

**REPORT TO NORTHERN ROADS COLLABORATION JOINT COMMITTEE - 18  
MAY 2018**

**APPOINTMENT OF CHAIR AND VICE CHAIR**

**1 Recommendation**

**The Committee is recommended to:**

**1.1 Appoint a Chair and Vice Chair of the Joint Committee.**

**2 Background/Discussion**

2.1 The Minute of Agreement entered into by the Member Councils requires the Joint Committee at its first meeting to appoint a Chair and Vice Chair. The offices of Chair and Vice Chair cannot be held by Members from the same Council.

2.2 The term of office for the first Chair and Vice Chair will be twelve months from the date of appointment. Subsequently the term of Chair and Vice Chair will be twelve months. Under the terms of the Minute of Agreement, the office of Chair cannot be held by the same Member for a second/subsequent time within any consecutive 5 year period. The same applies to the office of Vice Chair.

2.4 The Joint Committee's Legal Monitoring Officer within Aberdeenshire Council and Financial Monitoring Officer with the Highland Council have been consulted in the preparation of this report and are satisfied that the report complies with the constitutional arrangements of the Member Councils and legislation.

**3 Implications and Risk**

3.1 An equality impact assessment is not required because the proposals do not have a differential impact on any of the protected characteristics.

3.2 The following Risks have been identified as relevant to this matter – the business of the Joint Committee will not be conducted effectively in the absence of a Chair and the provisions of the Minute of Agreement signed by all Member Councils require the Joint Committee to appoint a Chair and Vice Chair.

**Ewan Wallace  
Lead Officer**

