

ABERDEENSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD – 20 SEPTEMBER 2017

CPP COMMUNITY ENGAGEMENT AND PARTICIPATION GUIDE

1. Recommendations

It is recommended that the Board:

1.1 Note the development of the CPP's Community Engagement and Participation Guide.

2. Discussion

- 2.1 At their meeting in August 2015, the Executive agreed that a new community engagement framework for Aberdeenshire CPP should be developed in conjunction with the new Local Outcomes Improvement Plan. This framework or guide will replace the existing CPP Engagement Strategy (2011-2015) and provide a practical resource to support our joint community engagement processes.
- 2.2 Consultation on the guide was carried out with CPP Executive members, Council Area Managers, Community Planning Officers (CPOs), Local Community Planning Groups (LCPGs) and Community Learning and Development (CLD) between the end of May and July. Feedback was received and improvements made.
- 2.3 A final draft of this practical guide is available at the following link <http://www.ouraberdeenshire.org.uk/resources-and-useful-links/best-practice-guidance/>
- 2.4 The Council and the Health and Social Care Partnership are currently drafting a Community Engagement Strategy. This is a strategy that can also be used by CPP partners and will complement our more practical framework. It can be circulated when available.
- 2.5 Further work needs to be done in Aberdeenshire around improving coordination of community engagement across partners. There are plans to explore future ways of hosting engagement plans and feedback online and to be accessible across partners.

3. Implications for Local Community Planning Groups

- 3.1 Local Community Planning Groups were consulted on the guide. The final document may also be shared with them and other local partners following publication, as relevant, to support their engagement activities.

4 Scheme of Governance

- 4.1 The Board is able to take a decision on this item in terms of Section P in Part 2A of Aberdeenshire Council's Scheme of Governance as the committee responsible for conducting the process of community planning in the area.

5 Implications and Risk

- 5.1 An Equalities Impact Assessment has not been completed as the document is a good practice guide rather than a new policy or procedure. Advice will be sought from the Council's equalities team.
- 5.2 There are no specific financial and staffing implications due to this report. Partners are encouraged to make reference to the guide when planning engagement activity.
- 5.3 No risks have been identified as the document is a good practice guide rather than a new policy or procedure.

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