

ACTION SHEET
NORTH ABERDEENSHIRE LICENSING FORUM – 2nd NOVEMBER, 2016

No.	ACTION	ACTION OWNER	UPDATE
1.	To prepare draft letter to the Scottish Government with a request for a capacity of off sales premises data and circulate that among members of the each Forum for consultation in order to ensure collective approach being taken.	Wayne Gault	Document attached under item 3b.
2.	To discuss with Police colleagues options for demonstration of Inn Keeper Software System to Forum members.	Kenny McGeough	
3.	To send materials promoting the Forum to Lesley Muir via email.	Anna Ziarkowska	Email sent to Lesley Muir on 4 th November, 2016
4.	To circulate a copy of the Forum remit and the Licensing Policy statement to all members via email.	Anna Ziarkowska	This information has been circulated among members via email on 28.11.2016.
5.	To put forward proposition of questions for the Viewpoint Citizen Survey to Wayne Gault.	All	
6.	To put forward response to consultation paper on Occasional Licences by 11 th November, 2016 to Stuart Pratt.	All	

Archived: 23 January 2017 10:51:20

Importance: Low

Attachments: [image003.jpg](#); [image004.jpg](#);

Many thanks Alan.

Regards,

Wayne

01224 558511

Web: www.aberdeenshireadp.org.uk

Text: Send 'follow @abdnshireadp' to 86444

From: Alan.Fleming@scotland.gsi.gov.uk [<mailto:Alan.Fleming@scotland.gsi.gov.uk>]

Sent: Friday, October 07, 2016 9:35 AM

To: Gault Wayne (NHS GRAMPIAN)

Subject: RE: Alcohol Licensing Statistics

Wayne

As you may be aware, the liquor licensing statistics for 2015-16 were published at 09:30 this morning.

Although this was not included in the publication, I have attached for you figures for the number of premises licences per 10,000 population in each local authority area for both 2014-15 and 2015-16. I hope you find this useful.

I raised with my policy colleagues your suggestion about shelf space but it was decided not to include this in the statistical return since this is not something councils could easily extract from their IT systems.

Regards.

Alan

Alan Fleming

Senior Assistant Statistician - Criminal Justice Social Work Statistics

Justice Analytical Services (JAS)

Floor 1-F (South)

Victoria Quay

0131 244 7768 (Monday to Thursday) 0782 501 1477 (Friday)

Useful web link:

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JAS Twitter page:

<https://twitter.com/SGJusticeAnalys>

From: Fleming A (Alan)

Sent: 15 September 2016 08:52

To: Fleming A (Alan)

Subject: RE: Alcohol Licensing Statistics

From: Gault Wayne (NHS GRAMPIAN) [<mailto:wayne.gault@nhs.net>]

Sent: 08 February 2016 10:06

To: Fleming A (Alan)

Subject: RE: Alcohol Licensing Statistics

Many thanks Alan. This is much appreciated.

Could you keep me updated on internal discussions about the shelf space question?
Many thanks.

Regards,

Wayne

01224 558511

Web: www.aberdeenshireadp.org.uk

Text: Send 'follow @abdnshireadp' to 86444

From: Alan.Fleming@scotland.gsi.gov.uk [<mailto:Alan.Fleming@scotland.gsi.gov.uk>]

Sent: Monday, February 08, 2016 10:02 AM

To: Gault Wayne (NHS GRAMPIAN)

Subject: RE: Alcohol Licensing Statistics

Wayne

My apologies for the delay in getting back to you. I attach the figures for number of premises licences per 10,000 population as requested. I've sorted the data by population rate although you can change this if you wish. I've also produced a chart for you which I hope you will find useful.

Regards.

Alan

Alan Fleming

Project Manager – Review of Criminal Justice Social Work Statistics

Justice Analytical Services (JAS)

Floor 1-F (South)

Victoria Quay

0131 244 7768 (Monday to Thursday) 0782 501 1477 (Friday)

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From: Gault Wayne (NHS GRAMPIAN) [<mailto:wayne.gault@nhs.net>]

Sent: 25 January 2016 16:42

To: Fleming A (Alan)

Cc: Littlejohn Chris (NHS GRAMPIAN)

Subject: RE: Alcohol Licensing Statistics

Thanks alan. Can you send me a copy of your unpublished rate data? Also, is there any prospect that the shelf space item could be revisited? This is in the context of the new legislation relating to LB annual reports and the necessity to consider this issue as far as over provision is concerned.

Many thanks.

Regards,

Wayne

Wayne Gault
Aberdeenshire ADP

From: Alan.Fleming@scotland.gsi.gov.uk

Sent: 25 January 2016 15:57

To: [Gault Wayne \(NHS GRAMPIAN\)](#)

Cc: Holly.Gilfether@scotland.gsi.gov.uk; Elizabeth.Fraser@scotland.gsi.gov.uk

Subject: RE: Alcohol Licensing Statistics

Wayne

First of all, sincere apologies for not getting back to you earlier - I was actually not in the office from 30 November to 28 December inclusive.

Thanks for your suggestion over "per 10,000 population rates". This is something which we have done in previous years for information but have never actually published. For the 2014-15 data, this showed that the highest rates were in the rural areas Argyll & Bute, Shetland, Highland and Orkney and the lowest in the East Dunbartonshire and East Renfrewshire areas.

Due largely to resource constraints, the liquor licensing return we have asked councils to complete since the Licensing (Scotland) Act 2005 came fully into force in 2009 is only designed to collect a small amount of information on personal and premises licences. While we have added some extra details to the return over the last few years, there are some pieces of information (and shelf space would likely be an example of this) which, while they should be recorded by local authorities, are unlikely to be recorded on IT systems in such a way as to be easily extractable for a statistical return.

I hope nevertheless that this is helpful to you (and again apologies for not replying sooner).

Regards.

Alan

Alan Fleming

Project Manager – Review of Criminal Justice Social Work Statistics

Justice Analytical Services (JAS)

Floor 1-F (South)

Victoria Quay

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From: Fraser E (Elizabeth)(Prison Statistics)

Sent: 15 January 2016 14:06

To: 'wayne.gault@nhs.net'

Cc: Fleming A (Alan); Gilfether H (Holly)

Subject: RE: Alcohol Licensing Statistics

Dear Wayne,

I do apologise for the delay in replying to your email. To be honest, I thought we had already responded but I may have got that one wrong. Alan Fleming is responsible for the liquor licensing statistics but he is on leave today. I will catch up with him about this on Monday and get back to you.

Regards,

Elizabeth Fraser

Scottish Government Justice Analytical Services
Justice Analytical Unit
1F South, Victoria Quay
Edinburgh
EH6 6QQ

☎ 0131 244 5908

E-mail: elizabeth.fraser@gov.scot

From: Gilfether H (Holly)
Sent: 15 January 2016 12:22
To: Fleming A (Alan); Fraser E (Elizabeth)(Prison Statistics)
Subject: FW: Alcohol Licensing Statistics

Hi - could someone get back to Wayne on this please?

Thanks, Holly

From: Gault Wayne (NHS GRAMPIAN) [<mailto:wayne.gault@nhs.net>]
Sent: 15 January 2016 12:18
To: holly.gilfether@scot.gov.uk
Subject: Alcohol Licensing Statistics

Dear Holly,

Just a courtesy email to see if you received the email below.

I'd be grateful if you could acknowledge receipt.

Many thanks.

Wayne

From: Gault Wayne (NHS GRAMPIAN) [<mailto:wayne.gault@nhs.net>]
Sent: 30 November 2015 11:11
To: holly.gilfether@scot.gov.uk
Cc: Gemma Crompton <Gemma.Crompton@alcohol-focus-scotland.org.uk>
Subject: Alcohol Licensing Statistics

Dear Holly,

I'd be grateful if this request could be passed to the appropriate analysts please.

Thanks for these statistics. May I make a couple of suggestions to help make this data more meaningful for local areas?

1. Please add a population denominator to provide the data as rates per 10,000 population
2. As far as off-sales are concerned, please collate the surface area of shelf space as an indicator of capacity and for on-sales, the maximum clientele permitted at one

time. These are statutory details contained within the operating plan of each license.
This will provide a better indicator of change in sales capacity.

Many thanks.

Regards,

Wayne

Wayne Gault

Lead Officer

Aberdeenshire Alcohol and Drugs Partnership

Summerfield House

Eday Road

Aberdeen

AB15 6RE

01224 558511

Find out more about us at:

Twitter: [@AbdnshireADP](https://twitter.com/AbdnshireADP)

Web: www.aberdeenshireadp.org.uk
