

3. MINUTES OF BOARD MEETING

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ABERDEENSHIRE LICENSING BOARDS CENTRAL DIVISIONAL LICENSING BOARD

Minute of Meeting of the **CENTRAL ABERDEENSHIRE DIVISIONAL LICENSING BOARD**, held in the **Council Chamber, Gordon House, Inverurie** on **WEDNESDAY 14th JUNE 2017 at 11:00am.**

- Present –

*Cllrs Karen Adam, Neil Baillie, Marion Ewenson,
Fergus Hood, Dominic Lonchay, Gwyneth Petrie,
Robbie Withey.*

- In Attendance -

*Jill Joss, Depute Clerk to the Board
Ruth O'Hare, Principal Solicitor
Gavin Jardine, Licensing Sergeant, Police Scotland
Lisa Godini, Licensing Standards Officer
Lauren Eastwood, Licensing Standards Officer
Sarah Ward, Licensing Standards Officer*

1. APOLOGIES FOR ABSENCE

Cllr Victoria Harper had intimated her apologies for the Board.

2. APOINTMENT OF BOARD CONVENOR

Cllr Fergus Hood was unanimously appointed as Convenor.

3. ADOPTION OF BOARD'S POLICIES AND PROCEDURES

Jill Joss, Depute Clerk briefed Members on the content of the various policies and procedures. Members were in agreement to the policies and procedures being adopted.

4. STATEMENT OF EQUALITIES

In making decisions on the following items of business, the Board AGREED, in terms of Section 149 of the Equality Act, 2010:-

(1) The Board would have due regard to the need to:-

(a) Eliminate discrimination, harassment and victimisation;

- (b) Advance equality of opportunity between those who share a protected characteristic and persons who do not share it; and
- (c) Foster good relations between those who share a protected characteristic and persons who do not share it.

(2) Where an Equality Impact Assessment was provided to consider its contents and take those into account when reaching their decision.

5. MINUTES OF BOARD MEETING OF 12th APRIL 2017

The Minutes were APPROVED as a correct record

6. APPLICATION FOR PREMISES LICENCE

Following consideration of a report by the Depute Clerk in respect of applications for Premises Licences, the Board decided the applications as undernoted:

Name of Applicant	Name and Address of Premises	Decision
1. Just Because Hampers Ltd	Just Because Hampers Ltd. 6 Damask Crescent Newmachar Aberdeenshire AB21 0NG	GRANTED
2. K& C Jewellers	K&C Jewellers 2 Bridge Street Ellon AB41 9AA	GRANTED

7. APPLICATION FOR NON-CONTENTIOUS MAJOR VARIATIONS OF PREMISES LICENCES

Following consideration of a report by the Depute Clerk in respect of applications for Major Variation of premises licences, the Board decided the applications as undernoted:

Name of Applicant	Name and Address of Premises	Premises Licence No.	Decision
Cock and Bull Country Inns Ltd	Cock and Bull Balmedie Aberdeenshire AB23 8XY	AB-C- P102	GRANTED
McDonald Golf Club, Ellon	McDonald Golf Club Hospital Road Ellon AB41 9DL	AB-C- P167	GRANTED
Westhill Service Station Ltd.	Westhill Service Station Ltd,	AB-C- P090	GRANTED

	Straik Road, Elrick Aberdeenshire AB32 6TS		
The BenRiach Distillery Company Ltd	Glendronach Distillery Forgue Huntly AB54 6DB	AB-C- P199	GRANTED

8. ADDITIONAL REPORTS

(i) The Equality Act 2010 – Report to Licensing Boards

Members endorsed the actions of the Convenors of the outgoing Divisional Licensing Board by approving the Equality Policy and Mainstreaming Progress Reports and Equality Outcomes for 2017 – 2021.

Cllr Hood was unanimously elected the Equalities Service Champion for the Central Board.

(ii) Annual Financial Statements – Reports to Licensing Boards

Members noted the content of the first Annual Financial Statement for Licensing Boards.

(iii) Combined Scheme of Delegation – Report to Licensing Boards

Members adopted the Combined Scheme of Delegation.

(iv) Guidance and Procedures for Board Members / Applicants and Objectors – Report to Licensing Boards

Members approved the terms of the updated Guidance for Procedures for Applicants and Objectors and Board Members.

Board Member Presiding over meeting

Print Name

Signature

Date

End of Minutes

End of Minutes