

ABERDEENSHIRE INTEGRATION JOINT BOARD

WOODHILL HOUSE, ABERDEEN, 14 MARCH, 2018

Integration Joint Board Members:

Councillor E A Stirling (Chair), Dr L Lynch (Vice Chair), Councillor A Allan, Ms A Anderson, Mr A Gray, Cllr D A E Mair, (as substitute for Cllr A Ross), Cllr D Robertson, and Mr E Sinclair.

Integration Joint Board Non-Voting Members:

Mr A Coldwells, Chief Officer, Aberdeenshire Health and Social Care Partnership; Mr A Wood, Chief Finance Officer; Mr D Hekelaar and Mrs S Kinsey, Third Sector Representatives; Mrs I Kirk, Unison, Aberdeenshire; Mr M McKay, Unison, NHS Grampian; and Dr C Allan, GP Representative.

Officers: Ms K Davidson, Ms F Stephen, and Ms A Wood, all Aberdeenshire Health and Social Care Partnership; and Ms S Cowie, Ms J McRobbie, and Ms J Raine, Aberdeenshire Council.

Apologies: Councillors A Ross and W A Howatson, Mrs E Chisolm, and Mrs E Fairley.

In attendance: Ms A MacDonald, Senior Audit Manager, Audit Scotland; Ms Alex Pirie, Location Manager (Acting) Health & Social Care Partnership And Ms Linda Buchan, Acting Senior Charge Nurse, HMP & YOI Grampian.

1. SEDERUNT AND DECLARATION OF INTERESTS

The Chair asked members for declarations of interest from both voting, and non-voting, members. No interests were declared.

2. STATEMENT OF EQUALITIES

In making decisions on the following items of business, the Joint Board **agreed**, in terms of Section 149 of the Equality Act, 2010:-

- (1) to have due regard to the need to:-
 - (a) eliminate discrimination, harassment and victimisation;
 - (b) advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
 - (c) foster good relations between those who share a protected characteristic and persons who do not share it; and
- (2) where an Equality Impact Assessment was provided, to consider its contents and take those into account when reaching their decision.

3. MINUTE OF MEETING OF INTEGRATION JOINT BOARD OF 14 FEBRUARY, 2018

There had been circulated and was **approved** as a correct record, subject to the clarification in Item 7, (Financial Update – December 2017 Position,) that the overspend for the budget for Prescribing was £1.772M, the Minute of Meeting of the Integration Joint Board of 14 February, 2018.

4. DRAFT MINUTE OF MEETING OF AUDIT COMMITTEE OF 14 FEBRUARY, 2018

There had been circulated, and was **noted** the Draft Minute of Meeting of the Audit Committee of 14 February, 2018.

5. ACTION LOG

There had been circulated the Integration Joint Board Action Log, dated March, 2018, by the Chief Officer, Aberdeenshire Health and Social Care Partnership.

The Joint Board **noted** the updates provided

6. CHIEF OFFICER'S UPDATE

There was circulated a briefing, prepared by the Chief Officer, Aberdeenshire Health and Social Care Partnership, providing (a) updated information on the progress of consultations on the Minor Injury Unit Review; (b) Prescribing; (c) the appointment of a secondary care advisor, Dr Malcolm Metcalfe, to the IJB; (d) the 2017 Adult Protection Inspection; and (e) ongoing recruitment processes in respect of An Caorann Medical Practice.

Having heard further from officers (a) that Dr Metcalfe would also provide advice to Moray and Aberdeen City Joint Health and Social Care Partnerships, so would have a great overview across the three organisation and provide consistency of advice to all three; ((c) that the revised tender for An Caorann was intended to mitigate risk and potentially be more attractive to neighbouring practices; (d) of the extensive engagement – public, GPs and staff – in the Minor Injury Unit consultation, where anxieties had been addressed in part with assurances of being heard, over 1800 responses to the online survey; and (e) of the role of the Marketing and Communications Officer in supporting current consultations and expanding the Partnership's online presence and accessibility; with a new dedicated Facebook page, and updating/ re-publicising/ feedback being provided after every event, allowing a round-up of main concerns expressed.

The Joint Board **agreed**:

- (1) that analysis of the Minor Injury Unit consultation be reported to the Board at the appropriate time, and not April 2018 as was originally programmed, with an interim oral report submitted if required;
- (2) in terms of Adult Protection, to acknowledge recommendations considered at the informal development session held on 14 March, but that officers programme reports in monitoring the agreed Action Plan when in place; and
- (3) in all other respects to note and welcome the updates provided.

7. REVENUE BUDGET 2018/19

There had been circulated a joint report dated 1 March, 2018 by the Chief Officer, and the Chief Finance Officer requesting members' consideration of a revenue budget for 2018/19, and detailing the context within which the 2018/19 budget required to be set.

The Board heard further from the Chief Finance Officer of the requirement for the agreed budget to be directed by the Board to facilitate the Board's priorities; of the allocations proposed from Aberdeenshire Council and NHS Grampian as partners, which would reset the 2018/19 budget to zero without any carry over; of savings proposed; of the challenges in setting 2-5 year budgeting in balance with additional pressures of circa £5M per annum already detected through required need response services; of the impact of the Scottish Government settlement.

There was discussion of the reality of achieving the savings' target for prescribing and the Board heard from Ms Wood of evidenced waste which had already been identified. Clarification was provided by the Chief Finance Officer that the sums quoted were based on actual spend in 2017/18, scaled, rather than the initial presumption of what might be spent.

In respect of concerns of the impact of staff redesign in terms of their distribution across the areas of need, the Board heard from the Chief Officer of the considerations behind that decision, required to meet the savings challenges, and the steps taken to mitigate risk and diminish the impact on primary care users, and of the inextricable interlinking of services, as evidenced with the redesign of community hospitals, where community wards may achieve budget balance, but may also increase risk to patients.

The Chief Officer also provided assurance that the targeted savings for commissioned services, (£350,000 out of a budget of £78M), was felt to be realistic and achievable, and that officers were working with providers to be more effective and efficient, and achieve best value.

The Joint Board **agreed:-**

- (1) that a meeting of Partners be arranged to allow consideration of policy led, budgeting, using exercises to work through the issues;
- (2) that officers confirm the reduced costs for primary care as reported, and advise members in early course of the correct figures;
- (3) that officers monitor and report the achievement of savings as proposed;
- (4) to agree the budget savings proposals as detailed in Appendix 1 to the report;
- (5) to note the financial allocations made by Aberdeenshire Council and NHS Grampian for 2018/19;
- (6) to approve the proposed revenue budget for 2018/19, as detailed in Appendix 2 to the report, subject to clarification on the savings proposed for Primary Care;
- (7) to direct Aberdeenshire Council and NHS Grampian to deliver all delegated functions in terms of the legislation, and the Integration Scheme as currently in terms of the budget proposed;
- (8) to agree a 5 Year Medium Term Financial Strategy, with provisional revenue budgets for 2019/20, 2020/21, 2021/22, 2022/23, as detailed in Appendix 3 to the report; and
- (9) to note the financial risks as detailed in Appendix 4 to the report.

7A FINANCE UPDATE – JANUARY 2018 POSITION

There had been circulated a report by the Chief Finance Officer, detailing the Health and Social Care Partnership's financial position as at the end of January, 2018, with an overspend forecast of £3.070M, plus an overspend projected of £1.787M for prescribing, totalling £4.857M, approximately 1.6% of budget, and increase from the 1.4% of budget reported in January 2018. Noting that work continued to try to reduce these forecasts, and that the areas of adverse movement included the residential care/ community hospital, described as stabilising at £1.7M, the Joint Board heard that another risk to budget which could not be forecast was the local government pay deal for officers and the National Health Service pay award, both of which were out with the Board's control, the Joint Board **agreed:**

- (1) that a letter of representation be sent on behalf of the Board to the Northern Criminal Justice Authority about the removal of previous flexibility to vire spend across authority boundaries as well as from one year to another;
- (2) to note the budget adjustments as detailed in Appendix 3 to the report;
- (3) that the unaudited final outturn position be reported to the Board meeting on 20 June, 2018; and
- (4) to commend officers for their efforts to ensure that budgets are delivered as required.

8. MENTAL HEALTH PROVISION

There had been circulated a report by the Partnership Manager (North), providing an overview (a) of recent developments within Community Mental Health Services for which the Board was directly responsible and (b) progress in realigning the mental health directorate across Grampian to the Partnership's Management structure.

Having heard further from the Team Manager, North, of the ongoing development of an outcome survey for users; that the most recent informal feedback was positive, especially when related to Community Mental Health provision; and the partnership's use of the "Beating the Blues" (<http://www.beatingtheblues.co.uk/>); there was discussion of the potential increasing use of social media to signpost those in need of information or assistance on mental health issues; the need for focus on mental wellbeing and not mental ill health; and the challenges in transitional support for young people moving to adult care provision. The Joint Board **agreed:**

- (1) whilst acknowledging that raising awareness was critically important, that Management Team confirm that proposals for a the filming of a seminar on trends on suicide triggers as being in line with the strategic direction;
- (2) to note the ongoing works to have information accessible at a range of patient interface, including GP surgeries;
- (3) that the terminology be amended to be "mental health and wellbeing" across the spectrum of communication and the developing strategy to remove some of the perceived stigma created by press focus on mental ill health, as opposed to health;
- (4) that the Council's Area Committees be involved in the development of the new strategy for mental health and wellbeing;
- (5) that the Council's Local Members be advised, in advance, of any relevant events to be held in their area and otherwise kept briefed on local developments;
- (6) that a report be submitted to the Council's Education & Children's Services Committee on transitional arrangements for young people moving to adult support;
- (7) that officers consider and report on how a connective approach might be agreed to transitional support arrangements and identify a timeline for this work; and
- (8) that work commence to develop an updated Mental Health and Wellbeing Strategy for Aberdeenshire.

9. DELIVERING THE NEW 2018 GENERAL MEDICAL SERVICES CONTRACT IN SCOTLAND

There had been circulated a report by the Partnership Manager (Central), Aberdeenshire Health and Social Care Partnership, formally advising the Board of the new contract for Scottish GPs, accepted on 18 January, 2018 and indicating that work was ongoing to develop a Memorandum of Understanding, between the Scottish Government, British Medical Association, Integration Authorities, and NHS Boards, for Phase 2 of the contract, which would include a primary care improvement plan.

The Board heard from the Partnership Manager that, in general, proposals had been well received; that the changes hoped to free up GP time for their very specialist role, and widen primary care teams in order that patients could see the right person and the right time; and that observations from the successful operation of community hospitals provided evidence to guide successful cluster applications.

Questions were asked about the involvement of local GP practices in shaping what might be required of the Memorandum of Understanding in terms of resources, staff, and accommodation, to provide integrated services; the necessity to retain expertise in areas of domiciliary visits and emergency response; ongoing issues in making the GP role, especially in the north of Scotland, attractive regardless of competition from both medical specialism and more populated areas; and the need for any contract to reflect the flexibility required to support differing local circumstances; the Joint Board **agreed:-**

- (1) to acknowledge the content of the new 2018 General Medical Services (GMS) Contract in Scotland, accepted in January, 2018;
- (2) to note the development of the Memorandum of Understanding for the second phase of the contract;
- (3) to be involved in the development and refinement of the Primary Care Improvement Plan, prior to its submission for consideration by 1 July, 2018;
- (4) that officers update to the Board regularly on potential implications for rural areas of the on-going national discussions;
- (5) to note the concern of rural GPs about some aspects of the contract; and
- (6) that reports be submitted to Aberdeenshire Council, its Communities Committee and Area Committees, and other partner organisations, at the appropriate time.

10. ABERDEENSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP (HSCP) LOCALITY PLANNING UPDATE

There had been circulated a report by the Partnership Manager (Central) providing an update on how the locality plans, required in terms of the Public Bodies (Joint Working) (Scotland) Act 2014 to define smaller areas within the borders of the Integration Authority to lead service planning at this level.

Having noted that in Aberdeenshire six localities had been identified, aligned with the Council's six administrative areas; that the plans would run from 2018 – 2021, timed to inform the next Strategic Plan (2019 -2022), would focus on work required to deliver on the Partnership's priorities across the differing needs; and that draft plans, being constructed in discussion with local communities and staff, had been exposed to online consultation, with an extensive stakeholder engagement, including IJB members, Aberdeenshire's Area Committees, Community Councils and the third sector as well as staff, the Joint Board **agreed:-**

- (1) to note the progress for locality planning in Aberdeenshire's Health and Social Care Partnership; and
- (2) that the finalised locality plans be considered at the meeting on 23 May, 2018.

11. REVIEW OF SERVICES CURRENTLY DELIVERED FROM UGIE HOSPITAL, PETERHEAD

There had been circulated a report by the Partnership Manager (North) (a) providing an update on arrangements in place to review the services currently provided from the Ugie Hospital campus, Peterhead; and planned community engagement on the matter; and (b) proposing that the discussions and feedback be shared with NHS Grampian's Asset Management Group in order to better inform their eventual consideration of the matter.

The Joint Board heard from the Chief Officer of the origin of the review, being to consider the current poor condition of the hospital in the context of the success of the virtual community ward; that the output from the consultation had to be both feasible and capable of being delivered; and that the ultimate decision needed to be guided by what the local community needed .

There was discussion of the need to inform local Aberdeenshire Councillors in advance of any future public engagement.

The Joint Board **agreed:-**

- (1) that officers work with the Marketing and Communications Officer to ensure that all future announcements are clear regarding the intent of the exercise;
- (2) that local Councillors be kept advised, in advance of any public statements, of all future engagement and plans;
- (3) to acknowledge the plans for community engagement to review services currently provided from the Ugie Hospital, Peterhead; and
- (4) that the report be shared with the NHS Grampian Asset Management Group.

12. HMP & YOI GRAMPIAN HEALTH CENTRE

With reference to the Minute of Meeting of 14 February, 2018, (Item 7), there had been circulated a report dated 20 February, 2018 by the Partnership Manager (North) providing an update on HMP & YOI Grampian's Health Centre.

The Chair, on behalf of the Board, welcomed Ms Alex Pirie, Acting Location Manager (Central Buchan), and Ms Linda Buchan, Acting Senior Charge Nurse, to the meeting which thereafter heard of the ongoing and developing work of the Health Centre at HMP & YOI Grampian, and of work triggered by the 2015 Inspection by Her Majesty's Inspector of Prisons, published in May 2016.

Ms Pirie spoke of the improvement of staffing with additional skills mix, including a new clinical psychologist and the extension of a 2 day per week nursing post to support mental health and wellbeing; and of the key benefits, following a staff engagement exercise in August, 2017, of successful workforce planning, to be further developed by self-assessment, looking at how to do differently. The support and buy-in from both the Scottish Prison Service (SPS) and the Health and Social Care Partnership management had been gratefully received and had been of significant assistance. Efforts were being made to continue to develop public health consultant, to have quality assurance on drugs and schemes such as smoking cessation – this was required by November, 2018.

Whilst progress could be faster, a recent visit by the SPS Wellbeing directorate had provided assurance that the challenges which Peterhead faced were not unique across the prison estate; in the recent poor weather, nurses had managed to attend work and the health care provision was consistently delivered, in contrast to areas in the Central Belt where services ground to a half. In addition, the acting senior charge nurse had been recognised by the Prison Governor for her work.

There was discussion of the increasing services which the Health Centre was able to provide; the requirement to seek to sustain ongoing substance misuse and other treatments on release; the difficulty in providing a hand over to future primary care providers when former inmates had no fixed address, let alone be registered with GPs; and the Joint Board **agreed:-**

- (1) noting the offer to visit the Prison, that arrangements be made to have a future meeting of the Board at Peterhead;
- (2) to acknowledge progress made in delivering the Action Plan for the Prison Health Centre, and congratulate all involved for the successful outcomes to date;
- (3) that Ms Buchan be commended on her emeritus award from the Governor for her stellar work; and
- (4) that the report be shared with Aberdeen City and Moray Health and Social Care Partnerships.

13. REGIONAL WORKING IN THE NORTH OF SCOTLAND

With reference to the Minute of Meeting of 30 June, 2017, there had been circulated a report by the Chief Officer, providing an update on the regional working in the north of Scotland, in the context the informal presentation made by Mr Malcolm Wright, Chief Executive, NHS Grampian, at the conclusion of the last formal Board.

Having heard further from the Chief Officer of the draft Regional Plan, of the advances made and challenges extant in the regard to e-Fraility, where the common awareness across Integration Boards of regional issues could then be addressed by each of the Partnerships in terms of their own specific strategy; there was discussion of how and when the broader Partnerships could be included in the regional debate, in addition to the involvement of Chief Officers; and of how the new Data Protection regime might impact on ongoing work on e-Fraility.

The Joint Board **agreed:-**

- (1) to note and welcome the informative data contained in the draft Regional Plan "Delivering Health and Social Care to the North of Scotland, 2018 – 2021", as submitted to the Scottish Government on 29 September, 2017;
- (2) that the broader involvement of Board members in regional discussion fora be explored;
- (3) that the impact of the General Data Protection Regulation (GDPR), effective in May, 2018, on Partnership operations be checked; and
- (4) that officers' progressing of e-Fraility, with iHub, be reported to the Joint Board as appropriate.

Prior to the conclusion of the meeting, the Chair expressed her thanks to Dr Lynch, as Vice-Chair, members of the Joint Board, and staff for their support during her Chairing of the Board. It was noted that, effective from the next meeting, the roles of Chair and Vice Chair would be reversed.

Cllr E A Sterling
Chair

