



REPORT TO FORMARTINE AREA COMMITTEE – 12 SEPTEMBER 2017

NOMINATIONS TO OUTSIDE BODIES

1 Recommendations

The Committee is recommended to nominate Members to the outside bodies in the capacity listed in Appendix A to this report

2 Background / Discussion

- 2.1 At the meeting of Aberdeenshire Council on 18 May, 2017 the power to nominate Members to Formartine outside bodies was delegated to this Committee.
- 2.2 At the meeting on 13 June, 2017, the Formartine Area Committee nominated members to a number of outside bodies but requested that officers seek clarification on whether nominations were required for Turriff Citizen's Advice Bureau and the Castle Park Community Centre.
- 2.3 Turriff Citizen's Advice Bureau and the Castle Park Community Centre have both now confirmed that they would wish to seek further nominations.
- 2.4 The nomination to outside bodies is managed through the Confident Governance process. This provides a cohesive and consistent process. All outside bodies provide their constitutional documents, accounts where appropriate, and complete an application form. These are examined by officers. Members who are nominated to an outside body will receive copies of these documents.
- 2.5 The councillors names noted in Appendix A are the nominees from the previous Council and are provided for information.
- 2.6 As a reminder, when a councillor takes on a role as a **decision-maker** for an outside body, the councillor becomes a member of that organisation (which is separate from his/her role as a councillor), can make decisions on behalf of the organisation and carries liability for those decisions. Where the role taken on is one of **advisory**, the councillor does not become a member of the outside body and simply observes proceedings or provides advice on what the Council's position is on a particular issue. Members should be aware that when they take on an advisory role, they must be careful to limit their remit accordingly and not inadvertently influence policy or management decisions of the outside body, otherwise they may be treated as decision-makers for the organisation and thereby take on liability for the decisions made.
- 2.7 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and their comments are incorporated within the report. They are satisfied that the report complies with the Scheme of Governance and relevant legislation.

3 Scheme of Governance

- 3.1 The Committee is able to consider and take a decision on this item as on 18 May, 2017, at a meeting of the Full Council, the power in Part 2A of the Scheme of Governance, Section A.9.2, to approve Council membership of the outside bodies in Appendix A was delegated to this Committee.

4 Implications and Risk

- 4.1 An equality impact assessment is not required because the recommended actions are not considered to have a differential impact on any of the protected characteristics.
- 4.2 There are no staffing or financial implications arising directly as a result of this report. Any remaining staffing resources being applied to the Confident Governance Project, in particular from within Legal and Governance, are met from existing budgets.
- 4.3 The following risks have been identified as relevant to this matter on a Corporate Level: Working with other organisations. No risks have been identified as relevant to this matter on a Strategic Level.

Ritchie Johnson
Director of Business Services

Report prepared by Claire Young, Formartine Committee Officer
Date 28 August 2017

APPENDIX A

Area Committee Nominations

KEY: *- no longer Councillors

OUTSIDE BODY	CAPACITY	NUMBER REQUESTED	FORMER REPRESENTATION
Castle Park Community Centre	Advisory	1	Cllr Owen
Turriff Citizen's Advice Bureau	Advisory	2	Cllr Duncan Cllr Norrie*