

ABERDEENSHIRE COMMUNITY PLANNING BOARD

WOODHILL HOUSE, ABERDEEN

FRIDAY, 16 MARCH, 2018

Present: Councillors J Gifford (Chair), A Allan, A Evison, and A Stirling; Dr L Lynch, Aberdeenshire Integration Joint Board; Mrs A Wood, Aberdeenshire Health and Social Care Partnership; Ms S Webb, NHS Grampian; Mr K Milroy, North East Scotland College; Mr G Duncan, Police Scotland (as substitute for Mr C Thomson); Mr G Clark, Scottish Natural Heritage; Mr I Findlay, Scottish Fire and Rescue Service; Mr A Stevenson, Historic Environment Scotland; Ms K Clark, Aberdeenshire Voluntary Action; Mr D Rodger, Aberdeenshire Voluntary Action and LOIP Alcohol Group Chair; Mr W Gault, LOIP Alcohol Group Representative; Ms R Christie, Scottish Government (as substitute for Mr N Rennick); Mr G MacDougall, Skills Development Scotland; Mrs J Lynn, SportScotland; and Mr I McGregor, SportScotland.

Apologies: Mr J Savege, Chief Executive, Aberdeenshire Council; Mr R Johnson, Director of Business Services, Aberdeenshire Council; Mr C Thomson, Police Scotland; Mr J Bream, Aberdeen and Grampian Chamber of Commerce; Mr N Rennick, Scottish Government; Mr D McCrindle, Scottish Enterprise; Mr G Moir, Cairngorms National Park Authority; Mr D Murray, NESTRANS; Ms J Robinson, Visit Scotland; and Mr J Loveday, Federation of Rural Partnerships.

Officers: Mrs K Bond, Head of Service (Customer Communication & Improvement); Mrs A Roe, Service Manager (Policy, Performance and Improvement); Mr Chris White, Area Manager (Buchan); and Mrs S Rawlins (Committee Officer).

1. DECLARATION OF MEMBERS' INTERESTS

No interests were declared in respect of the Declaration of Members' Interests as required by the Code of Conduct for Members.

2. PUBLIC SECTOR EQUALITY DUTY

In making decisions on the following items of business the Board **agreed**, in terms of Section 149 of the Equality Act, 2010:-

(1) To have due regard to the need to:-

- (a) Eliminate discrimination, harassment and victimisation;
- (b) Advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
- (c) Foster good relations between those who share a protected characteristic and persons who do not share it.

(2) Where an Equality Impact Assessment was provided, to consider its contents and take those into account when reaching their decision.

3. MINUTE OF ABERDEENSHIRE COMMUNITY PLANNING BOARD MEETING OF 6 DECEMBER, 2017

There was circulated for approval the Minute of Meeting of the Community Planning Board of 6 December 2017.

With regard to members present, Item 3, page 4, the Board **agreed** to note that the member from Aberdeenshire Integration Joint Board, referred to as Mrs L Lynch, should be Dr L Lynch.

Thereafter the Minute was **noted** and **approved** as appropriate.

4. UPDATE ON THE DELIVERY OF THE ABERDEENSHIRE LOAL OUTCOMES IMPROVEMENT PLAN (LOIP)

There was circulated a report dated 27 February, 2018 which asked the Board to (1) note the progress being made in developing and delivering the Aberdeenshire Local Improvement Plan (LOIP), and (2) provide direction as appropriate to maintain pace of delivery of actions.

The report detailed that at its meeting on 20 September, 2017, the Community Planning Partnership (CPP) Board discussed and approved the web version of the Aberdeenshire LOIP which was subsequently submitted to the Scottish Government on 1 October, 2017. Updates on progress since then had been discussed at the Executive and Board at the end of 2017, with a further update being discussed at the Executive in February, 2018.

The report continued with details of the progress made in developing the three LOIP priorities namely:

Changing Aberdeenshire's Relationship with Alcohol
Reducing Child Poverty
Connected and Cohesive Communities – Locality Planning

CHANGING ABERDEENSHIRE'S RELATIONSHIP WITH ALCOHOL

The report explained that the changing Aberdeenshire's relationship with alcohol was a challenging brief with the aim so far being a set of evidence-based realistic actions, each of which offered a small contribution which expected to cumulatively make a significant difference. Given the challenges being faced, the outcome was far from certain, but the approach should be seen as a plausible, collective, incremental, long-term way of improving health, creating better communities, and reducing inequalities.

The report further explained that a short term multi-agency working group had met several times in 2017 to progress this priority, with the outputs from the group being a draft action plan and a set of performance measures. The report continued to detail that the draft action plan was in the process of being finalised and that the method of monitoring progress would be by use of the Council's performance management system, with reports being made available to the Alcohol and Drugs Partnership (ADP), the CPP Executive, and the CPP board as required.

The report concluded by outlining the possible barriers to progress that had been discussed at the February meeting of the Executive.

During consideration members discussed alcohol related deaths, minimum unit pricing, the Child Poverty Act becoming legislation, research that has been undertaken to identify where child poverty exists within Aberdeenshire, the draft action plan being available in March, the connection to Children's Services plans, the work being undertaken in the three localities,

making links with the regeneration teams for the localities and simplifying the myriad of plans for those localities.

REDUCING CHILD POVERTY

The report explained that a workshop had been held in November at which the output from the research carried out by the Poverty Alliance and Professor John McKendrick from Glasgow Caledonian University had been discussed with stakeholders. The report continued to explain that a draft report had been provided and from that gaps had been identified in the current submissions surrounding detailing local issues, the actions to address these issues, and comparisons to national initiatives. A final version of the report will be submitted in April that complies with the terms of the agreement and a subsequent draft action plan would then be presented to the Executive, prior to being agreed by the CPP Board in September 2018.

The report further explained that the Child Poverty (Scotland) Act 2017 was given royal assent on 18 December 2017. The Act places a statutory duty on the Council and NHS to prepare an annual report that identifies what action has been taken in the previous 12 months and what action will be taken in the future to reduce child poverty. The report continued to explain that at the meeting of the CPP Executive held on 22 February, 2108, the CPP Executive agreed that action planning in response to the Child Poverty (Scotland) Act would be encompassed within the action plan supporting this priority. The findings of the research and the proposed approach for developing the action plan would be presented to Executive prior to approval by the Board in September 2018. The timeline reflects the additional cross partner work necessary as well as increased engagement with Children's Services to ensure compliance with the Act.

The report concluded by explaining that through the Tackling Poverty & Inequalities Group, a sub group of strategic lead officers had met to begin the work necessary to draw together the research findings, existing activity and action plans, identify gaps and new activity necessary. To incorporate the remit of this priority within the wider strategic focus for the Tackling Poverty & Inequalities Group, the current membership of the group was being reviewed to ensure existing gaps are addressed.

The Board **agreed** to the proposed approach to be taken with regard to delivery of the Local Outcomes Improvement Plan.

CONNECTED AND COHESIVE COMMUNITIES

The report explained that during its meeting on 17 September, 2017, the CPP Board was explicit in the belief that improving outcomes for communities in relation to Access/Connectivity (physical (transport), digital (broadband), social, services) and Resilience/Cohesion (social isolation, supporting vulnerable people, integration, equity) would be best tackled in collaboration with communities and solutions developed that reflect local needs and requirements. As such it had been agreed the focus for the priority would be the development and delivery of locality planning approaches that would align with statutory guidance and regulations for locality planning as determined in the Community Empowerment (Scotland) Act, Part 2 (the Act). The report continued to explain that at its meeting on 22 February, 2018, the CPP Executive had reconfirmed and agreed this focus for Aberdeenshire's Connected & Cohesive Communities LOIP priority to encompass a range of issues that individually, or collectively, impact on a community resulting in that community experiencing poorer outcomes than other communities within or outwith Aberdeenshire as being :

Locality planning arrangements for those communities experiencing poorer outcomes than other parts of Aberdeenshire or similar communities because

of socio-economic inequality based on a robust understanding of communities across Aberdeenshire.

The report further detailed that within the Act there is the expectation that the CPP has a strong understanding of its local areas, including differing needs, circumstances and opportunities for communities (geographical and communities of interest) within its area, and that this understanding was built on appropriate data and evidence from partners and community perspectives flowing from effective community engagement. It has always been the intention the Connected & Cohesive Communities priority would incorporate a strategic lead group for this priority that will have a remit to fulfil this understanding enabling partners to continue to come together, as required, to identify, understand and respond to local issues formally through locality planning arrangements, in collaboration with the strategic lead partnership groups for the priorities 'Reducing Child Poverty' and 'Changing Aberdeenshire's Relationship with Alcohol' or informally as necessary.

The report continued to explain that there would be opportunities to review the focus of this priority at the formal review stages throughout the life of the LOIP (as a minimum before October, 2020 and October, 2022).

The report concluded by explaining that reflecting the guidance published by the Scottish Government in 2012, regarding the relationships between Community Learning and Development (CLD) and CPPs, the CPP Board had previously agreed that the Aberdeenshire Learning Community Partnership (ALCP) should be the lead strategic partnership group for the Connected & Cohesive Communities priority. As a result of further discussions with Education & Children's Services a revised proposal had been considered and agreed by the Executive resulting in a new partnership group being created to lead on this priority which would be chaired by the Director of Education & Children's Services and include representation from all relevant CPP partners. The Executive also agreed that it would be appropriate for this group to discuss with the Aberdeenshire Learning Community Partnership strategic group how the strategic direction for the Learning Community Partnership would be undertaken at a later date. It was anticipated the lead strategic partnership group would meet during March and confirm terms of reference and membership.

With regard to Changing Aberdeenshire's Relationship with Alcohol, members discussed the connection between the IJB and the LOIP Executive and the governance surrounding that. The twelve high level outcomes and how the Board is able to track the progress. The mapping exercise being undertaken by the sub-group being a vital component of what we do so that all partners and operational staff have one set of key actions and priorities to work to. Communication being a key issue so that everyone is sighted on the same thing.

With regard to Child Poverty, members discussed the work being undertaken by Early Years, the duty to develop a Child Poverty Action plan, the Children's Act, Locality plans, the report due to the Scottish Government by October and that we are on track with that and statutory responsibilities.

With regard to Connected and Cohesive Communities, members discussed the development and co-ordination of locality plans, having an off table discussion, which would include operational staff, to establish what would be useful for delivery of the plans, human trafficking and the responsibility that all agencies have, surrounding the issue.

The Board **agreed** to:-

- (1) note the progress being made in developing and delivering the Aberdeenshire LOIP,
- (2) provide direction as appropriate to maintain pace of delivery of actions,

- (3) request that a report on the statutory responsibilities regarding Child Poverty is on the agenda for the Board meeting in June, 2018, and
- (4) request that the Board receives a briefing note on Human Trafficking.

5. SPORTSCOTLAND – NEW COMMUNITY PLANNING BOARD (CPP) MEMBER – PRESENTATION

There was a presentation from SportScotland detailing what the organisation was doing to promote Aberdeenshire.

The presentation informed members on SportScotland strategic context, collaboration, and strategic partnerships. SportScotland gave Members an overview of their Active Scotland Outcomes framework, their collaboration and impact, highlighting how this functions with Aberdeenshire CPP.

Members discussed working with SportScotland, promoting the benefits of the new conference centre to ensure we maximise potential, business tourism, funding for smaller businesses from Scottish Enterprise, digital capabilities within the National park area and Visit Scotland helping to get this addressed, NE250 route, changing mind-sets, the difficulties being faced with recruitment and reputation, and offering alternative leisure activities to ones that were alcohol related.

The Board thanked Mrs Lynn for the excellent presentation.

6. FINANCIAL REPORT

There was circulated a report dated 5 March, 2018, which asked the Board to: (1) note the budget monitoring information for 2017/18 as at the end of February, 2018 for the Community Planning Partnership (CPP), (2) ask funding partners to give final confirmation that they will continue to contribute at current levels in 2018/19, and (3) agree the proposed allocations for the 2018/19 budget including commitment of any unallocated funds in 2018/19 to refreshment of the Citizens Panel. Appendix 1 to the report gave details of the budget monitoring for 2017/18 and Appendix 2 provided details on the proposed budget for 2018/19.

Members discussed an underspend of £18k in the current financial year and the £27k that is available to be carried into the next financial year and the shortfall shown in the budget would be somewhat alleviated by the carryover from the current year and the reduction in the catering budget. Members further discussed the update of the members of the panel, participatory budgeting, child poverty research, and Craigforth. Police Scotland agreed to continue with the same level of funding. Scottish Fire and Rescue confirmed that they will not be contributing as a standing agenda, but would contribute to specific projects.

The Board **agreed** to:-

- (1) note the budget monitoring information for 2017/18 as at the end of February, 2018 for the Community Planning Partnership (CPP),
- (2) ask funding partners to give final confirmation that they will continue to contribute at current levels in 2018/19, and
- (3) agree the proposed allocations for the 2018/19 budget including commitment of any unallocated funds in 2018/19 to refreshment of the Citizens Panel.

7. AOCB

The Board **agreed** to:-

- (1) request that once the participatory budgeting had been agreed through the Executive, that a report would be on the agenda for the Board meeting in June, 2018,
- (2) request that a report on broadband is on the agenda for the Board meeting in June, 2018, and
- (3) request that the health and transport action plan is taken to the executive and then is on the agenda for following Board meeting.

Ken Milroy stated that he was delighted that NESCOL was able to host the meeting today and that if any Board members wished to view all the facilities available, then he would arrange a visit.

8. INFORMATION ITEMS

There was circulated and **noted** the NHS Grampian Annual Report, 2016-17, "A Closer Look at Cancer Prevention.

There was circulated and **noted** the Health and Transport Action Plan, 2016/17.

There was circulated and **noted** the CPP response to the Gambling Machines Consultation.

Aberdeenshire Community Planning Board - Action Sheet from 16 March 2018

#	Agenda Item	Action	Lead	Status
1.	4	A report on the statutory responsibilities regarding Child Poverty be prepared for the Board meeting in June 2018.	Tackling Poverty Group Chair	On agenda
2.	4	A briefing note on Human Trafficking is provided to the Board.	Police Scotland	On agenda
3.	7	A report on Participatory Budgeting to be brought to the June Board meeting once considered by the Executive	Helen Christie	Verbal update to be given on PB
4.	7	A report on Broadband is brought to the June Board meeting.	Council's Economic Development Team	Deferred until September Board meeting.
5.	7	Health and Transport Action Plan Annual Report to be brought to May Executive and June Board for consideration	CP Team / Andrew Stewart	On agenda
6.	Previous meeting	An update to be brought to the March 2018 Board meeting on the Terms of Reference.	CP Team	Currently being reviewed while the Connected & Cohesive Communities lead group is confirmed. On agenda as part of C&CC update.
7.	Previous meeting	A review of the Terms of Reference arrangements to be carried out in a year's time (December 2018).		Due December 2018

