

ABERDEENSHIRE INTEGRATION JOINT BOARD

WOODHILL HOUSE, ABERDEEN, 17 JANUARY, 2018

Integration Joint Board Members:

Councillor E A Stirling (Chair), Dr L Lynch (Vice Chair), Councillor A Allan, Ms S Duncan, Mr A Gray, Cllr F Hood (as substitute for Cllr W Howatson), Cllr D Robertson, Councillor A Ross, and Mr E Sinclair.

Integration Joint Board Non-Voting Members:

Mr A Coldwells, Chief Officer, Aberdeenshire Health and Social Care Partnership; Mr A Wood, Chief Finance Officer; Ms E Chisholm, Nursing Representative, NHSG; Mr D Hekelaar and Mrs S Kinsey, Third Sector Representatives; Mrs I Kirk, Unison, Aberdeenshire; and Dr N MacRitchie, (for Dr C Allen,) GP Representative.

Officers: Ms A Anderson, Ms A Wood, Mr I Ramsay, Ms K Davidson, Mr M Ogg, Mrs S Mackintosh, Mrs A Macleod, all Aberdeenshire Health and Social Care Partnership;; Mrs S Cowie, Ms J McRobbie and Mr N Moir, both Aberdeenshire Council.

Apologies: Councillor W Howatson; Mrs E Fairley, and Mr M MacKay.

1. SEDERUNT AND DECLARATION OF INTERESTS

The Chair asked members for declarations of interest from both voting, and non-voting, members. No interests were declared.

2. STATEMENT OF EQUALITIES

In making decisions on the following items of business, the Joint Board **agreed**, in terms of Section 149 of the Equality Act, 2010:-

- (1) to have due regard to the need to:-
 - (a) eliminate discrimination, harassment and victimisation;
 - (b) advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
 - (c) foster good relations between those who share a protected characteristic and persons who do not share it; and
- (2) where an Equality Impact Assessment was provided, to consider its contents and take those into account when reaching their decision.

2B. EXEMPT INFORMATION

The Joint Board agreed, in terms of Section 1 of Appendix 2 of the Joint Board's Standing Orders, to exclude the public from the meeting during consideration of Item 10, so as to avoid disclosure of exempt information.

3. ACTION LOG

There was circulated the Integration Joint Board Action Log, dated January, 2018, by the Chief Officer, Aberdeenshire Health and Social Care Partnership.

Following discussion of the appropriate allocation of time by the Joint Board to the matters requiring attention, the Joint Board **agreed**:

- (1) that the Board meet formally on a monthly basis, using part of the development sessions (already scheduled) for formal business. and
- (2) in all other respects to **note** and **approve** the Action Log.

4. CHIEF OFFICER REPORT

There was circulated an update prepared by the Chief Officer, Aberdeenshire Health and Social Care Partnership.

The update provided (a) updated information on AnCaorann Medical Practice; (b) a Winter Planning Update, focusing on the achievement in the delivery of the plan and delayed discharge; (c) the review of the Minor Injury Units; (d) Charging Policy; and (e) the ceasing from operation of a Care Provider in North Aberdeenshire.

There was discussion of the scheduling of engagement events in support of the Minor Injury Unit review, with 9 drop-in events, supported by activity data, highlighting available resources, and affording an opportunity to express any concerns, or be provided with additional information; the impact of flu and recent icy weather on Accident & Emergency attendance; and the minimisation of disruption to recipients of care provision by the company's ceasing to operate.

The Joint Board **agreed**:

- (1) that information on the timetable and details of the Minor Injury Units engagement, Accident & Emergency attendance figures, and the effectiveness of the flu immunisation programme be circulated to Board Members; and
- (2) that Board Members and appropriate Aberdeenshire Council local Members be briefed on the care provision proposals, in advance of the hand delivery of letters to affected clients.

5. ABERDEENSHIRE ADULT CARE STRATEGY

There had been circulated a report dated 5 January, 2018 by the Partnership Strategy and Business Services Manager, Aberdeenshire Health and Social Care Partnership, requesting the Joint Board's consideration of a proposed Adult Carer Strategy for 2018-2022 in Aberdeenshire, required in terms of the Carers (Scotland) Act 2016, to be implemented on 1 April 2018. Having heard further from officers as to the holistic approach which had been pursued, informed by a recent survey of social carers and workshops with the third sector and users, aimed at providing greatly improved relationships with, and support for, carers. Noting that Aberdeenshire had been one of the Government's pilot areas in preparation of their strategy, with events scheduled in April to launch the carer's pack and strategy, there were questions on the relationship of the carers strategy with that for young carers, currently being progressed for consideration by Aberdeenshire Council's Education & Children's Services Committee in March, 2018; and the context of the work, building on Aberdeenshire's previous

extensive work in supporting both adult and young carers; comparisons with the approaches taken by other health and social care partnerships.

The Joint Board **agreed:-**

- (1) to commend the officers on the draft strategy as presented;
- (2) that additions and amendments be included, before consultation, on :
 - The context of the previous work in supporting carers;
 - Inclusion of carer's allowance, or benefit, and other matters, consistently in the document; and
 - Clarification on the other organisations funded by partnership should that funding be reduced or removed;
- (3) that the document be available in accessible version for those with impaired vision, and consideration given to a signed version, in addition to the standard translations into different written languages;
- (4) that the challenges in identifying young carers, or assisting them to self-identify, be referred to Aberdeenshire's Education & Children's Services Committee when considering the draft strategy for young carers; and
- (5) that the revised draft strategy be approved for wider consultation.

6. ELIGIBILITY CRITERIA FOR ADULT CARERS

There had been circulated a report dated 18 December, 2017 by the Partnership Strategy and Business Services Manager, Aberdeenshire Health and Social Care Partnership, requesting the Joint Board's consideration of proposed eligibility criteria for adult carers, required by 1 April, 2018 in accordance with the requirements of the Carers (Scotland) Act 2016.

There was discussion of potential need to escalate reconsideration of qualification for services and the needs dynamic altered; of ongoing discussions with the Council's Education and Children's Service about the need for consistency in award decisions across Aberdeenshire; and the need for clear messages to identify routes for carers to access the services, including increased collaboration with Primary care services and acute care service providers.

The Joint Board **agreed:-**

- (1) that the foreword stress the document's reference to specific statutory services, not all services to carers and highlight the opportunity for all carers to have an assessment and plan;
- (2) that officers consider the potential use of a flow chart to clarify the Adult Carer process, as detailed on page 57, appendix 2, and its potential inclusion on the Carers Facebook page,
- (3) that inconsistencies in the use of LGTB and LGTBI designations be addressed;
- (4) that the document refer to the process in terms of need to escalate, or reduce, services as needs fluctuate; and
- (5) that the criteria be light touch reviewed after 12 months, or at an earlier date if operationally required, and added to the Chief Officer's forward plan.

7. ANNUAL PERFORMANCE REPORT

There had been circulated a report dated 18 December, 2017 by the Partnership Strategy and Business Services Manager, Aberdeenshire Health and Social Care Partnership, requesting consideration of the process used to produce the Partnership's 2016/17 Annual Report for application in the creation of the 2017/18 report.

After discussion, the Joint Board **agreed:-**

- (1) that the existing performance measures continue to be reviewed and reported, if relevant, and consideration given to the addition of new measures in respect of the developing carers' strategy;
- (2) that additional references be made to benchmarking with other partnerships, and the national performance in terms of matters such as Best Value;
- (3) that, if necessary, reference be made to areas of improving performance in addition to areas of strong performance;
- (4) that a narrative approach be adopted, highlighting both the golden thread of strategy to outcomes and the accessible of exemplar story-telling relating to specific client situations;
- (5) that links be created to existing published data, rather than including the detail in the annual report;
- (6) that the matter of new / revised performance measures be considered, when deemed appropriate by the Chief Officer, at a development session in due course; and
- (7) that the publication date of the annual report be July 2018.

8. IJB RISK REGISTER

With reference to the Minute of Meeting of 30 August, 2017, there had been circulated a report dated 5 January, 2018, by the Partnership Strategy and Business Services Manager, Aberdeenshire Health and Social Care Partnership, containing an updated risk register for the Partnership.

There was discussion of computer security and whether it should be considered as a Partnership risk, given that the data systems remained in the operation and ownership of either the National Health Service or Aberdeenshire Council; and also the requirement to ensure that staff were able to access appropriate resources and feel empowered to undertake their work.

The Joint Board **agreed:-**

- (1) to approve the updated risk register; and
- (2) that Joint Board agenda continue to be structured around strategic risks.

9. UNDERSTANDING PROGRESS UNDER INTEGRATION – ABERDEENSHIRE HSCP RESPONSE TO MINISTERIAL STRATEGIC GROUP FOR HEALTH AND COMMUNITY CARE

There had been circulated a report dated December, 2017 by the Partnership Strategy and Business Services Manager, requesting consideration of a proposed response to the Ministerial Strategic Group for Health and Community Care, focused around comparing local objectives against the government's six indicators.

After discussion of the comparison of local performance with national outcomes, where Aberdeenshire had been listed in the top five of Scotland; the demography of the Shire which demonstrated increasing demand which would be challenging to sustain;

The Joint Board **agreed:-**

- (1) that officers revise the response to ensure greater consistence in the use of terminology;
- (2) to commend staff in maintaining the Partnership's position, particularly in the light of demographic forecasts;
- (3) that the maintenance of standards be presented more positively;
- (4) in all other respects to approve the draft submission as appended to the report; and
- (5) that officers indicate to Scottish Government officials the challenge of increasing need and diminishing resources, both fiscal and staff and the risk associated with delivering these targets, as set out, if the budget is reduced.

10. PRIMARY CARE SUSTAINABILITY

There was circulated a report by the Partnership Manager (Central), Aberdeenshire Health and Social Care Partnership, detailing, by way of a sustainability tool, the current situation in respect of primary care provision in Aberdeenshire.

Having noted the caveats required to be applied to give the tool's analysis appropriate application, there was discussion of the risks identified, and actions ongoing to mitigate the risks and ensure a sustainable provision would continue.

The Joint Board **agreed:-**

- (1) to acknowledge the caveats in the assessment tool, and request information to be provided in respect of comparative sizes and geographical scale of practices, and distance from neighbouring provision in future iterations;
- (2) that the recruitment and retention challenge be acknowledged in the context of an aging nursing staff, and GP, resource;
- (3) to note that assessment of work patterns on a gender basis were not valid;
- (4) to note the change in model to increasing use of salaried GPs, not practice partners, and the potential impact of the recently agreed revised contract for doctors on the North East;
- (5) to note the Government's short term working group, established to consider challenges to primary care provision;

- (6) to note that a report would be submitted to a future meeting, providing relevant property information relating to primary care provision;
- (7) that the matter be reported back to an appropriate meeting of the Joint Board in due course, with the information presented in sections on workload, current issues/ challenges, and horizon scanning of potential future stresses.