

**ABERDEENSHIRE COMMUNITY PLANNING BOARD**  
**NORTH ANDERSON DRIVE FIRE STATION, ABERDEEN**

**WEDNESDAY, 21 JUNE, 2017**

**Present:** Councillors J Gifford (Chair), A Allan, A Evison, and A Stirling; P English and G Robertson, Aberdeenshire Alcohol and Drug Partnership; A Wood, Aberdeenshire Health and Social Care Partnership; J Loveday, Federation of Rural Partnerships; T Shivaji, NHS Grampian; K Milroy, North East Scotland College; C Thomson, Police Scotland; J Bell, Scottish Enterprise; J Morgan, Scottish Fire and Rescue Service.

**Apologies:** J Bream, Aberdeen and Grampian Chamber of Commerce; R Johnson, Aberdeenshire Council; D Murray, NESTRANS; S Webb, NHS Grampian; D McCrindle, Scottish Enterprise; D Rout, Scottish Fire and Rescue Service; and G MacDougall, Skills Development Scotland.

**Officers:** K Bond, Head of Service (Customer Communication and Improvement); E Wallace, Head of Service (Transportation); A Roe, Service Manager (Policy, Performance and Improvement); M Stephen, Strategic Policy Lead (Corporate and Community Planning); I Bonavino, Policy Officer (Corporate and Community Planning); E Wood, Policy Officer (Corporate and Community Planning); and K Macleod (Area Committee Officer).

**1. DECLARATION OF MEMBERS' INTERESTS**

The Chair asked Board Members if they had any interests to declare in respect of the Code of Conduct for Members.

Mr Ken Milroy, North East Scotland College declared an interest in Item 10 as the Chief Executive of Aberdeen Foyer.

**2. PUBLIC SECTOR EQUALITY DUTY**

In making decisions on the following items of business the Board **agreed**, in terms of Section 149 of the Equality Act, 2010:-

(1) To have due regard to the need to:-

- (a) Eliminate discrimination, harassment and victimisation;
- (b) Advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
- (c) Foster good relations between those who share a protected characteristic and persons who do not share it.

(2) Where an Equality Impact Assessment was provided, to consider its contents and take those into account when reaching their decision.

**3. MINUTE OF ABERDEENSHIRE COMMUNITY PLANNING BOARD MEETING OF  
20 MARCH, 2017**

There had been circulated, and was **approved**, the Minute of Meeting of the Community Planning Board of 20 March, 2017.

#### 4. LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP) UPDATE

There had been circulated a report dated 7 June, 2017 which provided an update on the three Local Outcomes Improvement Plan (LOIP) priorities - changing Aberdeenshire's relationship with alcohol, reducing child poverty, and connected and cohesive communities; and set out a development plan for the Local Outcomes Improvement Plan.

The Service Manager (Policy, Performance and Improvement) introduced the report and made reference to research into child poverty in Aberdeenshire to be delivered by the Poverty Alliance and the Tackling Poverty and Inequalities Strategy Group; the development of an action plan for changing Aberdeenshire's relationship with alcohol, led by the Alcohol and Drug Partnership; and locality work underway through Area Managers in relation to the connected and cohesive communities priority. In relation to engagement on the Plan, partners were asked to confirm any planned engagement activities.

In relation to the alcohol priority action plan, Members requested sight of the timeline for engagement and highlighted the need to engage with the licensing boards, consider regeneration areas and involve the gender-based violence working group and community safety groups. Members requested that the work of the previous Chair of the Board be acknowledged.

The Board **agreed**:-

- (1) to note the progress update on the development of the three LOIP priorities;
- (2) that the foreword to the Local Outcomes Improvement Plan be refreshed to reflect the change in the Chair of the Board;
- (3) to provide feedback on the alcohol priority action plan once it was made available: and
- (4) to request that the final Local Outcomes Improvement Plan be brought to the September meeting of the Board.

#### 5. COMMUNITY PLANNING PARTNERSHIP REVIEW

There had been circulated a report dated 10 June, 2017 which provided a progress update on the review of the Community Planning Partnership and outlined a proposed structure and draft terms of reference and membership for the Community Planning Board and Executive for initial comments prior to consultation.

The Head of Service (Customer Communication and Improvement) introduced the report and made reference to the intention to create a clearer line of sight between the board and local arrangements, a sharper focus on priorities and localities, greater ownership for local groups, and a more cohesive approach.

During discussion, Members expressed concern about the complexity of the proposed structure. There was uncertainty about how existing groups and frameworks fitted in to the proposals and concern about the capacity of partners to service multiple groups. It was suggested that an overlay of current structures and what was proposed could provide greater clarity. Members also suggested that the proposed structure did not sufficiently 'join the dots' and create a clear line of sight from the Board to LOIP groups and locality groups.

The Board **agreed**:-

- (1) to note the update on progress with the Community Planning Partnership Review;
- (2) that the project team develop revised proposals to address the issues identified by the Board and that the revised draft proposals be brought back to the Board in September, 2017; and
- (3) that future Board meetings be held in areas of focus for community planning with the opportunity to visit community planning projects and partner organisations to see delivery on the ground.

## **6. NORTH EAST SCOTLAND ROAD CASUALTY REDUCTION STRATEGY**

There had been circulated a report dated 9 May, 2017, which provided the Board with information on the development of a refreshed North East Scotland Casualty Reduction Strategy and sought endorsement of the strategy.

During discussion, Members commented and asked questions in relation to the relationship of the Strategy with other plans and strategies; the North Safety Camera Unit; engagement outside of the public sector; informing the public of causes and outcomes following road incidents; and development of individual local authority road safety plans.

The Board **agreed:-**

- (1) to endorse the refreshed North East Scotland Road Casualty Reduction Strategy; and
- (2) to receive annual updates on the activities set out in the Strategy.

## **7. ABERDEENSHIRE ALCOHOL AND DRUG PARTNERSHIP (ADP) ANNUAL REPORT 2015/16 - SCOTTISH GOVERNMENT FEEDBACK**

There had been circulated a report dated 7 June, 2017, which provided feedback from the Scottish Government in relation to the Aberdeenshire Alcohol and Drug Partnership (ADP) Annual Report 2015/16. The report highlighted areas which had been identified as particularly good and areas where additional work was required.

Mr Philip English, Chair of the Aberdeenshire Alcohol and Drug Partnership, explained that ADPs were jointly accountable to government and community planning partnerships. The Board heard that the feedback provided independent assurance on performance and that the partnership was doing a good job despite ongoing challenges. On areas identified for further improvement, it was highlighted that the ADP now had a representative on the Health and Social Care Partnership's strategic planning committee. The Board were further advised that Aberdeenshire ADP had been referred as an example of good practice on a number of occasions in the national assessment of ADP progress.

The Board **agreed:-**

- (1) to note and welcome the feedback from the Scottish Government on the Aberdeenshire Alcohol and Drugs Partnership (ADP) Annual Report 2015/16; and
- (2) to request presentations at future Board meetings from the Alcohol and Drugs Partnership and other LOIP Priority Leads.

## **8. FINANCIAL MONITORING 2016/17 AND BUDGET ALLOCATIONS 2017/18**

There had been circulated a report which provided the Board with monitoring information for the Community Planning Budget 2016/17; sought approval for the budget allocations for the

Community Planning Budget 2017/18; and outlined budget allocations for Fairer Scotland Funding and Local Community Planning Groups for 2017/18.

The Head of Service (Customer Communication and Improvement) highlighted that £7,780 of the 2017/18 Community Planning Budget remained unallocated and it was proposed that the allocation of this funding be determined by the Community Planning Partnership Executive.

The Scottish Fire and Rescue Service representative explained that although the Service was not able to contribute to the Community Planning Budget, they had a number of posts that could be utilised by other partners and highlighted the pilot Community Support and Safety Officer role in Upper Deeside.

During discussion, Members asked questions in relation to the use of the Local Community Planning Group Budgets in 2016/17 and scrutiny of Local Community Planning Groups which officers advised they would raise with Area Managers.

The Board **agreed**:-

- (1) to note the budget monitoring information for 2016/17;
- (2) the budget allocations for 2017/18 for the Community Planning Partnership budget and that the Executive determine the allocation of the unallocated funding and take into consideration the LOIP priorities when doing so; and
- (3) to note the budget allocations for 2017/18 for the Fairer Scotland Funding and Local Community Planning Groups.

## **9. THIRD SECTOR STRATEGY GROUP – MINUTES**

There had been circulated, and was **noted**, the most recent Minute of Meeting of the Third Sector Strategy Group (previously the Third Sector Forum) of 26 March, 2017.

## **10. REVIEW OF LOCAL THIRD SECTOR INFRASTRUCTURE IN SCOTLAND – ABERDEENSHIRE COMMUNITY PLANNING PARTNERSHIP CONSULTATION RESPONSE**

There had been circulated a report which (1) explained that the Scottish Government had commissioned an evaluation of the Third Sector Interface Model and Voluntary Action Scotland and that Aberdeenshire Community Planning Partnership had been asked for its views on how the third sector should be organised; and (2) provided the Board with a copy of the Partnership's response which had been developed by gathering the views of partners.

The Board **noted** the response submitted to the Scottish Government Third Sector Infrastructure consultation on behalf of Aberdeenshire Community Planning Partnership.

## **11. A.O.C.B.**

Mr Jamie Bell, Scottish Enterprise, provided the Board with information on the new Can Do Innovation Challenge Fund, a joint project between the Scottish Government, Scottish Enterprise, Highlands and Islands Enterprise and the Scottish Funding Council, through which up to 100% funding was available to public sector organisations to support creative solutions to service challenges. Further information would be circulated to the Board.

**Aberdeenshire Community Planning Board - Action Sheet from 21 June 2017**

#	Agenda Item	Action	Lead	Status
1.	4	Circulate a copy of the timeline for engagement on the LOIP to Board members (include Area/Policy Committees)	CP Team	Circulated with the email copy of the Sept Board papers
2.	4	Acknowledge the work of the previous Chair with regard to the LOIP	Committee Officer	Completed. Acknowledgement in the minute
3.	5	Greater clarity required on the structure proposed by the CPP Review Project Team. Project Team to report back to the Board in September.	Kate Bond	Agenda item
4.	5	Organise alternate Board meetings to take place in local areas (particularly Banff, Fraserburgh and Peterhead if possible) accompanied by site visits where appropriate	CP Team	Fraserburgh Community & Sports Centre venue for September meeting. Showing a movie about the Here For You Centre
5.	AOB	Circulate information on Can Do Funding	Jamie Bell	Completed 21 June 17
6.	March mtg	An Annual Report 2016/17 on the SOA to be prepared for the September 2017 Board meeting	CP Team	Agenda item
7.	March mtg	CP Board to attend a session with Participatory Budgeting partners	CP Board	PB Steering Group have been requested to organise session

