

ABERDEENSHIRE COMMUNITY PLANNING BOARD – 20 SEPTEMBER 2017

THIRD SECTOR STRATEGY GROUP

1 Recommendations

It is recommended that the Board:

1.1 Note the most recent minutes of the meeting of the Third Sector Strategy Group (previously Third Sector Forum).

2 Background

2.1 The Aberdeenshire Third Sector Strategy Group is the collective voice of the Third Sector and seeks to create an environment where Third Sector organisations can work effectively with the Local Authority and other key partners. The Group aims to ensure that the Third Sector is involved in strategic discussions with public sector partners. The Group comprises representatives from Aberdeenshire Voluntary Action, Local Rural Partnerships and Aberdeenshire Council with other officers and partner representatives to be invited to attend as the agenda requires.

2.2 The minute of the last meeting is attached in the appendix. Further approved minutes will be circulated to Board members for information as they become available.

3 Implications for Local Community Planning Groups and Consultation with Local Community Planning Groups

3.1 Representatives from AVA, Local Rural Partnership and the Council's Community Learning and Development Team are all currently members of each Local Community Planning Group.

4 Scheme of Governance

4.1 The Board is able to take a decision on this item in terms of Section P in Part 2A of Aberdeenshire Council's Scheme of Governance as the committee responsible for conducting the process of community planning in the area.

5 Implications and Risk

5.1 An equality impact assessment is not required because there are no recommendations within the report for action that may have a differential impact on any of the protected characteristics.

5.2 There are no staffing and financial implications as a result of this report.

5.3 The following risks have been identified as relevant to this matter on a Corporate Level: working with other organisations – the third sector strategy group agreed terms of reference is available.

Present:	Robin Maddock	Banffshire Partnership Limited	(Chair)
	Keith Anderson	Aberdeenshire Voluntary Action	(Minute)
	Reid Hutchison	Community Economic Development	
	Kevin McDermott	Project Manager, Localities	
	Amanda Roe	Service Manager, Policy, Performance & Improvement	
	Dawn Brown	Garioch Partnership	
	Roisin Daly	Marr Area Partnership	
	John Loveday	Formartine Area Partnership	
	Jacky Niven	Kincardineshire Development Partnership	
	Liz Scott	Buchan Development Partnership	
	Rebecca Ross	Banffshire Partnership Limited	
	David Rodger	Aberdeenshire Voluntary Action	
	Elaine Sinclair	Aberdeenshire Voluntary Action	
	Rod Gunson	Formartine Area Partnership	
	Morna Harper	Aberdeenshire Council	

1. Welcome & Apologies:

Apologies were noted:

Margaret-Jane Cardno Area Manager, Banff and Buchan

2. Minute of the Last Meeting of Monday 27th March 2017 and Outstanding Actions:

The Minute of the last meeting on the 27th of January were accepted with no amendments: proposed by Dawn Brown and Seconded by Liz Scott

3. Outstanding Actions:

3.1. **Sharing of Work Plans** – David shared copies of AVA’s Workplan for 2017-18. Reid will share the Rural Partnership’s Work / Action Plans when he has copies of all six available.

3.2. **H&SC Impact** Report now available and David share with Forum Members

3.3. **Provost / Deputy Provost Support** – now that elections have been settled and Posts within Council have been allocated – Reid will draft a paper and share with forum members

3.4 **CAT Steering Group** – no progress at this time. Policy has been reviewed and will go before Committee. Meeting decided to defer until next meeting after September.

Outstanding Business List has been updated to reflect these actions

4. Aberdeenshire Social Enterprise Support Fund:

- Morna gave an overview of the proposals for the managements and distribution of the recently created Aberdeenshire Social Enterprise Support Fund (ASESF) highlighting the following details -
- The proposal has been approved in general by the council with expectations of progress being made by August
- There are five mains areas of activity proposed with budgets being allocated to each of these activities for the years 2017-18 and 2018-19
- The meeting discussed the proposal with suggestions of possible partnership working with Scotland Unlimited and First Port

- Changes were suggested to the wording of the Activity Statements and Morna agreed to take these forward
- Morna made a request for information around existing Social Enterprise organisations and the meeting agreed that relevant contacts will be shared with Morna

5. Community Empowerment Act:

- The meeting discussed plans to hold awareness raising events across Aberdeenshire
- To encourage attendance and facilitate access the meeting agreed that at least one local event should be organised in each of the administration areas in Aberdeenshire – facilitated by the local Rural Partnership in collaboration with AVA
- These events should be planned for after the summer holiday period i.e. later in August into September
- Once the local events had taken place a larger regional event would be planned on a bigger scale with an aim to have relevant keynote speakers and workshops

6. Report from Improvement Sub-Group

- A meeting of the sub-group (David; Reid; Dawn and Jacky) has taken place and David circulated a draft Terms of Reference document
- The meeting discussed this document and suggested some minor changes which David will make and recirculate to the group
- Further discussion took place with the group agreeing that the Charter, once it is published, may have an impact and this will be considered when the charter document is available

7. Report from Third Sector Charter Sub-Group

- Reid gave an overview of current position – the recent consultation / engagement event held in Inverurie went very well with a good range of participants
- Progress will be made in the next 3-4 weeks with the draft Charter hopefully being available for the next meeting

8. Care for People

- Elaine gave the meeting an overview of a meeting she attended in May that discussed Community Resilience at a time of Civic Emergency
- The meeting discussed this as an issue and agreed that this forum group could collaborate and identify how we could contribute to the challenges that exist in resilience planning – Dawn agreed to be the Rural Partnership Rep and a Rep will be identified from AVA

9. Communities Committee Agenda

- Robin reported that on checking the agenda for the next Communities Committee meeting that he felt there was nothing of relevance for the meeting to discuss or be aware of
- In discussion, there was a suggestion that we might be missing relevant issues because of recent changes in council meeting structures
- The meeting agreed to keep this item on the agenda but reflect on the way forward

10. Reports to the IJB

- David advised he had recently presented a report to the IJB regarding Third Sector Collaboration and Engagement. This followed extensive consultation with the

sector using a nationally developed 'Matrix' tool. Two recommendations contained within the report have been endorsed by the IJB. These are:

1. Agree a Memorandum of Understanding between AHSCP and AVA which clearly sets out the arrangements and expectations for third sector interaction.
2. Establish a third sector Health and Social Care Forum which would be a consultative platform for the AHSCP and a space for improved information dissemination, communication and sharing of best practice for the sector.

David agreed to forward the report to the group.

11. Date of

- **Date of next meeting Monday 28th August, Gordon House, Inverurie**

Keith Anderson, AVA

