

ABERDEENSHIRE INTEGRATION JOINT BOARD

WOODHILL HOUSE, ABERDEEN, 28 JUNE, 2017

Integration Joint Board Members:

Councillor E A Stirling (Chair), Dr L Lynch (Vice Chair), Councillor A M Allan, Ms A Anderson, Mrs S Duncan, Mr A Gray, Provost W Howatson, Councillor A Ross and Councillor D Robertson.

Integration Joint Board Non-Voting Members:

Mr A Coldwells, Chief Officer, Aberdeenshire Health and Social Care Partnership; Mr A Wood, Chief Finance Officer; Ms S Kinsey and Mr D Hekelaar, both Third Sector Representatives; Ms I Kirk, Unison (Aberdeenshire); Mr M McKay, Unison (NHS Grampian); and E Chisholm, Nurse Practitioner Representative.

Officers: Mr A Stobie and Mr N David, both Aberdeenshire Council; Ms A Wood, Mr M Ogg, Mr I Ramsay, Mr P English and Ms K Davidson, all Aberdeenshire Health and Social Care Partnership.

Apology: Mr E Sinclair.

1. SEDERUNT AND DECLARATION OF INTERESTS

The Chair asked for declarations of interest from both voting and non-voting members. No interests were declared.

2. STATEMENT OF EQUALITIES

In making decisions on the following items of business, the Joint Board **agreed**, in terms of Section 149 of the Equality Act, 2010:-

- (1) to have due regard to the need to:-
 - (a) eliminate discrimination, harassment and victimisation;
 - (b) advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
 - (c) foster good relations between those who share a protected characteristic and persons who do not share it.
- (2) where an Equality Impact Assessment was provided, to consider its contents and take those into account when reaching their decision.

3. INTEGRATION JOINT BOARD – 22 MARCH, 2017

There was circulated, **noted** and **approved** as appropriate, the minute of meeting of the Integration Joint Board of 22 March, 2017.

4. INTEGRATION JOINT BOARD AUDIT COMMITTEE – 19 APRIL, 2017

There was circulated, **noted** and **approved** as appropriate, the minute of meeting of the Integration Joint Board Audit Committee of 19 April, 2017.

5. ACTION LOG

There was circulated, **noted** and **approved** as appropriate the Integration Joint Board Action Log prepared by the Chief Officer, Aberdeenshire Health and Social Care Partnership.

6. THE FINANCE OUTTURN 2016/2017

There was circulated a report by the Chief Finance Officer on the Finance Outturn 2016/2017.

The report explained that this was the final financial monitoring report to the Integration Joint Board for 2016/2017. The report covered the financial position to the end of March, 2017 for the Health and Social Care Partnership's Revenue Budget, including Delayed Discharge, Integrated Care Fund and resources allocated directly from the Scottish Government. The detailed position for the financial year was included in Appendix 1 to the report and showed that the Health and Social Care Partnership was within budget by £9,000 relative to the financial resources available. There were three elements to the financial resources and therefore three elements detailed in the appendix, namely: Health and Social Care Budgets; Funds; and Resources allocated from the Scottish Government.

The report went on to explain that there were a number of overspends across the Health and Social Care budgets, although the Delayed Discharge and Integrated Care Fund were within budget. Resources from the Scottish Government were within budget in 2016/2017, but would come under pressure next year due to the full year cost implications of funding, for example, living wage commitments.

The report concluded by explaining that the reinforcement of a strong partnership arrangement across the Integration Joint Board, with NHS Grampian and Aberdeenshire Council, was critical and this continued to be in place. This partnership, coupled with the production of a medium term financial strategy, would enable financial discussions to be strategic, forward looking and aligned to the Strategic Delivery Plan. However, the Integration Joint Board recognised that it had limited resources and that choices had to be made in terms of service delivery. Early and continuous dialogue with partners would ensure that the Integration Joint Board Delivery Plan was understood and integral to the funding priorities of both partner organisations, and in line with resource decisions taken while setting the 2017/2018 budget.

The Joint Board **agreed** to:-

- (1) acknowledge the financial position set out in the report, and
- (2) approve the budget adjustments, detailed in Appendices 3 and 4 to the report.

7. ABERDEENSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE AND OUTCOMES FRAMEWORK: QUARTER FOUR REPORTING – 2016/2017

There was circulated a report dated 6 June, by the Partnership Manager, Business and Strategy, Aberdeenshire Health and Social Care Partnership which presented the Integration Joint Board with the Health and Social Care Partnership performance information reported against the strategic priorities for the period January to March, 2017. It included as an exception report those indicators which were currently a red status, i.e. not meeting local targets and out with tolerances, which were detailed in Appendix 2 to the report.

The performance information was to allow the Integration Joint Board scrutiny and sat alongside the implementation and change action plan. The scale and breadth of improvement

projects meant it was difficult to align system information to any single project as the major projects aimed to hit multiple areas within the system in order to affect change.

The report highlighted that the Quarter Four report would be submitted to each of the Aberdeenshire Council Area Committees as part of the Performance and Outcomes Framework for their information and comment. The information provided to each Area Committee would provide locality information.

The Joint Board **agreed**:-

- (1) to note the content and detail within the Integration Joint Board Performance Quarter Four Report,
- (2) to acknowledge the performance of National Core Suite Indicators as detailed in Appendix 1,
- (3) to acknowledge performance against the Strategic Commissioning Plan by exception, as detailed in Appendix 2, and
- (4) that the report be submitted to Area Committees for information and comment, which in turn would be fed back to the Integration Joint Board.

8. UPDATE ON RECENT COMMUNITY PLANNING DEVELOPMENTS

There was circulated a report by the Partnership Manager, Central, Aberdeenshire Health and Social Care Partnership which outlined recent developments with regard to Community Planning.

The report explained that Community Planning was the key mechanism for public bodies to work together and with the public to improve local outcomes. There was now a statutory requirement for the Integration Joint Board to engage in Community Planning. Proactive involvement at the most senior level from the Integration Joint Board in community planning was required to foster good relations and facilitate constructive joint working. This would ensure that collective resources were able to deliver improved outcomes for local people.

The recent developments in Community Planning covered within the report included: the Local Outcomes Improvement Plan; Locality Planning; the Review of Community Planning in Aberdeenshire; and the development of a Community Engagement and Participation Framework for Aberdeenshire Community Planning partners.

The Joint Board **agreed**:-

- (1) to acknowledge the update provided in respect of recent developments in relation to Community Planning in Aberdeenshire, and Scotland more generally,
- (2) to acknowledge the implications of the changes for the Aberdeenshire Integration Joint Board and how it would contribute to the Community Planning process in Aberdeenshire,
- (3) to acknowledge the opportunities the change in the Community Planning environment presented for partnership working with other Community Planning partners and for closer alignment of partner aspirations, and
- (4) that the Integration Joint Board representation on the Community Planning Partnership be Dr Linda Lynch, the Vice Chair of the Integration Joint Board.

9. SOCIAL WORK ASSISTED TRANSPORT POLICY

There was circulated a report dated 27 February, 2017, by the Partnership Manager, North, Aberdeenshire Health and Social Care Partnership on the Social Work Assisted Transport Policy.

The report reminded the Joint Board that, in May, 2016, a report was considered by the Integration Joint Board to request the development of a Social Work Assisted Transport Policy for adults. The Integration Joint Board agreed that officers submit a report to Area Committees for comment. Area Committees requested that wide consultation was carried out prior to any implementation. That consultation work had now taken place and details were included in an appendix to the report. Following the consultation officers submitted an updated report to Area Committees for further comment. These comments were also included as an appendix to the report and were reflected within the content of the covering report and the policy document.

The report highlighted that the implementation of a Social Work Transport Policy would ensure equitable provision of transport across all Adult Social Work Services. The policy was in line with the current national strategy including "Reshaping Care for Older People" and "Keys to Life" for learning disability. Locally it followed the principles of the Aberdeenshire Health and Social Care Partnership's Strategic Plan and would support the Joint Commissioning Strategy "Aging Well in Aberdeenshire" and the philosophy of the IDEA project for people with learning disabilities. The approach taken in establishing the policy supported an enablement model where people took responsibility for managing their own health and wellbeing and were supported to be as independent as possible.

Following discussion, the Joint Board **agreed:-**

- (1) to approve the Social Work Assisted Transport Policy, whilst noting comments by Area Committees, and
- (2) to monitor the implementation of the Assisted Transport Policy through updates to future Integration Joint Board meetings, with an interim report in six months and a formal review of the implementation after twelve months; both the interim report and the formal review to include detailed consideration of the transition arrangements, training for staff and engagement with service users and carers, and
- (3) that the Chief Officer, Aberdeenshire Health and Social Care Partnership, ensure that the Area Committees be advised of the decisions to approve the Social Work Assisted Transport Policy and to put in place review arrangements.

10. ELIGIBILITY CRITERIA FOR SOCIAL WORK SERVICES

There was circulated a report dated 9 May, 2017, by the Partnership Manager, North, Aberdeenshire Health and Social Care Partnership on the Eligibility Criteria for Social Work Services.

The report explained as background that, following Lord Sutherland's Review of Free Personal and Nursing Care published in 2008, the Scottish Government issued guidance on national standard eligibility criteria and waiting times for the personal and nursing care of older people, for introduction in 2009/2010. It recommended the application by local authorities of a common standard eligibility framework for older people which categorised the needs of individuals. It was recognised that Councils could apply the framework to all community care groups.

Thereafter, Aberdeenshire Council's Social Work and Housing Committee approved new eligibility criteria for Social Work Services, applied to all community care groups, on 4 November, 2010. This was included as an appendix to the report.

The report went on to explain that the Aberdeenshire Health and Social Care Partnership's Strategic Plan recognised and reflected the principles set out in the Christie Report, including making full use of all available resources from the public, private and third sector, individuals, groups and communities; and prioritising preventative measures to reduce demand and lessen inequalities that had persisted over generations.

The report included detailed information on prevention, early intervention and building community capacity; rehabilitation and enablement; carers; and data analysis of eligibility criteria.

Following discussion, the Joint Board **agreed**:-

- (1) to approve the insertion of an additional paragraph in the preamble to Eligibility Criteria: "Where eligibility was determined to fall within the low category, the response of social work services will be to provide the individual with advice/information and/or to sign post towards direct access to community resources.",
- (2) to approve the insertion of an additional paragraph to Eligibility Criteria: "Where eligibility is determined to fall into the moderate category, the response of social work services will be to provide the individual with advice/information and/or to sign post towards direct access to community resources. Exceptions can be made where the absence of statutory social work involvement will lead to an aggravation of the individual's needs resulting in greater expense to the local authority on a later occasion. In these circumstances a short term intervention focus on rehabilitation and enablement can be offered.",
- (3) to approve a consultation with carers and carers organisations on the applicability of these eligibility criteria to unpaid carers, to meet the duties placed on local authorities by the Carers (Scotland) Act 2016,
- (4) that the Chief Officer, Aberdeenshire Health and Social Care Partnership submit a report to a future meeting on the consultation to inform the setting of eligibility criteria for social work intervention with unpaid carers, in fulfilment of the duties placed on local authorities by the Carers (Scotland) Act 2016, to a future meeting, and
- (5) that the Chief Officer, Aberdeenshire Health and Social Care Partnership, report to the Joint Board on progress in twelve months.

11. ABERDEENSHIRE ALCOHOL AND DRUGS PARTNERSHIP ANNUAL REPORT

There was circulated a report dated 9 June, 2017, by the Partnership Manager, North, Aberdeenshire Health and Social Care Partnership on the Aberdeenshire Alcohol and Drugs Partnership Annual Report 2015/2016 – Feedback from the Government.

The report explained that it was presented to the Integration Joint Board in order to provide information on the Government's assessment of the Aberdeenshire Alcohol and Drugs Partnership Performance in Aberdeenshire.

Alcohol and Drugs Partnerships had been asked to report via a shortened standard reporting template. The template had been updated for 2015/2016 to avoid duplication of separate

evaluation work with the Care Inspectorate that also took place in 2016. Aberdeenshire Alcohol and Drugs Partnerships submitted report and Scottish Government response were included as the Appendices 1 and 2 to the report. The covering report highlighted areas that were good, as well as those that required additional work.

The Joint Board **agreed**:-

- (1) to note the positive Scottish Government Assessment of Aberdeenshire Alcohol and Drugs Partnership,
- (2) to approve the priorities proposed to be offered to the Scottish Government,
- (3) to acknowledge that the Aberdeenshire Alcohol and Drugs Partnership should improve its ability to support the Integration joint Board to address alcohol and drug matters within its Strategic Plan, and
- (4) that a further report be submitted to the Joint Board in six months providing an update.

12. RESHAPING CARE AT HOME PROVISION – UPDATE

There was circulated a report dated 14 June, 2017, by the Partnership Manager, South, Aberdeenshire Health and Social Care Partnership which provided an update on reshaping care at home provision.

The report explained that the meeting of the Joint Board on 28 November, 2016 consideration had been given to care at home provision and it was agreed that the Aberdeenshire Health and Social Care Partnership internal home care service prioritise its delivery across four key areas, namely: Enablement – six week intensive intervention; Rapid Response – providing a 24 hour responder service for planned and unplanned need; Complex Cases – end of life and palliative care and Hard to Reach, Remote and Rural Areas. The report provided information on progress to date on the reshaping of care at home. The report included detailed information on strategic priorities; the Programme Board and its work streams, namely Respite and Intermediate Care; Aberdeenshire Responder Care at Home Service; Virtual Community Ward, and Rehabilitation and Enablement.

The Joint Board **agreed**:-

- (1) to acknowledge progress to date on the Reshaping and Care at Home Agenda,
- (2) that further update reports be submitted to the Integration Joint Board by the Programme Board on the managed implementation of Reshaping Care at Home as appropriate, and
- (3) that a further report be submitted to a future meeting detailing the relationship between the Aberdeenshire Reshaping Care at Home programme of work and performance across the wider health and social care system.

13. DELAYED DISCHARGE

There was circulated a report dated 16 June, 2017, by the Chief Officer, Aberdeenshire Health and Social Care Partnership.

The report reminded the Joint Board that the predecessor body, the Transitional Leadership Group had received a monthly report and participated in several development sessions on Delayed Discharge. This included the Transitional Leadership Group endorsing the Delayed Discharge Action Plan in May, 2015, which set out the mechanism for the reduction of the number of people who were delayed in hospital. The action plan committed the additional funding provided by the Scottish Government.

The report went on to provide detailed information on: the current number of people delayed; bed days lost to delays in discharge; and the role of the Joint Equipment Service.

The Joint Board **agreed** to:-

- (1) endorse the current approach adopted by the Aberdeenshire Health and Social Care Partnership in managing delays and discharges from hospital, and
- (2) continue to receive updates at future Joint Board meetings.

14. APPOINTMENT OF INTEGRATION JOINT BOARD COMMITTEES

There was circulated a report dated 12 May, 2017, by the Chief Officer, Aberdeenshire Health and Social Care Partnership on the appointment of members to Integration Joint Board Committees, following the Local Government Election on 4 May, 2017.

The Joint Committee **agreed**:-

- (1) to note the continuation of the existing Integration Joint Board committees as detailed in the report, namely the Audit Committee, Clinical and Adult Social Work Governance committee and Aberdeenshire Health and Social Care Partnership Appointments Committee, and
- (2) that the Committees comprise the following members:

Audit Committee – Provost W Howatson (Chair), Mr E Sinclair (Vice Chair), Mrs S Duncan and Councillor D Robertson.

Clinical and Adult Social Work Governance Committee – Dr L Lynch, Councillor A Ross and Mr E Sinclair.

Aberdeenshire Health and Social Care Partnership Appointments Committee – Councillor A Stirling (Chair) Councillor A Allan, Ms A Anderson and Mr E Sinclair.

15. DATES OF FUTURE MEETINGS

The Joint Board **noted** that it had previously been agreed that future meetings take place on 30 August, 25 October and 20 December, 2017, at 1:30pm, in Woodhill House, Aberdeen.

It was **agreed** that an additional meeting take place on 26 July, 2017.

