

**PROGRESS WITH OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS OF THE COMMUNITIES COMMITTEE**

|    | <b>Item Title</b>  | <b>Date of Meeting</b> | <b>Action Agreed</b>   | <b>Service Required to Take Action</b>      | <b>Progress to Date</b>  |
|----|--|------------------------|--|---|--|
| 1. | Housing Revenue Account Capital Stock Improvement Delivery | 28 June, 2017          | Following consultation with the Chair, Vice-Chair and opposition spokesperson, consider and approve any matters relating to the programme of works which require an urgent decision that cannot be reported to the Committee within the timescale required, as provided for in Section B of the List of Officers Powers in the Scheme of Governance.   | Infrastructure Services & Business Services | This action is not outstanding as no urgent decisions have been required at this point.  |
| 2. | Supplementary Work Plan for Social Care Goods              | 28 June, 2017          | <p>Director of Business Services to provide a briefing note to members of the committee on the achievements of best value for the procurements detailed in the report.</p> <p>Director of Infrastructure Services to provide a briefing note to all members on the benefits on Scotland Excel Framework Agreements to include information on action taken previously in respect of an approved vendor involved in the supply of chicken from Thailand.</p> | Infrastructure Services                     | <p>In progress</p> <p>Business Services are preparing a briefing for all members on the subject of the Scotland Excel Procurement Framework and this work is still underway. Upon completion the briefing will be provided to all members.</p> |

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| 3. | Financial Monitoring for the Period Ending June 2017               | 07 September, 2017     | <p>A briefing note to be provided to the Committee with regard to the detail behind Product Development in Tourism.</p> <p>Workshops to be arranged for March with regard to reviewing budgets, business plans and service plans.</p> | <p>Education &amp; Children's Services</p> <p>Infrastructure Services</p> | <p>Update issued to all substantive members on 14 February via email.</p> <p>To be arranged to take place in May.</p>   |
| 4. | Housing Revenue Account (HRA) Capital Programme Monitoring 2017/18 | 07 September, 2017     | <p>Informal sessions on HRA Capital Programme to be arranged with Area Committees.</p>  | <p>Infrastructure Services &amp; Business Services</p>                    | <p>Property and Housing will work together to deliver sessions to Area Committees from April onwards. Sessions will be delivered biannually to each Area Committee to ensure progress is reported appropriately.</p>                  |
| 5. | Hard Facilities Management   | 07 September, 2017     | <p>Keep members informed via briefing notes of progress towards 100% compliance.</p>  | <p>Business Services</p>  | <p>Further briefing note on the agenda for the HardFM board meeting of 19 December, 2017. A further update to be made available, in due course, to Members of the Communities Committee.</p>  |
| 6. | Universal Credit   | 21 December, 2017      | <p>Further reports and bulletins to be provided to Committee at appropriate times. Area Committees, as appropriate, to receive preparatory reports ahead of roll out.</p>   | <p>Infrastructure Services</p>  | <p>K&amp;M - Report will be provided in June to advise on the impact of Montrose JCP (and the 3 post code areas, focus on rent arrears.)<br/>Buchan/BB – Report will be provided in June to advise on readiness for the North and</p> |

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|    |  |                   |  |                                 | <p>depending on the date of rollout the early impact</p> <p>All other AC's will receive an update in September to advise on readiness and the impact on the other areas.</p> <p>December Communities Committee will receive a report to advise on the impacts all over Aberdeenshire.</p> |
| 7. | Police Scotland – Performance Report (April-Sept 2017) | 21 December, 2017 | Committee to visit call centre in Dundee. Chief Superintendent from C3 to attend future meeting to present information on call centre matters. | Business Services               | Visit was arranged for 1 March, 2018. Postponed due to bad weather. To be rearranged.   |
| 8. | Tenure-Neutral Adaptations                             | 21 December, 2017 | Area Committees to be kept informed as appropriate, ahead of rollout. Bulletin reports to Committee on lessons learned throughout the process. | Infrastructure Services         | Further detailed information is currently being collated around the review of adaptations. A further report will be available in September.   |

