

**Formartine Area Committee
Statement of Outstanding Business 16 January 2018**

Item No.	Date	Subject Matter	Present Position	Responsible Service/Officer	Date to be completed by
1.	22/03/2016	Planned Maintenance Programme 2016/17	Members requested that an update be provided on the proposed new kitchen for Ellon Primary as this did not appear on the programme of works. <i>Project still to be ratified by Infrastructure Services</i>	Director of Infrastructure Services (Attn: Tom Buchan, Facilities Manager)	As available
2.	07/02/2017	Housing Service Quarterly Performance – Exception Reporting, July – September 2016 (Aberdeenshire Performs)	The Committee requested that the Area Manager liaise with the Head of Service to bring forward an informal briefing session for members to look in more detail at the range of services that Formartine residents can access. <i>It has been agreed that a session will be arranged for members.</i>	Formartine Area Manager	Session to be held with members after November 2017
3.	07/11/2017	Education and Children's Service Quarterly Performance Exception Reporting April – June 2017 (Aberdeenshire Performs)	The Committee provided the following comments: <ul style="list-style-type: none"> There was not a lot of information contained within this report as it was an exception report and there were no exceptions to report. It might be useful to hold a workshop with officers, to gain a deeper understanding of the information required in order for the scrutiny role of the Area Committee to be fulfilled. 	Formartine Area Manager	To be confirmed after 04/12/2017

4.	25/04/2017	Area Committee Budget 2017-2018	The Committee instructed officers to provide a report on street cleansing provision within Formartine, to a future meeting.	Support Leader Collections & Cleansing, Protective Services and Waste Management	To follow after service provision review
5.	07/11/2017	Infrastructure Services Quarter 1 2017-2018 Performance Report and Service Plan Update (Aberdeenshire Performs)	<p>The Committee provided the following comments:</p> <ul style="list-style-type: none"> • How do the Service measure and rate performance for planning applicants in terms of outcomes? • The A947 route improvement strategy needs to be progressed and implemented as soon as possible. It was agreed that the Chair should write to the Head of Service about this matter. 	Director of Infrastructure Services (Attn: Alan Morris, Service Development Co-ordinator) / Formartine Chair	Action by Chair is complete / Head of Transportation to provide update to members on 16/01/2018