

ABERDEENSHIRE COUNCIL

BUSINESS SERVICES COMMITTEE

WOODHILL HOUSE, ABERDEEN, THURSDAY, 16 NOVEMBER, 2017

Present: Councillors J N Gifford (Chair), K Adam, L Berry, I Davidson, S Duncan, A Forsyth, F C P Hood, J Hutchinson, H Partridge, G Petrie, M Roy, G Reid, N Smith, and R G Thomson.

Officers: Director of Business Services, Head of Service (Finance), Head of Service (Property & Facilities Management), Principal Solicitor (Governance), (L Cowie), Senior Committee Officer/Elections Co-ordinator (A Bell) and Committee Officer (F Brown).

OPENING REMARKS BY THE CHAIR

The Chair, on behalf of the Committee, welcomed Councillor Berry to her first Business Services Committee meeting following her recent appointment as Councillor for Inverurie and District.

1. DECLARATION OF MEMBERS' INTERESTS

The Chair asked Members if they had any interests to declare in terms of the Councillors' Code of Conduct. No interest were declared.

2. RESOLUTIONS

(A) PUBLIC SECTOR EQUALITY DUTY

In taking decisions on the undernoted items of business, the Committee **agreed**, in terms of Section 149 of the Equality Act 2010:-

- (1) to have due regard to the need to:-
 - (a) eliminate discrimination, harassment and victimisation;
 - (b) advance equality and opportunity between those who share a protected characteristic and persons who do not share it; and
 - (c) foster good relations between those who share a protected characteristic and persons who do not share it, and
- (2) to consider, where an equality impact assessment has been provided, its contents and to take those into consideration when reaching a decision.

(B) EXEMPT INFORMATION

The Committee **agreed**, in terms of Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting during consideration of the items specified below so as to avoid disclosure of exempt information of the classes described in the undernoted paragraphs of Part 1 of Schedule 7A of the Act.

Item No	Paragraph No of Schedule 7A
8	8 and 10
9	8

3. MINUTE OF MEETING OF BUSINESS SERVICES COMMITTEE OF 14 SEPTEMBER, 2017

There was circulated, **noted** and **approved** as a correct record, the Minute of Meeting of the Business Services Committee of 14 September, 2017.

4. FINANCIAL MONITORING FOR THE YEAR TO 30 SEPTEMBER, 2017

There had been circulated a report, dated 1 November 2017, by the Director of Business Services, which advised the Committee that the Council's Scheme of Governance aligns service budget responsibility with Policy Committee responsibility and the report covered the forecasted outturn for the period ended 30 September 2017 for both the Revenue and Capital Budget monitoring.

The report explained that the Business Services revenue budget for monitoring purposes for 2017/18 for net revenue expenditure was £40,813,000 and the forecasted position to the end of September 2017 was £42,100,000 or £1,287,000 higher than budget, and which would contribute to the overall position of the Council which was £2,951,000 over budget. The financial position was presented in detail in Appendix 1 to the report and Appendix 2 provided the narrative which detailed the reasons for major variances to budget. Appendix 3 to the report presented Revenue Monitoring virements as part of the planned budget process.

The Head of Service (Finance) introduced the report and advised the Committee that there were a number of assumptions, and the risks attached to those assumptions which had been built into the budget setting as reported to Full Council in February, 2017 and this included assumptions on allocation of ICT staff costs between Revenue and Capital Projects, the level of income generated from the printing contract and the delivery of savings on building cleaning. It was also reported that risks around the rental and property income through the Estates Team would continue to be challenging with forecasted income well below budget despite significant efforts to secure tenants and accelerate asset disposal and that will form part of future budget discussions.

It was reported that a range of actions were being pursued across the Service as presented in Section 2.6 to the report to address the unanticipated pressure and the Committee would be briefed on any action which may have a significant impact on the delivery of services before any such action were implemented.

With regards to Capital Budget monitoring, it was reported that the revised Capital Budget for Year 2017/18 was £21,078,000 and that the capital budget figure would alter during the year, as and when changes to the profile of capital expenditure from one year to another was agreed and adjusted. Appendix 4 to the report detailed the revised capital budget for 2017/18 which would be updated to reflect the latest alterations and the forecasted position to end of September 2017 was £20,619,000 which was £459,000 less than the revised budget and it was reported that this variance related to the extension at Buchan House where it was unlikely that works would commence in the current financial year.

During discussion the Committee referred to Section 2.10 to the report relating to the extension to Buchan House and queried the current position. The Head of Service (Property & Facilities Management) advised the Committee that there had been protracted negotiations with Police Scotland to agree terms and to reach a consensus on the design of the proposed extension.

Thereafter, the Committee **agreed**:-

- (1) To **note** the revenue and capital budget monitoring position, as at 30 September 2017; and
- (2) To **approve** the revenue budget virements, as set out in Appendix 3 to the report.

5. SCOTTISH GOVERNMENT CONSULTATION ON THE SOCIO-ECONOMIC DUTY - ABERDEENSHIRE COUNCIL RESPONSE

There had been circulated a report, dated 13 October 2017, by the Director of Business Services, which detailed the Scottish Government's intentions to introduce a socio-economic duty as part of the Fairer Scotland Action Plan (2016) which asks particular authorities to do more to tackle inequalities of outcome caused by socio economic advantage. The Scottish Government had opened a consultation on the duty in July 2017 and responses were required no later than 12 September 2017.

The report explained that the duty aims to make sure that strategic decisions about the most important issues are carefully thought through to ensure that they are as effective as they can be in tackling socio-economic disadvantage and reducing inequalities of outcome.

Due to the timeline for consultation responses, it had not been possible to present the draft response to the Business Services Committee, however, Appendix 1 to the report presented the Council's draft response which had been approved by the Chair, Vice-Chair and Opposition spokesperson prior to submission.

Thereafter, the Committee **agreed** to **note** the Aberdeenshire Council response on the Scottish Government Consultation on the Socio-Economic Duty.

6. MONITORING OF ACTIVITY UNDER THE REGULATION OF INVESTIGATORY POWERS (SCOTLAND) ACT 2000

Reference was made to the Minute of the Meeting of the Business Services Committee of 22 June 2017 (Item 9) where the Committee agreed the Action Plan to address powers under the Regulations of Investigatory Powers (Scotland) Act 2000 and the report provided details of proposals for regular monitoring and scrutiny of activity under the Policy which were brought forward to ensure regular reporting to Committee on surveillance activity.

The report explained that the Council has no statutory duty to comply with the Code of Practice, however, failure to do so could result in criticism and potential reputational risk.

The report proposed that the Committee would receive quarterly information bulletins by email which would provide details of activity and any impact on policy where they would be alerted to legislative changes or case law and officers would if necessary present a report to Committee which would propose any changes to the policy to reflect the same. In addition, an annual report would be presented to the Committee which would summarise the use of surveillance under the 2000 Act for the previous 12 months and propose recommendations for review of the policy.

During discussion, the Committee sought assurances from officers that robust procedures would be put in place to ensure that any person exercising surveillance on behalf of the Council did so in the correct manner and should adhere with the proper regulation of those powers.

The Committee then requested that officers as part of their monitoring activity/reporting consider any trends emerging from the use of the investigatory powers.

Thereafter, the Committee agreed:-

- (1) to **approve** the proposals for monitoring of Regulation of Investigatory Powers (Scotland) Act 2000 activity and policy review as set out in the report; and
- (2) to **instruct** officers to provide details within future reports of any trends emerging regarding the use of the investigatory powers.

7. BUSINESS SERVICES SERVICE PLAN 2017-2018 - MID-YEAR PROGRESS REPORT (APRIL-SEPTEMBER, 2017)

With reference to the Minute of the meeting of the Business Services Committee of 20 April 2017 (Item 4) where the Committee agreed the Business Services 2017-18 Service Plan, there was circulated a report dated 31 October 2017, by the director of Business Services, which detailed the six monthly progress update on the nine priority projects and the four core Service projects which underpin service delivery across Business Services as detailed in the Appendix to the report.

During discussion the Committee highlighted an inaccuracy on Page 44, Section 2.07 of the appendix which related to the depot programme at Macduff. While the text stated that the project was near completion, the Head of Service (Property & Facilities Management) reported that the project would not be completed until August 2018 and the progress with the construction would be reported to future Committee meetings.

The Committee then requested that officers ensure that future reports/appendices contain an index of acronyms used for ease of reference/understanding when reading reports.

Thereafter, the Committee agreed:-

- (1) To **acknowledge** the progress made in delivering projects identified in the Business Services' 2017-18 Service Plan and as detailed in the Appendix to the report;
- (2) To **instruct** the Director of Business Services to continue to provide updates on a six monthly basis, confirming progress in the delivery of priority projects;
- (3) To **note** that the key depot at Macduff would be completed by August 2018 and progress on the construction would be included in future progress reports to Committee; and
- (4) To **instruct** officers' to include an index of acronyms used within future reports.

8. DEMOLITION OF HARLAW CENTRE, INVERURIE AND NEWBURGH PAVILION

There had been circulated a report dated 12 October 2017, by the Director of Business Services which detailed properties which had been declared surplus and the responsibility passed to the Estates section of Property and Facilities Management Section in the spring of 2017. The report sought approval to demolish those properties which would free up sites for economic development in that area.

The report explained that the Council's new Financial Regulations require each Director to report to Committee prior to the beginning of the financial year with a proposed Work Plan for all procurements falling within the jurisdiction of the Committee. It was noted that this did not include expenditure from the Estates section line of the Capital Plan for that purpose and as such the Director now sought authority to conduct a procurement for the item of supplementary work which could not take place until approval of a Business Case.

Appendix 1 to the report detailed the Business Case for Demolition of Harlaw Centre, Inverurie and Newburgh Pavilion and Section 4.3 to the report presented the contractors who had tendered for the contract with Section 4.5 to the report presenting the lowest tender submitted by Central Demolition Ltd for £125,517 and which sought Committee approval to award the contract to allow the working to progress in an efficient manner.

Thereafter, the Committee agreed:-

- (1) To **approve** the Business Case for the demolition of Harlaw Centre, Inverurie and Newburgh Pavilion as presented in Appendix 1 to the report;
- (2) To **note** the project cost of £137,517 inclusive of associated costs, as detailed in the report; and
- (3) To **authorise** the acceptance of the Tender submitted by Central Demolition Ltd, to the value of £125,517 and to award the contract.

9. SUPPLEMENTARY WORK PLAN 2017/2018

There had been circulated a report, dated 3 November 2017, by the Director of Business Services on the Supplementary Work Plan 2017/18 as presented in Appendix 1 to the report.

The report explained that the Directorates Annual Work Plan 2017/18 had been presented to, and approved by the Business Services Committee on 20 April, 2017 (Item 8), and the Committee was now being asked to agree, the additional items, as detailed in the Supplementary Work Plan, which had been identified as falling within the remit of the Business Services Committee, and added to the Directorate's Work Plan 2017/18. The proposed procurements identified within the Supplementary Work Plan related exclusively to the Business Services Committee. In this regard, a Supplementary Work Plan for Business Services Directorate was presented as Appendix 1 to the report and each entry contained contract name, description of work, good or services to be procured, estimated start and end dates, estimated total value, proposed extension period, relevant to service and Committee.

The Director of Business Services introduced the report and explained that Committee had approved the Annual Work Plan in April 2017 which had provided officers with the necessary authority to proceed with procurements with a value of up to £1million and that those exceeding that value would be reported back to Committee in the form of a Business Case. Appendix 1 to the report presented the additional item, Purchase and Maintenance of Microphones and Wireless Networks and which included the procurement business case for the Health Procurement Contract.

During discussion, the Committee welcomed the contract for the replacement microphone system for meeting rooms within Woodhill House and sought assurances from the Director that this contract would be progressed timeously. The Director advised the Committee that officers would seek to progress the contract as soon as possible as the use of new modern

technology would support the democratic process so that everyone attending meetings could hear the discussions which take place.

Thereafter, the Committee **agreed**:-

- (1) to approve the items on the Supplementary Work Plan as identified as falling within the remit of the Committee as detailed in Appendix 1 to the report;
- (2) to approve the addition of the items Supplementary Work Plan to the Director's Annual Work Plan 2017/18 as approved by the Committee on 20 April, 2017;
- (3) to approve the Business Case attached as Appendix 3 to the report, for the item on the Supplementary Work Plan relating to the Occupational Health Provision contract as the value was over £1,000,000.

**(a) MINUTE OF MEETING OF LICENSING SUB-COMMITTEE OF 18 AUGUST,
2017**

The Committee **noted** the Minute of the Licensing Sub-Committee of 18 August, 2017 as contained in Appendix A to the minute.

APPENDIX A

BUSINESS SERVICES COMMITTEE LICENSING SUB-COMMITTEE

COMMITTEE ROOM 1, WOODHILL HOUSE, ABERDEEN
FRIDAY 18 AUGUST, 2017

Present: Councillors R Bruce, A Evison, A Forsyth, F C P Hood, D Lonchay, D Robertson, M Roy, and E A Stirling.

Officers: Principal Solicitor (Governance); Senior Solicitor (Governance) (F Stewart); Solicitor (Governance); and Committee Officer (J McRobbie).

In Attendance: Sergeant Gill Flett (Police Scotland).

1. APPOINTMENT OF CHAIR

This being the first meeting of the Licensing Sub-Committee, following its establishment by Business Services Committee on 22 June 2017, the Committee Officer called for nominations to the Chair of the Committee.

Councillor Stirling **moved**, seconded by Councillor Roy, that Councillor Hood be appointed Chair.

There being no further nominations, the Sub-Committee unanimously **agreed** that Councillor Hood Chair the Sub-Committee.

2. DECLARATION OF MEMBERS' INTERESTS

No declarations were made.

3A. PUBLIC SECTOR EQUALITY DUTY

In taking decisions on the undernoted items of business, the Sub-Committee **agreed**, in terms of Section 149 of the Equality Act 2010:-

- (1) to have due regard to the need to:-
 - (a) eliminate discrimination, harassment and victimisation;
 - (b) advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
 - (c) foster good relations between those who share a protected characteristic and persons who do not share it; and
- (2) to consider, where an equality impact assessment has been provided, its contents and to take those into consideration when reaching a decision.

2B. EXEMPT ITEMS

The Sub-Committee **agreed**, in terms of Section 50(A) (4) and (5) of the Local Government (Scotland) Act 1973, as amended, to exclude the public from the meeting during consideration of Items 5 to 16 below, so as to avoid disclosure of exempt information of the class described in paragraph 6 of Part 1 of Schedule 7A of the Act.

3. MINUTE OF MEETING OF TEMPORARY LICENSING COMMITTEE OF 16 JUNE, 2017

The Sub-Committee **agreed**, as successor Sub-Committee, to approve the Minute of Meeting of the Temporary Licensing Committee of 16 June, 2017.

4. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – APPLICATION FOR RENEWAL OF TAXI DRIVER'S LICENCE (CASE NO. 900)

There had been circulated a report dated 20 July, 2017, by the Director of Business Services, which (1) requested that consideration be given to an application for the renewal of a taxi driver's licence, in respect of which the Chief Constable had made an objection, and (2) detailed information relevant to the application.

The Sub-Committee were advised that, as the applicant had been disqualified from driving due to court convictions, his driving licence would fall and an application for taxi driver's licence could not be competently granted.

The Sub-Committee **noted** the removal of the application from consideration.

5. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – APPLICATION FOR RENEWAL OF TAXI DRIVER'S LICENCE (CASE NO. 901)

There had been circulated a report dated 24 May, 2017 by the Director of Business Services which (1) requested that consideration be given to an application for the renewal of a taxi driver's licence, brought before Committee on the basis of the previously approved process in cases in terms of 9 points reported by the DVLA, and (2) detailed information relevant to the application.

Having been advised by officers that the applicant no longer wished the application to be pursued, the Sub-Committee **agreed** to note the withdrawal of the application for renewal.

6. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 AND IMMIGRATION ACT 2016 – APPLICATION FOR RENEWAL OF TAXI DRIVER'S LICENCE (CASE NO. 902)

There had been circulated a report dated 24 July, 2017, by the Director of Business Services, which (1) requested that consideration be given to an application for the renewal of a taxi driver's licence, in respect of which (a) the Chief Constable had made representation and (b) information relating to the applicant's immigration status had not been provided, and (2) detailed information relevant to the application.

Officers advised that, subsequent to the issuing of the agenda papers, the outstanding immigration checks had been successfully completed.

Having heard from the applicant, his agent, and the Chief Constable's representative, and considered additional information provided by the applicant in support of his renewal application, the Sub-Committee unanimously **agreed** to renew the application for a taxi driver's licence on the basis that the applicant was a fit and proper person to hold a licence but that the duration of the licence be restricted to a period of a year.

7. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – APPLICATION FOR TAXI DRIVER'S LICENCE (CASE NO. 903)

There had been circulated a report dated 24 July, 2017, by the Director of Business Services, which (1) requested that consideration be given to an application for the grant of a taxi driver's licence, in respect of which the Chief Constable had made representation, and (2) detailed information relevant to the application.

As a preliminary matter, the Committee discussed protocol for recalling cases to future meetings of the Sub-Committee in the absence of the applicant. Having heard from officers that the timescale for determining the application would allow the matter to be deferred to 5 October:-

Cllr Evison **moved**, seconded by Councillor Robertson, that the Sub-Committee defer determination of the application to the next meeting.

Councillor Stirling **moved as an amendment**, seconded by Councillor Roy, that the Sub-Committee determine the application.

On a division, there voted:

For the Motion: (2) Councillors Evison and Robertson.

For the Amendment: (6) Councillors Bruce, Forsyth, Hood, Lonchay, Roy, and Stirling.

The Amendment was therefore carried and the Sub-Committee **agreed** to proceed to determine the application.

In the absence of the applicant, and having heard from the Chief Constable's representative, the Sub-Committee unanimously **agreed** to refuse the application for a taxi driver's licence on the basis that the applicant was not a fit and proper person to hold a licence by reason of his previous convictions and recent behaviour.

8. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – APPLICATION FOR TAXI DRIVER'S LICENCE (CASE NO. 904)

There had been circulated a report dated 24 July, 2017, by the Director of Business Services, which (1) requested that consideration be given to an application for the grant of a taxi driver's licence, in respect of which the Chief Constable had lodged an objection, and (2) detailed information relevant to the application.

In the absence of the applicant, and having heard from the Chief Constable's representative, the Committee **agreed**, by a majority, to refuse the application for a taxi driver's licence on the basis that the applicant was not a fit and proper person to hold a licence by reason of his previous convictions.

9. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – APPLICATION FOR TAXI DRIVER'S LICENCE (CASE NO. 905)

There had been circulated a report dated 24 July, 2017, by the Director of Business Services,

which (1) requested that consideration be given to an application for the grant of a taxi driver's licence, in respect of which the Chief Constable had made late representation, and (2) detailed information relevant to the application.

As a preliminary matter, the Sub-Committee, having heard from the Chief Constable's representative of the reasons for the late submission, unanimously **agreed** to accept the letter of representation. Accordingly the letter was tabled for Members' consideration.

The Sub-Committee began to hear from the applicant but in early course, it became clear that the applicant's English was limited and that understanding would be increased by the presence of an interpreter. Officers confirmed that the timescale for determining the application would allow the matter to be deferred to 5 October, 2017.

The Sub-Committee unanimously **agreed** to defer consideration of the application to the next meeting to allow for the presence of an appropriate interpreter.

10. CIVIC GOVERNMENT (SCOTLAND) ACT 1982– APPLICATION FOR TAXI DRIVER'S LICENCE (CASE NO. 906)

There had been circulated a report dated 26 July, 2017, by the Director of Business Services, which (1) requested that consideration be given to an application for a taxi driver's licence, in respect of which the Chief Constable had lodged an objection, and (2) detailed information relevant to the application.

In the absence of the applicant, and having heard from the Chief Constable's representative, the Sub-Committee unanimously **agreed** to refuse the application for a taxi driver's licence on the basis that the applicant was not a fit and proper person to hold a licence by reason of his previous convictions.

11. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – APPLICATION FOR TAXI DRIVER'S LICENCE (CASE NO. 907)

There had been circulated a report dated 24 July, 2017, by the Director of Business Services, which (1) requested that consideration be given to an application for a taxi driver's licence, in respect of which the Chief Constable had lodged an objection, and (2) detailed information relevant to the application.

In the absence of the applicant, and having heard from the Chief Constable's representative, the Sub-Committee unanimously **agreed** to refuse the application for a taxi driver's licence on the basis that the applicant was not a fit and proper person to hold a licence by reason of his previous convictions and his recent conduct.

12. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – IMMIGRATION ACT 2016 - APPLICATION FOR TAXI DRIVER'S LICENCE (CASE NO. 908)

There had been circulated a report dated 24 July, 2017, by the Director of Business Services, which (1) requested that consideration be given to an application for a taxi driver's licence, and (2) detailed information relevant to the application in terms of the Immigration Act 2016.

In the absence of the applicant, the Sub-Committee were advised that, as the immigration check had not been completed, it would not be competent to consider the award of a taxi driver's licence.

The Sub-Committee **agreed** to note that the licence could not be competently granted because of non-compliance with immigration requirements.

13. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – APPLICATION FOR TAXI DRIVER'S LICENCE (CASE NO. 909)

There had been circulated a report dated 24 July, 2017, by the Director of Business Services, which (1) requested that consideration be given to an application for a taxi driver's licence, in respect of which the Chief Constable had made representation, and (2) detailed information relevant to the application. Having heard from the applicant and the Chief Constable's representative, the Sub-Committee unanimously **agreed** to grant the application for a taxi driver's licence on the basis that the applicant was a fit and proper person to hold a licence, but that the duration of the licence be restricted to a period of a year.

14. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – IMMIGRATION ACT 2016 - APPLICATION FOR TAXI DRIVER'S LICENCE (CASE NO. 910)

There had been circulated a report dated 4 July, 2017, by the Director of Business Services, which (1) requested that consideration be given to an application for a taxi driver's licence, in respect of which (a) the Chief Constable had made representation and (b) advising that information relating to the applicant's immigration status had not yet been provided, and (2) detailed information relevant to the application.

In the absence of the applicant, the Sub-Committee were advised that, as the immigration check had not been completed, it would not be competent to consider the award of a taxi driver's licence.

The Sub-Committee **agreed** to note that the licence could not be competently granted because of non-compliance with immigration requirements.

15. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – APPLICATION FOR TAXI DRIVER'S LICENCE (CASE NO. 911)

There had been circulated a report dated 25 July, 2017, by the Director of Business Services, which (1) requested that consideration be given to an application for a taxi driver's licence, in respect of which the Chief Constable had lodged an objection, and (2) detailed information relevant to the application.

Members were advised that the report should have indicated that, at the time of submission, the immigration checks had not been completed, but that the applicant had that day produced satisfactory evidence of his immigration status, and so the application could be competently heard.

Having heard from the applicant and the Chief Constable's representative, the Sub-Committee unanimously **agreed** to grant the application for a taxi driver's licence on the basis that the applicant was a fit and proper person to hold a licence but that the duration of the licence be restricted to a period of a year.

16. CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – AUTHORITY TO REFUSE LICENCES WHERE IMMIGRATION CHECKS NOT CARRIED OUT

There had been circulated a report dated 17 July, 2017, by the Director of Business Services, which (1) provided information on the new requirement to satisfy immigration checks, in terms of the 2016 Immigration Act, in respect of licences for activity covered by the Civic Government (Scotland) Act 1982, and (2) requested consideration of delegating powers to Officers to refuse applications for Taxi and Private Hire Car Driver licences where no satisfactory evidence had been provided of the applicant's right to work in the United Kingdom.

After discussion, and having heard further from officers that the immigration checks would also soon apply to other licensed activities, the Sub-Committee agreed:-

- (1) to delegate authority to officers to refuse applications for taxi driver and private hire car driver licences where no satisfactory evidence had been provided, after two reminders, to demonstrate the applicant's right to work in the United Kingdom; and
- (2) to delegate authority, when pending legal provisions are implemented, to officers to refuse applications for late hours catering licences where no satisfactory evidence had been provided, after two reminders, to demonstrate the applicant's right to work in the United Kingdom.