



REPORT TO AUDIT COMMITTEE – 31 JANUARY 2018

SCRUTINY REFERRAL TO EDUCATION AND CHILDREN'S SERVICES COMMITTEE – PRIMARY SCHOOL PROCUREMENT

1 Recommendations

The Committee is recommended to:

- 1.1 Note that Education and Children's Services Committee agreed to conduct the Committee Review Process in respect of the matter of service delivery identified by the Audit Committee for improvement.**
- 1.2. Note that the Head of Resources and Performance Management has been appointed as Lead Officer.**
- 1.3 Note that the Stage 1 Report will be reported to Education & Children's Services Committee on 22 March, 2018.**
- 1.4 Note that Education & Children's Services Committee will be recommended to instruct the Lead Officer to report to Audit Committee on 24 May, 2018 with the decision and any recommendations of the Education & Children's Services (ECS) Committee.**

2 Background / Discussion

- 2.1 At its meeting on 21 September 2017 the Audit Committee agreed that in respect of Primary School Visits (Internal Audit Report No. 1008); it would request that ECS Committee consider undertaking Stage 1 of the Committee Review Process, in relation to the issues raised around the systems and processes used for procurement within schools, and report back to the Audit Committee in due course.**

The Education Children's Services Committee agreed at its meeting on 7 December 2017 to undertake a Committee Review Process on systems and processes used for Procurement within Primary Schools and report back with findings to the ECS Committee on 22 March 2018.

The Head of Resources and Performance Management will report back to the Audit Committee on 24 May 2018 with the decision and recommendations of the ECS Committee.

- 2.2 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and their comments are incorporated within the report and are satisfied that the report complies with the Scheme of Governance and relevant legislation.**

3 Scheme of Governance

- 3.1 The Committee is able to consider this item in terms of Section G.1.1 of the List of Committee Powers in Part 2A of the Scheme of Governance as the matter relates to Financial Management and the Audit Committee have exercised its delegated powers in Section G.2.2.

4 Implications and Risk

- 4.1 An equality impact assessment is not required because the report is asking the Committee to discuss and comment on Internal Audit recommendations and there will be no differential impact on any of the protected characteristics.
- 4.2 There are no direct staffing and financial implications arising from this report.
- 4.3 The following Risks have been identified as relevant to this matter in the Directorate Risk Registers being the ECS Schools Risk Register. Risk Ref. AS007 relating to failure to keep knowledge, skills and training up to date.

Maria Walker
Director of Education Children's Services

Edwin Duncan, ECS Business Support & Development Manager
December 2017