

**Formartine Area Committee**  
**Statement of Outstanding Business 12 September 2017**

Item No.	Date	Subject Matter	Present Position	Responsible Service/Officer	Date to be completed by
1.	<p>09/06/2015</p> <p>07/06/2016</p> <p>25/10/2016</p> <p>28/02/2017</p>	<p>Statement of Outstanding Business</p>	<p>Members requested that the identification of a new site for a school for Balmedie be added to the statement of outstanding business, in order to progress this matter.</p> <p>Members requested that an update be provided.</p> <p><i>Member briefing session held on 30 August. Work is now ongoing to consider future provision in this area.</i></p> <p>Members requested that the Area Manager seek an update in relation to investigations into a new site for a school for Balmedie.</p> <p><i>Update emailed to members on 16 November. Further update to be provided in mid 2017.</i></p> <p>Members requested that officers seek an update on the current school drop-off issues for Balmedie Primary School.</p> <p><i>Update provided to local members on 7 March, 2017.</i></p>	Formartine Area Manager	Mid 2017

	13/06/2017  22/08/2017		Members requested an update on the turning area for buses at the back of the school grounds.  Members requested that an update be sought in relation to “the identification of a new site for a school for Balmedie”. It was clarified that the school did not need to be within Balmedie and it was an update in relation to the strategic need for a school that was being sought.		As available
2.	22/03/2016	Planned Maintenance Programme 2016/17	Members requested that an update be provided on the proposed new kitchen for Ellon Primary as this did not appear on the programme of works.  <i>Project still to be ratified by Infrastructure Services</i>	Director of Infrastructure Services (Attn: Tom Buchan, Facilities Manager)	As available
3.	07/02/2017	Housing Service Quarterly Performance – Exception Reporting, July – September 2016 (Aberdeenshire Performs)	The Committee requested that the Area Manager liaise with the Head of Service to bring forward an informal briefing session for members to look in more detail at the range of services that Formartine residents can access.  <i>It has been agreed that a session will be arranged for members.</i>	Formartine Area Manager	Session to be held with members after November 2017
4.	25/04/2017	Road Markings Policy	The Committee recommended that a private workshop be held for members to go through what this policy means and how it will be implemented.  <i>Suggestion to be considered by Infrastructure Services Committee</i>	Director of Infrastructure Services (Attn: David Armitage, Roads Policy & Asset Manager & John Bruce, Roads Policy Officer)	Awaiting outcome

5.	25/04/2017	Variable and Vehicle-Activated Signs Policy	<p>The Committee recommended that a private workshop be held for members to go through what this policy means and how it will be implemented.</p> <p><i>Suggestion to be considered by Infrastructure Services Committee</i></p>	<p>Director of Infrastructure Services (Attn: David Armitage, Roads Policy &amp; Asset Manager &amp; John Bruce, Roads Policy Officer)</p>	Awaiting outcome
6.	25/04/2017	Education and Children's Service Quarterly Performance Exception Reporting, October-December 2016 (Aberdeenshire Performs)	<p>The Committee provided the following comments:</p> <ul style="list-style-type: none"> <li>Percentage of half day truancy / unexplained absences of Looked After Children – a further explanation of the trends would be appreciated, along with an updated narrative and figures relating to Formartine. The members requested that officers bring forward a separate report on this issue as it was a matter that was raised repeatedly, <p><i>Report to be considered by Committee on 12 September 2017</i></p> <li>In noting the percentage calendar days lost to sickness per quarter, for both Aberdeenshire and Formartine, could an explanation be provided as to why targets have changed and why there are varying trends. <p><i>Response circulated to members on 30 May, 2017</i></p> <p>The Committee further requested that the covering Area Manager write to the Head of Service to again reiterate the concerns of the Committee that insufficient information is being provided to allow the Committee to carry out its monitoring role.</p> </li></li></ul>	<p>Director of Education &amp; Children's Services (Attn: Gillian Milne, Workforce Planning &amp; Staffing Manager &amp; Imogen Fitzgerald, Analysis &amp; Research Officer)</p> <p>Buchan Area Manager</p>	Session to be arranged for officers and members as part of Shire wide exercise.

7.	25/04/2017	Area Committee Budget 2017-2018	The Committee instructed officers to provide a report on street cleansing provision within Formartine, to a future meeting.	Support Leader Collections & Cleansing, Protective Services and Waste Management	To follow after service provision review
8.	25/04/2017	Community Asset Transfer: Municipal Buildings, Turriff – Turriff & District Heritage Society (SC007970)	As a separate matter, the Committee requested that officers investigate whether future Community Asset Transfers could be protected by a clause to ensure that, in the event of a body dissolving, the building would be protected for future community use and would not be used for non-community profit. It was requested that the findings be relayed back to members.	Director of Business Services (Attn: Reid Hutchison, Community Economic Development Co- ordinator)	Information to follow as available
9.	25/04/2017	Ellon Cemetery Provision	The Committee agreed the recommendations within the report but further requested that members be notified before the planning application is submitted.	Director of Business Services (Attn: Trevor Morgan, Estates Team Leader)	At the appropriate time
10.	22/08/2017	Health and Social Care Partnership – Performance Reporting for 2016/17	The Committee requested:  (1) a workshop with relevant officers to put into context the information that is being reported, (2) that officers circulate the IJB risk register, (3) that future reports contain figures as well as percentages, and (4) that officers circulate the relevant contact details for each area within Formartine.	Chief Officer of Aberdeenshire Health and Social Care Partnership	As available
11.	22/08/2017	Programme for Walking, Cycling and Safety Initiatives	The Committee requested that officers give consideration to the Aberdeen to Ellon cycle route, to ensure there are no gaps, particularly towards Balmedie, and report back to the members with an update.	Director of Infrastructure Services (Attn: Mark Skilling, Strategy	As available

				Manager)	
12.	22/08/2017	Economic Activity in Formartine – April 2016 to March 2017	The Committee requested that officers bring back a report in relation to broadband, highlighting what service is being provided to each area within Formartine.	Director of Infrastructure Services (Attn: Douglas Rennie, Business Development Executive, Central)	As available