources to ensure that the goals set out in the Child Poverty action plan are met. TP&I agreed on the 11th May, 2018, the proposed budget breakdown in **Appendix 3**. They would like to move from receiving funding applications to focusing on commission services and projects which will reduce poverty, including Child Poverty and Inequalities. The group would welcome the endorsement of the Community Planning Board and commitment from partners to identify resources which can support this priority area.

5 Connected & Cohesive Communities Update

- 5.1 The first meeting of the Connected & Cohesive Communities Lead Strategic Partnership Group took place on 24 April, 2018 and took the form of a workshop, opened by the Chair, Aberdeenshire Council’s Director of Education. The workshop focused on developing a shared understanding of the priority and the focus for the lead strategic partnership group. There was consensus that the lead strategic partnership group should ensure an understanding of the needs, circumstance and opportunities for communities and enable the appropriate partnerships and partners (e.g. via local community planning groups) to address these through appropriate planning arrangements. There is a suggestion that this lead strategic partnership group should also enable partners to work together confidently in partnership by facilitating shared learning and development and consistent and coordinated community engagement and participation. A further proposal is that the lead strategic partnership group also consider common themes

across local planning arrangements to determine if a strategic or shared approach should be considered to address the challenges. Finally, it was suggested that locality planning arrangements (currently focused in Banff & Macduff, Fraserburgh and Peterhead) should be reported directly to the Executive recognising the specific legislative requirements of these arrangements.

- 5.2 There is not yet a shared understanding or agreement to the priorities for the lead strategic partnership and a further workshop has been scheduled for 21 May, 2018, to reach this understanding, confirm terms of reference and agree the appropriate partner representatives for the group in the longer term. An update and request for direction, as appropriate, will be provided to the next meeting of the Executive.

6 Locality Planning Approach

- 6.1 On 22 February, 2018, the CPP Executive agreed to undertake a review of partnerships and plans across Aberdeenshire that involve CPP partners. It is anticipated the review will enable an understanding of the groups and plans and ensure these continue to be relevant and the most appropriate way to deliver current/future outcomes.
- 6.2 A short-life working group of partner representatives has been identified to carry out a scoping exercise of plans and partnerships. Recognising the concerns raised by the Executive and the Board about the potential resource implications and timelines for the review and the criticality of ensuring the engagement and participation of local groups, an initial scoping exercise has focused on the Garioch area. The exercise is being led by the Area Manager supported by the short-life working group. It is anticipated the timeline for this more piece of work will still be within the proposed timeline of September, 2018. The sub-group will report through the Connected & Cohesive Communities Lead Strategic Partnership Group Chair to the CPP Executive or directly to the CPP Executive depending on timings.
- 6.3 Fraserburgh Locality Plan
A set of emerging priorities identified for Fraserburgh were discussed at the Local Community Planning Group (LCPG) meeting in February, 2018. A further session with LCPG partners on draft priorities and aligning local action plans took place on 18 April. On 30 April an all-day event, "Fraserburgh Have Your Say!" was delivered by Diarmaid Lawlor Consultants with the aim of developing priorities within a multi-layer plan focussing on services, physical assets, socio-economic and emerging priorities to build a picture of the current landscape in Fraserburgh. The event was well attended and very well received by those involved. Follow up work is being carried out with any groups/organisations who were unavailable to attend the event. These are taking the form of one-to-one meetings.

6.4 Banff & Macduff Locality Plan

Discussions are ongoing regarding a lead officer to help develop and take forward the Banff & Macduff locality plan.

6.5 Peterhead Locality Plan

The [Peterhead Locality Plan](#) was discussed and endorsed at the Buchan LCPG meeting on 28 March, 2018, (see draft note of meeting in **Appendix 4**). Partners prioritised 4 key themes from the 29 actions within the current locality plan.

The four priorities are:

- **Employability – All ages**
- **Communications and Language Barriers**
- **Children, Parents and Families including Child Poverty**
- **Mental Health and Wellbeing including Substance and Alcohol Misuse**

Work is ongoing to identify lead groups to help facilitate the gathering of information around existing services and their provisions which will help identify the gaps in service in relation to each of the key themes. These will be discussed further at the next meeting of the LCPG on 9 May, 2018 as well as agreeing timelines for progressing these.

7 **Implications and Risk**

7.1 An Equalities Impact Assessment has been undertaken on the Local Outcomes Improvement Plan and will continue to be reviewed as action plans are further refined.

7.2 There are no implications for the Town Centre First principle.

7.3 There are no specific financial and staffing implications due to this report. Partners are committed to the delivery and resourcing required for the LOIP.

7.4 Funding to deliver the deprivation research was secured from Education & Children's Services, Aberdeenshire Council and the CPP budget.

7.5 The following risks have been identified as relevant to this matter on a Corporate Level:

Working with other organisations – all statutory community planning partners have a legislative responsibility to ensure that a LOIP is agreed in the area and that progress takes place towards the agreed outcomes. Progress on the LOIP will be reported to the CPP Board by the lead partnerships and be available to communities on an annual basis.

Ritchie Johnson

Director of Business Services, Aberdeenshire Council

Report prepared by: Moyra Stephen, Strategic Policy Leader (Corporate Policy and Strategic Community Planning), Aberdeenshire Council, 14 May 2018

Appendix 1

TIMELINE OF CHILD POVERTY REPORTING REQUIREMENTS 2018-2019

	April	May	June	July	Aug	Sep - Oct	Nov	Dec - Feb	March	April - June
Tackling Poverty & Inequalities Strategic Group	Research report; Develop draft plan	11 th May Draft Action Plan	Consult partners & poverty forum	Consult partners & poverty forum	31 st August Final plan	Monitor & evaluate	Monitor & evaluate	Monitor & evaluate	Monitor & evaluate	Gather information for 1 st annual report.
Communities Committee (Council)		31 st May Draft Action Plan								
NHS Senior management team										
Integrated board (NHS & Council)										
CPP Executive		9 th May update on approach		Papers to Exec	30 th Aug Draft Action Plan					
CPP Board			7 th June Draft Action Plan		Papers to Board	26 th Sep Final Action Plan			LOIP - 1 year Review	
Scottish Government										Child poverty plan to be prepared to be submitted prior to 30 June 2019
Communities / the public		Set up a reference group from low income families	Consult on draft action plan	Consult on draft action plan	Final report to be given to reference group		LOIP annual report (TBC)		Feedback regarding the difference it has made	Positive impact stories and identify areas of improvement

TIMELINE OF CHILD POVERTY AND RELATED REPORTING REQUIREMENTS 2018-2030

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Child Poverty Local Action Report (Child Poverty Act)													
Children's Services Plans (part 3 of CYP Act)													
Annual reporting on Children's Services Plans													
Children's Rights Reporting (part 1 of CYP Act)													
Local Outcome Improvement Plan (CE Act, annual report to communities and Reviews)													
Local Outcome Annual Reporting													

THE POLICY CONTEXT

National

Drivers

The Scottish Government's Delivery Plan 2017-2022 highlights 3 main drivers of child poverty:

- Employment: Income from parents' work and earnings is insufficient to lift them from poverty.
- Household costs: The costs of living that households have to cover are too high.
- Social Security: Income from social security has been cut back significantly, particularly for families with children.

Targets

The **Scottish Government** has explicitly stated a committed to ending child poverty and the **Child Poverty (Scotland) Act 2017** puts a statutory requirement on them to reduce the number of children who live in poverty. By 2030, these targets must be met:

- **Fewer than 10% of children living in families in relative poverty.** This means fewer than one in ten children living in households on low incomes, compared to the average UK household.
- **Fewer than 5% of children living in families in absolute poverty.** This means fewer than one in twenty children living in low income households where living standards are not increasing.
- **Fewer than 5% of children living in families living in combined low income and material deprivation.** This means fewer than one in twenty children living in low income households who can't afford basic essential goods and services.
- **Fewer than 5% of children living in families in persistent poverty.** This means fewer than one in twenty children living in households in poverty for three years out of four.

All these targets are set on an 'after housing costs' basis (the income families have left after they've paid for their housing).

The Act places a statutory duty on local authorities and health boards to prepare an annual "Local child poverty action report" that identifies what action has been taken in the previous 12 months and what action will be taken in the future to reduce child poverty.

A further objective for the Scottish Government is preventing poor children from becoming poor adults through raising their educational attainment. Improving educational attainment of children living in poverty and closing the attainment gap will enable them to escape poverty in adulthood. The **Scottish Attainment Challenge**, including Pupil Equity Funding allocated directly to schools and targeted at those children most affected by the poverty related attainment gap, provides a context for action by schools, teachers and parents. Amongst other things this aims to prioritise improved educational outcomes for pupils from economically disadvantaged homes in local authority and school development plans and ensure there is a focus on mitigating the effects of poverty on attainment in school development and project planning. This is underpinned by the **National Improvement Framework, Curriculum for Excellence** and the **Getting It Right for Every Child (GIRFEC)** Delivery Plan.

Local

In September 2017 the **Aberdeenshire Community Planning Partnership (CPP)** agreed that Reducing Child Poverty should be one of three priorities within the **Local Outcomes Improvement Plan 2017-2027**, which is a statutory obligation stemming from the Community Empowerment (Scotland) Act 2015. The priorities were developed following engagement and consultation exercises with a wide range of stakeholders and local communities, as well as academic research and evidence.

Aberdeenshire's **Integrated Children's Services Plan 2017-2021** confirms an approach to children's services planning which supports continued provision of high quality, inclusive services which promote resilience and wellbeing, and mitigate against the impact of inequality, poverty and disadvantage. The Plan sets out how partnership activity will deliver on strategic priorities, delivered from a foundation of promoting children and young people's Rights, and reflects the range of services in Aberdeenshire providing support to children, young people and their families. It outlines support provided by Universal Health and Education Services to all children, and services which provide more targeted support, collectively contributing to our overarching aim of Promoting Resilience and Wellbeing and Addressing Inequality and Child Poverty.

The **2018 Strategic Assessment** confirms that approximately 6% of Aberdeenshire's working age population is income deprived¹. It is one of the lowest rates in the country but in some areas of Aberdeenshire it is 25% - almost double the national average. Increases in the cost of living may exacerbate the situation for them.

Overall Aberdeenshire has relatively little child poverty. The parliamentary constituencies with the lowest levels of child poverty in the whole of the UK are West Aberdeenshire and Kincardine and Gordon with less than 10 % (Before Housing Costs). However, the most recent figures from End Child Poverty show that there are 3,888 children in poverty Before Housing Costs and 6,365 children classed as in poverty After Housing Costs. Across Aberdeenshire the levels of poverty by data zone range from 2.82% to 13.06% Before Housing Cost and 4.71% to 20.89% After Housing Cost.

¹ SIMD 2016

ACTION PLAN

Aberdeenshire principles

Our approach to tackling Child Poverty focusses on tackling the root causes and building people’s capabilities through income maximisation, employability and promoting positive life chances. It is important the voices of those with lived experience are not just heard their views construct future strategies and action plan as these families are key to deliver the 4 goals which are highlighted in this plan.

Prevention Goal - Preventing children on the margins of poverty falling into poverty						
Action	Lead and key contact	Timescale including review dates.	Poverty driver(s) influenced by the action	Outcome	Group(s) to reduce poverty amongst	Progress
Develop and deliver a range of CPD opportunities which raises awareness of poverty drivers and the consequences of poverty. (<i>Recommendation 11</i>)	TP&I Training sub group/Children’s Services Plan Learning and Development Subgroup	Pilot CPD approaches in 2018/19 roll-out from 2019/20 Promote opportunities through GIRFEC website	Income from social security benefits	Reduced stigma from living in poverty and improved support/service delivery provided by practitioners	Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Mothers aged under 25 Minority ethnic families	
To roll out a cost of the school day programme following a review of available options (<i>Recommendation 10</i>)	Aberdeenshire Council Education & Children’s Services	Option appraisal in 2018/19 with roll-out of	Cost of living – debts and other costs	Maximisation of household incomes	Lone parents Low income families Families where a member of the	

					household is disabled Families with 3 or more children Mothers aged under 25 Minority ethnic families	
Facilitate the participation of people with experience of poverty in the development and ongoing evaluation of local action to address child poverty in Aberdeenshire (<i>Recommendation 2</i>)	Aberdeenshire Council supported by NHS Grampian /Aberdeenshire HSCP/Local GIRFEC Groups, Early Years Forums and Learning Community Partnerships	From 2018/19	Income from employment; Cost of living and Income from social security benefits	Reduced stigma from living in poverty and improved support/service delivery provided by practitioners	Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Families where youngest child is under 1 Minority Ethnic families	
Develop a comprehensive communications and public engagement plan including promotion of key messages to practitioners via the GIRFEC website. (<i>Recommendation 3</i>)	Aberdeenshire Council/NHS Grampian Corporate Communications supported by TP&I	2018/19	Employment, household costs and social security benefits	Improved public and practitioner awareness of child poverty and why Aberdeenshire CPP is addressing it	Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Families where youngest child is under 1	

	NHS Grampian/ Aberdeenshire HSCP	From 2018/19	Income from social security benefits and other support	Improved awareness of welfare advice and income maximisation support available	Minority Ethnic families Mothers aged under 25 Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Families where youngest child is under 1 Minority Ethnic families Mothers aged under 25	
Reduction Goal - Reducing the number of children living in poverty						
Action	Lead and key contact	Timescale Including review dates	Poverty driver(s) influenced by the action	Outcome	Group(s) to reduce poverty amongst	Progress
Develop a community development financial institution, in partnership with existing providers of affordable credit in Aberdeenshire.	Financial Inclusion Partnership AVA and key third sector partners	By March 2020	Income from benefits in kind	Increased income and financial security for low income families	Low income families Families where a member of the household is disabled Families with 3 or more children	

<p>Secure resources from the Carnegie UK Trust's Affordable Credit Loan Fund² <i>(Recommendation 8)</i></p>	<p>A comprehensive benefit take up campaign will be developed and implemented. <i>(Recommendation 4)</i></p>	<p>Aberdeenshire Council/NHS Grampian in partnership with AVA and key third sector partners</p>	<p>Developed 2018/19 with ongoing roll-out</p>	<p>Income from social security benefits</p>	<p>Improved public and practitioner awareness of benefits available to support low income families</p>	<p>Minority ethnic families Families where youngest child is under 1 Low income families Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Families where youngest child is under 1 Mothers under 25</p>
<p>Review the amount and payment mechanism for school clothing grants.</p>	<p>Aberdeenshire Council</p>	<p>Review in 2018/19 with any changes to current policy being implemented from 2019/20</p>	<p>Increased household income</p>	<p>Increased awareness and uptake of school clothing grants</p>	<p>Lone parents Families with 3 or more children Minority ethnic families Mothers aged under 25</p>	<p>Minority ethnic families Families where youngest child is under 1 Mothers under 25</p>

² For more information on the Affordable Credit Loan Fund visit <https://www.carnegieuktrust.org.uk/news/new-carnegie-uk-loan-fund-will-support-affordable-lending-financially-excluded-households/>

Amelioration Goal - Protecting children living in poverty from its most adverse effects						
Action	Lead and key contact	Timescale including review dates	Poverty driver(s) influenced by the action	Outcome	Group(s) to reduce poverty amongst	Progress
Ensure welfare rights services are accessible, especially in rural areas, through developing partnership outreach hubs and/or embedding income maximisation and welfare rights support in services people living in poverty already use e.g. Midwifery services, Primary Schools	Financial Inclusion Partnership	Review Aug 2019	Income from social security benefits	Increase the take-up of all benefits	Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Mothers aged under 25 Minority ethnic families	
Extend role out of welfare rights/advice services in Primary Care	Tackling Poverty & Inequality group/ Aberdeenshire Health and Social Care Partnership	Devise plan for phased roll-out in 2018/19 following completion of pilot in Peterhead Medical Practice	Employment, household cost and social security benefits	Increase the take-up of all benefits, access to support on budgeting and managing debt	Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Families where youngest child is under 1	

<p>Provide guidance to Aberdeenshire schools in receipt of Pupil Equity Fund funding and its potential contribution to tackling child poverty</p>	<p>Tackling Poverty & inequalities Group and Aberdeenshire Council Education and Children's Services</p>	<p>Guidance developed in 2018 and promoted to schools in 2019</p>	<p>Household costs</p>	<p>Improved engagement with schools</p>	<p>Mothers aged under 25 Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Families where youngest child is under 1 Mothers aged under 25</p>	
<p>Explore the potential for further improving support for families experiencing food and fuel poverty, linking with Scottish Government ambitions regarding food insecurity during school holidays and the warmer Homes Scotland programme</p>	<p>Aberdeenshire Council/NHS Grampian/AVA and key third sector partners</p>	<p>Options appraisal in 2019/20 with further potential action from 2020/21</p>	<p>Household costs</p>	<p>Improved health and well-being</p>	<p>Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Families where youngest child is under 1 Mothers aged under 25</p>	
<p>Further improve the uptake of free school meals</p>	<p>Aberdeenshire Council/NHS Grampian/AVA</p>	<p>From 2019/20</p>	<p>Household costs</p>	<p>Improved health and well-being</p>	<p>Lone parents Low income families</p>	

	and key third sector partners				<p>Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Families where youngest child is under 1 Mothers aged under 25</p>	
<p>Actively engage with local providers of transport and with Transport Scotland to develop new solutions to the transport issues that people on low incomes face, including ensuring the Grampian Health & Transport Action Plan reflects the needs of children and families living in poverty (<i>Recommendation 9</i>)</p>	<p>Aberdeenshire Council/ NHS Grampian/ NESTRANS/ AVA</p>	<p>From 2019/20</p>	<p>Availability of affordable and accessible transport</p>	<p>Improved social mobility and engagement with employment market in Aberdeenshire</p>	<p>Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Families where youngest child is under 1 Mothers aged under 25</p>	
<p>Develop a stronger partnership approach to address the over representation of children from areas of deprivation in road traffic collisions as part of the Aberdeenshire and</p>	<p>Aberdeenshire Council/ NHS Grampian/ NESTRANS</p>	<p>From 2019/20</p>	<p>Income from employment Income from benefits and other in kind support</p>	<p>Improved health outcomes for families living in areas of deprivation</p>	<p>Lone parents Low income families Families where a member of the household is disabled</p>	

wider Grampian approach to road casualty reduction.							Families with 3 or more children Minority ethnic families Families where youngest child is under 1 Mothers aged under 25	
Support Goal - Enabling children to live a poverty-free adult life								
Action	Lead and key contact	Timescale including review dates	Poverty driver(s) influenced by the action	Outcome	Group(s) to reduce poverty amongst	Progress		
Aberdeenshire Council completes the process of Living Wage accreditation in 2018-19, and that other CPP partners who are eligible also seek accreditation (<i>Recommendation 5</i>)	Aberdeenshire CPP partners	2018/19. Other CPP partners to commence necessary work for accreditation from 2019/20	Income from employment	Income from employment	Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Mothers aged under 25			
Develop an in-work poverty strategy in partnership with local employers to increase the number of local business	Aberdeenshire Employability Partnership	2019/20	Income from employment	Improved employment conditions for	Lone parents Low income families Families where a member of the			

<p>who are Living Wage employers. (<i>Recommendation 6</i>)</p>				<p>families on low incomes</p>	<p>household is disabled Families with 3 or more children Minority ethnic families Mothers aged under 25</p>	
<p>Ensure all businesses that are delivering services what have been procured by Aberdeenshire CPP partners are living wage employers with a diverse workforce which has no gender pay gap. (<i>Recommendation 6</i>)</p>	<p>Aberdeenshire CPP partners</p>	<p>Ongoing with annual reviews</p>	<p>Income from employment</p>	<p>Improved employment conditions for families on low incomes</p>	<p>Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Mothers aged under 25</p>	
<p>Aberdeenshire Council and partners will ensure that the benefit of additional investment through the City Region Deal has a direct impact on employment levels amongst those most likely to experience in-work poverty (<i>Recommendation 7</i>)</p>	<p>Aberdeenshire Council/ Employability Partnership</p>	<p>On-going with annual review</p>	<p>Income from employment</p>	<p>Improved employment conditions and household income for those experiencing in-work poverty</p>	<p>Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Mothers aged under 25</p>	
<p>Provide stronger community based support services to</p>	<p>Financial Inclusion Partnership</p>	<p>From 2019/20</p>	<p>Income from employment</p>	<p>Improved employability prospects</p>	<p>Lone parents Low income families</p>	

<p>improve skills, opportunities and employability prospects</p>	<p>Aberdeenshire Council CLD</p>			<p>Improved confidence in engaging with services</p>	<p>Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Families where youngest child is under 1 Mothers aged under 25</p>	
<p>Ensure the strategic approach to improve digital access and skills in Aberdeenshire addresses the needs of low income families</p>	<p>Aberdeenshire Council</p>	<p>From 2019/20</p>	<p>Cost of living Income from employment</p>	<p>Improved engagement with wider society. Improved employability prospects. Improved engagement with support services</p>	<p>Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Families where youngest child is under 1 Mothers aged under 25</p>	
<p>Address the poverty premium by working with businesses to encourage them to provide a no-interest loans scheme to low income households</p>	<p>Aberdeenshire Council/AVA and key this sector partners</p>	<p>From 2019/20</p>	<p>Household costs</p>	<p>Less debt in low income families Improved access to essential white goods</p>	<p>Lone parents Low income families Families where a member of the household is disabled</p>	

Further improve access to high quality affordable childcare	Aberdeenshire Council/ AVA and key third sector partners/ private providers of childcare	From 2019/20	Household costs	Improved health and well-being and educational attainment	<p>Families with 3 or more children Minority ethnic families Families where youngest child is under 1 Mothers aged under 25</p> <p>Lone parents Low income families Families where a member of the household is disabled Families with 3 or more children Minority ethnic families Families where youngest child is under 1 Mothers aged under 25</p>	
-------------------------------------------------------------	------------------------------------------------------------------------------------------	--------------	-----------------	-----------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

Appendix 3

Financial proposal for TP&I Unallocated Budget 2018 – 2021

At the Tackling Poverty & Inequality (TP&I) meeting on the 11th May 2018 it was agreed to work towards the available budget having a focus on commissioning services. There is a recognition that this reallocation of funding will have to take place over the next 3 years.

Year	Application	Commissioning	Development of reference group
2018/19 The funding would be allocated across the 3 models with the funding to support application process and ESF having the larger percentage	The funding available to support application would be processed through the Project Assessment group who would also be responsible for applications who were seeking match fund for future ESF projects. 60%	The work would be commissioned using Aberdeenshire tender process which would ensure those delivering services were Living Wage employers. 30%	This funding would be used to develop the group and fund participation investments such as paying for broadband and ICT equipment to support the development of online diaries. 10%
2019/20 The funding would be allocated more equal between application and commissioning re-align resources	50%	40%	10%
2020/21 The focus should be on commissioning services which will help achieve the TP&I priorities including the delivery of the Child Poverty Action Plan.	40%	60%	10%

Appendix 4

**BUCHAN LOCAL COMMUNITY PLANNING GROUP
NOTE OF MEETING
28th March 2018 – MACBI**

Present:

Aileen Grant	CHiP Officer, Aberdeenshire Voluntary Action (AVA)
Calvin Little	Public Health Co-Ordinator, NHS Grampian
Angus McCurrach	Co-ordinator, Compass Point Peterhead
Robert McGregor	Area Project Officer, Aberdeenshire Council
Margo Paterson	CLD Worker, Aberdeenshire Council
Brian Shand	Principal Landscape Officer, Aberdeenshire Council
Craig Shand	Station Manager (Peterhead), SFRS
Lynn Smith	Community Representative, Cruden Bay Community Council
Maureen Stephen	Community Planning Officer, Aberdeenshire Council
Steph Swales	Community Planning Officer, Aberdeenshire Council
Cllr Norman Smith	Chairman, MACBI Community Hub
Cllr Marion Buchan	Councillor for Ward 4 – Central Buchan
Rhona Davidson	Development Officer, AVA
Diane Tait	Development Officer, Buchan Development Partnership (BDP)
Martin Danziger	Creative Director, MODO
Joanna Haggath	Community Learning Worker, Aberdeenshire Council

Apologies:

Chris White (Chair)	Area Manager (Buchan), Aberdeenshire Council
Cllr Anne Allan	Representative, Buchan Community Safety Group (BCSG)
Philip Leiper	Roads & Landscape Manager, Aberdeenshire Council
Lorna Watt	Location Manager, Aberdeenshire H&SC Partnership
Alex Pirrie	Location Manager (Acting), Aberdeenshire H&SC Partnership
Keith Anderson	Head of Development, AVA

1. Welcome and Apologies

Aileen welcomed everyone to the meeting, apologies received are noted above.

2. Minute of 14th February & Outstanding Actions

The minute of the 14th February meeting will be amended to include Rhona in the apologies and to change the detail regarding potential MyWorldofWork sessions for Hatton as they would be for the teachers and not parents/pupils. The following outstanding actions were discussed:

BLCPG Funding - Steph noted that the two funding applications for CLD and the Sports Hub are being processed and the LCPG funding award for 2018/2019 will be provided at the next meeting.

Ugie Hospital – Aileen notified members that a public drop in session to allow members of the public to get information and make comment on the services that will be provided from the Ugie Hospital in the future will be held at the Rescue Hall, Peterhead on 17 April from 3pm to 7pm.

Peterhead Foodbank – Calvin and Aileen provided updates on the foodbank’s progress. The premises at 21A Skelton Street has been confirmed and repairs/renovations are now taking place. Jeannie Price has left Aberdeenshire North Foodbank to take up a new post and is to be replaced with two managerial posts. In addition to this a volunteer coordinator has been appointed to assist with the running of the new premises for Peterhead. Aberdeen Foyer has ceased distribution of emergency food parcels and the foodbank for Peterhead is due to start operating from Skelton Street. Partners are advised to promote the foodbank’s recruitment of volunteers as widely as possible.

Boddam Pitches – After the public meeting, Maureen has been working with BDP and Keith Leslie (Sports Council Officer) on this. A feasibility study is almost completed and the project will be taken forward further after a meeting on April 3rd.

Cruden Bay Action Plan - Diane updated partners regarding the meeting which took place on 27th March. The attendees were enthusiastic about taking issues forward. Ongoing issues such as fly-tipping, dog fouling and waste problems were discussed and are still to be resolved. Current issues raised included sports facilities, the library, Wildlife Nature Reserve at Cruden Bay Brickworks. A request to have a greater police presence in the area was also made. The group are interested in creating a list/register of community assets – Aileen advised Diane that they could use ALISS (A Local Information System for Scotland) or Grampian Caredata as a foundation for this.

3. Central Buchan Overview and Elected Members

Norman and Marion highlighted various happenings in Central Buchan including:

Buchan Area Bus Forum – the Forum is taking place tonight (28th March) in Mintlaw Academy. Partners noted the benefits of the meeting, especially as it is well attended by officers, councillors and community members. As the meeting is at 7.30pm, those who wish to attend but can’t, can feed in through their local community councils as all CCs are notified of the Bus Forum dates. Various transport issues were discussed and Cllr Smith, who chairs the Forum, agreed to provide updates at future meetings.

Mintlaw Library – An asset transfer has been agreed between Aberdeenshire Council and MACBI to relocate the library services within the present MACBI facility, demolish the library building and develop the site to accommodate an extension to the MACBI facility. A consultation on library services had been undertaken and the majority of responders favoured the proposal given the increased opening hours that this would provide. MACBI currently provide services for over 6,000 people per month.

New Deer Surgery Future Provision – Cllr Buchan intimated that she was to attend the public meeting in New Deer to discuss the future provision of health services in the village. It was noted that the alternative arrangements i.e. the surgery would be relocated to Maud Village Trust Resource Centre had already

been put in place. Members of the New Deer community had been invited to visit the new facility and learn about the services that will be accessible there. It was also noted that a number of complementary activities would also be accessed within this new location.

Cllr Smith mentioned that residents had raised the lack of pedestrian links between New Deer and Maud especially for mums with buggies. The New Deer community has looked at the possibility of providing a footpath, however because there are a number of land owners involved it has been difficult to progress with this proposal.

4. Rapid Relief Team – Edward Rabey, Local Team Leader

Edward sent apologies for the meeting - this item will be included in a future agenda.

5. Joint Meeting Priorities 2018 and Locality Plans for Peterhead - 4 key priorities

Aileen reminded partners that today's session was to focus on the Locality Plan and agree their 4 priorities for taking forward as a group working in partnership. Steph had received a limited response to the request made by Chris at the last meeting and highlighted the following priorities: develop Health and Social Care, tackling the root causes of health inequalities, deliver employability and skills development programmes and establishing a youth project in Peterhead Town Centre. Quite a lengthy discussion followed and the following points were noted:

- A number of initiatives are already being delivered by partners however it was evident that there are gaps in the delivery and it is those gaps which we need to identify and address.
- The Encounter Peterhead and the SSAMIS (Social Support and Migration in Scotland) Language Café would be key groups to help provide some of the evidence for this action.
- Wider provision needs for young people was highlighted and there is interest in looking at what the gaps for this may be.
- The MACBI facility at Mintlaw already runs regular soft play sessions for children who require additional support and a similar provision is provided Loopty Lous Soft Play Centre in Boddam. A discussion followed around making contact with both these providers as they would be key partners for providing evidence to support this need.
- Skills Development Scotland would be a key partner in the delivery of employment and skills development programmes. They are very keen to target the hardest to reach people and would be interested in looking at joint delivery and early intervention learning opportunities for young people, parents and families. The need to act earlier for families in the most deprived areas of Peterhead - to do this we would have to use a joined up approach to tackle the source of problems and intervene in the early stages of life. Martin noted that there is information and possibly funding to help tackle this priority – this could link into priority 28 – “partners will jointly plan and deliver early intervention learning opportunities for young people & parents/families.”
- The joint meeting in January allowed partners to network and a common theme of mental health and wellbeing emerged as an extremely important issue – this could link into priority 18 – “tackle the root causes of health inequalities and reduce the impact of alcohol and substance misuse and of poor mental health.”

- The language barrier between communities has become a common problem. The Language Café provides a part solution however there are still people who need help to communicate. This links into priority 9 – “establish a language café in the town centre to engage with the migrant community and promote understanding, integration and positive community relations.” It was concerning to learn that many people were being referred to Compass Point for translation assistance as this was not easily accessed elsewhere.
- Employability continues to be a high priority for partners. Tools such as the Youth Employment Activity Plan and services like SDS, Job Centre Plus and Compass Point, there are still members of the community who slip through the gaps and struggle to access employment or training advice. Although the discussion concentrated on young people it was stressed that it concerned all ages.
- Brian Shand highlighted the modern apprenticeship scheme used by Landscape Services which has been very successful and has at times led to apprentices finding employment within his service whilst developing an interest in horticulture.
- Aileen suggested a multi-language leaflet for the basics of Peterhead and partners were advised that this has been in place for some time through the Aberdeenshire Community Safety Partnership publication “Living in Aberdeenshire.”
- The lack of mental health services was flagged up and concerns around budget and funding issues were highlighted. Partners agreed that the way forward would be through partnership working and joint delivery with a focus on supporting families and children.
- Partners were reminded that if joint projects focusing on the agreed priorities the community planning budget could be used as part funding.

Robert advised the guidance for developing the draft Aberdeenshire Council Locality Plan has up to this point been very limited. The draft Locality Plan has been compiled from existing plans and priorities relevant to Peterhead. As Peterhead and Fraserburgh are the first towns in Aberdeenshire to develop Locality Plans, there will be a greater level of scrutiny going forward from the Aberdeenshire Community Planning Board and Robert advised partners that they will need to carefully consider and be prepared to commit to delivering priorities as we will be measured, scrutinised and accountable for these.

Given that not all the partners were in attendance and there were other stakeholders that we would need to involve, Maureen suggested using a workshop model to get the wider Buchan LCPG group contributing to the choice of priorities and discussing any project that partners were committed to delivering.

The group were concerned that priorities such as Mental Health and Children & Families were too broad and it would be necessary for us to work on defining the priorities further. Partners agreed that the process should involve gathering evidence of what’s happening in order to inform a gaps analysis within priority themes. The four priorities which partners agreed are:

- Employability – All ages
- Communications and Language Barriers
- Children, Parents and Families including Child Poverty

- Mental Health and Wellbeing including Substance and Alcohol Misuse

It was suggested that lead partners be identified to act as a point of contact for each priority and to help facilitate the gathering of information about existing services and their provisions which will help identify the gaps in service. This will help to provide baseline evidence. Suggestions such as Angus from Compass Point and also the Buchan Welfare Reform Group who could help coordinate information for the employability priority. Tackling Poverty & Inequalities was also mentioned with regards to the Children and Families priority.

Steph and Maureen agreed to send an e-mail to all partners providing an outline of the actions that will be required by partners prior to our next meeting in May. Annette Johnston, Tackling Poverty & Inequalities Coordinator is to be invited to the next meeting on the 9th May to provide a link to the Child Poverty issues. Angus McCurrach has agreed to feedback to the Buchan Welfare Reform Group to start to identify information relating to employability.

6. PESTELO and Strategic Assessment for Buchan - 4 key priorities

Due to the meeting overrunning, this item will be discussed at the next meeting. Partners were asked to re-acquaint themselves with the PESTELO which was returned on their behalf using the information gathered from the joint meeting held between Partners, Buchan Area Management Team and Elected Members in January 2018. A copy of the PESTELO will be circulated to partners for their attention. This item will be on the agenda for the May meeting.

7. AOCB / Date & Time of Next Meeting

Craig highlighted that SFRS are currently undergoing a transformation process to review and improve the service. There is a survey regarding this which Arran will forward to partners.

Partners are reminded to forward posts, news and events which could be shared on Buchan LIVE to Arran.

The next meeting is scheduled for 9th May in Buchanhaven Heritage Centre, Peterhead at 2pm – 4pm.

